

*Santa Ana Unified School District  
Board of Education*

**Board Meeting Agenda**

**Tuesday, June 24, 2014  
6:00 p.m.**

**Board Room  
1601 E. Chestnut Avenue  
Santa Ana**



**José Alfredo Hernández, J.D.  
Vice President**

**Audrey Yamagata-Noji, Ph.D.  
President**

**Rick Miller, Ph.D.  
Secretary /  
Superintendent**

**John Palacio  
Member**

**Rob Richardson  
Clerk**

**Cecilia "Ceci" Iglesias  
Member**

**If special assistance is needed to participate in the Board meeting, please contact Board Recording Secretary, at (714) 558-5515. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to this meeting, per the Americans with Disabilities Act, Title II.**

***Mission Statement***

***The Santa Ana Unified School District is dedicated to high academic achievement, in a scholarly and supportive environment, ensuring that all students are prepared to accomplish their goals in life.***

## **BOARD OF EDUCATION MEETING INFORMATION**

### **Role of the Board**

The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major role, including:

1. Setting a direction for the District.
2. Providing a basic organizational structure for the SAUSD by establishing policies.
3. Ensuring accountability.
4. Providing community leadership on behalf of the District and public education.

Agenda Items provided to the Board of Education that include the description of items of business to be considered by the Board for approval at Board Meetings. These items contain recommendations; the Board may exercise action they believe is best for the SAUSD.

### **Board Meeting Documentation**

Any and all supporting materials are made available to the public by the Public Communication Office. They may be reached from 8:00 a.m. – 4:30 p.m. at (714) 558-5555.

### **Public Comments at Board Meetings**

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Individual speakers are allowed three minutes to address the Board on agenda or nonagenda items. The Board may limit the total time for public input on each item to 20 minutes. With the Board's consent, the Board President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board urges that complaints and derogatory remarks against a District employee be made in writing on forms available in the Office of the Superintendent. This allows the District and the Board to examine more carefully the complaint and to initiate the appropriate investigation.

Persons wishing to address the Board on an item on the agenda or an item of business in the Board's jurisdiction are requested to complete a card. This card is to be submitted to the Recording Secretary. The *Request to Address the Board of Education* cards are located on the table in the foyer.

### **Televised Meeting Schedule**

The Regular Board of Education meetings are broadcast live on the second and fourth Tuesdays of each month on Channel 31. The meeting is replayed on Tuesdays at 6:00 p.m. and Saturdays at 3:00 p.m., following the Board of Education meeting.

Agenda and Minutes on District Website at <http://www.sausd.us>

BOARD OF EDUCATION  
REGULAR MEETING

SANTA ANA UNIFIED SCHOOL DISTRICT  
1601 EAST CHESTNUT AVENUE  
SANTA ANA, CA 92701

TUESDAY  
JUNE 24, 2014  
6:00 PM

## AGENDA

### CALL TO ORDER

### 5:00 P.M. RECESS TO CLOSED SESSION

- See Closed Session Agenda below for matters to be considered at this time.

- A. With respect to every item of business to be discussed in Closed Session pursuant to Education Code Sections 35146 and 48918:

#### STUDENT EXPULSIONS AND DISCIPLINE ISSUES

- B. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957:

PUBLIC EMPLOYMENT – Executive Director, Elementary Curriculum and Instruction;  
Executive Director, Research and Evaluation

- C. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54947.6:

CONFERENCE WITH LABOR NEGOTIATOR: SAEA, CSEA, CWA, SASPOA  
Bargaining Units  
Mr. Mark A. McKinney,  
District Negotiator

The Board may exercise discretion to adjourn to Closed Session at any time during this meeting to instruct its representatives regarding negotiations with represented and unrepresented employees.

RECONVENE REGULAR MEETING AND REPORT ACTION TAKEN IN CLOSED SESSION THAT IS REQUIRED TO BE REPORTED OUT AT THIS MEETING.

RECONVENE REGULAR MEETING

6:00 P.M. MEETING

PLEDGE OF ALLEGIANCE

## RECOGNITION / ACKNOWLEDGMENT

- McFadden Intermediate School 6th Grade Student Vincent Tinajero Selected to Represent All American Far West Region by United States Specialty Sports Association (USSSA)
- CEO and Chairman of SchoolsFirst Federal Credit Union Rudy Hanley Retiring After 31 Years of Service
- Customer Service Employee of the Month for June 2014, Charmaine Alvarado
- Santa Ana Public Schools Foundation 2nd Annual Artspiration and Scholarship Awards Ceremony

## SUPERINTENDENT'S REPORT

### PUBLIC PRESENTATIONS (Pursuant to Government Code 54954.3)

- Individuals or groups may make presentations or bring matters to the Board's attention that is within the Board's subject matter jurisdiction. Individual speakers are allowed three minutes to address the Board on agenda or non-agenda items.

## 1.0 APPROVAL OF CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting - June 10, 2014
- 1.2 Orange County Department of Education Third Quarterly Report on School Accountability Report Card for Fiscal Year 2013-14 Pursuant Williams Settlement Legislation
- 1.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips
- 1.4 Approval of Participation in California Partnership Academies Grant for Century and Valley High Schools for 2014-15 School Year
- 1.5 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1
- 1.6 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of May 28, 2014 through June 10, 2014
- 1.7 Ratification of Expenditure Summary and Warrant Listing for Period of May 28, 2014 through June 10, 2014

- 1.8 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of May 28, 2014 through June 10, 2014
- 1.9 Approval and Ratification of Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, Equipment, Library Books and/or Textbooks
- 1.10 Approval of Rejection of Government Code §910 and §910.2 Claims Against Santa Ana Unified School District – File Numbers: 14-16203 JT, 14-16204 JT, 14-16559 RV and 14-16610 RV
- 1.11 Acknowledgement of Receipt of Achievement Peaks Academy Charter Petition
- 1.12 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves
- 1.13 Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests

Items removed from Consent Calendar for discussion and separate action:

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#### ANNOUNCEMENT

- The Board will recognize particular personnel and gifts.

#### PUBLIC HEARING

- Assembly Bill 602 Annual Service Plan for 2014-15 School Year

#### PRESENTATIONS

- District-Wide Assessment Measures to Support Elimination of State Testing, California Standard Test
- Revision of Elementary Report Card for 2014-15 School Year
- Discussion of Portable Buildings
- Nutrition Services Financial Update and Fiscal Crisis Management Assistance Team Study Report
- Public Disclosure of Tentative Agreement with Communications Workers of America, Local Chapter 9510

REGULAR AGENDA - ACTION ITEMS

- 2.0 Adoption of 2014-15 Local Control and Accountability Plan
- 3.0 Adoption of 2014-15 Budget
- 4.0 Adoption of Assembly Bill 602 Annual Service Plan for 2014-15 School Year
- 5.0 Approval of Submission of Part I - Consolidated Application and Reporting System to California State Department of Education for 2014-15 School Year
- 6.0 Ratification of Submission of School Climate Transformation Grant to Provide Support to Schools in Positive Behavior Intervention Support Implementation and Substance Abuse Prevention
- 7.0 Authorization to Renew Subscriptions for Accelerated Reader and STAR Reading with Renaissance Learning, Inc. for 2014-16 School Years
- 8.0 Approval of Agreement with Northwest Evaluation Association for 2014-15 School Year
- 9.0 Approval of Agreement No. FCI-SD2-22 with Children and Families Commission of Orange County for 2014-17 Program Years
- 10.0 Approval of Amendment to Bond Oversight Committee Bylaws
- 11.0 Adoption of Resolution No. 13/14-3017 – Authorizing Annual Levy of Special Taxes within Community Facilities District No. 2004-1 of Santa Ana Unified School District Central Park Project for Fiscal Year 2014-15
- 12.0 Authorization to Award Contract for Bid Package No. 1 Disconnect Existing Utilities, Site Clearing, Selective Demolition, Grading, Compaction Grouting, SWPPP, Asbestos and Lead Abatement, Excavation, Backfill and Compacting for Structures, and Abatement of Hazardous Materials at Mitchell Child Development Center
- 13.0 Authorization to Award Contract for Bid Package No. 1 – Demolition at Santa Ana Unified School District Sports Complex
- 14.0 Authorization to Utilize Santa Clarita Valley School Food Services Agency and Murrieta Valley Unified School District Contracts with Gold Star Foods, Inc.
- 15.0 Authorization to Renew Contract for District Legal Services for Various Departments for 2014-15 Fiscal Year

16.0 Approval of Student Teacher, Intern, and Fieldwork Agreement with Biola University, Inc., Chapman University, California State University, Fullerton, National University, and University of Redlands

17.0 Approval of New Job Description, Manager of Logistics

#### BOARD REPORTS

- Board Reports / Activities

#### ADJOURNMENT

FUTURE MEETING - The next Regular Meeting of the Board of Education will be held on Tuesday, July 22, 2014, at 6:00 p.m.

## **AGENDA ITEM BACKUP SHEET**

**June 24, 2014**

### **Board Meeting**

**TITLE:** McFadden Intermediate School 6<sup>th</sup> Grade Student Vincent Tinajero Selected to Represent All American Far West Region by United States Specialty Sports Association (USSSA)

**ITEM:** Recognition

**SUBMITTED BY:** Richard L. Miller, Ph.D., Superintendent

**PREPARED BY:** Deidra Powell, Chief Communications Officer

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#### **BACKGROUND INFORMATION:**

The purpose of this agenda item is to recognize McFadden Intermediate School 6<sup>th</sup> Grade Student Vincent Tinajero Selected to Represent All American Far West Region by United States Specialty Sports Association (USSSA).

#### **RATIONALE:**

The United States Specialty Sports Association (USSSA), is the world's largest multi-sport athletic organization. Founded in 1968, USSSA has grown to over 3.7 million participants, competing in 13 nationally sanctioned sports including Baseball, Fastpitch, Slow Pitch, Karate, Basketball, Soccer and more.

#### **FUNDING:**

Not Applicable

#### **RECOMMENDATION:**

Recognize McFadden Intermediate School 6<sup>th</sup> Grade Student Vincent Tinajero Selected to Represent All American Far West Region by United States Specialty Sports Association (USSSA).

RLM/dp



**AGENDA ITEM BACKUP SHEET**

**June 24, 2014**

**Board Meeting**

**TITLE: CEO and Chairman of SchoolsFirst Federal Credit Union Rudy Hanley Retiring After 31 Years of Service**

**ITEM: Recognition**

**SUBMITTED BY: Richard L. Miller, Ph.D., Superintendent**

**PREPARED BY: Deidra Powell, Chief Communications Officer**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to recognize CEO and Chairman of SchoolsFirst Federal Credit Union Rudy Hanley for his leadership and uncompromising commitment to service and for providing the employees and families of Santa Ana Unified School District a better financial future. In addition, Mr. Hanley should be recognized for his significant role in the tremendous support SchoolsFirst Federal Credit Union has provided to the Santa Ana Unified School District throughout the years.

**RATIONALE:**

Rudy Hanley, CEO and Chairman of SchoolsFirst Federal Credit Union will be retiring after 31 years of service. When he became general manager in 1982, the credit union had only one branch in Santa Ana, 57,000 Members, and \$149 million in assets; today, the credit union has grown to 44 branches, almost 600,000 Members, and over \$10 billion in assets.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Recognize CEO and Chairman of SchoolsFirst Federal Credit Union Rudy Hanley for his leadership and uncompromising commitment to service and for providing the employees and families of Santa Ana Unified School District a better financial future.

RLM/dp

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Customer Service Employee of the Month for June 2014,  
Charmaine Alvarado

**ITEM:** Recognition

**SUBMITTED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

**PREPARED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to recognize the Customer Service Employee of the Month for June 2014.

**RATIONALE:**

A selection committee, consisting of classified and certificated employees, has reviewed nominees and selected the Customer Service Employee of the Month for June 2014. The members have selected Charmaine Alvarado, Instructional Stock Clerk, Special Projects/Wellness Program.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Recognize Charmaine Alvarado as Customer Service Employee of the Month for June 2014.

  
MAM:nr:ea

## **AGENDA ITEM BACKUP SHEET**

**June 24, 2014**

### **Board Meeting**

**TITLE:** Santa Ana Public Schools Foundation 2nd Annual Artspiration and Scholarship Awards Ceremony

**ITEM:** Recognition

**SUBMITTED BY:** Richard L. Miller, Ph.D., Superintendent

**PREPARED BY:** Deidra Powell, Chief Communications Officer

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#### **BACKGROUND INFORMATION:**

The purpose of this agenda item is to recognize the Santa Ana Public Schools Foundation 2nd Annual Artspiration and Scholarship Awards Ceremony.

#### **RATIONALE:**

Dozens of artists in grades K-12 participated in the Santa Ana Public Schools Foundation 2nd Annual Artspiration and Scholarship Awards Ceremony. The event, held Wednesday, May 28, 2014, at the beautiful Bowers Museum in Santa Ana, provided students with an opportunity to showcase their talents to their family, friends, teachers, and the broader community.

The Santa Ana Public Schools Foundation (SAPSF) was formally launched on June 23, 2011, as a tribute to the career of retiring Superintendent Jane A. Russo and the lasting legacy for learning she established in her 38 years of service as an educator and leader. Ms. Russo had a powerful impact on countless students served by the Santa Ana Unified School District (SAUSD).

#### **FUNDING:**

Not Applicable

#### **RECOMMENDATION:**

Recognize the Santa Ana Public Schools Foundation 2nd Annual Artspiration and Scholarship Awards Ceremony.

RLM/dp

Santa Ana Unified School District  
1601 E. Chestnut Avenue  
Santa Ana, California 92701

## MINUTES

REGULAR MEETING  
SANTA ANA BOARD OF EDUCATION

June 10, 2014

## CALL TO ORDER

The meeting was called to order at 5:22 p.m. by Board Clerk Richardson. Other members in attendance were Mr. Palacio and Ms. Iglesias.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Mr. Dixon, and Ms. Miller. Dr. Rodriguez was absent.

## CLOSED SESSION PRESENTATIONS

Mr. Richardson asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

## RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:22 p.m. to consider legal issues, negotiations, and personnel matters.

Dr. Yamagata-Noji and Mr. Hernández arrived during Closed Session.

## RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:28 p.m.

## PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Christine Hinckley, 3<sup>rd</sup> grade student at Santiago Elementary School.

## RECOGNITIONS / ACKNOWLEDGMENTS

Santiago Elementary School (K-8) Student Jakob Thompson Receives Scholarship to the United States Naval Academy Summer Science Technology Engineering Mathematics (STEM) Program

Dr. Yamagata-Noji called Dr. Haglund, Deputy Superintendent, Educational Services to the lectern. He introduced Jakob Thompson, 8<sup>th</sup> grade student at Santiago K-8 Elementary School. Jakob was recognized for participating in the Summer Science, Technology, Engineering, and Mathematics program designed to encourage 8<sup>th</sup> - 11<sup>th</sup> graders to pursue a course of study in engineering and technology throughout high school and college.

Simon Scholars Class of 2016

Dr. Yamagata-Noji called Ms. Miller, Assistant Superintendent, Secondary Education to the lectern. She invited Mr. Jacob Novak, Simon Scholar Program Representative. He introduced Ms. Olga Henderson and Ms. Adriana Huevo, Higher Education Coordinators from Saddleback and Segerstrom High Schools. Ms. Henderson briefly provided an academic goal and achievement for each of the following Saddleback High School Simon Scholar recipient: James Sanchez, Susan Gonzalez, An Ho, Mayra Mendoza, Daaniyal Mulyadi, Katie Reyes, Gabriela Sanchez, and Jesus Soto. Ms. Huevo introduced the Segerstrom High School Simon Scholars' and also provided a brief academic goal and achievement for the following students: Alfonso Bravo, Daniel Gonzalez, Emmanuel Gutierrez, Barbara Leyva, Jose Sanchez, Muskaan Shahid, Veronica Valverde, and Carolina Velez.

Santa Ana Public Schools Foundation Make a Difference Grant Program Recipient Eileen Maeda

Dr. Yamagata-Noji called Ms. Carol Bryan and Ms. Carolina Tercero, Board of Directors for the Santa Ana Public Schools Foundation to the lectern. Ms. Bryan introduced Eileen Maeda, Music Visual and Performing Arts teacher recipient of a Make a Difference Grant. Ms. Maeda provided the Board with a brief video clip demonstrating the Mini I-Pad she was able to purchase with the grant. The innovative project allows students to self-evaluate and also uses it as a tool to evaluate over 200 students.

Classified Employee of the Month for June 2014, Sandra Gonzalez

Dr. Yamagata-Noji called Mr. McKinney, Associate Superintendent, Human Resources to the lectern. He introduced Mr. Mark Bello, Principal at Mitchell Child Development Center, and Ms. Sandra Gonzalez, School Office Manager. Ms. Gonzalez was selected as the Classified Employee of the Month for June 2014 for her positive attitude and consistently putting the needs of students, parents, and staff in the forefront of all she undertakes.

**SUPERINTENDENT'S REPORT**

Dr. Miller opened his report by mentioning his attendance at the Artspiration event at the Bowers Museum. Dr. Miller also mentioned his attendance at the Annual Retirement Recognition Dinner and Ceremony where more than 30 retirees were honored. Superintendent Miller said he attended the Nicholas Academic Center graduation celebration. Dr. Miller announced Valley High School Culinary Arts students won the National Cooking Up Change Competition in Washington, D.C. for the third consecutive year; students also had the opportunity to visit the White House. He provided a brief news clip of the Santa Ana High School, 12<sup>th</sup> Grade Student, Nicandra Lopez, winner of the Perfect Attendance Car Giveaway; Mr. Bruce Hamlin, owner of Guaranty Chevrolet presented a 2014 Chevy Sonic to the winner. Dr. Miller concluded his remarks by stating he had visited all school sites; announced upcoming graduations; and briefly reported the recent Los Angeles Superior Court decision on teacher retention and placement.

Change in Order of Agenda

**PUBLIC HEARINGS**

Conduct a Public Hearing for Consideration of Approval of an Environmental Impact Report, Mitigation Measures, and Statement of Overriding Considerations, and Construction and Operation of the Santa Ana Unified School District Sports Complex

Dr. Yamagata-Noji declared the Public Hearing open. She asked those wishing to address the Board to step to the lectern. Alberta Christy, Terry Orabona, and Alvin Alaman addressed the Board related to the Santa Ana Unified School District Sports Complex.

After hearing comments, Dr. Yamagata-Noji declared the Public Hearing closed.

Conduct a Public Hearing for Consideration of Adoption of 2014-15 Local Control and Accountability Plan

Dr. Yamagata-Noji declared the Public Hearing open. She asked those wishing to address the Board to step to the lectern. Laura Kanter, Juan Julio, Fabiola Lua, Abraham Medina, Sandibel Ramirez, Madeline Buehlmeyer, Tony Ortuno, Dolores Almaraz, Maricela Reyes, Gloria Alvarado, Ignacio Rios Jr., Dulce Saavedra, and Rafael Solorzano addressed the Board related to the Local Control and Accountability Plan.

After hearing comments, Dr. Yamagata-Noji declared the Public Hearing closed.

Conduct a Public Hearing for Consideration of Adoption of 2014-15 Budget

Dr. Yamagata-Noji declared the Public Hearing open. She asked those wishing to address the Board to step to the lectern.

After hearing no comments, Dr. Yamagata-Noji declared the Public Hearing closed.

Change in Order of Agenda

2.0 ADOPTION OF RESOLUTION NO.13/14-3016 - APPROVAL OF THE ENVIRONMENTAL IMPACT REPORT, MITIGATION MEASURES, STATEMENT OF OVERRIDING CONSIDERATIONS, AND CONSTRUCTION AND OPERATION OF THE SANTA ANA UNIFIED SCHOOL DISTRICT SPORTS COMPLEX PROJECT

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 5-0, to adopt resolution No. 13/14-3016, which includes approval of the EIR, mitigation measures, Statement of Overriding Considerations, and construction and operation of the Santa Ana Unified School District Sports Complex.

Change in Order of Agenda

PUBLIC PRESENTATIONS

Dr. Yamagata-Noji asked those wishing to address the Board on matters related to agenda items to step to the lectern. Honorina Pineda, Lobelia Martinez, Luz Vasquez, Adriana Hernandez, Carlos Ayala, Elizabeth Martinez, and Graciela Villalobos addressed the Board related to a personnel issue.

Change in Order of Agenda

PRESENTATION

Senior Exit Portfolio: An Opportunity to Conduct a Mock Senior Exit Interview by Two Seniors from Century and Segerstrom High Schools

Dr. Yamagata-Noji called Ms. Dawn Miller, Assistant Superintendent, Secondary Education to the lectern. Luis Cuadros, Senior at Century High School and Viviana Borroel, Senior at Segerstrom High School, each showcased their Senior Exit Portfolios which included goals, academics, community service, and other personal accomplishments.

Change in Order of Agenda

**1.0 APPROVAL OF CONSENT CALENDAR**

The following items were removed from the Consent Calendar for discussion and separate action:

1.4 Approval to Renew Contract with Illuminate Education Incorporated for 2014-15 School Year

1.7 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

- 1.14 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of May 14, 2014 through May 27, 2014

It was moved by Ms. Iglesias, seconded by Mr. Richardson, and carried 5-0, to approve the remaining items on the Consent Calendar as follows:

- 1.1 Approval of Minutes of Special Study Session - May 20, 2014 and Minutes of Special Board Meeting - May 27, 2014
- 1.2 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School-Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School- Sponsored Trips
- 1.3 Ratification of Submission of Brown Rudnick Relationship Grant for the TEACH Academy at Century High School for the 2014-15 School Year
- 1.5 Approval of Submission of Early Head Start Partnership with Rancho Santiago Community College District Grant Application for 2014-16 Program Years
- 1.6 Approval of Head Start Corrective Action Plan for Period 1, August 1, 2013 through January 31, 2014
- 1.8 Approval of Payment and Reimbursement of Costs Incurred for Designated Instructional Services for Students with Disabilities for 2013-14 School Year
- 1.9 Approval of Payment and Reimbursement of Costs Incurred for Designated Instructional Services for Students with Disabilities for 2014-15 School Year
- 1.10 Approval of Memoranda of Understanding for 2014-15 School Year with Capistrano, Garden Grove, Irvine, Newport Mesa, Orange, Placentia-Yorba Linda, Saddleback Valley, and Tustin Unified School Districts for Deaf/Hard of Hearing Students
- 1.11 Approval of California High School Exit Exam Waiver for Students with Disabilities
- 1.12 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of May 14, 2014 through May 27, 2014
- 1.13 Ratification of Expenditure Summary and Warrant Listing for Period of May 14, 2014 through May 27, 2014
- 1.15 Approval of New/Renewal of Membership in Organizations for 2014-15 Fiscal Year
- 1.16 Authorization to Utilize Glendale Unified School District Piggyback Contract with Culver Newlin, Inc., and Virco, Inc., for Purchase of Classroom and Office Furniture Districtwide



- 1.17 Authorization to Obtain Bids for Five-Year Maintenance Service Agreement for Computer Controlled Energy Management and Security System Districtwide
- 1.18 Authorization to Obtain Bids or Request for Proposals for Purchase of Food Products and Supplies for Nutrition Services Department
- 1.19 Approval of Rejection of Government Code §910 and §910.2 Claims Against Santa Ana Unified School District - File Numbers: 14-16178 JT, 14-16309 JT, 14-16409 JT
  - 1) Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District - File No. 14-16178 JT
  - 2) Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District - File No. 14-16309 JT
  - 3) Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District - File No. 14-16409 JT
- 1.20 Acceptance of Completion of Contracts for Monte Vista Elementary School Basketball Courts and Wilson Elementary School Heating and Air Conditioning Modernization Project
- 1.21 Approval of the Assignment and Assumption Agreement Assigning the Century High School Portions of the July 1, 2008 Architectural Services Agreement and the July 13, 2013 Century (Non-Solar) Contract from NTD Architecture, Inc. to MVE Institutional, Inc.
- 1.22 Approval of Amendment No. 1 to Agreement for Architectural Services at Century High School
- 1.23 Approval of Personnel Calendar Which Includes the Transitions of Individual Staff Members Including such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves
- 1.24 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION:

- 1.4 Approval to Renew Contract with Illuminate Education Incorporated for 2014-15 School Year

It was moved by Dr. Yamagata-Noji, seconded by Mr. Richardson, and carried 3-1-0, Ms. Iglesias dissenting and Mr. Hernandez out of the room, to approve the renewal of a contract agreement with Illuminate Education Incorporated for the 2014-15 school year.

1.7 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.

314257 - Carr

For the violation of Education Code Section 48900, paragraph C that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 10, 2015.

304156 - Century

For the violation of Education Code Section 48900, paragraph A, .4 that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after January 30, 2015.

416305 - Century

For the violation of Education Code Section 48900, paragraph C, F that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after January 30, 2015.

342014 - McFadden

For the violation of Education Code Section 48900, paragraph C that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 10, 2015.

306172 - Santa Ana

For the violation of Education Code Section 48900, paragraph B that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 19, 2014.

322503 - Spurgeon

For the violation of Education Code Section 48900, paragraph C that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after January 30, 2015.

361454 - Washington

For the violation of Education Code Section 48900, paragraph A, B that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 10, 2015.

351877 - Willard

For the violation of Education Code Section 48900, paragraph F that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 19, 2014.

346366 - Willard

For the violation of Education Code Section 48900, paragraph F that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 19, 2014.

352262 - Willard

For the violation of Education Code Section 48900, paragraph A, B that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after January 30, 2015.

Student Number 2, ID# 304156, Recommendation changed to Option 2 - to expel for two semesters and Student Number 3, ID# 416305, Recommendation changed to Option 2 - to expel for two semesters.

It was moved by Ms. Iglesias, seconded by Mr. Richardson, and carried 5-0, to approve expulsion of students for violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915© according to Board Policy 5144.1.

1.14 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of May 14, 2014 through May 27, 2014

It was moved by Dr. Yamagata-Noji, seconded by Ms. Iglesias, and carried 5-0, to approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of May 14, 2014 through May 27, 2014.

ANNOUNCEMENT

Dr. Yamagata-Noji acknowledged District retirees and highlighted gifts received.

PRESENTATIONS

Presentation of Adoption of 2014-15 Local Control and Accountability Plan

Dr. Yamagata-Noji called Dr. Stefanie Phillips, Deputy Superintendent, Operations to the lectern. She provided the Board with an update on the process of refining the Local Control and Accountability Plan.

Presentation of Adoption of 2014-15 Budget

Dr. Yamagata-Noji called Dr. Phillips, Deputy Superintendent, Operations to the lectern. She provided the Board with a Local Control and Accountability Plan Summary, highlights to the Governor's May Revision, budget assumptions and projections.

**REGULAR AGENDA - ACTION ITEMS**

2.0 ADOPTION OF RESOLUTION NO.13/14-3016 - APPROVAL OF THE ENVIRONMENTAL IMPACT REPORT, MITIGATION MEASURES, STATEMENT OF OVERRIDING CONSIDERATIONS, AND CONSTRUCTION AND OPERATION OF THE SANTA ANA UNIFIED SCHOOL DISTRICT SPORTS COMPLEX PROJECT

Action was taken earlier in the meeting.

3.0 APPROVAL OF FACILITIES AGREEMENT WITH EDWARD B. COLE SR. ACADEMY CHARTER SCHOOL UNDER A PROPOSITION 39 REQUEST FOR THE 2014-15 SCHOOL YEAR AT THE FORMER GRANT SCHOOL SITE

It was moved by Mr. Richardson, seconded by Dr. Yamagata-Noji, and carried 5-0, to approve Facilities Agreement with Edward B. Cole Sr. Academy Charter School under a Proposition 39 request for the 2014-15 School Year at the former Margaret S. Grant Elementary School site.

- 4.0 APPROVAL TO ACCEPT RENEWAL AND ACCEPTANCE OF 21ST CENTURY HIGH SCHOOL AFTER SCHOOL SAFETY AND ENRICHMENT FOR TEENS PROGRAM GRANT FOR VARIOUS HIGH SCHOOLS

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 5-0, to approve to accept renewal and acceptance of the 21<sup>st</sup> Century High School After School Safety and Enrichment for Teens program grant.

- 5.0 APPROVAL OF CONTINUING MASTER CONTRACTS AND/OR INDIVIDUAL SERVICE AGREEMENTS WITH NONPUBLIC SCHOOLS AND AGENCIES FOR STUDENTS WITH DISABILITIES FOR 2014-15 SCHOOL YEAR

It was moved by Mr. Palacio, seconded by Mr. Hernandez, and carried 4-0, Mr. Hernandez out of room, to approve the continuing master contracts and/or individual service agreements with nonpublic schools and agencies for students with disabilities for the 2014-15 school year.

- 6.0 APPROVAL OF SUBMISSION OF DEVELOPING KNOWLEDGE ABOUT WHAT WORKS TO MAKE SCHOOLS SAFE GRANT APPLICATION FOR 2014

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 5-0, to approve the submission of the Developing Knowledge About What Works to Make Schools Safe grant application for 2014.

- 7.0 AUTHORIZATION TO RENEW CONTRACTS AWARDED THROUGH REQUEST FOR PROPOSALS OR BID FOR 2014-15 FISCAL YEAR

It was moved by Mr. Richardson, seconded by Dr. Yamagata-Noji, and carried 5-0, to authorize staff to renew contracts awarded through Bids or Request for Proposals for 2014-15 fiscal year for the term of the original contracts. Mr. Palacio opposed bids for painting and plumbing services due to the ability that District staff can do work.

- 8.0 AUTHORIZATION TO RENEW ANNUAL LISTING OF AGREEMENTS/CONTRACTS WITH SANTA ANA UNIFIED SCHOOL DISTRICT AND VARIOUS CONSULTANTS SUBMITTED FOR 2014-15 FISCAL YEAR

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 4-1, Ms. Iglesias dissenting, to authorize staff to renew the annual listing of agreements/contracts with the Santa Ana Unified School District and various consultants for the 2014-15 fiscal year.

- 9.0 AUTHORIZATION TO AWARD CONTRACTS FOR YEAR-ONE ENERGY EFFICIENT RELATED PROJECTS AT HARVEY, KENNEDY, AND MONTE VISTA ELEMENTARY SCHOOLS UTILIZING PROPOSITION 39 FUNDING

It was moved by Mr. Palacio, seconded by Dr. Yamagata-Noji, and carried 5-0, to authorize staff to award contracts to United Mechanical Contractors, Inc. for Harvey Bid Package No. 1 Pardess Air, Inc. for Kennedy Bid Package No. 1, and Westland Heating & Air Conditioning, Inc. for Monte Vista Bid Package No. 1 for the year-one energy efficient related projects utilizing Proposition 39 funding for a total of \$1,432,000.

10.0 AUTHORIZATION TO AWARD CONTRACT FOR BID PACKAGE NO. 1 ADDITIONAL PARKING LOTS AND SITE WORK AT CARVER AND WASHINGTON ELEMENTARY SCHOOLS

It was moved by Mr. Richardson, seconded by Mr. Hernández, and carried 5-0, to authorize staff to award a contract to Green Giant Landscape, Inc. for Bid Package No. 1 additional parking lots and site work at Carver and Washington elementary schools in the amount of \$274,905.

11.0 AUTHORIZATION TO AWARD CONTRACT FOR BID PACKAGE NO. 15 RESTROOMS AT 800 BUILDING AT CARR INTERMEDIATE SCHOOL UNDER MODERNIZATION PROGRAM

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 5-0, to authorize staff to award a contract to J.L. Cobb Painting for Bid Package No. 15 restrooms at 800 building at Carr Intermediate School in the amount of \$266,910 under the Modernization Program.

12.0 AUTHORIZATION TO AWARD CONTRACT FOR BID PACKAGE NO. 2 SITE FENCING AT LATHROP INTERMEDIATE SCHOOL UNDER MODERNIZATION PROGRAM

It was moved by Mr. Hernández, seconded by Mr. Palacio, and carried 5-0, to authorize staff to award a contract to Wolverine Fence Company, Inc. for Bid Package No. 2 site fencing at Lathrop Intermediate School in the amount of \$131,000 under the Modernization Program.

13.0 AUTHORIZATION TO AWARD CONTRACT TO WILLIAMS SCOTSMAN, INC. FOR LEASE OF PORTABLE CLASSROOMS AND INTERIM HOUSING PORTABLES DISTRICTWIDE

It was moved by Dr. Yamagata-Noji, seconded by Mr. Palacio, and carried 5-0, to authorize staff to award a contract to Williams Scotsman, Inc. for the lease of portable classrooms and interim housing portables utilizing the Los Alamitos Unified School District contract awarded to Williams Scotsman, Inc. pursuant to piggyback Bid No. 2010-0002, and to authorize the Assistant Superintendent, Facilities and Governmental Relations to execute any required documents.

14.0 RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT WITH CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 41 FOR 2013-16 SCHOOL YEARS AND APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN SANTA ANA UNIFIED SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 41 RELATED TO HEALTH AND WELFARE BENEFITS

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-1, Ms. Iglesias dissenting, to ratify the Collective Bargaining Agreement with the California School Employees Association, Chapter 41 for the 2013-16 school years and the Memorandum of Understanding between the Santa Ana Unified School District and the California School Employees Association, Chapter 41 related to health and welfare benefits.

15.0 APPROVAL OF COMPENSATION INCREASE FOR MANAGEMENT AND CONFIDENTIAL EMPLOYEES NOT REPRESENTED BY A UNION AND DISTRICT TO COVER INCREASE OF MEDICAL COST FOR 2014-15 SCHOOL YEAR

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 4-1, Ms. Iglesias dissenting, to approve the compensation increase for all Management and Confidential employees as outlined above, not represented by a union. Approve the District to cover the increase cost of health and welfare benefits for 2014-15 school year, only.

16.0 AFFIRMATION OF REQUEST FOR WAIVER OF NCLB REQUIREMENTS THROUGH THE US DEPARTMENT OF EDUCATION AND THROUGH ASSOCIATION WITH OTHER CORE DISTRICTS

It was moved by Dr. Yamagata-Noji, seconded by Mr. Richardson, and carried 5-0, to affirm their prior request of the U.S. Department of Education to renew the waiver of the NCLB requirements for the 2014-15 school year.

**BOARD AND STAFF REPORTS/ACTIVITIES**

Mr. Richardson

- Looking forward to the upcoming graduations.
- Enjoyed the celebration for District retirees at the Delhi Community Center; enjoyable event.
- Car giveaway at Guaranty Chevrolet was awesome.

Mr. Palacio

- Attended the Middle College High School Graduation; 100% graduation rate; API is over 900; 47 students graduated with a AA Degree; remaining students will be entering college as Sophomores; and two years of waived tuition as a partnership with Santa Ana College.

Mr. Hernandez

- Acknowledged the retirement of Linda Bell, Principal at Thorpe Elementary; was fortunate to have had her as a principal for four of his children; she was a great asset.
- Acknowledged the retirement of Denise Esparza, his 2<sup>nd</sup> grade teacher at Madison; had a great impact on several students.

Ms. Iglesias

- Attended the Santa Ana Parenting Project Graduation at Martin Elementary School; Great project with the 40 Developmental Assets.

Dr. Yamagata-Noji

- Thanked everyone who helped with Artspiration and for all the contributions for the scholarship program.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

By a vote of 5-0, the Board took action to approve the Workers' Compensation Stipulated Award for classified employee, as named in Closed Session - Claim No. SUSD-007161, in the amount of \$46,230.00.

Moved: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio  X  Iglesias \_\_\_\_\_

Seconded: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson  X  Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Ayes: Yamagata-Noji  X  Hernández  X  Richardson  X  Palacio  X  Iglesias  X

Noes: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Final Vote: Ayes  5  Noes  0  Abstain \_\_\_\_\_ Absent \_\_\_\_\_

By a vote of 5-0, the Board took action to approve the settlement and release agreement of permanent classified employee, as named in Closed Session, employee ID #27114, effective May 12, 2014.

Moved: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson  X  Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Seconded: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio  X  Iglesias \_\_\_\_\_

Ayes: Yamagata-Noji  X  Hernández  X  Richardson  X  Palacio  X  Iglesias  X

Noes: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Final Vote: Ayes  5  Noes  0  Abstain \_\_\_\_\_ Absent \_\_\_\_\_

By a vote of 5-0, the Board took action to appoint Kasey A. Klappenback to the position of Principal at Garfield Elementary School.

Moved: Yamagata-Noji  X  Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Seconded: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio \_\_\_\_\_ Iglesias  X

Ayes: Yamagata-Noji  X  Hernández  X  Richardson  X  Palacio  X  Iglesias  X

Noes: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Final Vote: Ayes  5  Noes  0  Abstain \_\_\_\_\_ Absent \_\_\_\_\_

By a vote of 5-0, the Board took action to appoint Mary (Meg) Greene to the position of Principal at Monte Vista Elementary School..

Moved: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson  X  Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Seconded: Yamagata-Noji  X  Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Ayes: Yamagata-Noji  X  Hernández  X  Richardson  X  Palacio  X  Iglesias  X

Noes: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_

Final Vote: Ayes  5  Noes  0  Abstain \_\_\_\_\_ Absent \_\_\_\_\_

By a vote of 5-0, the Board took action to appoint Sara L. Shorey to the position of Principal at Adams Elementary School.

Moved: Yamagata-Noji  X  Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_  
Seconded: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson  X  Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_  
Ayes: Yamagata-Noji  X  Hernández  X  Richardson  X  Palacio  X  Iglesias  X   
Noes: Yamagata-Noji \_\_\_\_\_ Hernández \_\_\_\_\_ Richardson \_\_\_\_\_ Palacio \_\_\_\_\_ Iglesias \_\_\_\_\_  
Final Vote: Ayes  5  Noes  0  Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**ADJOURNMENT**

There being no further business to come before the Board, Dr. Yamagata-Noji adjourned the meeting at 11:10 p.m.

The next Regular Meeting will be held on Tuesday, June 24, 2014, at 6:00 p.m.

ATTEST:

\_\_\_\_\_  
Rick Miller, Ph.D.  
Secretary  
Santa Ana Board of Education



## SANTA ANA UNIFIED SCHOOL DISTRICT

Minutes

GIFTS RECOMMENDED FOR ACCEPTANCE - June 10, 2014

June 10, 2014

School:	Gift:	Amount:	Donor:	Used for:
Century High School		\$1,250	The Network for Educational Access, LLC San Diego	Scholarships for identified graduating seniors
Century High School		\$2,500	Atkinson, Andelson, Loya, Ruud & Romo Cerritos	Scholarships for identified graduating seniors
Century High School		\$1,250	California Latino Superintendents Association Sacramento	Scholarships for identified graduating seniors
Segerstrom High School		\$1,903	Mr. Rick McKee Huntington Beach	Aquatic supplies
Educational Services		\$455	Drs. Prem and Venkamma Reddy Prime Healthcare Management, Inc. Ontario	Nine copies of books: <i>India Unveiled</i> by Robert Arnett
<b>June 10, 2014 donations</b>		<b>\$7,358</b>		
<b>2014 Total donations</b>	<b>\$106,345</b>	<b>\$113,703</b>		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - June 10, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>RETIREMENTS</b>					
Bell, Linda	Principal	Thorpe	June 30, 2014		Retirement - 33 years
Kommel, Patricia	Teacher	Lincoln	May 20, 2014		Retirement - 17 years
Valovick, Hilda	Teacher	Davis	June 20, 2014		Retirement - 14 years
<b>RESIGNATIONS</b>					
French, Christopher	Teacher	Villa	June 20, 2014		Moving, Family Responsibilities, Accepted another position, Personal - 5 years
Huff, Rebecca	Teacher	Monroe	June 20, 2014		Moving - 8 years
<b>RESCINDED RESIGNATIONS</b>					
Phillips, Nicole	Teacher	Spurgeon	June 20, 2014		
Sellers, Angie	Teacher	Spurgeon	June 20, 2014		

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - June 10, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>NEW HIRES/RE-HIRES 2013-14</b>					
Kriesel, Wes	Program Specialist	Educational Services Secondary Division	May 4, 2014		New Hire - Probationary I
<b>NEW HIRES/RE-HIRES 2014-15</b>					
Crandall, Mary	Speech and Language Pathologist	Speech Department	August 27, 2014		Rehire - Waiver 44911
Dodge, Scott	Teacher	McFadden	August 27, 2014		Rehire - Intern
Mazur, Marc	Teacher	Godinez	August 27, 2014		Rehire - Intern
Metz, Jennifer	Speech and Language Pathologist	Speech Department	August 27, 2014		Rehire - Waiver 44911
Zarate, Rosa	Teacher	Transition Programs	August 27, 2014		Rehire - Intern
<b>CHANGE IN STATUS 2013-14</b>					
Bickham, Karen	Teacher	Sierra			From Temporary 44909 to Probationary I
Brainard, Laurin	Teacher	Heninger			From Temporary 44909 to Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - June 10, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>CHANGE IN STATUS 2013-14 (Continued)</b>					
Dietsche, Jocelyn	Teacher	Saddleback			From Temporary 44920 to Probationary I
Espinoza Onofre, Danelia	Counselor	McFadden			From Temporary 44909 to Probationary II
Gonzalez, Araceli	Teacher	McFadden			From Temporary 44909 to Probationary II
Nagle, Janelle	Teacher	Sierra			From Temporary 44909 to Probationary I
Phan, Nu	Librarian	Santa Ana			From Temporary 44909 to Probationary II
Pratt, Theodore	Teacher	Willard			From Temporary 44920 to Probationary I
Rodriguez, Jessica A.	Teacher	Lowell			From Temporary 44909 to Probationary I
Santillan, Marcela	Teacher	King			From Temporary 44909 to Probationary I

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - June 10, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>CHANGE IN STATUS 2013-14 (Continued)</b>					
Smith, Kathy G.	Teacher	Sierra			From Temporary 44909 to Probationary I
Stevens, Kelly	Teacher	Valley			From Temporary 44909 to Probationary II
Ventuleth, Whitney	Teacher	Sierra			From Temporary 44909 to Probationary I
Vo, Amy	Teacher	Willard			From Temporary 44909 to Probationary I
Wambaugh, Kelly	Teacher	Willard			From Temporary 44920 to Probationary I
Wolff, Amanda	Teacher	Lathrop			From Temporary 44909 to Probationary II
<b>EXTENDED WORK YEAR 2013-14</b>					
Mauga, Nicholl	Teacher	Special Projects/ Network for a Healthy California	May 16, 2014	June 6, 2014	4 Additional Days

Mark A. McKinney, Associate Superintendent, Human Resources

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - June 10, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTRA DUTY 2013-14					
Beheshti, Payam	Psychologist	Psychological Services	June 20, 2014	June 30, 2014	Regular Hourly Rate
Foote, Melinda	Psychologist	Psychological Services	June 20, 2014	June 30, 2014	Regular Hourly Rate
Galindo-Werner, Lisa	Teacher	Mitchell	June 23, 2014	June 30, 2014	Regular Hourly Rate
Hughes, Shawna	Teacher	Special Education	June 20, 2014	June 30, 2014	Regular Hourly Rate
Kim, Hana	Teacher	Mitchell	June 23, 2014	June 30, 2014	Regular Hourly Rate
Lopez-O'Rourke, Rosa	Psychologist	Psychological Services	June 20, 2014	June 30, 2014	Regular Hourly Rate
Miao, Glenda	Psychologist	Psychological Services	June 20, 2014	June 30, 2014	Regular Hourly Rate
Reigle, Allison	Psychologist	Psychological Services	June 20, 2014	June 30, 2014	Regular Hourly Rate
Rezvani, Niloufar	Psychologist	Psychological Services	June 20, 2014	June 30, 2014	Regular Hourly Rate
Thoms, Luz	Psychologist	Psychological Services	June 20, 2014	June 30, 2014	Regular Hourly Rate
Turner, Susy	Teacher	Mitchell	June 23, 2014	June 30, 2014	Regular Hourly Rate

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - June 10, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>EXTRA DUTY 2014-15</b>					
Foote, Melinda	Psychologist	Psychological Services	July 1, 2014	August 22, 2014	Regular Hourly Rate
Galindo-Werner, Lisa	Teacher	Mitchell	July 1, 2014	August 1, 2014	Regular Hourly Rate
Heslip, Veronica	Psychologist	Psychological Services	July 1, 2014	August 22, 2014	Regular Hourly Rate
Hughes, Shawna	Teacher	Special Education	July 1, 2014	August 22, 2014	Regular Hourly Rate
Kim, Hana	Teacher	Mitchell	July 1, 2014	August 1, 2014	Regular Hourly Rate
Lopez-O'Rourke, Rosa	Psychologist	Psychological Services	July 1, 2014	August 22, 2014	Regular Hourly Rate
Reigle, Allison	Psychologist	Psychological Services	July 1, 2014	August 22, 2014	Regular Hourly Rate
Thoms, Luz	Psychologist	Psychological Services	July 1, 2014	August 22, 2014	Regular Hourly Rate
Turner, Susy	Teacher	Mitchell	July 1, 2014	August 1, 2014	Regular Hourly Rate
<b>2014-15 LEAVE (21 duty days or more) - Without Pay and Without Benefits</b>					
Duerner, Carla	Teacher	Lorin Griset	August 27, 2014	June 19, 2015	Personal

Mark A. McKinney, Associate Superintendent, Human Resources

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - June 10, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits</b>					
Copenhaver, Lisa	Teacher	Jackson	June 9, 2014	June 20, 2014	Statutory
Wilson, Shelana	Psychologist	Psychological Services	June 9, 2014	June 20, 2014	Statutory
<b>FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Without Pay with Benefits</b>					
Cohick, Nancy	Teacher	Taft	June 3, 2014	June 20, 2014	Statutory
<b>FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits</b>					
Miller, Christopher	Teacher	Walker	April 28, 2014	June 20, 2014	Statutory
<b>CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits</b>					
Miller, Christopher	Teacher	Walker	April 28, 2014	June 20, 2014	Statutory
<b>CALIFORNIA FAMILY RIGHTS ACT (3 to 20 duty days) - Without Pay with Benefits</b>					
Cohick, Nancy	Teacher	Taft	June 3, 2014	June 20, 2014	Statutory
<b>CHANGE IN DATE ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits</b>					
Moore, Jane	Teacher	Roosevelt	April 14, 2014	From May 20, 2014 to May 16, 2014	Statutory



**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - June 10, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>CHANGE IN DATE ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits (Continued)</b>					
Nunez, Krista	Psychologist	Psychological Services	From May 27, 2014 to May 21, 2014	June 20, 2014	Statutory
<b>EXTENSION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits</b>					
Cobick, Nancy	Teacher	Taft	May 20, 2014	June 2, 2014	Statutory
Shelby, Cathy	Teacher	Sepulveda	June 4, 2014	June 20, 2014	Statutory
<b>CORRECTION ON CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits</b>					
Shelby, Cathy	Teacher	Sepulveda	June 4, 2014	June 20, 2014	Statutory
<b>DEPARTMENT CHAIRS 2013-14</b>					
Bush, Mark		Century	2013-14		Journalism/ Broadcast Journalism
<b>SPRING SPORTS 2013-14</b>					
DeMent, Russell	Assistant Coach	Valley	2013-14		Football
Mohr, Lawrence	Head Coach	Valley	2013-14		Football

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar  
Board Meeting - June 10, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>CORRECTION ON SPRING SPORTS 2013-14</b>					
Terwilliger, Erik	Assistant Coach	Valley	2013-14		Swimming
<b>RETIRED SUBSTITUTES</b>					
Flint, Claudia					

**AGENDA ITEM REQUESTS  
CERTIFICATED  
2013-14**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
CAC Presentation - Extra Duty (Ratification)	Support Services	Special Education	\$255	May 15, 2014
Career Technical Student Organization Supervision	CTE-ROP	Perkins IV Career and Technical Education	\$6,813	August 27, 2014
Cheer Camp	Saddleback	Cheer Team ASB Donations	\$2,668	June 23, 2014
CTE Model Curriculum Standards Alignment	CTE-ROP	Perkins IV Career and Technical Education	\$9,910	August 27, 2014
CTE Professional Development	CTE-ROP	Perkins IV Career and Technical Education	\$15,843	July 1, 2014
Dance Camp	Saddleback	Dance Team ASB Donations	\$1,553	June 23, 2014
DIBELS Kinder Academy	Support Services - MTSS	Title II	\$26,406	August 18, 2014
DIBELS Kinder Academy	Support Services - MTSS	Title II	\$13,203	August 13, 2014
DIBELS Kinder Academy - Substitutes	Support Services - MTSS	Title II	\$8,400	September 23, 2014
DIBELS Kinder Academy - Substitutes (Ratification)	Support Services - MTSS	Title II	\$6,930	May 13, 2014
DIBELS Kinder Academy (Ratification)	Support Services - MTSS	Title II	\$165	May 13, 2014
Educational Technology Program Planning	Educational Technology	Educational Technology	\$25,000	July 1, 2014
Extra Duty - Bus Supervisors	Special Education	Special Education	\$5,000	July 1, 2014

**Board Meeting  
June 10, 2014**

**AGENDA ITEM REQUESTS  
 CERTIFICATED  
 2013-14**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Extra Duty - Bus Supervisors (ESY)	Special Education	Special Education	\$1,000	June 23, 2014
Nurse - Extra Duty	English Learner Programs and Student Achievement	Title I	\$1,000	July 1, 2014
Presenter - Parent Workshops	English Learner Programs and Student Achievement	Title I	\$4,000	July 1, 2014
Program Planning - Certificated Staff	English Learner Programs and Student Achievement	Title I	\$15,000	July 1, 2014
Program Planning (Ratification)	Villa	EIA-SCE	\$340	July 1, 2013
Social Science Common Core Writing Training	Educational Services, Elementary Division	Title II	\$4,700	June 11, 2014
Spanish Placement - Certificated Staff	English Learner Programs and Student Achievement	Title I	\$7,000	July 1, 2014
Staff Development	Educational Technology	Educational Technology	\$50,000	July 1, 2014
Stipend for Speech and Language Pathologist (SLP) (Ratification)	Special Education	Special Education	\$40,000	August 22, 2013
Substitute/Intervention Teacher (Correction previously approved August 27, 2013)	Adams	Title I	From \$7,000 to \$9,000	From September 1, 2013 to October 21, 2013
Summer Enrichment Program	Educational Services	Title I Set Aside (CORE)	\$1,119,750	July 1, 2014

**AGENDA ITEM REQUESTS  
CERTIFICATED  
2013-14**

<b>TITLE OF ACTIVITY</b>	<b>SITE</b>	<b>FUNDING</b>	<b>NOT TO EXCEED</b>	<b>EFFECTIVE</b>
Trainings - Certificated Staff	English Learner Programs and Student Achievement	Title I	\$2,000	July 1, 2014
Tutoring	Davis	Title I	\$15,000	July 1, 2014
WASC Program Planning (Ratification)	Chavez	WASC	\$600	August 31, 2013

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar  
 Board Meeting - June 10, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>RETIREMENTS</b>						
Quintanilla, Irma	Instr. Asst. Sp. Ed.	Romero-Cruz	May 30, 2014			22 years, 8 months
Sanchez, Lisa	Instr. Asst. Sev. Dis.	Taft	June 19, 2014			23 years, 4 months
<b>RESIGNATIONS</b>						
Asis, Djoaine	SSP Sp. Ed.	Willard	June 13, 2014			Personal - 7 months
De Cruz, Telesfora	Activity Supervisor	Fremont	June 19, 2014			Personal - 11 years, 7 months
Mickelson, Hans	Manager of Grounds Maintenance	Bldg. Svcs.	May 12, 2014			Personal - 2 years, 1 month
<b>CFRA (California Family Rights Act) - Without Pay</b>						
Lozano, Meliza	Community and Family Outreach Liason	Santa Ana	June 30, 2014			Statutory Leave
<b>EXTENSION FAMILY CARE &amp; MEDICAL LEAVES (3 to 20 duty days) - Paid</b>						
Lozano, Meliza	Community and Family Outreach Liason	Santa Ana	May 8, 2014	June 23, 2014		Statutory Leave

**CLASSIFIED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - June 10, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>EXTENSION FAMILY CARE &amp; MEDICAL LEAVES (3 to 20 duty days) - Paid (Continuation)</b>						
Talavera, Angelina	Registration & Testing Specialist	RTC	May 7, 2014	May 23, 2014		Statutory Leave
<b>FAMILY CARE &amp; MEDICAL LEAVE (21 duty days or more) - Paid</b>						
Hanna, Jacqueline	SELPA Secretary	Special Ed.	June 16, 2014	August 25, 2014		Statutory Leave
Quinones, Nancy	Admin. Clerk II	Research & Evaluation	May 15, 2014	July 25, 2014		Statutory Leave
<b>FAMILY CARE &amp; MEDICAL LEAVE/CFRA (California Family Rights Act) (3 to 20 duty days) - Paid</b>						
Hernandez, Francisco	Custodian	Madison	May 5, 2014	May 27, 2014		Statutory Leave
<b>FAMILY CARE &amp; MEDICAL LEAVE/CFRA (California Family Rights Act) (21 duty days or more) - Paid</b>						
Figueroa, Patricia	Custodian	Esqueda	June 12, 2014	August 10, 2014		Statutory Leave
<b>PROBATIONARY APPOINTMENTS</b>						
Krantz, Peter	School Police Officer	School Police	May 27, 2014		40/1	
Sandoval, Melinda	Teacher's Aide	Cal-Safe	May 21, 2014		10/1	

Mark A. McKinney, Associate Superintendent, Human Resources

**CLASSIFIED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - June 10, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>PROMOTIONAL APPOINTMENT</b>						
Martinez, Vanessa	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	May 20, 2014		15/1	
<b>REAPPOINTMENT</b>						
Luna, Kathy	Instr. Asst. Sev. Dis.	Mitchell	May 12, 2014		20/5	
<b>TEMPORARY ASSIGNMENTS - Out of Class Compensation</b>						
Diaz, Jaime	Community Family Outreach Liason	PSS	May 22, 2014	June 16, 2014	36/1	
Najera, Marisela	Community Family Outreach Liason	PSS	April 14, 2014	June 19, 2014	36/2 + Bil.	
Ruiz, Daniel	Lead Custodian	Bldg. Svcs.	May 13, 2014	May 30, 2014	28/5	
<b>ACTIVITY SUPERVISORS</b>						
Butzer, Chelsea	Activity Supervisor	Santa Ana	May 30, 2014		10/1	
Meza, Kristine	Activity Supervisor	Villa	May 27, 2014		10/1	
<b>SUBSTITUTES</b>						
Attardo, Ida	SLPA		May 20, 2014		19/1	
Berrelleza, Jose	Fd. Svc. Wkr.		May 19, 2014		11/1	
Chao, Charmaine	Clerical		May 23, 2014		20/1	



**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar  
Board Meeting - June 10, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>SALARY</b>	<b>COMMENTS</b>
<b>SUBSTITUTES (Continuation)</b>						
Galvez, Genara	Fd. Svc. Wkr.		May 19, 2014		11/1	
Hernandez, Jeannie	Fd. Svc. Wkr.		May 19, 2014		11/1	
Hoang, Loc	Clerical		May 23, 2014		20/1	
Munoz, Susan	Clerical		May 22, 2014		20/1	
Padilla, Lidia	Fd. Svc. Wkr.		May 19, 2014		11/1	
Rivera, Adryenne	Fd. Svc. Wkr.		May 19, 2014		11/1	
Santoyo Mireles, Monica	Clerical		May 16, 2014		20/1	
Weinstein, Debra	Clerical		May 19, 2014		20/1	
<b>SHORT TERM</b>						
Hernandez, Leonel	Custodian	Facilities Dept.	June 20, 2014	August 29, 2014	23/6	

**Mark A. McKinney, Associate Superintendent, Human Resources**

**AGENDA ITEMS REQUESTS  
 CLASSIFIED  
 2013-14 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
CAC Interpreters Extra Duty	Special Education	Special Education Funds	\$2,500	July 1, 2014
CAC/Parent Meetings Babysitters Extra Duty	Special Education	Special Education Funds	\$5,000	July 1, 2014
Cheer Camp	Saddleback High School	Cheer Team ASB Donations	\$2,944	June 23, 2014
Classified Staff - Extra Duty	English Learner Programs & Student Achievement	Title I	\$1,500	July 1, 2014
Dance Camp	Saddleback High School	Dance Team ASB Donations	\$1,714	June 23, 2014
Discrete Trial Training	Special Education	Special Education Funds	\$1,700	September 2, 2014
Extra Duty	Superintendent's Office	General Fund	\$20,000	July 1, 2014
Extra Duty - Additional Two Hours	Special Education	Support Services	\$5,304	September 2, 2014
Extra Duty Assignment	Special Education	Extra Duty for JTA's & Job Coaches	\$8,000	July 1, 2014
Extra Duty - Bus Aides	Transition Services	Special Education	\$70,000	July 1, 2014
Extra Duty - Bus Aides (ESY)	Special Education	Special Education	\$9,200	July 1, 2014
Extra Duty - Child Care	English Learner Programs & Student Achievement	Title I	\$20,000	July 1, 2014
Extra Duty Child Care - Migrant Education	English Learner Programs & Student Achievement	Migrant Education	\$10,000	July 1, 2014
Extra Duty Child Care - Migrant Education School Readiness Program (MESRP)	English Learner Programs & Student Achievement	Migrant Education (Summer Pre-School)	\$3,500	July 1, 2014
Extra Duty -Intensive Behavioral Instruction (IBI)	Special Education	Special Education	\$10,000	July 1, 2014
Extra Duty -Intensive Behavioral Instruction (IBI) ESY	Special Education	Special Education	\$1,200	June 23, 2014

**AGENDA ITEMS REQUESTS  
CLASSIFIED  
2013-14 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Extra Duty - IEP Translations	Special Education - Various School Sites	Special Education	\$10,608	September 2, 2014
Extra Duty - Overtime	Support Services	Special Education	\$7,956	July 1, 2014
Extra Duty Staff - Migrant Education Program	English Learner Programs & Student Achievement	Migrant Education Program	\$8,000	July 1, 2014
Extra Duty Translator/Interpreter	English Learner Programs & Student Achievement	EIA/LEP	\$5,000	July 1, 2014
Extra Help - Custodial	English Learner Programs & Student Achievement	Title I	\$10,000	July 1, 2014
Extra Help - DSO Security	English Learner Programs & Student Achievement	Title I	\$5,000	July 1, 2014
Extra Help - Stage Manager	English Learner Programs & Student Achievement	Title I	\$2,000	July 1, 2014
Extra Help - Technician	English Learner Programs & Student Achievement	Title I	\$4,000	July 1, 2014
JiJi Presentation - Extra Duty (Ratification)	Support Services	Special Education	\$107	May 15, 2014
Migrant Education Extra Help Technician	English Learner Programs & Student Achievement	Migrant Education Program	\$2,000	July 1, 2014
Migrant Education School Readiness Program Instruction (MESRP)	English Learner Programs & Student Achievement	Migrant Education (Summer Pre-School)	\$12,000	July 1, 2014
Pre-School Certificated Teachers - Extra Help	English Learner Programs & Student Achievement	Title I	\$1,000	July 1, 2014
Pre-School Classified Teachers - Extra Help	English Learner Programs & Student Achievement	Title I	\$1,000	July 1, 2014
ROP Instructional Assistance	CTE-ROP	Perkins IV Career and Technical Education	\$2,000	August 27, 2014

Minutes  
June 10, 2014

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**RESOLUTION NO. 13/14-3016  
BOARD OF EDUCATION  
SANTA ANA UNIFIED SCHOOL DISTRICT  
ORANGE COUNTY, CALIFORNIA**

**RESOLUTION OF THE SANTA ANA UNIFIED SCHOOL DISTRICT APPROVING THE ENVIRONMENTAL IMPACT REPORT, MITIGATION MEASURES, STATEMENT OF OVERRIDING CONSIDERATIONS, AND CONSTRUCTION AND OPERATION OF THE SANTA ANA UNIFIED SCHOOL DISTRICT SPORTS COMPLEX**

**WHEREAS**, the Santa Ana Unified School District (SAUSD) Board of Education ("Board") desires to develop the SAUSD Sports Complex at the existing athletic fields on the contiguous campuses of Valley High School, Carr Intermediate School, and Harvey Elementary School, which is located at the northwest corner of Raitt Avenue and Glenwood Place; and,

**WHEREAS**, the Board desires to have the SAUSD construct and operate a new 3,500-seat lighted stadium complex, reconfigure existing turf athletic fields and install synthetic turf, provide lighting for all fields, construct concession stand/restroom buildings, and construct additional parking for the benefit of the students Valley High School, Carr Intermediate School, and Harvey Elementary School and the community it serves; and,

**WHEREAS**, the SAUSD, acting as the Lead Agency as defined in Section 21067 of the Public Resources Code, has undertaken the preparation of a Environmental Impact Report (EIR) (California State Clearinghouse Number 2014031022), an environmental assessment and study of the Project; and

**WHEREAS**, a Notice of Preparation (NOP) for the preparation of a Draft EIR for the Project was issued for a 30-day public review period on March 6, 2014, submitted to the California State Clearinghouse for distribution to potentially affected state agencies, mailed directly to 15 state and local agencies (responsible agencies), departments, and organizations, and to 42 residents living within 350 feet of the proposed stadium, posted in the offices of the Orange County Clerk, the Santa Ana Unified School District (1601 East Chestnut Avenue), Carr Intermediate School (2120 West Edinger Avenue), and Valley High School (1801 South Greenville Street), and posted on the websites of the SAUSD ([www.sausd.us](http://www.sausd.us)), Carr Intermediate School ([www.sausd.us/carr](http://www.sausd.us/carr)), and Valley High School ([www.sausd.us/valley](http://www.sausd.us/valley)); and

**WHEREAS**, the SAUSD held a public scoping meeting at Valley High School on March 6, 2014 to solicit the opinions, views, and concerns of the Site's neighbors and other interested parties; and

**WHEREAS**, the SAUSD prepared and released the Draft EIR for a 45-day public review and comment period beginning April 8, 2014, and ending May 22, 2014; and

**WHEREAS**, in compliance with the CEQA Guidelines, the SAUSD submitted copies of the Draft EIR and a Notice of Completion (NOC) to the California State Clearinghouse for distribution to potentially affected state agencies, the Draft EIR directly to state and local agencies, and made copies of the Draft EIR available for review by interested persons at the Santa Ana Unified School District Office, the SAUSD website, Carr Intermediate School, Carr Intermediate School's website, Valley High School, and Valley High School's website; and

**WHEREAS**, the District mailed a Notice of Availability (NOA) for the Draft EIR to the Orange County Clerk's office, to 15 state and local agencies (responsible agencies), departments, and organizations, and to 42 residents living within 350 feet of the proposed stadium. Additionally, the NOA for the Draft EIR was posted in the offices of the Orange County Clerk, the Santa Ana Unified School

52 District Office, the SAUSD website, Carr Intermediate School, Carr Intermediate School's website,  
53 Valley High School, and Valley High School's website; and  
54

55 **WHEREAS**, the SAUSD held a Public Meeting on June 10, 2014, at the Santa Ana Unified  
56 School District Board Room (1601 East Chestnut Avenue) to inform the public of the Draft EIR findings  
57 and receive public comments; and  
58

59 **WHEREAS**, the District prepared a Final EIR, which includes copies of all letters received in  
60 response to the Draft EIR, responses to each substantive environmental comment received, and any  
61 changes/additions to the Draft EIR (Errata Sheets); and  
62

63 **WHEREAS**, in accordance with the CEQA Guidelines, the District submitted copies of the Final  
64 EIR to all agencies that responded to the Draft EIR for a 10-day comment period; and  
65

66 **WHEREAS**, the District mailed a NOA for the Final EIR to individuals and organizations that  
67 responded to the Draft EIR and placed copies of the Final EIR on file in the offices of the Santa Ana  
68 Unified School District Office, the SAUSD website, Carr Intermediate School, Carr Intermediate  
69 School's website, Valley High School, and Valley High School's website; and  
70

71 **WHEREAS**, in compliance with CEQA Guidelines, and for the record, the District has prepared:  
72 (1) Findings for the Project, which identify significant environmental effects associated with the Project  
73 and how those effects will be addressed (Exhibit A); (2) A Statement of Overriding Considerations for  
74 any unavoidable impacts associated with the Project (Exhibit B); (3) a Mitigation Monitoring and  
75 Reporting Program (Exhibit C), which provides the structure for ensuring that all mitigation measures  
76 identified in the Final EIR are implemented; and (4) a Notice of Determination for filing with the Orange  
77 County Clerk's Office (Exhibit D), all of which are attached and incorporated into this Resolution by  
78 reference; and  
79

80 **WHEREAS**, prior to taking action on the Project, the District has evaluated and considered all  
81 potentially significant effects on the environment, feasible project alternatives, and the Mitigation  
82 Monitoring and Reporting Program, and has balanced the benefits of the Project against its unavoidable  
83 effects on the environment; and  
84

85 **WHEREAS**, the Board has read and considered all environmental documentation comprising the  
86 Final EIR, its supporting sources, and comments received from state and local agencies and other  
87 interested persons; and  
88

89 **WHEREAS**, the Board has determined that the Final EIR is adequate, complete, and has been  
90 prepared in accordance with CEQA; and incorporated therein the mitigation measures described in the  
91 Draft EIR and the Mitigation Monitoring and Reporting Program; and  
92

93 **WHEREAS**, the Final EIR has been prepared in compliance with CEQA and reflects the Board's  
94 independent judgment and analysis; and  
95

96 **WHEREAS**, the EIR and all supporting material, which constitute a record of these proceedings,  
97 are kept at the Santa Ana Unified School District Office, located at 1601 East Chestnut Avenue, in the  
98 City of Santa Ana, under the control of the Superintendent;  
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100 **NOW, THEREFORE**, the Santa Ana Unified School District Governing Board does hereby  
101 resolve:  
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1. That the foregoing recitals are true and correct;
  2. The Board certifies that: (1) the Final EIR for the Project has been prepared in compliance with CEQA; (2) the Final EIR was presented to the Board, which reviewed and considered the information contained in the Final EIR and comments received prior to approving the Project; and (3) the Final EIR reflects the Board's independent judgment and analysis;
  3. The Board hereby adopts the Mitigation Measures for the Project and the Mitigation Monitoring Program (Exhibit A), attached hereto and incorporated herein by reference, and the Final EIR;
  4. The Board adopts the Findings and Statement of Overriding Considerations for each significant unmitigable environmental effect identified in the Final EIR, attached hereto and incorporated herein by reference;
  5. The Board finds that the public and interested government agencies have been afforded ample notice and opportunity to comment on the NOP, Draft EIR, Final EIR, and the Project;
  6. The Board finds that information contained in various staff reports, corrections, errata, and modifications made to the Draft EIR in response to comments, and not previously re-circulated, and the evidence presented in written and oral testimony, do not represent significant new information so as to require recirculation of the Draft EIR pursuant to CEQA Guidelines Section 15088.5;
  7. The findings made in this Resolution are based upon the information and evidence set forth in the Draft EIR and Final EIR and upon substantial evidence which has been presented in the record of these proceedings; the Final EIR and all supporting material, which constitute a record of these proceedings, will be kept at the Santa Ana School District Office, located at 1601 East Chestnut Avenue, in the City of Santa Ana, under the control of the Superintendent.
  8. The Board hereby approves the construction and operation of the project described in the Final EIR as the SAUSD Sports Complex Project.
  9. The Board authorizes the Assistant Superintendent of Facilities and Governmental Relations to take any action necessary to carry out this project, including, but not limited to, bidding the construction and filing a Notice of Determination with the Orange County Clerk and the State Clearinghouse.

154 PASSED AND ADOPTED by the Governing Board of the Santa Ana Unified School District, this 10<sup>th</sup>  
155 day of June, 2014 by the following vote:

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**AYES:** Audrey Yamagata-Noji, Jose Hernandez, Rob Richardson,  
John Palacio and Cecilia Iglesias

**NOES:**


**ABSENT**

STATE OF CALIFORNIA)  
                                  ) SS:  
COUNTY OF ORANGE)

I, Audrey Yamagata-Noji, Ph.D., President of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 10<sup>th</sup> day of June, 2014 and passed by a vote of 5-0 of said Board.

  
\_\_\_\_\_  
Audrey Yamagata-Noji, Ph.D.,  
President of the Board of Education

I, Rob Richardson, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 10<sup>th</sup> day of June, 2014, and passed by a vote of 5-0 of said Board.

  
\_\_\_\_\_  
Rob Richardson,  
Clerk of the Board of Education

**EXHIBIT A | Findings of Fact and Statement of Overriding Considerations**

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243	<b>EXHIBIT B   Mitigation Monitoring and Reporting Program</b>
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287	<b>EXHIBIT C   A Notice of Determination for filing with the Orange County Clerk's Office</b>
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**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:**                   **Orange County Department of Education Third Quarterly Report on School Accountability Report Card for Fiscal Year 2013-14 Pursuant Williams Settlement Legislation**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

**PREPARED BY:**   **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to report to the Board the Orange County Department of Education (OCDE) third quarterly report on the School Accountability Report Card (SARC) verification pursuant to the Williams Settlement Legislation. To ensure compliance, Orange County Department of Education (OCDE) is charged with the responsibility to conduct site reviews at decile 1-3 schools. In addition, the County requires that school districts report the findings at a regularly scheduled meeting both quarterly and annual reports.

The Orange County Department of Education has completed the 2013-14 Williams Settlement Legislation Third Quarterly Report for:

- **School Accountability Report Card (SARC) Verification:** The SARCs published in the 2013-14 school year were reviewed to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials, and safety, cleanliness, and adequacy of school facilities. No deficiencies were reported.

**RATIONALE:**

School districts are required to report the overall findings for decile 1-3 schools the findings at a regularly scheduled meeting both quarterly and annual reports pursuant to Williams Settlement Legislation.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Presented for informational purposes.

DH:lr



**Williams Settlement Legislation**  
**Santa Ana Unified School District**  
**Third Quarter Report**  
**Fiscal Year 2013-2014**

Prepared by the Orange County Department of Education

**SCHOOL ACCOUNTABILITY REPORT CARD (SARC) VERIFICATION**

The SARCs published in 2013-2014 for the following schools were reviewed to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and adequacy of school facilities.

School	SARC Review Date(s)	Instructional Materials Accurate	Instructional Material Discrepancies	Facility Conditions Accurate	Facility Conditions Discrepancies
Century High	March 4, 2014	Yes	N/A	Yes	N/A
Carver Elementary	March 4, 2014	Yes	N/A	Yes	N/A
Davis Elementary	March 4, 2014	Yes	N/A	Yes	N/A
Garfield Elementary	March 4, 2014	Yes	N/A	Yes	N/A
Heroes Elementary	March 4, 2014	Yes	N/A	Yes	N/A
Hoover Elementary	March 4, 2014	Yes	N/A	Yes	N/A
Kennedy Elementary	March 4, 2014	Yes	N/A	Yes	N/A
Lathrop Intermediate	March 4, 2014	Yes	N/A	Yes	N/A
Lincoln Elementary	March 4, 2014	Yes	N/A	Yes	N/A
Lowell Elementary	March 4, 2014	Yes	N/A	Yes	N/A
McFadden Intermediate	March 4, 2014	Yes	N/A	Yes	N/A
Pio Pico Elementary	March 4, 2014	Yes	N/A	Yes	N/A
Roosevelt Elementary	March 4, 2014	Yes	N/A	Yes	N/A
Saddleback High	March 4, 2014	Yes	N/A	Yes	N/A
Santa Ana High	March 4, 2014	Yes	N/A	Yes	N/A
Sepulveda Elementary	March 4, 2014	Yes	N/A	Yes	N/A
Sierra Preparatory Academy	March 4, 2014	Yes	N/A	Yes	N/A

**Williams Settlement Legislation  
 Santa Ana Unified School District  
 Third Quarter Report  
 Fiscal Year 2013-2014**

Prepared by the Orange County Department of Education

**SCHOOL ACCOUNTABILITY REPORT CARD (SARC) VERIFICATION Continued**

School	SARC Review Date(s)	Instructional Materials Accurate	Instructional Material Discrepancies	Facility Conditions Accurate	Facility Condition Discrepancies
Spurgeon Intermediate	March 4, 2014	Yes	N/A	Yes	N/A
Valley High	March 4, 2014	Yes	N/A	Yes	N/A
Walker Elementary	March 4, 2014	Yes	N/A	Yes	N/A
Willard Intermediate	March 4, 2014	Yes	N/A	Yes	N/A
Wilson Elementary	March 4, 2014	Yes	N/A	Yes	N/A

Respectfully submitted,

  
 Nicole Saigo  
 Administrator, School and Community Services

4/30/14  
 Date

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips

**ITEM:** Consent

**SUBMITTED BY:** Dawn Miller, Assistant Superintendent, Secondary Education

**PREPARED BY:** Dawn Miller, Assistant Superintendent, Secondary Education

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of extended field trip(s) for the school(s) listed.

**RATIONALE:**

The Board recognizes that school-sponsored trips are important components of student development. In addition to supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help students relate school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips. All trips involving out-of-state or overnight travel shall require prior approval of the Board. Approval is contingent upon national and international safety and security at the time of the trip.

Board Policy (BP) 6153 and Administrative Regulation (AR) 6153.1 require a parent waiver for school-sponsored trips. Trained staff will be employed by the hosting organization and will provide 24-hour supervision to the students. Parents have given permission for students to attend the trip under this provision. No eligible student will be denied the opportunity to attend.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve the extended field trip(s) in accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips.

 DM:sz

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS  
RECOMMENDED FOR APPROVAL - June 24, 2014

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone:
June 22-28, 2014 (Sunday - Saturday)  Ratification	Santa Ana High School NJROTC Leadership Academy-Irvine Outdoor Education Center Irvine	\$225.00 per Student (s) (cost paid by NJROTC & students)	7	3
July 18-20, 2014 (Friday - Sunday)	Godinez Fundamental Cheer Camp Chapman University Mammoth Lakes	\$153.00 per student (s) (cost paid by donations)	30	3
August 9-16, 2014 (Saturday - Saturday)	Valley High School Cross Country Summer Camp Chapman University Orange	\$500.00 per student (s) (cost paid by ASB Basketball)	20	6
August 10-17, 2014 (Sunday - Sunday)	Godinez Fundamental Cross Country Training Camp Pineknott Campground Big Bear	\$180.00 per student (s) (cost paid by ASB Cross Country)	25	5
August 12-15, 2014 (Tuesday - Friday)	Valley High School ASB Leadership Conference University of California Santa Barbara	\$400.00 per student (s) (cost paid by ASB & fundraising)	25	3

***Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.***

## **Agenda Item Backup Sheet**

- ITEM:** Request of extended field trip for NJROTC Leadership Academy at the Irvine Outdoor Education Center for Santa Ana High School NJROTC cadets. The Leadership Academy will take place in Irvine, California on June 22-28, 2014.
- OVERVIEW:** Santa Ana High School is requesting 7 cadets to attend the NJROTC Leadership Academy. Cadets are selected by the Naval Science Instructors based upon the cadet's sustained outstanding performance in the unit and in school.
- RATIONALE:** The purpose of Leadership Academy is to prepare the selected cadets for leadership roles in the unit. All cadets are thoroughly counseled on the physical and disciplinary demands of this accelerated training. Classes will consist of: practical leadership, advanced military drill, orienteering, service etiquette, self-awareness, and NJROTC subject areas, which will familiarize the cadets with the many duties in the administration of a NJROTC unit.
- PARTICIPANTS:** 7 cadets and 3 main certificated chaperones (CDR Rich Jordan-Senior Naval Science Instructor at Westview High School, Sgt. Steve Lyon-Naval Science Instructor at Troy High School, and Captain James Iannone-Senior Naval Science Instructor at Pacifica High School). Also there will be more various and numerous NJROTC Instructors from throughout Southern California chaperoning.
- COSTS:** \$225.00 per student - To include lodging, meals, and auto
- FUNDING:** NJROTC and cadets. NJROTC will pay \$100 and cadets will pay \$125. NJROTC will pay part or all to not deny any cadet an opportunity to participate.
- RECOMMENDATION:** Approve the request of the extended field trip for Santa Ana High School NJROTC cadets to attend the NJROTC Leadership Academy at the Irvine Outdoor Education Center in Irvine, California on June 22-28, 2014.



## **Agenda Item Backup Sheet**

- ITEM:** Request of extended field trip for Cheer Camp for student cheerleaders at Godinez Fundamental High School. Cheer Camp will be at Chapman University in Orange, California on July 18-20, 2014.
- OVERVIEW:** Godinez Fundamental High School is requesting 30 student cheerleaders to participate in Cheer Camp at Chapman University.
- RATIONALE:** Cheer Camp will teach the student cheerleaders to learn safety and the fundamentals of cheerleading.
- PARTICIPANTS:** 30 students and 3 chaperones (1 certificated and 1 classified). The third chaperone will be from Chapman University.
- COSTS:** \$153.00 per student - To include lodging and meals
- FUNDING:** Donations and fundraising.
- RECOMMENDATION:** Approve the request of the extended field trip for Godinez Fundamental High School student cheerleaders to attend Cheer Camp at Chapman University in Orange, California on July 18-20, 2014.

## **Agenda Item Backup Sheet**

- ITEM:** Request of extended field trip for 20 student athletes from Valley High School to attend a Cross Country Summer Camp in Mammoth Lakes, California on August 9-16, 2014.
- OVERVIEW:** Valley High School is requesting 20 student athletes to participate in a trip to Mammoth Lakes and stay at Summit Condominiums while there for a summer training camp.
- RATIONALE:** This camp will be a positive experience for Valley High School's cross country teams. The athletes will be given an opportunity to train at high altitude and build team chemistry through group activities. They will also get educational seminars in training, racing, diet and hydrations, and college topics such as financial aid and scholarships.
- PARTICIPANTS:** 20 students and 6 chaperones (3 certificated and 3 classified).
- COSTS:** \$500.00 per student - To include lodging, meals, and auto
- FUNDING:** Fundraising, donations, and student if applicable.
- RECOMMENDATION:** Approve the request of the extended field trip for Valley High School student athletes to attend a Cross Country Summer Camp in Mammoth Lakes, California on August 9-16, 2014.

## **Agenda Item Backup Sheet**

- ITEM:** Request of extended field trip for Godinez Fundamental High School student athletes to attend a Cross Country Training Camp at Pineknot Campground in Big Bear, California on August 10-17, 2014.
- OVERVIEW:** Godinez Fundamental High School is requesting 25 student athletes to participate in in a Cross Country Training Camp in Big Bear, California.
- RATIONALE:** The camp will be a positive experience for Godinez Fundamental's cross country team members. The student athletes will be given an opportunity to train at high altitude and build team chemistry through team activities and seminars.
- PARTICIPANTS:** 25 students and 5 chaperones (3 certificated and 2 classified). .
- COSTS:** \$180.00 per student - To include lodging, meals, and auto
- FUNDING:** ASB Cross Country and students.
- RECOMMENDATION:** Approve the request of the extended field trip for Godinez Fundamental High School student athletes to attend a Cross Country Training Camp at Pineknot Campgrounds in Big Bear, California on August 10-17, 2014.

## **Agenda Item Backup Sheet**

- ITEM:** Request of extended field trip to the ASB Leadership Conference. Valley High School is requesting students to participate in the extended field trip at the University of California, Santa Barbara on August 12-15, 2014.
- OVERVIEW:** Valley High School is requesting 25 students to attend and participate in the ASB Leadership Conference at the University of California, Santa Barbara.
- RATIONALE:** The field trip will provide students the opportunity to attend teambuilding workshops and to learn the fundamentals of their ASB position that will enhance their leadership skills. They will also be able to participate in activities with students from other schools.
- PARTICIPANTS:** 25 students and 3 adults (1 certificated & 2 classified).
- COSTS:** \$400.00 - To include lodging, meals, and mileage for auto
- FUNDING:** ASB and fundraising.
- RECOMMENDATION:** Approve the request of the extended field trip for Valley High School ASB students to attend the ASB Leadership Conference in Santa Barbara, CA on August 12-15, 2014.

## AGENDA ITEM BACKUP SHEET

June 24, 2014

### Board Meeting

**TITLE:**                    **Approval of Participation in California Partnership Academies Grant for Century and Valley High Schools for 2014-15 School Year**

**ITEM:**                    **Consent**

**SUBMITTED BY:**    **Dawn Miller, Assistant Superintendent, Secondary Services**

**PREPARED BY:**    **Patricia Carter, Director, Career Development/ROP**

#### **BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval for participation in the California Partnership Academies (CPA) grant for Century and Valley high schools for the 2014-15 school year. The CPAs are a State funded program (grades 10-12) structured as a school-within-a-school. Academy components include a rigorous academic and career technical education focus, a committed team of teachers, and active business and post-secondary partnerships.

#### **RATIONALE:**

Each fiscal year, schools with CPA must indicate the school's and district's continued commitment to the *California Education Code (EC)* sections 54690 through 54699. The CPA grants for 2014-15 are contingent on the inclusion of funds for this program in the approved state budget.

To remain eligible for CPA funding in 2014-15, school and district administrators must submit the following signed documents:

- The Letter of Intent, which indicates adherence to the CPA program model and fiscal requirements and provides the projected student enrollment in the academy
- The CPA Proposed Budget

#### **FUNDING:**

California Partnership Academies:

Education Academy - Century High School	\$70,000
e-business Academy - Century High School	\$70,000
Global Business Academy - Valley High School	\$70,000

**RECOMMENDATION:**

Approve the participation in the California Partnership Academies for Century and Valley high schools for the 2014-15 school year.

DM:PC:sz



# Santa Ana Unified School District

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Richard L. Miller, Ph.D.  
Superintendent

June 24, 2014

Stephen Work-Montana, Education Programs Consultant  
High School Innovations and Initiatives Office  
California Partnership Academies  
California Department of Education  
1430 N Street, Suite 4202  
Sacramento, CA 95814

Dear Mr. Work-Montana:

- The Santa Ana Unified School District requests continued funding for *Century High School's e-Business Academy, #0473*, a California Partnership Academy (CPA), for the 2014–15 school year. We recognize that funding is contingent on the inclusion of CPA funds in the approved state budget.

For the 2014–15 school year, based on the current funding level, the **projected enrollment** of students in the academy is **160**. We understand that the maximum funding amount may be reduced based on the number of students enrolled or the number of qualifying students is less than specified in California *Education Code (EC)* Section 54691.

As a requirement of funding, the district agrees to follow the CPA model as defined in *EC* sections 54690 through 54697. Assurances are listed on pages 2 through 4.

The signatures below represent our understanding of the CPA program requirements and our commitment to implement them.

Sincerely,

Richard L. Miller, Ph.D.  
\_\_\_\_\_  
Superintendent Name (Typed)

Lucinda Pueblos  
\_\_\_\_\_  
Principal Name (Typed)

\_\_\_\_\_  
Superintendent Signature                      Date

\_\_\_\_\_  
Principal Signature                                      Date

**(Please return this signature page only. Assurances do not need to be returned.)**

**2014–15 California Partnership Academy  
PROPOSED BUDGET**

**HIGH SCHOOL NAME:** Century High School  
**ACADEMY NAME:** e-Business Academy  
**ACADEMY ID** 473

- A. Signatures below are required.  
 B. A description of proposed expenditures must be included for each column. See sample Budget Narrative.  
 C. The District & Business match should total the grant amount; however, line-item totals may vary.

<b>Budget Classification Number</b>	<b>Budget Classification Description</b>	<b>CPA Grant Budget Provide narrative on separate sheet.</b>	<b>District Match (100% required) Provide narrative on separate sheet.</b>	<b>Business Partner Match (100% required) Provide narrative on separate sheet.</b>
1000	Certificated Personnel Salaries (Dist.) or Partner Time (Bus.)	\$14,285	\$22,000	\$48,400
2000	Classified Personnel Salaries	\$8,677	\$3,500	
3000	Employee Benefits	\$902	\$3,226	
4000	Books and Supplies	\$16,106	\$2,200	\$6,000
5000	Services and Other Operating Expenses/Travel and Conferences	\$25,190	\$39,074	\$15,600
6000 *Indirect costs do not apply	Capital Outlay (Refer to district for capital outlay dollar threshold.)	\$0	\$0	\$0
7000	Indirect Rate: (CDE approved rates apply. Visit CDE Web site at: <a href="http://www.cde.ca.gov/fq/ac/ic/">http://www.cde.ca.gov/fq/ac/ic/</a> )	\$4,841		
<b>Grand Totals:</b>		\$70,000	\$70,000	\$70,000

**Required Signatures:**

Prepared by (please print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

Principal Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

District Name: \_\_\_\_\_

District Business Manager Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

CDE Approval Name (CDE Use Only): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_





# Santa Ana Unified School District

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Richard L. Miller, Ph.D.  
Superintendent

June 24, 2014

Stephen Work-Montana, Education Programs Consultant  
High School Innovations and Initiatives Office  
California Partnership Academies  
California Department of Education  
1430 N Street, Suite 4202  
Sacramento, CA 95814

Dear Mr. Work-Montana:

- The Santa Ana Unified School District requests continued funding for *Century High School's T.E.A.C.H. Academy, #0434*, a California Partnership Academy (CPA), for the 2014–15 school year. We recognize that funding is contingent on the inclusion of CPA funds in the approved state budget.

For the **2014–15** school year, based on the current funding level, the **projected enrollment** of students in the academy is **96**. We understand that the maximum funding amount may be reduced based on the number of students enrolled or the number of qualifying students is less than specified in California *Education Code (EC)* Section 54691.

As a requirement of funding, the district agrees to follow the CPA model as defined in *EC* sections 54690 through 54697. Assurances are listed on pages 2 through 4.

The signatures below represent our understanding of the CPA program requirements and our commitment to implement them.

Sincerely,

Richard L. Miller, Ph.D.  
\_\_\_\_\_  
Superintendent Name (Typed)

Lucinda Pueblos  
\_\_\_\_\_  
Principal Name (Typed)

\_\_\_\_\_  
Superintendent Signature                      Date

\_\_\_\_\_  
Principal Signature    Date

**(Please return this signature page only. Assurances do not need to be returned.)**

**2014-15 California Partnership Academy (CPA)  
PROPOSED BUDGET**

**HIGH SCHOOL NAME:** Century High School  
**ACADEMY NAME:** T.E.A.C.H. Academy (Education)  
**ACADEMY ID #:** 434

- A. Signatures below are required.
- B. A description of proposed expenditures must be included for each column. See sample Budget Narrative.
- C. The District & Business match should total the grant amount; however, line-item totals may vary.

Budget Classification Number	Budget Classification Description	CPA Grant Budget Provide narrative on separate sheet.	District Match (100% required) Provide narrative on separate sheet.	Business Partner Match (100% required) Provide narrative on separate sheet.
1000	Certificated Personnel Salaries (Dist.) or Partner Time (Bus.)	\$21,750	\$45,000	\$60,000
2000	Classified Personnel Salaries	\$2,400	\$4,000	
3000	Employee Benefits	\$4,009	\$7,500	
4000	Books and Supplies	\$15,882	\$5,000	\$4,000
5000	Services and Other Operating Expenses/Travel and Conferences	\$21,117	\$12,000	\$15,000
6000 *indirect costs do not apply	Capital Outlay (Refer to district for capital outlay dollar threshold.)			
7000	Indirect Rate: (CDE approved rates apply. Visit CDE Web site at: <a href="http://www.cde.ca.gov/fq/ac/fc/">http://www.cde.ca.gov/fq/ac/fc/</a> )	\$4,841		
<b>Grand Totals:</b>		<b>\$70,000</b>	<b>\$73,500</b>	<b>\$79,000</b>

**Required Signatures:**

Prepared by (please print): James C. Oveson

Signature:  Date: 08/03/14

Principal Name: Lucinda Pueblos

Signature:  Date: 6/5/14

District Name: Santa Ana Unified School District

District Business Manager Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date:  / /

CDE Approval Name (CDE Use Only): \_\_\_\_\_ Signature: \_\_\_\_\_ Date:  / /



# Santa Ana Unified School District

Richard L. Miller, Ph.D.  
Superintendent

June 24, 2014

Stephen Work-Montana, Education Programs Consultant  
High School Innovations and Initiatives Office  
California Partnership Academies  
California Department of Education  
1430 N Street, Suite 4202  
Sacramento, CA 95814

Dear Mr. Work-Montana:

- The Santa Ana Unified School District requests continued funding for *Valley High School's Global Business Academy, #0190*, a California Partnership Academy (CPA), for the 2014–15 school year. We recognize that funding is contingent on the inclusion of CPA funds in the approved state budget.

For the 2014–15 school year, based on the current funding level, the **projected enrollment** of students in the academy is **160**. We understand that the maximum funding amount may be reduced based on the number of students enrolled or the number of qualifying students is less than specified in California *Education Code (EC)* Section 54691.

As a requirement of funding, the district agrees to follow the CPA model as defined in *EC* sections 54690 through 54697. Assurances are listed on pages 2 through 4.

The signatures below represent our understanding of the CPA program requirements and our commitment to implement them.

Sincerely,

Richard L. Miller, Ph.D.  
\_\_\_\_\_  
Superintendent Name (Typed)

Patrick Cornforth  
\_\_\_\_\_  
Principal Name (Typed)

\_\_\_\_\_  
Superintendent Signature                      Date

\_\_\_\_\_  
Principal Signature    Date

**(Please return this signature page only. Assurances do not need to be returned.)**

**2014-15 California Partnership Academy (CPA)  
PROPOSED BUDGET**

**HIGH SCHOOL NAME:** Valley High School  
**ACADEMY NAME:** Global Business Academy  
**ACADEMY ID #:** 0190

- A. Signatures below are required.  
B. A description of proposed expenditures must be included for each column. See sample Budget Narrative.  
C. The District & Business match should total the grant amount; however, line-item totals may vary.

Budget Classification Number	Budget Classification Description	CPA Grant Budget Provide narrative on separate sheet.	District Match (100% required) Provide narrative on separate sheet.	Business Partner Match (100% required) Provide narrative on separate sheet.
1000	Certificated Personnel Salaries (Dist.) or Partner Time (Bus.)	\$23,979	\$82,065	\$169,660
2000	Classified Personnel Salaries	\$0	\$1,600	
3000	Employee Benefits	\$4,929	\$0	
4000	Books and Supplies	\$16,000	\$7,200	\$5,000
5000	Services and Other Operating Expenses/Travel and Conferences	\$20,251	\$10,800	\$9,450
6000 *Indirect costs do not apply	Capital Outlay (Refer to district for capital outlay dollar threshold.)	\$0	\$0	\$0
7000	Indirect Rate: (CDE approved rates apply. Visit CDE Web site at: <a href="http://www.cde.ca.gov/fq/ac/ic/">http://www.cde.ca.gov/fq/ac/ic/</a> )	\$4,841		
<b>Grand Totals:</b>		\$70,000	\$101,665	\$184,110

**Required Signatures:**

Prepared by (please print): Mark Bartholio Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Principal Name: Patrick Conforth Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

District Name: SANTA ANA UNIFIED SCHOOL DISTRICT

District Business Manager Name: SWANDAYANI SINGGIH Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

CDE Approval Name (CDE Use Only): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

## **ASSURANCES: Referencing EC Section 54692**

In order to be eligible to receive funding pursuant to this article, a school district shall provide all of the following:

- A. An amount equal to a **100 percent match** of all funds received in the form of direct and in-kind support provided by the **district**.
- B. An amount equal to a **100 percent match** of all funds received in the form of direct and in-kind support provided by participating companies or other private sector **organizations**.
- C. An assurance that state funds provided by the CPA Program shall be **used only** for the **development, operation, and support of CPAs**.
- D. An assurance that each academy will be established as a **“school within a school.”** **Academy teachers shall work as a team** in planning, teaching, and troubleshooting program activities.
- E. Classes in the academy program shall be **limited to academy pupils** as specified in subdivision (e).
- F. Each participating school district shall **establish an advisory committee** consisting of individuals involved in academy operations, including school district and school administrators, lead teachers, and representatives of the private sector.
- G. Assurance that each academy pupil will be provided with the following:
  1. Instruction in at least **three academic subjects** each regular school term that prepares the pupil for a regular high school diploma, and, where possible and appropriate, to meet the subject requirements for admission to the California State University and the University of California system. These subjects should contribute to an understanding of the occupational field of the academy.
  2. **Career technical education courses** offered at each grade level at the academy that are part of an occupational course sequence that targets comprehensive skills and that do the following:
    - a. Provide career technical education in high skill occupations of regional and local economic need.
    - b. Focus on occupations requiring comprehensive skills leading to higher than entry-level wages, or the possibility of significant wage increases after a few years on the job, or both.
    - c. Provide a sequence of courses that build upon each other in knowledge, skill development, and experience, and ends in a capstone course that includes an internship component.
    - d. Prepare pupils for employment and postsecondary education. Sequenced courses shall be linked to certificate and degree programs in the region, where possible.
    - e. Whenever possible, prepare pupils for industry-recognized certifications.

- f. Whenever possible and appropriate, offer career technical education courses that also meet the subject requirements for admission to the California State University and the University of California system.
- H. A class schedule that **limits the attendance** to the classes required in paragraphs (1) and (2) to **pupils of the academy**. Whenever possible, these classes should be block scheduled in a cluster to provide flexibility to academy teachers. During the twelfth grade the number of academic classes may vary.
- I. A **mentor from the business community** during the pupil's eleventh grade year.
- J. **Employer-based internship or work experience** that occurs in the summer following the eleventh grade or during the twelfth grade year.
- K. Additional **motivational activities with private sector involvement** to encourage academic and occupational preparation.
- L. Assurance that academy teachers have a **common planning period** to interchange pupil and educational information.
- M. A **second planning period should be provided for the lead teacher** in addition to the normal planning period for full-time teachers and be supported as a part of the school district's matching funds, whenever practical.

**AT-RISK CRITERIA: Referencing EC Section 54690**

An "at-risk" pupil means a pupil enrolled in high school who is at risk of dropping out of school, as indicated by **at least three of the following criteria**:

1. Past record of irregular attendance. For purposes of this section, "irregular attendance" means absence from school 20 percent or more of the school year.
2. Past record of underachievement in which the pupil is at least one-third of a year behind the coursework for the respective grade level, or as demonstrated by credits achieved.
3. Past record of low motivation or a disinterest in the regular school program.
4. Disadvantaged economically.
5. Scoring below basic or far below basic in mathematics or English language arts on the standardized test administered pursuant to Article 4 (commencing with Section 60640) of Chapter 5 of Part 33.
6. Maintaining a grade point average of 2.2 or below, or the equivalent of a C minus.

Up to one-half of the pupils enrolled at a partnership academy may be pupils who do not meet the criteria of "at-risk" pupils.

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

**ITEM:** Consent

**SUBMITTED BY:** Doreen Lohnes, Assistant Superintendent, Support Services

**PREPARED BY:** Sonia Rodarte-Llamas, Ed.D., Director, School Climate

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of student expulsions in violation of Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c).

**RATIONALE:**

The following students were recommended for expulsion from the District for various terms. The students received a hearing before the administrative hearing panel, which found students to have received due process and to be guilty of the charges brought forth. The panel has recommended the respective expulsion terms and remediation conditions for Board approval.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve expulsion of students for violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) according to Board Policy 5144.1.

# Recommendations for Expulsions

Board Meeting: June 24, 2014

	<u>Student Name</u>	<u>School/Grade</u>	<u>Charges</u>	<u>Recomm. Options</u>	<u>Placement</u>	<u>Date Eligible to Reapply</u>
1	308129	Santa Ana/11	C	1	Community Day HS	06/19/14
2	303937	Valley/11	C	3	Saddleback HS	01/30/15

## SUMMARY LIST OF SUBDIVISIONS UNDER THE CALIFORNIA EDUCATION CODE, SECTION 48900

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>(A) Caused, attempted, or threatened to cause physical injury</li> <li>(B) Possessed, sold, furnished a weapon, dangerous object, explosives</li> <li>(C) Possessed, used, sold, furnished, or under the influence of any controlled substance (e.g. marijuana, cocaine, alcohol, intoxicants).</li> <li>(D) Offered, arranged, or negotiated to sell any controlled substance and then either sold, delivered or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance</li> <li>(E) Committed or attempted to commit robbery or extortion</li> <li>(F) Caused or attempted to cause damage to school or private property</li> <li>(G) Stole or attempted to steal school or private property</li> <li>(H) Possessed or used tobacco or tobacco products</li> <li>(I) Committed an obscene act or engaged in habitual profanity or vulgarity</li> <li>(J) Possessed, offered, or arranged to sell paraphernalia</li> <li>(K) Disrupted school activities or willfully defied valid authority</li> <li>(L) Knowingly received stolen school or private property</li> <li>(M) Possessed an imitation firearm</li> </ul> | <ul style="list-style-type: none"> <li>(N) Committed or attempted to commit a sexual assault as defined by PC 261 or sexual battery PC 243.4</li> <li>(O) Harassed, threatened or intimidated a student who is a complaining witness in a school disciplinary proceeding for the purposed of either preventing that student by being a witness or retaliating against that student by being a witness</li> <li>(P) Offering to sell or selling SOMA</li> <li>(Q) Hazing</li> <li>(R) Engaged in the act of bullying, included but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of section 32261, directed specifically toward a pupil or school personnel</li> <li>(T) Aids or abets in physical injury</li> <li>(.2) Engaged in sexual harassment (Grades 4-12 only), vulgarity</li> <li>(.3) Engaged in hate crime (Grades 4-12 only)</li> <li>(.4) Harassment, threat, intimidation (Grades 4-12 only)</li> <li>(.7) Terrorist threats against school officials, school property or both</li> </ul> |
|--|--|

## EXPULSION RECOMMENDATIONS

- Option 1 to expel for one semester
- Option 1A to expel for one semester and suspend enforcement of the expulsion order
- Option 2 to expel for two semesters
- Option 2A to expel for one calendar year (from the date of the Board meeting)
- Option 3 to expel for two semesters and suspend enforcement of the entire expulsion order
- Option 4 to expel for two semesters and suspend enforcement of the second semester of the expulsion order
- Option 5 to reject the Findings of Fact and not expel (only the Board can recommend this Option)



**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:**                   **Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of May 28, 2014 through June 10, 2014**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**PREPARED BY:**   **Jonathan Geiszler, Director, Purchasing and Stores**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board ratification of the Purchase Order Summary and Listing of Orders \$25,000 and over for the period of May 28, 2014 through June 10, 2014.

**RATIONALE:**

The Purchase Order Summary consists of all orders created during the period of May 28, 2014 through June 10, 2014. A detailed listing is also included for orders \$25,000 and over for various items and services. These are new or revised purchase orders that have been previously approved on the contracts report.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Ratify Purchase Order Summary and Listing of Orders \$25,000 and over for the period of May 28, 2014 through June 10, 2014.



# Santa Ana Unified School District

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Stefanie P. Phillips, Ed.D.  
Deputy Superintendent, Operations

Richard L. Miller, Ph.D., Superintendent

Date: June 10, 2014  
To: Richard L. Miller, Ph.D., Superintendent  
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO  
Subject: Purchase Order Summary: From 28-MAY-2014 through 10-JUN-2014

Fund 01 General Fund	\$2,442,664.05
Fund 13 Cafeteria Fund	\$129,421.89
Fund 14 Deferred Maintenance Fund	\$369,153.09
Fund 25 Capital Facilities Fund	\$15,046.00
Fund 29 Measure G	\$1,937.50
Fund 35 County School Facilities Fund	\$42,922.82
Fund 40 Special Reserve Fund	\$221,986.85
Fund 81 Property & Liability	\$4,184.00
Grand Total:	\$3,020,366.75

Prepared By: Jonathan Geiszler, Director, Purchasing and Stores

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1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

## BOARD OF EDUCATION

Audrey Yamagata-Noji, Ph.D., President • José Alfredo Hernández, J.D., Vice President  
Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 28-MAY-2014 through 10-JUN-2014

Page: 1 of 4

PO No.	Vendor			BOA Date
Funding	Description	Location	Amount	
290020	AT&T Unrestricted Discretionary Accounts	Landline/Internet	DISTRICTWIDE	\$107,750.00
290100	CDW GOVERNMENT, INC. Unrestricted Discretionary Accounts	Equipment Maintenance Supplies	TECHNOLOGY INNOVATION SERVICES	\$66,000.00
290108	ORBACH, HUFF AND SUAREZ, LLP Unrestricted Discretionary Accounts	Consultant Noninstructional	BUSINESS SERVICES DIVISION	\$257.25
	Unrestricted Discretionary Accounts	Consultant Noninstructional	FACILITIES/GOVERNMENTAL RELATIONS	\$2,876.00
	Cell Lease Facilities	Other Contracts	FACILITIES/GOVERNMENTAL RELATIONS	\$2,806.00
	Capital Facilities Fund	Plans All Other Printing, etc.	MONTE VISTA ELEMENTARY SCHOOL	\$96.00
	Measure G Series E	Plans All Other Printing, etc.	REMINGTON ELEMENTARY SCHOOL	\$1,723.50
	Measure G Series E	Plans All Other Printing, etc.	GARFIELD ELEMENTARY SCHOOL	\$214.00
	OPSC School Facilities Bond	Plans All Other Printing, etc.	FRANKLIN ELEMENTARY SCHOOL	\$213.00
	OPSC School Facilities Bond	Plans All Other Printing, etc.	WILSON ELEMENTARY SCHOOL	\$8,140.22
	OPSC School Facilities Bond	Plans All Other Printing, etc.	SPURGEON INTERMEDIATE SCHOOL	\$552.00
	OPSC School Facilities Bond	Plans All Other Printing, etc.	CENTURY HIGH SCHOOL	\$3,661.00
	OPSC School Facilities Bond	Plans All Other Printing, etc.	KING ELEMENTARY SCHOOL	\$213.00
	SCE CA Solar Initiative CSI	Plans All Other Printing, etc.	FACILITIES/GOVERNMENTAL RELATIONS	\$166,389.28

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 28-MAY-2014 through 10-JUN-2014

Page: 2 of 4

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
290108	ORBACH, HUFF AND SUAREZ, LLP Fund 40 QZAB Solar Plans All Other Energy Savings 2012 Printing, etc.	FACILITIES/GOVERNMENTAL RELATIONS		\$5,000.00
290221	E.A.P. TECHNOLOGY, INC. Unrestricted Equipment Discretionary Maintenance Accounts Supplies	TECHNOLOGY INNOVATION SERVICES		\$65,000.00
290562	CLARK SECURITY PRODUCTS Ongoing & Major Locks Supplies Maintenance Account	BUILDING SERVICES		\$10,000.00
	Deferred Maintenance Fund Electrical/ Electronics Building Maintenance Supplies	BUILDING SERVICES		\$20,000.00
	Deferred Maintenance Fund Non-Capitalized Equipment	BUILDING SERVICES		\$6,000.00
290644	IRVINE PIPE AND SUPPLY Ongoing & Major Plumbing Supplies Maintenance Account	BUILDING SERVICES		\$20,000.00
	Deferred Maintenance Fund Electrical/ Electronics Building Maintenance Supplies	BUILDING SERVICES		\$45,000.00
290647	EBERHARD EQUIPMENT Ongoing & Major Equipment Maintenance Account Maintenance Supplies	BUILDING SERVICES		\$37,000.00
	Ongoing & Major Maintenance Maintenance Account Contracts Repairs	BUILDING SERVICES		\$3,000.00
290648	COMMERCIAL AQUATIC SERVICES, INC. Ongoing & Major Maintenance Maintenance Account Contracts Repairs	BUILDING SERVICES		\$50,000.00
290775	EDUCATION PIONEERS Unrestricted Consultant Discretionary Noninstructional Accounts	TECHNOLOGY INNOVATION SERVICES		\$30,000.00
290786	ORANGE COUNTY AUTO PARTS NAPA Ongoing & Major Equipment Maintenance Account Maintenance Supplies	BUILDING SERVICES		\$50,000.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 28-MAY-2014 through 10-JUN-2014

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PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
290787	VERTICAL TRANSPORT, INC.			
Deferred	Maintenance	BUILDING SERVICES		\$149,391.00
Maintenance Fund	Contracts Repairs			
292096	REGENTS OF THE UNIVERSITY OF CALIFORNIA AT IRVINE			
S.D. Bechtel, Jr.	Sub-Agreements for	STAFF DEVELOPMENT		\$25,000.00
Foundation	Services			
S.D. Bechtel, Jr.	Consultant	STAFF DEVELOPMENT		\$31,000.00
Foundation	Noninstructional			
295962	NOETIX CORPORATION			
Unrestricted	Consultant	TECHNOLOGY		\$43,000.00
Discretionary	Noninstructional	INNOVATION SERVICES		
Accounts				
300258	GRAHAM COMPANY A DIVISON OF NA	SYSTEMS, INC.		
Deferred	Maintenance	BUILDING SERVICES		\$55,254.00
Maintenance Fund	Contracts Repairs			
300710	DELL MARKETING L.P.			
Unrestricted One	Other Equipment	TECHNOLOGY		\$25,124.52
time Funds		INNOVATION SERVICES		
300711	DELL MARKETING L.P.			
Unrestricted One	Replacement of	TECHNOLOGY		\$25,124.52
time Funds	Equipment	INNOVATION SERVICES		
300712	AT&T DATACOMM, INC. dba AT&T	DATACOMM		
Unrestricted One	Replacement of	TECHNOLOGY		\$88,340.48
time Funds	Equipment	INNOVATION SERVICES		
300728	E.A.P. TECHNOLOGY, INC.			
Unrestricted	Maintenance	TECHNOLOGY		\$50,975.00
Discretionary	Contracts Repairs	INNOVATION SERVICES		
Accounts				
300879	DIGITAL NETWORKS GROUP, INC.			
Unrestricted One	Non-Capitalized	DISTRICTWIDE		\$42,214.08
time Funds	Equipment			
300915	DIVISION OF STATE ARCHITECT			
Special Reserve	Building Fees	VALLEY HIGH SCHOOL		\$50,597.57
Fund	Office of State			
	Architect			
300928	WALTERS WHOLESALE ELECTRIC			
OPSC School		WILLARD		\$26,703.60
Facilities Bond		INTERMEDIATE SCHOOL		

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 28-MAY-2014 through 10-JUN-2014

Page: 4 of 4

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
300976	COMMERCE PRINTING SERVICES			
Lottery:	Textbooks	STATE TEXTBOOKS		\$26,732.50
	Instructional Materials			
300983	APPLE, INC.			
IASA: Title I Basic	Materials &	STUDENT ACHIEVEMENT		\$93,060.00
Grants Low-Income	Supplies/Software			
300993	PERMA BOUND BOOKS HERTZBERG NEW METHOD, INC.			
Lottery:	Textbooks	STATE TEXTBOOKS		\$32,678.50
	Instructional Materials			
301064	ORANGE COUNTY DEPARTMENT OF EDUCATION			
Special Ed: Mental	Sub-Agreements for	PUPIL SUPPORT		\$217,955.00
Health Services	Services	SERVICES		
Special Ed: Mental	Consultants	PUPIL SUPPORT		\$25,000.00
Health Services	Instructional	SERVICES		
301071	CORE			
IASA: Title I Basic	Sub-Agreements for	STAFF DEVELOPMENT		\$101,537.00
Grants Low-Income	Services			
IASA: Title I Basic	Consultants	STAFF DEVELOPMENT		\$25,000.00
Grants Low-Income	Instructional			
301081	THE EDUCATION TRUST dba THE EDUCATION TRUST-WEST			
Unrestricted	Consultant	DEPUTY		\$41,000.00
Discretionary	Noninstructional	SUPERINTENDENT'S		
Accounts		OFFICE		
301125	ALLSTAR PAVING CO., INC.			
Deferred	Maintenance	BUILDING SERVICES		\$34,983.00
Maintenance Fund	Contracts Repairs			

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:**                   **Ratification of Expenditure Summary and Warrant Listing for Period of May 28, 2014 through June 10, 2014**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**PREPARED BY:**    **Christeen Betz, Director, Accounting**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board ratification of the Expenditure Summary and Warrant Listing for the expenditures \$25,000 and over on a bi-monthly basis.

**RATIONALE:**

The Expenditure Summary consists of all warrants created during the period of May 28, 2014 through June 10, 2014. A detailed listing for expenditures \$25,000 and over is also included. These items have already been submitted in the prior month's Purchase Order report.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Ratify Expenditure Summary and Warrant Listing of expenditures over \$25,000 for the period of May 28, 2014 through June 10, 2014.



# Santa Ana Unified School District

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**Stefanie P. Phillips, Ed.D.**  
*Deputy Superintendent,  
Operations, CBO*

**Richard L. Miller, Ph.D., Superintendent**

Date: June 10, 2014  
To: Richard L. Miller, Ph.D., Superintendent  
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations  
Subject: Expenditures Summary: From 28-MAY-2014 through 10-JUN-2014

Fund 01 General Fund	\$5,088,025.74
Fund 12 Child Development	\$5,644.27
Fund 13 Cafeteria Fund	\$847,088.46
Fund 14 Deferred Maintenance Fund	\$9,956.13
Fund 35 County School Facilities Fund	\$213,842.85
Fund 40 Special Reserve Fund	\$81,490.19
Fund 68 Workers' Compensation	\$125,237.24
Fund 69 Health & Welfare	\$401,949.22
Total Expenditures:	\$6,773,234.10

Prepared By: Christeen Betz, Director, Accounting

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1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

## BOARD OF EDUCATION

Audrey Yamagata-Noji, Ph.D., President • José Alfredo Hernández, J.D., Vice President  
Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member



# SAUSD Board of Education Warrant Listing

May 28, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>Fund 01 General Fund</b>			
84194157	AT&T CALIFORNIA		\$99,980.00
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84194097	APPLE, INC.		\$49,153.62
	Common Core State Standards (CCSS)	DEPUTY SUPERINTENDENT'S OFFICE	
	Economic Impact Aid	LOWELL ELEMENTARY SCHOOL	
	Economic Impact Aid-LEP	CARVER ELEMENTARY SCHOOL	
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	LOWELL ELEMENTARY SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		THORPE FUNDAMENTAL ELEMENTARY SCHOOL	
	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	

# SAUSD Board of Education Warrant Listing

May 28, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>84194105</b>	<b>CDW GOVERNMENT, INC.</b>		<b>\$42,674.40</b>
	Common Core State Standards (CCSS)	DEPUTY SUPERINTENDENT'S OFFICE	
	Donations (Miscellaneous)	KENNEDY ELEMENTARY SCHOOL	
	Economic Impact Aid	CHAVEZ CONTINUATION HIGH SCHOOL	
		EDISON ELEMENTARY SCHOOL	
		HENINGER ELEMENTARY SCHOOL	
		LATHROP INTERMEDIATE SCHOOL	
	Economic Impact Aid-LEP	CARR INTERMEDIATE SCHOOL	
		DIAMOND ELEMENTARY SCHOOL	
		EDISON ELEMENTARY SCHOOL	
		ESQUEDA ELEMENTARY SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
		KING ELEMENTARY SCHOOL	
		LORIN GRISET ACADEMY	
		VALLEY HIGH SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		STUDENT ACHIEVEMENT	
	Medi-Cal Billing Option	PUPIL SUPPORT SERVICES	
	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	
	Unrestricted - Regional Occupational Centers/Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	CARR INTERMEDIATE SCHOOL	
		CENTURY HIGH SCHOOL	
		LORIN GRISET ACADEMY	
		PUPIL SUPPORT SERVICES	
<b>84194125</b>	<b>NEXUS IS, INC.</b>		<b>\$64,861.87</b>
	Common Core State Standards (CCSS)	DEPUTY SUPERINTENDENT'S OFFICE	
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	

# SAUSD Board of Education Warrant Listing

May 28, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84194137	<b>SOUTHWEST SCHOOL AND OFFICE SUPPLY</b> Fund 01 General Fund	ACCOUNTING DEPARTMENT WAREHOUSE AND DELIVERY	\$45,513.95
	IASA: Title I Basic Grants Low-Income and Neglected, Part A Unrestricted Discretionary Accounts	DAVIS ELEMENTARY SCHOOL VISUAL & PERFORMING ARTS	
84194142	<b>UNISOURCE WORLDWIDE INC</b> Fund 01 General Fund	ACCOUNTING DEPARTMENT WAREHOUSE AND DELIVERY	\$25,346.16
84194145	<b>XEROX CORPORATION</b> Unrestricted One-time Funds	PUBLICATIONS	\$30,302.44
84194081	<b>DEPARTMENT OF GENERAL SERVICES</b> Unrestricted - Regional Occupational Centers/Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	\$251,523.74

# SAUSD Board of Education Warrant Listing

May 28, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>84194214</b>	<b>DRIFTWOOD DAIRY</b>		<b>\$60,116.81</b>
	Child Nutrition: School Programs	NUTRITION SERVICES	
<b>84194217</b>	<b>GOLD STAR FOODS</b>		<b>\$49,354.53</b>
	Child Nutrition: School Programs	NUTRITION SERVICES	
<b>84194219</b>	<b>GOLD STAR FOODS</b>		<b>\$93,248.06</b>
	Child Nutrition: School Programs	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		NUTRITION SERVICES	
		SADDLEBACK HIGH SCHOOL	
		SPURGEON INTERMEDIATE SCHOOL	
<b>84194221</b>	<b>GOLD STAR FOODS</b>		<b>\$75,368.51</b>
	Child Nutrition: School Programs	NUTRITION SERVICES	
<b>84194224</b>	<b>LOEWY ENTERPRISES, INC. dba SUNRISE PRODUCE</b>		<b>\$113,067.85</b>
	Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL	
		CENTURY HIGH SCHOOL	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		LATHROP INTERMEDIATE SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		NUTRITION SERVICES	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
		VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	

# SAUSD Board of Education Warrant Listing

May 28, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84194208	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	LORIN GRISET ACADEMY NUTRITION SERVICES	\$50,491.63
<b>Fund 35 County School Facilities Fund</b>			
84194231	R.C. CONSTRUCTION SERVICES, INC. Fund 35 OPSC School Facilities Bond Projects	FRANKLIN ELEMENTARY SCHOOL	\$110,526.80
<b>Fund 40 Special Reserve Fund</b>			
84194235	GHATAODE BANNON ARCHITECTS, LLP Fund 40 Special Reserve Fund	VALLEY HIGH SCHOOL	\$81,490.19
<b>Fund 68 Workers' Compensation</b>			
84194239	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$32,161.34
<b>Grand Total:</b>			<b>\$1,275,181.90</b>

# SAUSD Board of Education Warrant Listing

June 04, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>Fund 01 General Fund</b>			
<b>84194407</b>	<b>AREY JONES EDUCATIONAL SOLUTIONS</b>		<b>\$1,476,245.58</b>
	Common Core State Standards (CCSS)	DEPUTY SUPERINTENDENT'S OFFICE	
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	Fundraiser (Non ASB-PTA Deposits)	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
<b>84194243</b>	<b>EL SOL SCIENCE AND ARTS ACADEMY</b>		<b>\$97,815.00</b>
	Fund 01 General Fund	CASH ACCOUNT	
<b>84194244</b>	<b>NOVA ACADEMY EARLY COLLEGE HIGH SCHOOL</b>		<b>\$55,128.00</b>
	Fund 01 General Fund	CASH ACCOUNT	
<b>84194245</b>	<b>ORANGE COUNTY EDUCATIONAL ARTS ACADEMY</b>		<b>\$62,466.00</b>
	Fund 01 General Fund	CASH ACCOUNT	
<b>84194246</b>	<b>ORANGE COUNTY HIGH SCHOOL OF THE ARTS</b>		<b>\$232,853.00</b>
	Fund 01 General Fund	CASH ACCOUNT	
<b>84194248</b>	<b>CITY OF SANTA ANA</b>		<b>\$39,295.99</b>
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
<b>84194250</b>	<b>SOUTHERN CALIFORNIA EDISON</b>		<b>\$516,998.10</b>
	Head Start	CHILD DEVELOPMENT	
	Unrestricted - Regional Occupational Centers/Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
	Unrestricted Discretionary Accounts	DISTRICTWIDE	

# SAUSD Board of Education Warrant Listing

June 04, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84194259	DELL MARKETING, L.P.		\$141,304.20
	Common Core State Standards (CCSS)	DEPUTY SUPERINTENDENT'S OFFICE	
	Economic Impact Aid	CHAVEZ CONTINUATION HIGH SCHOOL	
		GARFIELD ELEMENTARY SCHOOL	
		LORIN GRISET ACADEMY	
		SPURGEON INTERMEDIATE SCHOOL	
	Economic Impact Aid-LEP	CHAVEZ CONTINUATION HIGH SCHOOL	
		GARFIELD ELEMENTARY SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	CHAVEZ CONTINUATION HIGH SCHOOL	
		JACKSON ELEMENTARY SCHOOL	
		SPURGEON INTERMEDIATE SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	
	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	
	Unrestricted Discretionary Accounts	GARFIELD ELEMENTARY SCHOOL	
		MARTIN ELEMENTARY SCHOOL	

# SAUSD Board of Education Warrant Listing

June 04, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>84194289</b>	<b>REVOLVING CASH FUND</b>		<b>\$41,022.86</b>
	Donations (Miscellaneous)	KENNEDY ELEMENTARY SCHOOL	
	Fundraiser (Non ASB-PTA Deposits)	REMLINGTON ELEMENTARY SCHOOL	
	Special Ed: Mental Health Services	GODINEZ FUNDAMENTAL HIGH SCHOOL	
	Unrestricted Discretionary Accounts	ACCOUNTING DEPARTMENT	
		BOARD OF EDUCATION	
		BUSINESS SERVICES DIVISION	
		CENTURY HIGH SCHOOL	
		CHAVEZ CONTINUATION HIGH SCHOOL	
		DISTRICT-WIDE	
		GODINEZ FUNDAMENTAL HIGH SCHOOL	
		SADDLEBACK HIGH SCHOOL	
		SANTA ANA HIGH SCHOOL	
		SCHOOL POLICE SERVICES	
		SEGERSTROM HIGH SCHOOL	
		THORPE FUNDAMENTAL ELEMENTARY SCHOOL	
		VALLEY HIGH SCHOOL	
<b>84194295</b>	<b>THINK TOGETHER</b>		<b>\$800,854.62</b>
	21st Century ASSETS (roll-up 4124)	DEPUTY SUPERINTENDENT'S OFFICE	
		VALLEY HIGH SCHOOL	
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	DEPUTY SUPERINTENDENT'S OFFICE	
	Gear Up IV (RSCC Fiscal Agent)	VALLEY HIGH SCHOOL	
<b>84194242</b>	<b>EDWARD B. COLE, SR. ACADEMY</b>		<b>\$44,912.25</b>
	Fund 01 General Fund	CASH ACCOUNT	
<b>84194402</b>	<b>WAXIE SANITARY SUPPLY</b>		<b>\$26,756.46</b>
	Fund 01 General Fund	WAREHOUSE AND DELIVERY	



# SAUSD Board of Education Warrant Listing

June 04, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84194356	APPLE, INC.		<b>\$173,056.06</b>
	Economic Impact Aid	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		HENINGER ELEMENTARY SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	
	Economic Impact Aid-LEP	EDISON ELEMENTARY SCHOOL	
		HENINGER ELEMENTARY SCHOOL	
		ROMERO-CRUZ ELEMENTARY SCHOOL	
	Education Academy [0434] CHS	CENTURY HIGH SCHOOL	
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	Global Business Academy [0190] VHS	VALLEY HIGH SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		ROMERO-CRUZ ELEMENTARY SCHOOL	
		STUDENT ACHIEVEMENT	
	Kinder Readiness Program II	EARLY CHILDHOOD EDUCATION	
	Medi-Cal Billing Option	SPECIAL EDUCATION	
	Special Education	SPEECH & LANGUAGE	
	Two-Way Digital ITFS Licensee Revenue	TECHNOLOGY	
	Unrestricted - CAHSEE Intensive (7055)	GODINEZ FUNDAMENTAL HIGH SCHOOL	
	Unrestricted - Community Day Schools (2430)	COMMUNITY DAY HIGH SCHOOL	
	Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION	
		CARVER ELEMENTARY SCHOOL	
		CENTURY HIGH SCHOOL	
		GARFIELD ELEMENTARY SCHOOL	
		LORIN GRISET ACADEMY	
		SEGERSTROM HIGH SCHOOL	
	Unrestricted One-time Funds	HENINGER ELEMENTARY SCHOOL	

# SAUSD Board of Education Warrant Listing

June 04, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
<b>84194476</b>	<b>A &amp; R WHOLESALE DISTRIBUTORS</b> Child Nutrition: School Programs	CHAVEZ CONTINUATION HIGH SCHOOL  MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL NUTRITION SERVICES	<b>\$35,164.55</b>
<b>84194482</b>	<b>DRIFTWOOD DAIRY</b> Child Nutrition: School Programs	NUTRITION SERVICES	<b>\$63,215.97</b>
<b>84194492</b>	<b>GOLD STAR FOODS</b> Child Nutrition: School Programs	CENTURY HIGH SCHOOL  NUTRITION SERVICES  SANTA ANA HIGH SCHOOL	<b>\$33,880.83</b>
<b>84194494</b>	<b>GOLD STAR FOODS</b> Child Nutrition: School Programs	CENTURY HIGH SCHOOL  NUTRITION SERVICES	<b>\$25,638.06</b>
<b>84194500</b>	<b>NATIONAL FOOD GROUP, INC.</b> Child Nutrition: School Programs	NUTRITION SERVICES	<b>\$34,214.40</b>

# SAUSD Board of Education Warrant Listing

June 04, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84194508	THE FRUITGUYS Child Nutrition: Fresh Fruit and Vegetable Program	ADAMS ELEMENTARY SCHOOL CARVER ELEMENTARY SCHOOL DAVIS ELEMENTARY SCHOOL DIAMOND ELEMENTARY SCHOOL EDISON ELEMENTARY SCHOOL ESQUEDA ELEMENTARY SCHOOL FRANKLIN ELEMENTARY SCHOOL FREMONT ELEMENTARY SCHOOL GARFIELD ELEMENTARY SCHOOL HARVEY ELEMENTARY SCHOOL HENINGER ELEMENTARY SCHOOL HEROES ELEMENTARY SCHOOL HOOVER ELEMENTARY SCHOOL JACKSON ELEMENTARY SCHOOL KENNEDY ELEMENTARY SCHOOL KING ELEMENTARY SCHOOL LINCOLN ELEMENTARY SCHOOL LOWELL ELEMENTARY SCHOOL MADISON ELEMENTARY SCHOOL MARTIN ELEMENTARY SCHOOL MONROE ELEMENTARY SCHOOL MONTE VISTA ELEMENTARY SCHOOL PIO PICO ELEMENTARY SCHOOL REMINGTON ELEMENTARY SCHOOL ROMERO-CRUZ ELEMENTARY SCHOOL ROOSEVELT ELEMENTARY SCHOOL	\$52,341.06

# SAUSD Board of Education Warrant Listing

June 04, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
		SEPULVEDA ELEMENTARY SCHOOL	
		WALKER ELEMENTARY SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	
		WILSON ELEMENTARY SCHOOL	
<b>Fund 35 County School Facilities Fund</b>			
84194511	R.C. CONSTRUCTION SERVICES, INC. Fund 35 OPSC School Facilities Bond Projects	KING ELEMENTARY SCHOOL	\$84,664.00
<b>Fund 40 Special Reserve Fund</b>			
84194513	DIVISION OF STATE ARCHITECT Fund 40 Special Reserve Fund	VALLEY HIGH SCHOOL	\$50,650.00
<b>Fund 68 Workers' Compensation</b>			
84194515	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' Fund 68 Workers' Compensation	RISK MANAGEMENT	\$85,476.96
<b>Fund 69 Health &amp; Welfare</b>			
84194517	ALAMEDA COUNTY SCHOOLS INSURANCE GROUP (ACSIG) Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	\$400,292.42
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
<b>Grand Total:</b>			<b>\$4,574,246.37</b>

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:**                   **Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of May 28, 2014 through June 10, 2014**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**PREPARED BY:**   **Jonathan Geiszler, Director, Purchasing and Stores**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval/ratification of the listing of agreements/contracts with Santa Ana Unified School District and various consultants submitted for the period of May 28, 2014 through June 10, 2014.

**RATIONALE:**

Consultants have been requested by school sites and District staff to enhance and support educational programs and provide professional development to improve student achievement.

The attached list identifies various consultants that will provide services throughout the District whose compensation is under \$250,000.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of May 28, 2014 through June 10, 2014.

**2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES**  
**Submitting Division: Educational Services**  
**June 24, 2014**

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
1.	El Centro Cultural de Mexico	<b>Spurgeon Intermediate School:</b> Will provide art and poetry workshops to students in the Summer Enrichment Program.	July 1, 2014 through July 31, 2014		Title I	\$1,600.00	161742
2.	Kid Healthy (OneOC)	<b>Special Projects:</b> Will provide training to school sites in formation of Wellness Committees and playground structured recess program to address health and wellness at Adams, Diamond, Fremont, Garfield, Heroes, Kennedy, King, Martin, Monte Vista, Pio Pico, Sepulveda, Walker, Washington and Wilson elementary schools.	July 1, 2014 through June 30, 2015	X	Various Funds	\$60,000.00	155924

**2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES**  
**Submitting Division: Business Services**  
**June 24, 2014**

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
3.	Educational Consulting Services	Will provide Mandated Cost Reimbursement Services.	July 1, 2014 through June 30, 2015	X	General Fund	\$40,000.00	163224
4.	SQUARE [1] Design	Will provide design services for kitchen upgrades for submittal to California Department of Education for approval.	July 1, 2014 through June 30, 2015		Fund 13 (Cafeteria Fund)	\$250,000.00	163380

## 2013-14 LISTING OF CONSULTANTS/CONTRACTED SERVICES

### Submitting Division: Human Resources

June 24, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED	REQ. NO.
5.	Atkinson, Andelson, Loya, Ruud & Romo  Ratification	<b>Human Services:</b> Increase to P.O. #291640. Will continue to provide legal expertise related to: Collective Bargaining, Employee Discipline and Dismissal as well as technical support will be provided, on an as needed basis.	March 1, 2014 through May 31, 2014		General Fund	\$126,000.00	162075



**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:**                   **Approval and Ratification of Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, Equipment, Library Books and/or Textbooks**

**ITEM:**                   **Consent**

**SUBMITTED BY:**   **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

**PREPARED BY:**   **Holger Kasper, Director, Logistics**  
**Jonathan Geiszler, Director, Purchasing and Stores**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval and ratification of the disposal of obsolete unrepairable computer equipment, miscellaneous furniture, equipment, library books and/or textbooks, pursuant to Board Policy 3270.

**RATIONALE:**

Various school administrators have submitted requests for disposal of surplus equipment, furniture, library books and/or textbooks that are no longer usable or needed at their site. The items are obsolete and/or unrepairable. All obsolete or non-repairable equipment and furniture will be disposed of in the most appropriate manner. Library books and/or textbooks that are damaged or out of adoption and are no longer usable will initially be offered to the local school community, and non-profit agencies. If necessary, damaged books will be disposed of by other means. Authorization by the Board is required for disposal.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve and ratification of the disposal of obsolete unrepairable computer equipment, miscellaneous furniture and equipment, library books and/or textbooks, pursuant to Board Policy 3270.

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	3M	106581	N/A	N/A	N/A	N/A	N/A	N/A
1	ALPHA SMART	84697	N/A	N/A	N/A	N/A	N/A	N/A
1	APC BATTERY	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	APC SMART UPS	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE BAS STATION	114661	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE BAS STATION	116750	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE BAS STATION	116751	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE BAS STATION	116752	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE BAS STATION	116753	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE BAS STATION	116754	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE BAS STATION	116757	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE CPU	27346	26405	RN1149BBKLB	IMAC G4	5/4/2001	\$1,578.00	0111460
1	APPLE CPU	37640	78515	G84138LGPP0	EMAC 1GHZ	26-Mar-04	\$718.98	176916
1	APPLE CPU	110773	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE CPU	110784	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE CPU	116805	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE CPU	116809	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE CUBE	11565	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE EMAC	4099	13528	23PK512	PC300GL	08-Sep-98	\$1,212.00	40871
1	APPLE EMAC	37092	78233	G835227YPP2	EMAC 1 GHZ SUPERDRIVE Z099	26-Dec-03	\$1,173.40	173947
1	APPLE EMAC	37162	78604	YM3472XKPP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	APPLE EMAC	37166	78608	YM34732YPP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	APPLE EMAC	37173	78616	YM34733IPPO	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	APPLE EMAC	37174	78617	YM347329PP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	APPLE EMAC	37181	78624	YM346DNUPPO	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	APPLE EMAC	37182	78625	YM346DNZPP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	APPLE EMAC	37195	78638	YM346DP2PP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	N/A
1	APPLE EMAC	37210	78654	YM346DN3PP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	N/A
1	APPLE EMAC	37211	78655	YM346DNDPP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	APPLE EMAC	37212	78656	YM346DNLPP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	APPLE EMAC	37215	78659	YM346DM9PP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	APPLE EMAC	37221	78665	YM34730YPP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	APPLE EMAC	40985	81868	G85098D7QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	40988	81871	G85098J6QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	40994	81877	G85098GWQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	40997	81880	G85098JAJQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	40999	81882	G85098DNQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43015	81902	G851000WQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43018	81905	G8510550QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43019	81906	G851058WQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43021	81908	G8510521QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43023	81910	G851051FQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43026	81913	G85098S7QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43029	81916	G85098F1QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43031	81918	G85098SZQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43032	81919	G851056SQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43037	81924	G851056CQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43045	81932	G85109XHQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43051	81938	G85098DBQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43053	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE EMAC	43054	81941	G85098S5QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43055	81942	G85098RLQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43056	81943	G85109PDQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43370	81883	G85109N1QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43376	81889	G85098J8QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	43377	81890	G85098EJQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	APPLE EMAC	45472	91535	G85522ZTDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	APPLE EMAC	45473	91654	G855233LTDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	APPLE EMAC	45478	91651	G85522YQTD	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	APPLE EMAC	45487	91523	G855233PTDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	APPLE EMAC	45493	91512	G855232VTDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	APPLE EMAC	45494	91643	G85523F6TDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	APPLE EMAC	45497	91642	G85523A3TDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	APPLE EMAC	45498	91640	G85522S2TDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	APPLE EMAC	45509	91497	G855230PTDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	APPLE EMAC	45511	91499	G855231DTDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	APPLE EMAC	45525	91489	G85522AVTDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	APPLE EMAC	455523	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE LAPTOP	32232	31536	UV1430BALPV	IBOOK	02-Nov-01	\$2,450.00	121037
1	APPLE LAPTOP	32425	31714	UV14711ELPV	IBOOK	14-Dec-01	\$2,450.00	126226
1	APPLE LAPTOP	34982	23780	UV04220XJQ5	IBOOK 366MHZ	02-Nov-00	\$1,758.00	104668
1	APPLE LAPTOP	38427	80039	UV4175MXQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	APPLE LAPTOP	39411	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE LAPTOP	115026	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE LAPTOP	116762	N/A	N/A	N/A	N/A	N/A	N/A
4	APPLE LAPTOP	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	APPLE MONITOR	53218	96156	2A80209PXMM	FLAT PANEL 20"	19-Mar-08	\$599.55	N/A
1	ASYNCHRONOUS	68842	118732	26394M1	N/A	15-Mar-10	\$1,878.08	253877
1	AVERMEDIA	8030	12123	23L1428	6559-31Y	28-May-01	\$4,600.00	N/A
1	AVERMEDIA	62107	110402	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	BATTERY PACK	65724	N/A	N/A	N/A	N/A	N/A	N/A
1	BRUTE III	71841	120198	GB036CS7Z3A	MB294LL/A	02-Sep-10	\$768.17	262089
1	CABLEBOX	14465	30997	AW909Z0626A	5500-C	06-Apr-99	\$3,195.00	0089402
1	CALCULATOR	67100	102778	N/A	N/A	01-Jul-09	\$1,299.00	N/A
1	CALCULATOR	67850	103026	N/A	N/A	01-Jul-09	\$1,299.00	N/A
1	CALIFONE STEREO	10283	11486	19271450	PA7027C	08-Oct-99	\$527.00	0082403
1	CAMCORDER, PANASONIC	24273	26964	G9HB00015	AG-196UP	28-May-01	\$1,300.00	N/A
1	CAMERA	4621	10806	J7HB00015	AG196UP	28-May-01	\$1,300.00	N/A
1	CAMERA	37281	82696	G83520P1PPO	EMAC 1GHZ	23-Dec-03	\$898.64	173917
1	CAMERA AVERVISION	53280	96252	200801260066	AVERMEDIA AVERVISION 530	26-Mar-08	\$1,019.30	237076
1	CAMERA AVERVISION	59629	95895	40333	AVERMEDIA AVERVISION 530 VISUAL PRESENTER	23-Jan-08	\$1,019.30	234941
1	CAMERA EPRON	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CANON PRINTER	57975	96768	uab08730	COLOR IMAGECLASS MF8180C	28-Jun-07	\$683.13	229715
1	CASSETTE PLAYER	2636	N/A	N/A	N/A	N/A	N/A	N/A
1	CASSETTE PLAYER	3786	6812	NA	N/A	28-May-01	\$1,900.00	N/A
1	CASSETTE PLAYER	10233	N/A	N/A	N/A	N/A	N/A	N/A
1	CASSETTE PLAYER	10238	N/A	N/A	N/A	N/A	N/A	N/A
1	CASSETTE PLAYER	1030304	N/A	N/A	N/A	N/A	N/A	N/A
1	CASSETTE RECORDER	2287	N/A	N/A	N/A	N/A	N/A	N/A
1	CASSETTE RECORDER	2292	18920	NSN	N/A	28-May-01	\$1,000.00	N/A
1	CASSETTE RECORDER	3469	19791	TV7365QB92	MAC 5400/180	11-Sep-97	\$1,831.00	0062506
1	CISCO	41082	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO	41460	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO MODEM	20789	28839	FAA03209X1Q	1548	28-May-01	\$829.00	N/A
1	CISCO MODEM	76670	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO MODEM	81647	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	1137	21569	7P5X5	OPTIPLEX GS	28-May-01	\$1,775.00	N/A
1	CISCO SYSTEM	2257	18826	PP152818	124100002-003	28-May-01	\$4,600.00	N/A
1	CISCO SYSTEM	4104	12751	23PK709	627544U	08-Sep-98	\$1,775.00	40871
1	CISCO SYSTEM	4105	12752	23PH915	PC300GL	08-Sep-98	\$1,212.00	40871
1	CISCO SYSTEM	6965	11934	JAB04378ACS	3600S	28-May-01	\$550.00	N/A
1	CISCO SYSTEM	7718	14882	67513646	5509	28-May-01	\$550.00	N/A
1	CISCO SYSTEM	8120	9425	N/A	CATALYST 2900	28-May-01	\$550.00	N/A
1	CISCO SYSTEM	8878	29881	PN01001	P1250C	28-May-01	\$800.00	N/A
1	CISCO SYSTEM	10642	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	10694	7474	40ST4	466/L	28-May-01	\$1,775.00	N/A
1	CISCO SYSTEM	10717	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	11466	3941	UV1133T3K1L	M6411	28-May-01	\$2,450.00	N/A
1	CISCO SYSTEM	14834	20153	N/A	N/A	28-May-01	\$1,155.00	N/A
1	CISCO SYSTEM	16031	12946	N/A	CATALYST 1900	28-May-01	\$550.00	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	CISCO SYSTEM	16125	13054	N/A	CATALYST 1900	28-May-01	\$3,699.00	N/A
1	CISCO SYSTEM	19559	7657	N/A	C1900	28-May-01	\$550.00	N/A
1	CISCO SYSTEM	19560	7658	N/A	CATALYST 1900	28-May-01	\$5,000.00	N/A
1	CISCO SYSTEM	19732	7333	N/A	CATAYST 2900	28-May-01	\$500.00	N/A
1	CISCO SYSTEM	20002	23819	69073306	WS-C5500	28-May-01	\$800.00	N/A
1	CISCO SYSTEM	21212	4985	N/A	CATALYST 1900	28-May-01	\$3,699.00	N/A
1	CISCO SYSTEM	21670	3321	NSN	CATALYST 3600	28-May-01	\$1,900.00	N/A
1	CISCO SYSTEM	21960	19691	NSN	N/A	28-May-01	\$1,000.00	N/A
1	CISCO SYSTEM	21981	19711	NSN	N/A	28-May-01	\$1,000.00	N/A
1	CISCO SYSTEM	22048	21169	N/A	CATALYST 1900	28-May-01	\$799.00	N/A
1	CISCO SYSTEM	22591	19954	N/A	CATALYST 1900	28-May-01	\$550.00	N/A
1	CISCO SYSTEM	22612	19995	N/A	CATALYST 1900	28-May-01	\$550.00	N/A
1	CISCO SYSTEM	22800	20052	N/A	N/A	28-May-01	\$550.00	N/A
1	CISCO SYSTEM	22990	15474	N/A	CATALYST 2900	28-May-01	\$550.00	N/A
1	CISCO SYSTEM	26094	17703	N/A	CATALYST 1900	28-May-01	\$5,000.00	N/A
1	CISCO SYSTEM	26630	18363	N/A	N/A	28-May-01	\$5,000.00	N/A
1	CISCO SYSTEM	26631	18364	N/A	N/A	28-May-01	\$1,500.00	N/A
1	CISCO SYSTEM	26632	18366	N/A	CATALYST 1900	28-May-01	\$550.00	N/A
1	CISCO SYSTEM	26633	18367	N/A	N/A	28-May-01	\$550.00	N/A
1	CISCO SYSTEM	28305	1900	N/A	CATALYST 1900	28-May-01	\$3,699.00	N/A
1	CISCO SYSTEM	28330	1951	NSN	CATALYST 1900	28-May-01	\$3,699.00	N/A
1	CISCO SYSTEM	28446	7001	E7T000014	AG7150P	28-May-01	\$800.00	N/A
1	CISCO SYSTEM	28448	7003	71361	VO 5850	01-Oct-86	\$6,514.00	0082552
1	CISCO SYSTEM	41001	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41002	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41003	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41006	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41074	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41088	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41090	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41091	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41092	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41093	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41094	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41095	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41096	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41098	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41239	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41372	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41409	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41461	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41462	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41463	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41464	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41465	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41466	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41467	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	41468	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	42983	84086	FOCO937Z3HZ	N/A	12-Oct-05	\$612.02	212645
1	CISCO SYSTEM	55706	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	68858	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	71842	120199	GBO363DGZ3A	MB294LL/A	02-Sep-10	\$768.16	262089
1	CISCO SYSTEM	99284	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	99376	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	101389	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	101392	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	101413	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	101771	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	101776	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	101781	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	CISCO SYSTEM	101784	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	101787	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	101789	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	102801	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	102802	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	102830	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	102854	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	103505	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	103512	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	103533	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	103615	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	104920	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	106793	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	106837	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	106890	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	106922	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	106947	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	106951	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	114157	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	114265	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	114279	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	114282	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	114286	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	115461	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	115476	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	115522	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	417730	N/A	N/A	N/A	N/A	N/A	N/A
1	CISCO SYSTEM	97991143	N/A	N/A	N/A	N/A	N/A	N/A
1	COMPAQ CPU	80584	N/A	N/A	N/A	N/A	N/A	N/A
1	COMPAQ CPU	SSA 20086	N/A	N/A	N/A	N/A	N/A	N/A
1	COMPAQ CPU	SSA 20463	N/A	N/A	N/A	N/A	N/A	N/A
1	COMPAQ CPU	SSA 20980	N/A	N/A	N/A	N/A	N/A	N/A
1	COMPAQ CPU	SSA 22171	N/A	N/A	N/A	N/A	N/A	N/A
1	COMPAQ CPU	SSA 22323	N/A	N/A	N/A	N/A	N/A	N/A
1	COMPAQ CPU	SSA 22645	N/A	N/A	N/A	N/A	N/A	N/A
1	COMPUTER	44158	83073	F277571	OPTIPLEX GX280 MINITOWER	29-Jun-05	\$853.83	208522
1	COMPUTER	44173	109611	N/A	N/A	01-Jul-09	\$1,306.00	N/A
1	COMPUTER	115974	N/A	N/A	N/A	N/A	N/A	N/A
1	COMPUTER SCREEN	98284	N/A	N/A	N/A	N/A	N/A	N/A
1	COPY MACHINE	13656	5347	USB1051190	5000N	17-Jul-99	\$1,993.00	0080354
1	COPY MACHINE	33166	32424	USING16155	T3630LL/A	21-Mar-02	\$1,389.00	129330
1	COPY MACHINE	40797	81748	CNGBB25793	3700 N LASERJET PRINTER	06-Jan-05	\$1,152.87	N/A
1	COPY MACHINE	67724	102016	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	COPY MACHINE	104556	N/A	N/A	N/A	N/A	N/A	N/A
1	COPY MACHINE	105635	N/A	N/A	N/A	N/A	N/A	N/A
1	COPY MACHINE	1030249	N/A	N/A	N/A	N/A	N/A	N/A
1	COPY MACHINE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	COPY MACHINE CISCO	6675	9932	N/A	N/A	28-May-01	\$500.00	N/A
1	COPY MACHINE XEROX	60374	108762	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	COPYMACHINE	62664	105065	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	CPU	31368	N/A	N/A	N/A	N/A	N/A	N/A
1	CPU	34784	26192	KALVXWO	NETVISTA M42	25-Nov-02	\$1,314.00	141926
1	CPU CABINET	24730	24797	N/A	CATALYST 2900	28-May-01	\$3,699.00	N/A
1	CPU IBM	9784	2378	23G2436	PC300GL	04-Jan-00	\$774.00	0085870
1	CPU IBM	34701	101763	N/A	N/A	01-Jul-09	\$850.00	N/A
1	CPU MONITOR	109720	N/A	N/A	N/A	N/A	N/A	N/A
1	CPU SCREEN	11260	9621	NSN	N/A	28-May-01	\$1,000.00	N/A
1	CPU SCREEN	38026	78247	8810882	17" 6734-ABO MONITOR	11-Mar-04	\$509.93	175173
1	CPU SCREEN	83132	123675	MXL1141929	N/A	10-May-11	\$801.06	267353
1	CPU SCREEN	104161	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	CPU SCREEN	106336	N/A	N/A	N/A	N/A	N/A	N/A
1	CPU SCREEN	106476	N/A	N/A	N/A	N/A	N/A	N/A
1	CPU SCREEN	108693	N/A	N/A	N/A	N/A	N/A	N/A
1	CPU SCREEN	108697	N/A	N/A	N/A	N/A	N/A	N/A
1	CPU SCREEN	108704	N/A	N/A	N/A	N/A	N/A	N/A
1	CPU SCREEN	109723	N/A	N/A	N/A	N/A	N/A	N/A
1	CPU SCREEN	111260	N/A	N/A	N/A	N/A	N/A	N/A
1	CPU SCREEN	113290	N/A	N/A	N/A	N/A	N/A	N/A
1	CPU SCREEN	114834	N/A	N/A	N/A	N/A	N/A	N/A
1	CPU TOWER	34780	20561	KA5VPG6	1800	23-Aug-02	\$1,186.00	140970
1	CPU TOWER	40063	80847	KCHP2Y5	THINKCENTRE 3.0 GHZ	11-Aug-04	\$1,449.05	178947
1	CPU TOWER	40075	80859	KCHP2Y4	THINKCENTRE 3.0 GHZ	11-Aug-04	\$1,449.08	178947
1	CPU TOWER	818EU	N/A	N/A	N/A	N/A	N/A	N/A
1	DEFINITY	21669	3320	NSN	N/A	28-May-01	\$5,000.00	N/A
1	DELL COMPUTER TOWER	37443	23451	N/A	N/A	28-May-01	\$2,450.00	N/A
1	DELL COMPUTER TOWER	39541	82901	KCFY6A6	THINKCENTRE 3.0 GHZ	22-Jun-04	\$1,712.41	177907
1	DELL COMPUTER TOWER	48900	89920	DG30MB1	GX620 COMPUTER	29-Sep-06	\$1,128.80	220956
1	DELL COMPUTER TOWER	57729	92425	5rly2d1	OPTIPLEX GX 745	28-Jun-07	\$957.88	227172
1	DELL COMPUTER TOWER	58000	94565	J5BQ4D1	OPTIPLEX 745	01-Jul-07	\$781.19	226897
1	DELL COMPUTER TOWER	60042	106219	N/A	N/A	01-Jul-09	\$893.00	N/A
1	DELL COMPUTER TOWER	69455	116417	JF06HMI	N/A	21-May-10	\$1,262.47	256045
3	DELL COMPUTER TOWER	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	8663	22144	NSN	N/A	28-May-01	\$600.00	N/A
1	DELL CPU	21756	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	31633	34464	YM1362GGFLB	IMAC 500MNZ	28-Jan-02	\$991.00	124160
1	DELL CPU	33395	1242	G821307JMBW	M8546LL/B	02-Apr-02	\$969.00	130163
1	DELL CPU	35321	76684	G83141R1MZD	205T IMAC	07-Apr-03	\$844.76	160234
1	DELL CPU	35322	76686	G83141R3MZD	205T IMAC	07-Apr-03	\$844.76	160234
1	DELL CPU	35981	77215	KP-WL871	XSERIES 225 SERVER	20-Jun-03	\$3,089.90	161430
1	DELL CPU	36134	78685	YM335BJONLV	Z073 1GHZ EMAC COMBO	27-Sep-03	\$947.12	170775
1	DELL CPU	37453	23318	N/A	N/A	28-May-01	\$2,450.00	N/A
1	DELL CPU	37583	82799	YM346DMJPP0	EMAC 1 GHZ	25-Feb-04	\$881.39	174537
1	DELL CPU	39518	80565	KCHP3C1	THINKCENTRE 3.0 GHZ	25-Jun-04	\$1,559.22	179291
1	DELL CPU	40457	81530	KCDH8ZZ	THINKCENTRE S50	31-Oct-04	\$1,268.68	202000
1	DELL CPU	40502	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	40721	81684	KCHP6CC	THINKCENTRE M50	10-Jan-05	\$1,222.79	203813
1	DELL CPU	44152	83063	F177571	OPTIPLEX GX280 MINITOWER	29-Jun-05	\$853.83	208522
1	DELL CPU	44159	83072	B177571	OPTIPLEX GX280 MINITOWER	29-Jun-05	\$853.83	208522
1	DELL CPU	44173	109611	N/A	N/A	01-Jul-09	\$1,306.00	N/A
1	DELL CPU	44489	83028	C9Y4S71	OPTIPLEX GX280 221-5290 W/MONITOR	28-Jun-05	\$1,003.15	208410
1	DELL CPU	44501	83940	F0QCS71	OPTIPLEX GX280	30-Jun-05	\$928.10	208387
1	DELL CPU	44503	83941	COQCS71	OPTIPLEX GX280	30-Jun-05	\$928.10	208387
1	DELL CPU	44510	83782	DOQCS71	OPTIPLEX GX280	30-Jun-05	\$928.10	208387
1	DELL CPU	44562	83847	93QCS71	OPTIPLEX GX280	28-Jun-05	\$979.45	208355
1	DELL CPU	44571	103909	N/A	N/A	01-Jul-09	\$1,306.00	N/A
1	DELL CPU	45032	84321	GJNRK81	GX620 PENTIUM 4 221-8367	07-Nov-05	\$953.67	212178
1	DELL CPU	45039	84313	FLNRK81	GX620 PENTIUM 4 221-8367	07-Nov-05	\$953.67	212178
1	DELL CPU	45040	84324	8GNRK81	GX620 PENTIUM 4 221-8367	07-Nov-05	\$953.67	212178
1	DELL CPU	45044	84309	DPNRK81	GX620 PENTIUM 4 221-8367	07-Nov-05	\$953.67	212178
1	DELL CPU	45047	84307	8MNRK81	GX620 PENTIUM 4 221-8367	07-Nov-05	\$953.67	212178
1	DELL CPU	45051	84312	4PNRK81	GX620 PENTIUM 4 221-8367	07-Nov-05	\$953.67	212178
1	DELL CPU	45054	84299	JKNRK81	GX620 PENTIUM 4 221-8367	07-Nov-05	\$953.67	212178
1	DELL CPU	45057	84306	2HNRK81	GX620 PENTIUM 4 221-8367	07-Nov-05	\$953.67	212178
1	DELL CPU	45060	84304	1JNRK81	GX620 PENTIUM 4 221-8367	07-Nov-05	\$953.67	212178
1	DELL CPU	45061	84302	DKNRK81	GX620 PENTIUM 4 221-8367	07-Nov-05	\$953.67	212178
1	DELL CPU	45685	88052	9F48D91	GX620	21-Mar-06	\$888.57	215039
1	DELL CPU	45977	88231	FFDNM91	GX620	28-Mar-06	\$871.33	215466
1	DELL CPU	48858	91190	5F877131	OPTIPLEX	28-Jun-06	\$1,189.46	219672
1	DELL CPU	48865	91175	FD877131	OPTIPLEX	28-Jun-06	\$1,189.46	219672
1	DELL CPU	49304	85014	JDN5S91	OPTIPLEX 221-8367	12-Apr-06	\$1,444.16	216502

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	DELL CPU	49466	88411	J2WWH91	GX620	02-Mar-06	\$872.18	215292
1	DELL CPU	49484	88451	7BFWH91	GX620	02-Mar-06	\$872.18	215292
1	DELL CPU	49489	88461	32WWH91	GX620	02-Mar-06	\$872.18	215292
1	DELL CPU	49495	88429	7DOJH91	GX620	02-Mar-06	\$872.18	215292
1	DELL CPU	49497	88432	8GRHH91	GX620	02-Mar-06	\$872.18	215292
1	DELL CPU	49517	88368	78FWH91	GX620	02-Mar-06	\$872.18	215292
1	DELL CPU	49524	88307	43WWH91	GX620	02-Mar-06	\$872.18	215292
1	DELL CPU	49741	103016	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	49755	104718	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	49756	104703	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	50096	86567	BLD53B1	GX620	14-Jun-06	\$892.88	218412
1	DELL CPU	50106	86577	8LD53B1	GX620	14-Jun-06	\$892.88	218412
1	DELL CPU	50234	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	50235	86437	74G64B1	GX620	28-Jun-06	\$879.95	218186
1	DELL CPU	50248	105820	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	50319	86465	GMS95B1	GX620	28-Jun-06	\$879.95	218186
1	DELL CPU	50320	86466	7NS95B1	GX620	28-Jun-06	\$879.95	218186
1	DELL CPU	50323	86469	HMS95B1	GX620	28-Jun-06	\$879.95	218186
1	DELL CPU	50336	86482	JMS95B1	GX620	28-Jun-06	\$879.95	218186
1	DELL CPU	50337	86483	BLS95B1	GX620	28-Jun-06	\$879.95	218186
1	DELL CPU	50393	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	50394	107373	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	50409	107330	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	50412	107332	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	50685	101006	N/A	N/A	01-Jul-09	\$1,018.00	N/A
1	DELL CPU	50687	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	50692	101010	N/A	N/A	01-Jul-09	\$1,018.00	N/A
1	DELL CPU	50981	89204	54DMLB1	D520 LATITUDE	19-Sep-06	\$1,276.84	220937
1	DELL CPU	50985	89208	7GHMLB1	D520 LATITUDE	19-Sep-06	\$1,276.84	220937
1	DELL CPU	51088	103900	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	51089	103912	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	51097	103897	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	51477	89970	6Y5GWB1	OPTIPLEX GX620	30-Sep-06	\$1,183.77	222040
1	DELL CPU	51489	89984	2X5GWB1	OPTIPLEX GX620	30-Sep-06	\$1,183.77	222040
1	DELL CPU	53572	94362	74YFXFI	OPTIPLEX 755 HIGH PROCESSOR	20-Mar-08	\$1,144.28	237125
1	DELL CPU	55483	98799	2HMKXHI	OPTIPLEX 760	04-Jan-09	\$233.00	244077
1	DELL CPU	58656	95233	gqhjdjd	OPTIPLEX GX745	28-Aug-07	\$926.88	231171
1	DELL CPU	58666	94475	3NQVLD1	GX745	06-Sep-07	\$1,071.07	231502
1	DELL CPU	58999	95106	92D5QD1	OPTIPLEX GX 745	20-Sep-07	\$957.88	231783
1	DELL CPU	59686	94908	87ZLGF1	LATITUDE D520	15-Jan-08	\$1,650.12	235242
1	DELL CPU	59838	95580	D4ORDFI	DELL GX755	14-Jan-08	\$1,285.54	235136
1	DELL CPU	59839	109331	N/A	N/A	01-Jul-09	\$1,185.00	N/A
1	DELL CPU	59903	96415	3Q6RBF1	OPTIPLEX GX745	21-Dec-07	\$1,211.30	234557
1	DELL CPU	59918	96410	7W6RBF1	OPTIPLEX GX745	21-Dec-07	\$1,211.30	234557
1	DELL CPU	59931	108839	N/A	N/A	01-Jul-09	\$1,185.00	N/A
1	DELL CPU	60117	108846	N/A	N/A	01-Jul-09	\$928.00	N/A
1	DELL CPU	62234	101012	N/A	N/A	01-Jul-09	\$1,018.00	N/A
1	DELL CPU	62235	101018	N/A	N/A	01-Jul-09	\$1,018.00	N/A
1	DELL CPU	62534	104712	N/A	N/A	01-Jul-09	\$731.00	N/A
1	DELL CPU	64452	109322	N/A	N/A	01-Jul-09	\$1,099.00	N/A
1	DELL CPU	64455	109311	N/A	N/A	01-Jul-09	\$1,099.00	N/A
1	DELL CPU	64725	105634	N/A	N/A	01-Jul-09	\$999.00	N/A
1	DELL CPU	64847	107211	N/A	N/A	01-Jul-09	\$954.00	N/A
1	DELL CPU	66451	116767	BBSF5L1	N/A	20-Nov-09	\$1,243.76	252268
1	DELL CPU	67260	107434	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	DELL CPU	67264	107333	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	67265	107335	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	67269	107297	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	67270	107302	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	67273	107306	N/A	N/A	01-Jul-09	\$1,193.00	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	DELL CPU	67280	107314	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	67281	107356	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	67284	107322	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	67285	107365	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	DELL CPU	67678	102990	N/A	N/A	01-Jul-09	\$1,063.00	N/A
1	DELL CPU	79171	75890	KLFZB5N	NETVISTA M42	03-Mar-03	\$1,129.21	145843
1	DELL CPU	79245	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	79251	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	79255	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	79257	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	79294	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	79536	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	79537	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	80302	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	80712	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	80713	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81234	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81270	90112	7Y5GWB1	OPTIPLEX GX620	30-Sep-06	\$1,183.77	222040
1	DELL CPU	81272	90114	1X5GWB1	OPTIPLEX GX620	30-Sep-06	\$1,183.77	222040
1	DELL CPU	81273	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81279	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81283	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81285	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81286	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81288	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81290	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81341	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81418	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81555	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81556	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81557	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81558	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81559	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81628	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	81733	86492	HK595B1	GX620	28-Jun-06	\$879.95	218186
1	DELL CPU	82449	88276	18FWH91	GX620	02-Mar-06	\$872.18	215292
1	DELL CPU	82450	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	117053	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	509393	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	644937	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL CPU	6214223	N/A	N/A	N/A	N/A	N/A	N/A
16	DELL CPU	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL LAPTOP	43637	91321	4L9KL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43639	91323	FB9KL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43641	91319	3N9KL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43642	91320	DN9KL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43643	91315	CF9KL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43652	91311	5F9KL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43653	91293	81FKL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43657	91288	1RDKL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43658	91290	F09KL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43665	91267	CJ9KL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43669	91260	DRDKL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43677	91249	9BRKL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43707	91181	2MVL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43708	91183	FBWLL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43715	91172	GVVLL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43716	91161	98WLL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43720	91158	97WLL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43722	91149	8HRKL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	43723	91151	72WLL81	LATITUDE HIGH PROCESSOR 15"	07-Nov-05	\$1,221.64	212383
1	DELL LAPTOP	44439	83807	DYKZR71	LATITUDE 221-8301 D510	28-Jun-05	\$1,221.64	208354
1	DELL LAPTOP	44458	83513	7225S71	221-8301 LATITUDE	30-Jun-05	\$2,416.72	208516
1	DELL LAPTOP	44685	82968	2T05571	221-8301 LATITUDE D510	29-Jun-05	\$1,221.64	208505



## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	DELL LAPTOP	45838	84949	85M5691	N/A	01-Feb-06	\$1,330.49	214541
1	DELL LAPTOP	46058	105167	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46061	105168	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46063	105154	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46064	105178	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46065	105172	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46066	105170	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46067	105166	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46068	105181	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46069	105152	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46073	105171	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46075	105173	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46077	105174	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46080	105185	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	46081	105183	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	49918	85146	48P9Z91	D510 LATTITUDE	18-May-06	\$1,270.01	217758
1	DELL LAPTOP	49923	85156	58P9Z91	D510 LATTITUDE	18-May-06	\$1,270.01	217758
1	DELL LAPTOP	49927	85153	BBP9Z91	D510 LATTITUDE	18-May-06	\$1,270.01	217758
1	DELL LAPTOP	50413	88865	CLKFOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50419	88877	DG3HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50426	88883	693HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50432	88903	2M3HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50435	88900	6L3HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50437	88898	CL6HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50439	88914	JC3HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50446	88907	9P6HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50451	88893	6PKFOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50452	88892	993HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50453	88891	686HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50454	88890	B76HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50456	88878	JF3HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50457	88876	9F3HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	50460	88870	436HOBI	DELL LAPTOPS	01-Jun-06	\$1,187.04	218092
1	DELL LAPTOP	51918	94163	8RTVCC1	D20 NOTEBOOK	14-Feb-07	\$1,263.02	224657
1	DELL LAPTOP	52302	105148	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52303	105136	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52305	105138	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52306	105153	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52308	105157	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52309	105143	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52310	105159	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52311	105145	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52312	105161	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52313	105147	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52315	105149	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52316	105165	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52318	105139	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52319	105155	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52320	105129	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52321	105119	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52324	105133	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52325	105123	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52327	105124	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52331	105128	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52334	105144	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52335	105187	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	DELL LAPTOP	52336	105132	N/A	N/A	01-Jul-09	\$1,599.00	N/A
4	DELL LAPTOP	N/A	N/A	N/A	N/A	N/A	N/A	N/A
10	DELL MONITOR	N/A	N/A	N/A	N/A	N/A	N/A	N/A
11	DELL MONITOR	N/A	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
2	DELL MONITOR	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	DELL MONITOR	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DELL PRINTER	55144	100191	671MQF1	3130CN	04-Nov-08	\$318.85	243173
1	DELL PRINTER	64550	101648	N/A	N/A	01-Jul-09	\$500.00	N/A
1	DELL SCREEN	50096	86567	BLD53B1	GX620	14-Jun-06	\$892.88	218412
1	DELL SPEAKERS	79291	N/A	N/A	N/A	N/A	N/A	N/A
1	DESKJET HP	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DISK DRIVE	5742	N/A	N/A	N/A	N/A	N/A	N/A
1	DISK DRIVE	102619	N/A	N/A	N/A	N/A	N/A	N/A
1	DISK DRIVE	103697	N/A	N/A	N/A	N/A	N/A	N/A
1	DLP TV LARGE	61375	105494	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	DVD PLAYER	40553	N/A	N/A	N/A	N/A	N/A	N/A
1	DVD PLAYER	81576	N/A	N/A	N/A	N/A	N/A	N/A
1	ELECTRIC TYPEWRITER	24759	23355	112H543	6787-008	28-May-01	\$600.00	N/A
1	ELECTRONIC BOARD	62620	106793	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	ELITE MICOR DISK	42936	83137	512091398	MICRO DVD	04-Oct-05	\$2,230.96	N/A
1	ELMO	42911	83406	561890	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	42912	83407	561896	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	42914	83409	561895	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	42915	83410	561891	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	42917	83412	561897	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	42918	83413	561907	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	42919	83414	561889	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	42921	83416	561906	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	42923	83418	561904	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	42924	83419	561905	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	42929	83421	561931	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	42932	83402	561929	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	42934	83404	561933	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO	47304	89238	138653	HV110XG PRESENTER	13-Oct-06	\$636.07	222455
1	ELMO	47306	89240	138656	HV110XG PRESENTER	13-Oct-06	\$636.07	222455
1	ELMO	47436	91266	808 307	P30 VISUAL PRESENTER	26-Oct-06	\$1,773.40	222861
1	ELMO	47437	90081	808 306	P30 VISUAL PRESENTER	26-Oct-06	\$1,773.40	222861
1	ELMO	47553	90222	139681	HV110XG	09-Jan-07	\$579.70	224608
1	ELMO	47555	90224	139715	HV110XG	09-Jan-07	\$579.70	224608
1	ELMO	47559	90228	139680	HV110XG	09-Jan-07	\$579.70	224608
1	ELMO	47929	110151	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	ELMO	47931	110157	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	ELMO	47932	110159	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	ELMO	47940	110158	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	ELMO	48537	102717	N/A	N/A	01-Jul-09	\$636.00	N/A
1	ELMO	48540	102718	N/A	N/A	01-Jul-09	\$636.00	N/A
1	ELMO	48549	87057	565261	HV-5100XG VISUAL PRESENTER	06-Jun-06	\$2,032.82	218672
1	ELMO	48712	107034	N/A	N/A	01-Jul-09	\$2,033.00	N/A
1	ELMO	48714	85551	566122	HV-5100XG	14-Jun-06	\$2,032.82	218578
1	ELMO	48715	85552	566124	HV-5100XG	14-Jun-06	\$2,032.82	218578
1	ELMO	48874	91234	132352	HV 110XG	20-Jun-06	\$636.07	219045
1	ELMO	56556	92164	569804	ELMO HV-5100XG VISUAL PRESENTER	04-Apr-07	\$2,032.82	226161
1	ELMO	56614	93039	142983	ELMOS HV110XG	06-Apr-07	\$538.00	226601
1	ELMO	56616	93040	142980	ELMOS HV110XG	06-Apr-07	\$538.00	226601
1	ELMO	56618	93038	142984	ELMOS HV110XG	06-Apr-07	\$538.00	226601
1	ELMO	56620	93042	142982	ELMOS HV110XG	06-Apr-07	\$538.00	226601
1	ELMO	59193	95136	100571	HV110XG VISUAL	01-Nov-07	\$579.70	232835
1	ELMO	79509	N/A	N/A	N/A	N/A	N/A	N/A
1	ELMO	86711	N/A	N/A	N/A	N/A	N/A	N/A
1	ELMO	828847	N/A	N/A	N/A	N/A	N/A	N/A
1	ELMO PROJECTOR	42911	83406	561890	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO PROJECTOR	42914	83409	561895	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO PROJECTOR	42915	83410	561891	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	ELMO PROJECTOR	42918	83413	561907	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO PROJECTOR	42919	83414	561889	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO PROJECTOR	42924	83419	561905	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	ELMO PROJECTOR	48715	85552	566124	HV-5100XG	14-Jun-06	\$2,032.82	218578
1	EMAC	21886	19618	RN1112MLKLB	IMAC	03-Apr-01	\$1,450.00	0109736
1	EMAC	27525	17231	RN116074KM3	M5521	28-May-01	\$1,309.00	0111462
1	EMAC	27739	17535	R1160UHKM3	M5521	28-May-01	\$2,100.00	N/A
1	EMAC	27740	17538	RN11612JKM3	500	02-May-01	\$1,223.00	0110403
1	EMAC	31654	34459	YM136174LFB	IMAC 500MNZ	28-Jan-02	\$991.00	124160
1	EMAC	31660	34478	YM13615KLFB	IMAC 500MHZ	27-Sep-01	\$991.00	124161
1	EMAC	31827	34316	YM1361JVLFB	IMAC 500MNZ	28-Jan-02	\$991.00	124160
1	EMAC	31828	34317	YM1361CBLFB	IMAC 500MNZ	28-Jan-02	\$991.00	124160
1	EMAC	31829	34211	YM1361R6LFB	IMAC	26-Nov-01	\$991.00	124153
1	EMAC	31843	34224	YM1361JQLFB	IMAC	26-Nov-01	\$991.00	124153
1	EMAC	35333	76668	G83141E8N9K	M8891LL/A	04-Apr-03	\$914.80	160234
1	EMAC	36135	78686	YM335BHXLNV	Z073 1GHZ EMAC COMBO	27-Sep-03	\$947.12	170775
1	EMAC	36150	78159	YM33499SNLV	Z073 1GHZ EMAC COMBO	27-Sep-03	\$947.12	170775
1	EMAC	36153	25834	N/A	ORCHESTRA	28-May-01	\$850.00	N/A
1	EMAC	36180	27471	94198	BUNDY	28-May-01	\$550.00	N/A
1	EMAC	36305	26255	2445	N/A	28-May-01	\$650.00	N/A
1	EMAC	37346	78798	YM347500PPI	EMAC 1GHZ Z098	16-Jan-04	\$855.54	174519
1	EMAC	37353	78800	YM3477YYPPI	EMAC 1GHZ Z098	16-Jan-04	\$855.54	N/A
1	EMAC	37354	78801	YM3474RJPI	EMAC 1GHZ Z098	16-Jan-04	\$855.54	N/A
1	EMAC	37357	78807	YM3474MMPPPI	EMAC 1GHZ Z098	16-Jan-04	\$855.54	N/A
1	EMAC	37732	105376	N/A	N/A	01-Jul-09	\$999.00	N/A
1	EMAC	40209	106923	N/A	N/A	01-Jul-09	\$999.00	N/A
1	EMAC	40219	106925	N/A	N/A	01-Jul-09	\$999.00	N/A
1	EMAC	49032	87958	G85491V5SCF	M9833LL/A	14-Mar-06	\$800.19	215975
1	EMAC	49048	88018	G85481WJSCF	M9833LL/A	14-Mar-06	\$800.19	215975
1	EMAC	49610	87033	YM613026SCF	M9833LL/A	11-May-06	\$800.46	217665
1	EMAC	49612	87029	YM61304YSCF	M9833LL/A	11-May-06	\$800.46	217665
1	EMAC	50822	105543	N/A	N/A	01-Jul-09	\$999.00	N/A
1	EMAC	64784	107404	N/A	N/A	01-Jul-09	\$1,599.00	N/A
1	EMAC	79181	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC	80294	78100	YM335BEWNLV	Z073 1GHZ EMAC COMBO	27-Sep-03	\$947.12	170775
1	EMAC	80296	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC	80297	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC	80299	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC	80310	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC	80342	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC	80344	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC	80346	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC	80348	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC	80352	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC	80357	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC	80950	83713	CV2DS71	OPTIPLEX GX280	28-Jun-05	\$893.84	208407
1	EMAC CPU	109561	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	109567	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	109568	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	109605	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	109612	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	115170	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	116802	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	29896	7794	RN04503GJVA	IMAC	03-Jan-01	\$7,891.00	0106942
1	EMAC CPU	31602	34383	YM1361KHLFB	IMAC 500MNZ	28-Jan-02	\$991.00	124160
1	EMAC CPU	33447	32650	G82133CIMBQ	B6441LL/A	04-Apr-02	\$854.00	130526
1	EMAC CPU	33452	32655	G82133CKMBQ	B6441LL/A	04-Apr-02	\$854.00	130526
1	EMAC CPU	34581	33594	YM220JVRRMB6	B6687LL	01-Jul-02	\$838.00	133533
1	EMAC CPU	34879	34162	G82374MCMUF	EMAC/G4	02-Oct-02	\$1,131.00	142837
1	EMAC CPU	35783	77352	YM33322NNLV	EMAC 1GHZ	27-Sep-03	\$963.29	171739

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	EMAC CPU	36046	78078	YM33328ENLV	EMAC 1GHZ	26-Sep-03	\$963.29	171739
1	EMAC CPU	36048	78070	YM33327MNLV	EMAC 1GHZ	26-Sep-03	\$963.29	N/A
1	EMAC CPU	36084	78055	YM33312NNLV	EMAC 1GHZ	26-Sep-03	\$963.29	171739
1	EMAC CPU	36115	78057	YM333289NLV	EMAC 1GHZ	26-Sep-03	\$963.29	N/A
1	EMAC CPU	37093	78771	YM3363PHNM2	EMAC 1GHZ SUPERDRIVE	26-Dec-03	\$1,076.42	173696
1	EMAC CPU	37097	82724	G83505DPPP2	EMAC G4 SUPERDRIVE 1GHZ	26-Dec-03	\$1,367.35	173917
1	EMAC CPU	37100	82726	G83505E1PP2	EMAC G4 SUPERDRIVE 1GHZ	26-Dec-03	\$1,367.35	173917
1	EMAC CPU	37128	77986	G83404LYNLV	EMAC	09-Oct-03	\$963.29	171974
1	EMAC CPU	37294	82678	G83520TOPPO	EMAC 1GHZ	23-Dec-03	\$898.64	173917
1	EMAC CPU	38154	80503	G841535LQJ	EMAC 1.25GHZ 80G	21-Apr-04	\$968.67	177577
1	EMAC CPU	38168	80500	YM413DZ8QQJ	EMAC 1.25GHZ 80G	21-Apr-04	\$968.67	177577
1	EMAC CPU	38201	82598	YM412L5VQJ7	eMac 1 GHz 40g	20-Apr-04	\$827.52	177577
1	EMAC CPU	38344	79553	G84187UAQQH	EMAC 1.25 GHZ SUPERDRIVE	06-May-04	\$1,136.77	N/A
1	EMAC CPU	38345	79922	G84191TUQQH	EMAC 1.25 GHZ SUPERDRIVE	05-May-04	\$1,136.76	178259
1	EMAC CPU	38549	79984	G84208A4QJ7	EMAC 1 GHZ	18-May-04	\$818.30	178880
1	EMAC CPU	39204	82929	YM4157C9QJ7	EMAC 1 GHZ	10-Jun-04	\$699.29	179449
1	EMAC CPU	39206	82931	YM4156R6QJ7	EMAC 1 GHZ	10-Jun-04	\$699.29	179449
1	EMAC CPU	39209	82934	YM4144LJQJ7	EMAC 1 GHZ	10-Jun-04	\$699.29	179449
1	EMAC CPU	39215	82940	G8421229QJ7	EMAC 1 GHZ	10-Jun-04	\$699.29	179449
1	EMAC CPU	39216	82941	G84211XJQJ7	EMAC 1 GHZ	10-Jun-04	\$699.29	179449
1	EMAC CPU	39217	82942	G84211XYQJ7	EMAC 1 GHZ	10-Jun-04	\$699.29	179449
1	EMAC CPU	40661	81636	SKCDN1BH	THINKCENTRE M50	10-Jan-05	\$1,395.23	203166
1	EMAC CPU	40962	81998	G85106XIQJ7	EMAC 1 GHZ	22-Mar-05	\$639.42	N/A
1	EMAC CPU	40968	82008	G851071QQJ7	EMAC 1 GHZ	22-Mar-05	\$639.42	N/A
1	EMAC CPU	40974	82001	G85106SNQJ7	EMAC 1 GHZ	22-Mar-05	\$639.42	205610
1	EMAC CPU	40975	81999	G8510708QJ7	EMAC 1 GHZ	22-Mar-05	\$639.42	205610
1	EMAC CPU	43081	81846	G85124GRQJB	EMAC G4	26-Mar-05	\$833.46	205616
1	EMAC CPU	44834	83536	YM53000XTVZ	EMAC ZOBX 1.42 GHZ	23-Sep-05	\$1,067.30	212096
1	EMAC CPU	44848	83522	YM5300B7TVZ	EMAC ZOBX 1.42 GHZ	23-Sep-05	\$1,067.30	212096
1	EMAC CPU	44852	83567	YM5300Z6TDP	EMAC ZOBW 1.42 GHZ	23-Sep-05	\$803.10	212096
1	EMAC CPU	44869	83554	YM53003NTDP	EMAC ZOBW 1.42 GHZ	23-Sep-05	\$803.10	212096
1	EMAC CPU	62214	106820	N/A	N/A	01-Jul-09	\$999.00	N/A
1	EMAC CPU	79734	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	79735	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	79814	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	83001	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	83003	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	372802	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	EMAC CPU	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	EMATE 300	95252	N/A	N/A	N/A	N/A	N/A	N/A
1	FAX	9892	23620	MY5AHA3036	C3530A	28-May-01	\$550.00	N/A
1	FAX	10125	N/A	N/A	N/A	N/A	N/A	N/A
1	FLOPPY DRIVE	5226	16017	N/A	300GL	28-May-01	\$1,775.00	N/A
1	GATEWAY CPU	70386	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	70388	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	70393	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	70397	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	70401	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	70402	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	70403	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	70409	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	70412	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	70413	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	70414	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	70419	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	80538	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	794438	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	25676808	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	26708076	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	GATEWAY CPU	32923785	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	32962726	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	32985748	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	33009583	N/A	N/A	N/A	N/A	N/A	N/A
1	GATEWAY CPU	33292964	N/A	N/A	N/A	N/A	N/A	N/A
28	GATEWAY CPU	N/A	N/A	N/A	N/A	N/A	N/A	N/A
6	GATEWAY MONITOR	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	GX620	45855	87881	1TDPK91	GX620	20-Mar-06	\$854.96	N/A
1	HP CPU	46716	88101	0406-31931-0001	0-7652-8109-0	25-Apr-06	\$1,702.72	216722
1	HP CPU	72865	119743	cnu0351J35	HP PRO BOOK 65506	28-Sep-10	\$836.16	261856
5	HP CPU	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	HP JETDIRECT	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	HP LASERJET	39184	80522	CNBRK22447	3500N LASERJET	03-Jun-04	\$858.00	177023
1	HP LASERJET	62518	105076	N/A	N/A	01-Jul-09	\$649.00	N/A
1	HP PRINTER	2021	12593	N/A	N/A	28-May-01	\$799.00	N/A
1	HP PRINTER	25396	26025	XA84352LEUL	IMAC	28-May-01	\$2,100.00	N/A
1	HP PRINTER	25964	24711	USMB165702	4000N	21-May-98	\$1,384.00	0071628
1	HP PRINTER	29840	8148	11HL336	118R181	05-Jun-98	\$1,316.00	0071638
1	HP PRINTER	39167	115302	CNBRK21760	3500N LASERJET	08-Jun-04	\$924.50	177023
1	HP PRINTER	43973	87713	4H5512HASEB	IBOOK 12	28-Dec-05	\$1,190.00	214245
1	HP PRINTER	117144	N/A	N/A	N/A	N/A	N/A	N/A
1	HP PRINTER	117146	N/A	N/A	N/A	N/A	N/A	N/A
1	HP SCANNER	42904	83240	6C5376B5S9ZD	IBOOK 1.33 GHZ 12"	01-Oct-05	\$1,007.00	212385
1	HP SCANNER	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	3594	10867	SN23MRKR6	MT6563-86U	28-May-01	\$1,775.00	N/A
1	IBM COMPUTER TOWER	6066	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	6611	9849	78ZGLMM	6563-95U	28-May-01	\$1,775.00	N/A
1	IBM COMPUTER TOWER	6625	9878	78ZGPMPT	6563-95U	28-May-01	\$1,775.00	N/A
1	IBM COMPUTER TOWER	6629	9885	78ZGNTY	6563-95U	28-May-01	\$1,775.00	N/A
1	IBM COMPUTER TOWER	6631	9888	78ZGNPR	6563-95U	28-May-01	\$1,775.00	N/A
1	IBM COMPUTER TOWER	6640	9900	78ZGMTK	6563-95U	28-May-01	\$1,775.00	N/A
1	IBM COMPUTER TOWER	8608	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	11619	4731	04914	PD-80	28-May-01	\$1,499.00	N/A
1	IBM COMPUTER TOWER	23942	4456	23TH120	NETVISTA A20	29-Mar-01	\$1,063.00	0108441
1	IBM COMPUTER TOWER	32049	33762	1S634911U23G1012	NETVISTA A21	28-Dec-02	\$1,040.00	124813
1	IBM COMPUTER TOWER	32060	33756	1S634911U23G0937	NETVISTA A21	28-Dec-02	\$1,040.00	124813
1	IBM COMPUTER TOWER	32688	34613	1S634911U23G7685	NETVISTA A22P	06-Jun-02	\$997.00	127440
1	IBM COMPUTER TOWER	32695	34620	1S634911U23G7319	NETVISTA A22P	06-Jun-02	\$997.00	127440
1	IBM COMPUTER TOWER	32815	33776	1S634911U23G7708	NETVISTA A22P	04-Mar-02	\$997.00	127440
1	IBM COMPUTER TOWER	32817	33778	1S634911U23G7571	NETVISTA A22P	04-Mar-02	\$997.00	127440
1	IBM COMPUTER TOWER	32908	32330	23B7103	679211U	19-Mar-02	\$1,076.00	0127898
1	IBM COMPUTER TOWER	34732	101753	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM COMPUTER TOWER	35076	34775	B218N02600Z	W402	21-Nov-02	\$3,664.00	144686
1	IBM COMPUTER TOWER	35271	75928	KLHHP2X	NETVISTA M42	19-Feb-03	\$1,047.99	145619
1	IBM COMPUTER TOWER	35494	76956	KLXVKIP	NETVISTA M42P4	15-Jul-03	\$1,102.61	162788
1	IBM COMPUTER TOWER	35502	76966	KLXVK2F	NETVISTA M42P4	15-Jul-03	\$1,102.61	162788
1	IBM COMPUTER TOWER	35504	76974	KLXVKOV	NETVISTA M42P4	15-Jul-03	\$1,102.61	162788
1	IBM COMPUTER TOWER	35506	76976	KLXVK2D	NETVISTA M42P4	15-Jul-03	\$1,102.61	162788
1	IBM COMPUTER TOWER	35530	77115	KLYHP1F	INTEL P4 2.8 GHZ	18-Aug-03	\$1,129.02	163253
1	IBM COMPUTER TOWER	35545	77121	KCT7VKA	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	35551	77127	KCT7WAP	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	35562	77138	KCT7VHM	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	35563	77139	KCT7WAG	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	35578	77154	KCT7VHC	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	35586	77162	KCT7WBH	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	35714	77180	KLMGG9T	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	35716	77182	KLMLK5R	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	35721	77187	KLNRN4L	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	35724	77190	KLNTX3Y	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	35729	77195	KLNTX3K	P4 8305-61U	19-Aug-03	\$1,032.18	170212

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	IBM COMPUTER TOWER	35730	77196	KLNTX3Z	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	35740	77255	KLMTK8W	P4 8305-61U	26-Aug-03	\$1,017.07	170229
1	IBM COMPUTER TOWER	36597	78728	KCDB65M	NETVISTA P4	20-Nov-03	\$870.63	171764
1	IBM COMPUTER TOWER	37310	78944	KCGY56T	NETVISTA 2.8 GHZ	31-Dec-03	\$958.66	174089
1	IBM COMPUTER TOWER	37324	78879	KCMZ40D	NETVISTA P4	20-Jan-04	\$1,161.49	173884
1	IBM COMPUTER TOWER	39262	80138	KCBF0F0	THINKCENTRE 3.0 GHZ	12-May-04	\$1,368.79	177882
1	IBM COMPUTER TOWER	39263	80139	KCBF0F6	THINKCENTRE 3.0 GHZ	12-May-04	\$1,368.79	177882
1	IBM COMPUTER TOWER	39272	79700	KCBFOH2	THINKCENTRE 3.0 GHZ	12-May-04	\$1,113.12	177331
1	IBM COMPUTER TOWER	39342	79720	KCAZ8P7	THINKCENTRE 3.0 GHZ	27-May-04	\$1,487.32	177748
1	IBM COMPUTER TOWER	39908	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	40077	80861	KCHP2Y3	THINKCENTRE 3.0 GHZ	11-Aug-04	\$1,449.08	178947
1	IBM COMPUTER TOWER	40114	80930	KCKV4Y3	THINKCENTRE M50 P4 3.0 GHZ	30-Aug-04	\$1,487.32	200594
1	IBM COMPUTER TOWER	40122	80938	KCKV4Z5	THINKCENTRE M50 P4 3.0 GHZ	30-Aug-04	\$1,487.32	200594
1	IBM COMPUTER TOWER	40347	81272	KCBB9LK	THINKCENTRE S50	31-Oct-04	\$1,268.68	201900
1	IBM COMPUTER TOWER	40490	81286	KCDM1LZ	THINKCENTRE P4 3.0 GHZ	15-Nov-04	\$1,245.74	202609
1	IBM COMPUTER TOWER	40495	81291	KCYP7P5	THINKCENTRE P4 3.0 GHZ	15-Nov-04	\$1,245.74	202609
1	IBM COMPUTER TOWER	40564	81558	KCDH8XY	THINKCENTRE 8183 DHU	21-Dec-04	\$1,268.68	203252
1	IBM COMPUTER TOWER	40655	81753	SKCDN1AF	THINK CENTRE M50 P4	10-Jan-05	\$1,230.79	N/A
1	IBM COMPUTER TOWER	40656	81754	SKCDN1BG	THINK CENTRE M50 P4	10-Jan-05	\$1,230.79	N/A
1	IBM COMPUTER TOWER	40881	81768	KCDM1MD	THINKCENTRE 3.0 GHZ	04-Feb-05	\$1,409.78	204267
1	IBM COMPUTER TOWER	40996	81879	G85098QNQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	IBM COMPUTER TOWER	42929	83421	561931	HV 5100 XG PRESENTER	06-Oct-05	\$2,077.42	212228
1	IBM COMPUTER TOWER	43838	104939	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	IBM COMPUTER TOWER	50066	87152	4J3J1B1	GX620	01-Jun-06	\$898.27	218202
1	IBM COMPUTER TOWER	50084	87140	959J1B1	GX620	01-Jun-06	\$898.27	218202
1	IBM COMPUTER TOWER	57684	93424	5G2X2DI	HIGH PROCESSO MINI TOWER OPTIPLEX GX745	13-Jun-07	\$957.88	227166
1	IBM COMPUTER TOWER	57737	92429	1bdk1d1	OPTIPLEX GX745	06-Jun-07	\$934.42	225443
1	IBM COMPUTER TOWER	58001	94566	F5BQ4D1	OPTIPLEX 745	01-Jul-07	\$781.19	226897
1	IBM COMPUTER TOWER	58999	95106	92D5QD1	OPTIPLEX GX 745	20-Sep-07	\$957.88	231783
1	IBM COMPUTER TOWER	60145	106263	N/A	N/A	01-Jul-09	\$899.00	N/A
1	IBM COMPUTER TOWER	60158	106242	N/A	N/A	01-Jul-09	\$899.00	N/A
1	IBM COMPUTER TOWER	60164	106275	N/A	N/A	01-Jul-09	\$899.00	N/A
1	IBM COMPUTER TOWER	63615	105189	N/A	N/A	01-Jul-09	\$828.00	N/A
1	IBM COMPUTER TOWER	67059	105946	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM COMPUTER TOWER	67327	104920	N/A	N/A	01-Jul-09	\$962.00	N/A
1	IBM COMPUTER TOWER	76265	123989	MXL1194M5	N/A	26-May-11	\$801.06	268119
1	IBM COMPUTER TOWER	79159	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	80694	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	80701	81270	KCBB9LC	THINKCENTRE S50	31-Oct-04	\$1,268.68	201900
1	IBM COMPUTER TOWER	81323	81298	KCYP7P7	THINKCENTRE P4 3.0 GHZ	15-Nov-04	\$1,245.74	202609
1	IBM COMPUTER TOWER	82579	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	82583	77176	KLNRN6F	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	82584	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	82589	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	82685	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	82807	77170	KLMLK5K	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM COMPUTER TOWER	82808	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	82809	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	97203	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	108400	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	113995	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	8305810	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM COMPUTER TOWER	83074410	N/A	N/A	N/A	N/A	N/A	N/A
3	IBM COMPUTER TOWER	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	3526	9100	SN78ZGMPX	MT6563-95U	28-May-01	\$1,775.00	N/A
1	IBM CPU	3531	9125	N/A	SMARTUPS700	28-May-01	\$5,000.00	N/A
1	IBM CPU	6779	5290	23CFR36	PC300GL	10-Jul-00	\$1,057.00	0089704
1	IBM CPU	9805	4245	23G2821	PC300GL	04-Jan-00	\$774.00	0085870
1	IBM CPU	16255	23095	23L1659	865931Y	28-May-01	\$4,600.00	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	IBM CPU	23827	1373	23TD317	NETVISTA A20	08-Nov-00	\$1,183.00	0103840
1	IBM CPU	25942	7136	NSN	N/A	28-May-01	\$1,500.00	N/A
1	IBM CPU	26804	27109	23TF390	NETVISTA A20	04-Dec-00	\$1,183.00	0104878
1	IBM CPU	28434	7610	NSN	N/A	28-May-01	\$1,775.00	N/A
1	IBM CPU	28655	4012	23C9030	5000PII	10-Dec-98	\$2,748.00	0045201
1	IBM CPU	30029	10036	8311115114	ZFL18192	28-May-01	\$2,450.00	N/A
1	IBM CPU	30112	8737	23BC277	5000	25-Sep-00	\$2,613.00	0031229
1	IBM CPU	31213	N/A	N/A	N/A		N/A	N/A
1	IBM CPU	31249	28055	23VRC98	XSERIES 230	15-Jul-01	\$7,335.00	113285
1	IBM CPU	31500	34516	1S11718XUAKV1N98	THINKPAD I SERI	26-Oct-01	\$1,982.00	124815
1	IBM CPU	32058	33754	1S634911U23G1004	NETVISTA A21	28-Dec-02	\$1,040.00	124813
1	IBM CPU	32070	33738	1S634911U23G0982	NETVISTA A21	28-Dec-02	\$1,040.00	124813
1	IBM CPU	32100	34192	1S634911U23G0793	NET VISTA	07-Dec-01	\$1,040.00	120848
1	IBM CPU	32103	34195	1S634911U23G0807	NET VISTA	07-Dec-01	\$1,040.00	120848
1	IBM CPU	32187	34546	1S634911U23G3410	NET VISTA	01-Nov-01	\$1,040.00	124816
1	IBM CPU	32213	34572	1S634911U23G3463	NET VISTA	01-Nov-01	\$1,040.00	124816
1	IBM CPU	32393	32135	23NP186	NETVISTA M41	19-Feb-02	\$1,487.00	126244
1	IBM CPU	32842	34595	1S634911U23G7042	NETVISTA A22P	06-Jun-02	\$997.00	127440
1	IBM CPU	32848	34601	1S634911U23G6815	NETVISTA A22P	06-Jun-02	\$997.00	127440
1	IBM CPU	32939	32153	23N2242	NETVISTA 2GHZ	06-Mar-02	\$1,616.00	76319
1	IBM CPU	33030	32358	KA85XPT	679431U	08-Apr-02	\$3,584.00	KA85XPT
1	IBM CPU	33032	32508	55FO364	6657HG2	15-Apr-02	\$943.00	KA85XPT
1	IBM CPU	33039	32510	55B9526	6657HG2	08-Apr-02	\$943.00	KA85XPT
1	IBM CPU	33769	34648	1S635025UKAVAPY0	NETVISTA A22P	24-Jun-02	\$1,249.00	132213
1	IBM CPU	33773	33306	1S635025UKAVANA2	NETVISTA A22P	24-Jun-02	\$1,249.00	132204
1	IBM CPU	33802	34652	1S635025UKAVAML2	NETVISTA A22P	24-Jun-02	\$1,249.00	132213
1	IBM CPU	33810	33254	1S635025UKAVAMD4	NETVISTA A22P	24-Jun-02	\$1,249.00	132204
1	IBM CPU	33837	34660	1S635025UKAVAPX7	NETVISTA A22P	24-Jun-02	\$1,249.00	132213
1	IBM CPU	33864	33295	1S635025UKAVAMN5	NETVISTA A22P	24-Jun-02	\$1,249.00	132204
1	IBM CPU	33878	34673	1S635025UKAVAWV4	NETVISTA A22P	24-Jun-02	\$1,249.00	132213
1	IBM CPU	33888	33407	1S635025UKAVAWV8	NETVISTA A22P	24-Jun-02	\$1,249.00	132204
1	IBM CPU	33918	33564	1S635025UKAVBCF3	NETVISTA A22P	24-Jun-02	\$1,249.00	132204
1	IBM CPU	33919	33548	1S635025UKAVBAX5	NETVISTA A22P	24-Jun-02	\$1,249.00	132204
1	IBM CPU	33926	33558	1S635025UKAVBAW5	NETVISTA A22P	24-Jun-02	\$1,249.00	132204
1	IBM CPU	34055	33925	KAIXGTY	NETVISTA P4	31-May-02	\$1,629.00	132395
1	IBM CPU	34152	33965	KA82YW6	NETVISTA M41	16-Jul-02	\$2,509.00	133042
1	IBM CPU	34254	33496	78MGD1	THINKPAD P4	26-Jun-02	\$3,252.00	133361
1	IBM CPU	34258	34062	KA5VFY7	NETVISTA M41	28-Jun-02	\$1,153.00	133360
1	IBM CPU	34259	34063	KA5VGA6	NETVISTA M41	28-Jun-02	\$1,153.00	133360
1	IBM CPU	34344	33914	78 GMGP5	THINKPAD P3	09-Jul-02	\$2,418.00	133371
1	IBM CPU	34349	33919	78 GMGK2	THINKPAD P3	09-Jul-02	\$2,418.00	133371
1	IBM CPU	34606	108064	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	34615	108079	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	34625	108076	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	34627	108078	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	34631	108074	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	34635	108083	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	34668	32396	QT21203YMDL	IMAC 800MHZ	10-Apr-02	\$1,933.00	129334
1	IBM CPU	34693	101787	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	34697	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	34698	101766	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	34737	101819	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	34750	101816	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	34751	101795	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	34823	16229	KAZZ765	NETVISTA M42	17-Sep-02	\$1,258.00	142403
1	IBM CPU	35288	75885	KCH2DLD	NETVISTA M42	03-Mar-03	\$1,129.21	145843
1	IBM CPU	35292	75889	KLFZB7G	NETVISTA M42	03-Mar-03	\$1,129.21	145843
1	IBM CPU	35543	77119	KCT7VGA	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35547	77123	KCT7VYB	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35554	77130	KCT7VFP	P4 8305-61U	19-Aug-03	\$1,032.18	170212

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	IBM CPU	35559	77135	KCT7VHP	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35561	77137	KCT7VLB	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35568	77144	KCT7VFW	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35581	77157	KCT7VGN	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35587	77163	KCT7VGG	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35592	77168	KLMGH2G	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35655	77273	5512508	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM CPU	35658	77296	5512504	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM CPU	35677	77303	5512495	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM CPU	35705	77171	KLMGH1Z	P4 8305-61U	19-Aug-03	\$1,032.21	170212
1	IBM CPU	35707	77173	KLMGG5P	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35712	77178	KLNTX3N	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35713	77179	KLNRN3D	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35715	77181	KLMGG8V	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35722	77188	KLMGH1B	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35723	77189	KLNTX3B	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35727	77193	KLMGG9P	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	35738	77249	KCT7VZA	P4 8305-61U	26-Aug-03	\$1,017.11	170229
1	IBM CPU	35981	77215	KP-WL871	XSERIES 225 SERVER	20-Jun-03	\$3,089.90	161430
1	IBM CPU	36749	77847	KMOO55W	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	IBM CPU	36860	77796	FX52162	THINKPAD R40	16-Dec-03	\$1,775.32	171620
1	IBM CPU	37339	78941	KCHK25P	NETVISTA 2.8 GHZ	20-Jan-04	\$958.66	174228
1	IBM CPU	37340	78935	KCGY47X	NETVISTA 2.8 GHZ	20-Jan-04	\$958.66	174228
1	IBM CPU	37370	27753	N/A	R500	01-Oct-99	\$652.00	0084851
1	IBM CPU	37372	78783	YM3474VLPPI	EMAC 1GHZ Z098	16-Jan-04	\$855.54	174519
1	IBM CPU	37378	78726	KLLK105	P4	30-Jan-04	\$958.66	171305
1	IBM CPU	37381	78720	KCGN80X	P4	30-Jan-04	\$958.66	171305
1	IBM CPU	37383	78723	KLLH951	P4	30-Jan-04	\$958.66	171305
1	IBM CPU	37608	106909	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	37622	78452	G84138KEPPO	EMAC 1GHZ	26-Mar-04	\$718.98	176916
1	IBM CPU	37912	78407	KCHZ21M	NETVISTA 8187 DIU	19-Mar-04	\$861.83	175709
1	IBM CPU	37916	78411	KCHZ21A	NETVISTA 8187 DIU	19-Mar-04	\$861.83	175709
1	IBM CPU	37950	78445	KCHY87W	NETVISTA 8187 DIU	19-Mar-04	\$861.83	175709
1	IBM CPU	38028	78318	KCWM26X	8187 EJU	31-Mar-04	\$1,449.08	175973
1	IBM CPU	38041	78313	KCXG10T	8187 EIU	31-Mar-04	\$977.55	175903
1	IBM CPU	38311	80457	FX71232	THINK PAD R50 LAPTOP	27-Apr-04	\$1,204.27	175130
1	IBM CPU	38387	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	38408	80154	KCAZ9L8	THINKCENTRE 3.0 GHZ	20-May-04	\$1,388.64	177782
1	IBM CPU	38419	84224	KCCA8L6	THINKCENTRE 3.0 GHZ	19-May-04	\$1,487.32	177856
1	IBM CPU	38550	79964	KCAZ9KO	DESKTOP 8187-49U	18-May-04	\$1,269.17	177696
1	IBM CPU	38551	79963	KCBF0F5	DESKTOP 8187-49U	18-May-04	\$1,269.17	177696
1	IBM CPU	38558	79974	KCBF0K1	DESKTOP 8187-49U	18-May-04	\$1,269.17	177696
1	IBM CPU	38560	79969	KCAZ9MO	DESKTOP 8187-49U	18-May-04	\$1,269.17	177696
1	IBM CPU	38561	79971	KCBF0K2	DESKTOP 8187-49U	18-May-04	\$1,269.17	177696
1	IBM CPU	38590	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	38629	80053	KCDH2Y7	DESKTOP 8183 DHU	26-May-04	\$1,890.14	N/A
1	IBM CPU	38631	79576	KCDH2W8	DESKTOP 8183 DHU	26-May-04	\$1,890.14	177625
1	IBM CPU	38632	80052	KCDH3B1	DESKTOP 8183 DHU	26-May-04	\$1,890.14	N/A
1	IBM CPU	39247	80542	KCHP5N3	THINKCENTER 3.0 GHZ	15-Jun-04	\$1,487.32	178269
1	IBM CPU	39280	80361	KCAZ8R8	THINKCENTRE 3.0 GHZ	09-Jun-04	\$1,487.31	176475
1	IBM CPU	39281	80359	KCAZ8P4	THINKCENTRE 3.0 GHZ	09-Jun-04	\$1,487.32	176475
1	IBM CPU	39283	80360	KCAZ9D3	THINKCENTRE 3.0 GHZ	09-Jun-04	\$1,487.32	176475
1	IBM CPU	39285	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	39286	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	39287	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	39310	80658	99L2054	THINKPAD R50	09-Jun-04	\$1,894.29	178418
1	IBM CPU	39317	80148	KCDH2Y4	THINKCENTRE 3.0 GHZ	25-May-04	\$1,456.72	178092
1	IBM CPU	39518	80565	KCHP3C1	THINKCENTRE 3.0 GHZ	25-Jun-04	\$1,559.22	179291
1	IBM CPU	39525	82885	KCFY5Z2	THINKCENTRE 3.0 GHZ	22-Jun-04	\$1,712.41	177907
1	IBM CPU	39527	82887	KCFY6A5	THINKCENTRE 3.0 GHZ	22-Jun-04	\$1,712.41	177907



## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	IBM CPU	39539	82899	KCDH3A8	THINKCENTRE 3.0 GHZ	22-Jun-04	\$1,712.41	177907
1	IBM CPU	39540	82900	KCFY6A0	THINKCENTRE 3.0 GHZ	22-Jun-04	\$1,712.41	177907
1	IBM CPU	39550	80774	KCAZ9L7	P4 3.0 GHZ DESKTOP	21-Jun-04	\$1,712.42	177907
1	IBM CPU	40138	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	40143	80898	SKCGA1R4	THINKCENTRE M50 P4	30-Aug-04	\$1,238.09	200916
1	IBM CPU	40247	81415	KCMK7H1	THINKCENTRE 3.0	24-Sep-04	\$1,268.68	201586
1	IBM CPU	40249	81417	55WMZ68	THINK VISION 17" MONITOR	24-Sep-04	\$503.79	201586
1	IBM CPU	40285	102230	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	40322	81381	88WMM94	L170 MONITOR	25-Oct-04	\$503.79	201902
1	IBM CPU	40339	81354	KLDFX13	THINKCENTRE S50	25-Oct-04	\$1,268.68	202116
1	IBM CPU	40436	107383	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	40492	81288	KCDM1FL	THINKCENTRE P4 3.0 GHZ	15-Nov-04	\$1,245.74	202609
1	IBM CPU	40498	81294	KCDH4KG	THINKCENTRE P4 3.0 GHZ	15-Nov-04	\$1,245.74	202609
1	IBM CPU	40506	81302	KCDL4RV	THINKCENTRE P4 3.0 GHZ	15-Nov-04	\$1,245.74	202609
1	IBM CPU	40559	81553	KCDH8ZK	THINKCENTRE 8183 DHU	21-Dec-04	\$1,268.68	203252
1	IBM CPU	40721	81684	KCHP6CC	THINKCENTRE M50	10-Jan-05	\$1,222.79	203813
1	IBM CPU	40822	81719	99P4445	THINKPAD 28882 WU	20-Jan-05	\$2,160.18	204129
1	IBM CPU	43063	81950	SKCLF3TG	THINKCENTRE S50 P4	25-Mar-05	\$1,182.72	205120
1	IBM CPU	43064	81951	SKCRT4KY	THINKCENTRE S50 P4	25-Mar-05	\$1,182.73	205120
1	IBM CPU	43065	81952	SKCLF3VR	THINKCENTRE S50 P4	25-Mar-05	\$1,182.73	205120
1	IBM CPU	43293	82459	KCVTORH	THINKCENTRE S50	16-May-05	\$1,182.73	205681
1	IBM CPU	43303	82471	KCVT0PT	THINKCENTRE S50	16-May-05	\$1,182.73	205681
1	IBM CPU	43305	82469	KCVR8HX	THINKCENTRE S50	16-May-05	\$1,182.73	205681
1	IBM CPU	43314	82486	KCRT4KW	THINKCENTRE S50	16-May-05	\$1,182.73	205681
1	IBM CPU	43316	82494	KCRT4LA	THINKCENTRE S50	16-May-05	\$1,182.73	205681
1	IBM CPU	43421	82017	KCTM7CP	THINKCENTRE M50	30-Apr-05	\$1,181.30	205877
1	IBM CPU	43441	82037	KCLF3WC	THINKCENTRE M50	30-Apr-05	\$1,181.30	205877
1	IBM CPU	43448	82044	KCTM7DN	THINKCENTRE M50	30-Apr-05	\$1,181.30	205877
1	IBM CPU	44986	83611	SKPGPC64	SERVER XSERIES 884101UK	24-Oct-05	\$4,919.11	211597
1	IBM CPU	45034	84319	HPNRK81	GX620 PENTIUM 4 221-8367	07-Nov-05	\$953.67	212178
1	IBM CPU	45408	90979	2YF0281	OPTIPLEX GX620	27-Jan-06	\$1,096.65	211517
1	IBM CPU	45858	87524	HSDPK91	OPTIPLEX GX620	20-Mar-06	\$892.88	215455
1	IBM CPU	49837	108120	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	IBM CPU	50103	86574	CJD53B1	GX620	14-Jun-06	\$892.88	218412
1	IBM CPU	51092	103894	N/A	N/A	01-Jul-09	\$1,193.00	N/A
1	IBM CPU	57658	93399	4QOY2DI	HIGH PROCESSOR MINI TOWER OPTIPLEX GX 74	14-Jun-07	\$991.26	227171
1	IBM CPU	59055	95140	76BGVD1	OPTIPLEX GX745	04-Oct-07	\$925.80	232057
1	IBM CPU	63235	113697	N/A	N/A	01-Jul-09	\$1,537.00	N/A
1	IBM CPU	63613	105237	N/A	N/A	01-Jul-09	\$1,712.00	N/A
1	IBM CPU	63614	105248	N/A	N/A	01-Jul-09	\$1,712.00	N/A
1	IBM CPU	63616	105250	N/A	N/A	01-Jul-09	\$1,712.00	N/A
1	IBM CPU	63646	105101	N/A	N/A	01-Jul-09	\$950.00	N/A
1	IBM CPU	63666	105210	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	63671	105205	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	63672	105216	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	63676	105220	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	63677	105211	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	63684	105228	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	63688	105232	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	63691	105225	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	63715	105227	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	63722	105240	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	63723	105231	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	63990	101829	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	64134	101758	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	64598	107400	N/A	N/A	01-Jul-09	\$1,510.00	N/A
1	IBM CPU	64915	105927	N/A	N/A	01-Jul-09	\$1,040.00	N/A
1	IBM CPU	65250	102987	N/A	N/A	01-Jul-09	\$900.00	N/A
1	IBM CPU	65251	102988	N/A	N/A	01-Jul-09	\$900.00	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	IBM CPU	65252	113624	N/A	N/A	01-Jul-09	\$1,199.00	N/A
1	IBM CPU	67036	105910	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	67338	105950	N/A	N/A	01-Jul-09	\$850.00	N/A
1	IBM CPU	67778	102211	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	67782	102202	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	67786	102220	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	67797	102226	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	67802	102237	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	67806	102241	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM CPU	79175	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	81318	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	81322	82488	KCVR8HY	THINKCENTRE S50	16-May-05	\$1,182.73	205681
1	IBM CPU	81324	81289	KCDM1KV	THINKCENTRE P4 3.0 GHZ	15-Nov-04	\$1,245.74	202609
1	IBM CPU	81325	81301	KCDM1LG	THINKCENTRE P4 3.0 GHZ	15-Nov-04	\$1,245.74	202609
1	IBM CPU	81339	82458	KCVTORA	THINKCENTRE S50	16-May-05	\$1,182.73	205681
1	IBM CPU	81388	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	81451	82489	KCVR8TM	THINKCENTRE S50	16-May-05	\$1,182.73	205681
1	IBM CPU	81537	80112	KCCA0B7	THINKCENTER S50 W/MONITOR	12-May-04	\$1,534.21	177320
1	IBM CPU	81583	82467	KCVTORD	THINKCENTRE S50	16-May-05	\$1,182.73	205681
1	IBM CPU	82272	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	82580	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	82582	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	82585	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	82586	77177	KLNTX2W	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	82587	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	82590	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	82597	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	82598	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	82631	77159	KCT7VYN	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	82634	77155	KCT7WAV	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	82635	77132	KCT7VFR	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	82636	77128	KCT7VGB	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	82641	77175	KLNRN5D	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	82642	77148	KCT7VGH	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	IBM CPU	82714	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	84952	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	91213	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	91246	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	92516	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	102479	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	103989	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	105443	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	106929	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	106989	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	115974	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	116011	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	356471	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	357751	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM CPU	373791	N/A	N/A	N/A	N/A	N/A	N/A
17	IBM CPU	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM HARDDRIVE	40152	80904	SKCMP6C4	THINKCENTRE S50 P4 3.0 GHZ	13-Sep-04	\$1,268.68	200655
1	IBM HARDDRIVE	40542	81580	SKCDH8XZ	THINK CENTRE S50	10-Dec-04	\$1,268.68	203427
1	IBM HARDDRIVE	40543	81581	SKCDH8YG	THINK CENTRE S50	10-Dec-04	\$1,268.68	203427
1	IBM HARDDRIVE	40930	81818	KCLF3TX	THINKCENTRE	22-Mar-05	\$1,610.67	205156
1	IBM HARDDRIVE	40935	81823	KCLF3VL	THINKCENTRE	22-Mar-05	\$1,610.67	205156
1	IBM HARDDRIVE	64241	102425	N/A	N/A	01-Jul-09	\$1,535.00	N/A
1	IBM LAPTOP	2273	18875	L04320QW427	LC575	28-May-01	\$2,100.00	N/A
1	IBM LAPTOP	38825	79798	KM0514X	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	38828	79795	KM0523Z	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	38831	79790	KM0520Z	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	IBM LAPTOP	38832	80231	KM0518K	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	38846	80225	KM0521P	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	38908	79728	KM0526N	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	38925	79741	KM0523N	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	38931	80189	KM0525L	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	38940	80198	KM0522M	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	38943	79759	KM0517R	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	38945	79760	KM0516C	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	38946	79765	KM0521V	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	38948	79766	KM0519A	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	38954	79769	KM0523W	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	39037	80278	KM0515L	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	39097	79831	KM0518V	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	IBM LAPTOP	39320	80840	99CXP83	THINKPAD R-40	18-Jun-04	\$1,880.09	179126
1	IBM LAPTOP	39555	80829	99L2138	THINKPAD	21-Jun-04	\$1,853.72	177907
1	IBM LAPTOP	39557	80825	99L2170	THINKPAD	21-Jun-04	\$1,853.72	177907
1	IBM LAPTOP	39568	80834	99L2125	THINKPAD	21-Jun-04	\$1,853.72	177907
1	IBM LAPTOP	39573	80814	99L2150	THINKPAD	21-Jun-04	\$1,853.72	177907
1	IBM LAPTOP	39601	80786	99L2061	THINKPAD	21-Jun-04	\$1,853.72	177907
1	IBM LAPTOP	40812	81709	99P4329	THINKPAD 28882 WU	20-Jan-05	\$2,160.18	204129
1	IBM LAPTOP	40824	81721	99P4441	THINKPAD 28882 WU	20-Jan-05	\$2,160.18	204129
1	IBM LAPTOP	40827	81724	99P4401	THINKPAD 28882 WU	20-Jan-05	\$2,160.18	204129
1	IBM LAPTOP	45838	84949	85M5691	N/A	01-Feb-06	\$1,330.49	214541
1	IBM LAPTOP	51918	94163	8RTVCC1	D20 NOTEBOOK	14-Feb-07	\$1,263.02	224657
1	IBM LAPTOP	81297	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM LCD	33033	32509	55F0783	6657HG2	15-Apr-02	\$943.00	N/A
1	IBM MONITOR	34800	9882	55F2082	T750	11-Sep-02	\$1,000.00	141930
1	IBM MONITOR	34956	34721	KLBP27H	NETVISTA M42	15-Nov-02	\$1,498.00	143341
1	IBM MONITOR	37450	23459	N/A	N/A	28-May-01	\$2,450.00	N/A
1	IBM MONITOR	37614	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM MONITOR	38033	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM MONITOR	38036	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM MONITOR	40577	81571	88YDF18	THINKVISION 6734ACO LCD170	21-Dec-04	\$503.79	203252
1	IBM MONITOR	40744	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM MONITOR	40774	81811	KCLF3WL	THINKCENTRE M50	12-Jan-05	\$1,222.79	203756
1	IBM MONITOR	108386	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM MONITOR	114825	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM MONITOR	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM SCREEN	35648	77276	5512684	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM SCREEN	35653	77271	5512668	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM SCREEN	35656	77274	5512669	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM SCREEN	35661	77299	5512490	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM SCREEN	35662	77280	5512510	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM SCREEN	35663	77281	5512512	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM SCREEN	35664	77282	5512514	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM SCREEN	35665	77283	5512491	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM SCREEN	35668	77290	5512498	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM SCREEN	35669	77291	5512246	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM SCREEN	35670	77292	5512492	L70 17" LCD	06-Aug-03	\$555.25	163133
1	IBM SCREEN	39515	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM SCREEN	40363	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM SCREEN	40407	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM SERVER	37071	78808	KPGGL47	ESERVER 2.4 GHZ	16-Dec-03	\$1,386.83	172511
1	IBM SERVER	44986	83611	SKPGPC64	SERVER XSERIES 884101UK	24-Oct-05	\$4,919.11	211597
1	IBM THINKCENTRE CPU	40277	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM THINKCENTRE CPU	40280	102224	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM THINKCENTRE CPU	40283	102215	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM THINKCENTRE CPU	40286	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM THINKCENTRE CPU	40290	N/A	N/A	N/A	N/A	N/A	N/A
1	IBM THINKCENTRE CPU	40295	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	IBM THINKCENTRE CPU	41268	N/A	N/A	N/A		N/A	N/A
1	IBM THINKCENTRE CPU	67780	102213	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM THINKCENTRE CPU	67783	102204	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM THINKCENTRE CPU	67785	102206	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM THINKCENTRE CPU	67789	102210	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM THINKCENTRE CPU	67790	102212	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM THINKCENTRE CPU	67796	102218	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM THINKCENTRE CPU	67800	102235	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM THINKCENTRE CPU	67801	102228	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM THINKCENTRE CPU	67804	102239	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	IBM THINKPAD	24750	23341	AF1HK8P	THINKPAD 390	05-May-00	\$2,692.00	0030238
1	IBM THINKPAD	36685	82844	FX28967	THINKPAD	16-Dec-03	\$1,931.76	172505
1	IBM THINKPAD	36691	82850	FX68728	THINKPAD	16-Dec-03	\$1,931.76	172505
1	IBM THINKPAD	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	IBOOK	31232	966	QT124 ADL99	G4	15-Jun-01	\$3,385.00	113166
1	IBOOK	37981	81249	V7339FRKNRW	POWERBOOK G4	25-Mar-04	\$2,229.35	176843
1	IBOOK	45269	105109	N/A	N/A	01-Jul-09	\$999.00	N/A
1	IBOOK	45278	105122	N/A	N/A	01-Jul-09	\$999.00	N/A
1	IBOOK	45281	105116	N/A	N/A	01-Jul-09	\$999.00	N/A
1	IBOOK	47291	89835	RET573636	PHASER 5500	24-Oct-06	\$6,330.33	222755
1	IBOOK	47344	89395	4H63714YSE7	BOOK 133 GHZ COMBO	15-Sep-06	\$996.06	221661
1	IBOOK	47350	89401	4H6371245E7	BOOK 133 GHZ COMBO	15-Sep-06	\$996.06	221661
1	IBOOK	47352	89403	4H6371625E7	BOOK 133 GHZ COMBO	15-Sep-06	\$996.06	221661
1	IBOOK	47354	89405	4H63702DSE7	BOOK 133 GHZ COMBO	15-Sep-06	\$996.06	221661
1	IBOOK	47358	89409	4H63719YSE7	BOOK 133 GHZ COMBO	15-Sep-06	\$996.06	221661
1	IBOOK	47361	89412	4H6371JUSE7	BOOK 133 GHZ COMBO	15-Sep-06	\$996.06	221661
1	IBOOK	47371	89422	4H63715ESE7	BOOK 133 GHZ COMBO	15-Sep-06	\$996.06	221661
1	IBOOK	47383	89434	4H6370WJSE7	BOOK 133 GHZ COMBO	15-Sep-06	\$996.06	221661
1	IBOOK	47384	89435	4H63720ESE7	BOOK 133 GHZ COMBO	15-Sep-06	\$996.06	221661
1	IBOOK	47388	89439	4H6371NESE7	BOOK 133 GHZ COMBO	15-Sep-06	\$996.06	221661
1	IBOOK	48000	86962	4H616413SE7	G4 I BOOK	01-May-06	\$1,022.55	217445
1	IBOOK	48001	86963	4H6163JJSE7	G4 I BOOK	01-May-06	\$1,022.55	217445
1	IBOOK	48002	86971	4H6163KGSE7	G4 I BOOK	01-May-06	\$1,022.55	217445
1	IBOOK	48003	86964	4H6163ZKSE7	G4 I BOOK	01-May-06	\$1,022.54	217445
1	IBOOK	51164	89911	4H6370YKSE7	IBOOK	15-Sep-06	\$812.40	221556
1	IBOOK	51165	89846	4H63708SSE7	IBOOK	15-Sep-06	\$812.40	221556
1	IBOOK	51168	89915	4H637236SE7	IBOOK	15-Sep-06	\$812.40	221556
1	IBOOK	51170	89917	4H6370Z4SE7	IBOOK	15-Sep-06	\$812.40	221556
1	IBOOK	51173	89854	4H6370LHSE7	IBOOK	15-Sep-06	\$812.40	221556
1	IBOOK	51176	89923	4H63710ZSE7	IBOOK	15-Sep-06	\$812.40	221556
1	IBOOK	51177	89858	4H6371UGSE7	IBOOK	15-Sep-06	\$812.40	221556
1	IBOOK	51178	89925	4H63721ZSE7	IBOOK	15-Sep-06	\$812.40	221556
1	IBOOK	51179	89859	4H6371ZYSE7	IBOOK	15-Sep-06	\$812.42	221556
1	IBOOK	54194	N/A	N/A	N/A	N/A	N/A	N/A
1	IBOOK	81337	N/A	N/A	N/A	N/A	N/A	N/A
1	IBOOK	A1133	N/A	N/A	N/A	N/A	N/A	N/A
1	IBOOK G4 LAPTOP	31319	19010	UV1251TRLCD	SPECIAL ED.	28-Jun-01	\$1,578.00	111461
1	IBOOK G4 LAPTOP	38421	80019	UV4175UQJQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	IBOOK G4 LAPTOP	38424	80027	UV4175PHQJQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	IBOOK G4 LAPTOP	38425	80025	UV4176VSQJQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	IBOOK G4 LAPTOP	38426	80023	UV4175QGQJQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	IBOOK G4 LAPTOP	38427	80039	UV4175MXQJQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	IBOOK G4 LAPTOP	38430	80032	UV4176MKQJQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	IBOOK G4 LAPTOP	38432	80034	UV41779DQJQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	IBOOK G4 LAPTOP	38438	80041	UV4176XOQJQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	IBOOK G4 LAPTOP	38440	80022	UV4176ZSQJQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	IBOOK G4 LAPTOP	38442	80026	UV4175ZWQJQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	IBOOK G4 LAPTOP	38443	80028	UV4175XDQJQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	IBOOK G4 LAPTOP	38446	80020	UV4176X2QJQP	IBOOK 900 MHZ LAPTOP	14-May-04	\$1,076.42	177483
1	IBOOK G4 LAPTOP	64730	105623	N/A	N/A	01-Jul-09	\$1,076.00	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	IBOOK G4 LAPTOP	64743	105635	N/A	N/A	01-Jul-09	\$1,095.00	N/A
1	IBOOK G4 LAPTOP	64744	105625	N/A	N/A	01-Jul-09	\$1,076.00	N/A
1	IBOOK G4 LAPTOP	117606	N/A	N/A	N/A	N/A	N/A	N/A
1	IBOOK G4 LAPTOP	117609	N/A	N/A	N/A	N/A	N/A	N/A
4	IBOOK G4 LAPTOP	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	IMAC CPU	4336	14836	XA10214YJ3C	MAC G4	14-Feb-01	\$1,934.00	0107774
1	IMAC CPU	5322	17009	XB0153ENHSF	MAC G4	19-Apr-00	\$2,423.00	0030694
1	IMAC CPU	11671	5806	NSN	N/A	28-May-01	\$500.00	N/A
1	IMAC CPU	11967	24171	23MRGB7	PC300GL	12-Jul-00	\$1,004.00	0033097
1	IMAC CPU	28901	10904	XB0020VUHP0	M5183	28-May-01	\$1,900.00	N/A
1	IMAC CPU	29800	8870	XA9111EHEUX+	M5183	28-May-01	\$1,900.00	N/A
1	IMAC CPU	30199	10146	XB029191JNX	M5183	28-May-01	\$3,490.00	0088345
1	IMAC CPU	31742	34302	YM136125LFB	IMAC 500MNZ	28-Jan-02	\$991.00	124160
1	IMAC CPU	32210	34569	1S634911U23G3669	NET VISTA	01-Nov-01	\$1,040.00	124816
1	IMAC CPU	33422	32460	G82132Q3MBQ	B6441LL/A	04-Apr-02	\$854.00	130167
1	IMAC CPU	33454	32657	G82133CLMBQ	B6441LL/A	04-Apr-02	\$854.00	130526
1	IMAC CPU	33457	32660	G82133CJMBQ	B5744LL/C	04-Apr-02	\$881.00	130526
1	IMAC CPU	37173	78616	YM34733IPPO	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	IMAC CPU	37174	78617	YM347329PPO	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	IMAC CPU	37195	78638	YM346DP2PPO	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	N/A
1	IMAC CPU	37211	78655	YM346DNDPPO	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	IMAC CPU	37212	78656	YM346DNLPP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	IMAC CPU	40985	81868	G85098D7QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	IMAC CPU	40988	81871	G85098J6QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	IMAC CPU	43018	81905	G8510550QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	IMAC CPU	43019	81906	G851058WQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	IMAC CPU	43021	81908	G8510521QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	IMAC CPU	43033	81920	G851054JQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	IMAC CPU	43036	N/A	N/A	N/A	N/A	N/A	N/A
1	IMAC CPU	43043	81930	G851058NQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	IMAC CPU	43055	81942	G85098RLQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	IMAC CPU	45473	91654	G855233LTDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	IMAC CPU	45494	91643	G85523F6TDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	IMAC CPU	45511	91499	G855231DTDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	IMAC CPU	45523	91631	G8552319TDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	IMAC CPU	83220	N/A	N/A	N/A	N/A	N/A	N/A
1	IMAC CPU	115012	N/A	N/A	N/A	N/A	N/A	N/A
1	IMAC CPU	115016	N/A	N/A	N/A	N/A	N/A	N/A
1	IMAC CPU	647784	N/A	N/A	N/A	N/A	N/A	N/A
1	INFRARED RECIEVER	51573	90087	11871-376	AMPLIFIER	13-Nov-06	\$1,416.91	223566
1	INFRARED RECIEVER	51586	90091	11871-378	AMPLIFIER	13-Nov-06	\$1,416.92	223566
1	INTERWRITE	2620	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC MONITOR	28438	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC MONITOR	28482	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC MONITOR	72321	120313	0806001	N/A	17-Sep-10	\$591.60	261099
1	JVC VCR	2895	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	4170	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	4784	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	4989	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	6272	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	8072	12205	PA3926763	CLDV2600	01-Dec-95	\$839.00	0071563
1	JVC VCR	8562	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	9177	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	16056	12983	3966566	N/A	01-Jun-94	\$695.00	0049653
1	JVC VCR	25475	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	67803	102229	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	JVC VCR	79835	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	86558	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	92049	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	94821	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	JVC VCR	97137	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	100833	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	104524	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	109377	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	109980	N/A	N/A	N/A	N/A	N/A	N/A
1	JVC VCR	200053	N/A	N/A	N/A	N/A	N/A	N/A
1	KEYBOARD	110442	N/A	N/A	N/A	N/A	N/A	N/A
1	KEYBOARD	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	KEYBOARD PIANO	442781	N/A	N/A	N/A	N/A	N/A	N/A
1	LAMINATOR	27502	17953	F02979	GBC4250	28-May-01	\$1,500.00	N/A
1	LAPTOP DELL	49989	85286	JR89291	D510 NOTEBOOK	18-May-06	\$1,301.01	217744
1	LAPTOP IBM	36718	77814	KMO052K	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36725	77820	KMO058T	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36741	77833	KMO057Y	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36755	77841	KMO058V	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36765	77857	KMO054R	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36767	77859	KMO055Z	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36768	77860	KMO058G	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36782	77874	KMO057K	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36784	77876	KMO054Z	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36785	77877	KMO054W	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36795	77887	KMO053W	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36813	77905	KMO052W	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36814	77906	KMO052G	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36845	77937	KMO056D	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	36850	77806	FX52158	THINKPAD R40	16-Dec-03	\$1,775.32	171620
1	LAPTOP IBM	36892	77764	FX60472	THINKPAD R40	16-Dec-03	\$1,775.32	171620
1	LAPTOP IBM	37054	77943	KMO058K	THINKPAD 2.6 GHZ	16-Dec-03	\$1,419.29	171620
1	LAPTOP IBM	39010	79857	KM0526R	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	LAPTOP IBM	44088	82315	99P3432	THINKPAD R51	27-May-05	\$1,914.66	N/A
1	LAPTOP IBM	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	LAPTOP THINKPAD	38477	79590	G8419BECQJ7	EMAC 1 GHZ	13-May-04	\$818.30	177540
1	LAPTOP THINKPAD	39297	82791	99WX579	THINKPAD R40 LAPTOP	09-Jun-04	\$1,880.09	178830
1	LASERDISC PIONEER	5998	N/A	N/A	N/A	N/A	N/A	N/A
1	LASERJET SCANNER	5968	N/A	N/A	N/A	N/A	N/A	N/A
1	LCD EPSON	43906	84474	597321	POWERLITE S3	21-Dec-05	\$746.71	214346
1	LEXMARK PRINTER	2873	6898	NSN	N/A	28-May-01	\$1,000.00	N/A
1	LEXMARK PRINTER	4130	12819	USEF186971	C4120A	01-Sep-98	\$1,425.00	41825
1	LEXMARK PRINTER	4802	N/A	N/A	N/A	N/A	N/A	N/A
1	LEXMARK PRINTER	34232	32897	41-LW007	N/A	06-Jun-02	\$1,535.00	133158
1	LEXMARK PRINTER	37969	78230	CNBFC51313	LASER JET 2300	18-Mar-04	\$1,036.56	176476
1	LEXMARK PRINTER	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	LIFEBOOK	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC COMPUTER	15378	22307	YM031GY3JAU	M5521	28-May-01	\$2,100.00	N/A
1	MAC COMPUTER	15623	22833	YM0420MWJAU	IMAC	12-Dec-00	\$1,151.00	104670
1	MAC COMPUTER	15629	22855	YM03753CJAU	M5521	28-May-01	\$2,100.00	N/A
1	MAC COMPUTER	16162	3075	19271017	PA7027C	31-Aug-99	\$527.00	0082019
1	MAC COMPUTER	27329	26385	YM110C40KLX	IMAC 400	15-May-01	\$987.00	0111751
1	MAC COMPUTER	31183	27961	RN1225JZKM3	500	22-Jun-01	\$1,309.00	113157
1	MAC COMPUTER	31185	27963	RN1225N0KM3	500	22-Jun-01	\$1,309.00	113157
1	MAC COMPUTER	31186	27964	RN1225JAKM3	500	22-Jun-01	\$1,309.00	113157
1	MAC COMPUTER	31190	27969	RN1225A5KM3	500	22-Jun-01	\$1,309.00	113157
1	MAC COMPUTER	31191	27970	RN1227DRKM3	500	22-Jun-01	\$1,309.00	113157
1	MAC COMPUTER	31202	28640	RN1227DPKM3	500	22-Jun-01	\$1,309.00	113157
1	MAC COMPUTER	31203	28642	RN1226SEKM3	500	22-Jun-01	\$1,309.00	113157
1	MAC COMPUTER	31208	28651	RN1227E4KM3	500	22-Jun-01	\$1,309.00	113157
1	MAC COMPUTER	31250	22040	YM1100VEKLX	IMAC 512K	20-Jun-01	\$859.00	113168
1	MAC COMPUTER	31638	34390	YM13615ULFB	IMAC 500MNZ	28-Jan-02	\$991.00	124160
1	MAC COMPUTER	31639	34391	YM13614BLFB	IMAC 500MNZ	28-Jan-02	\$991.00	124160
1	MAC COMPUTER	32521	31814	YM1451KNLFB	IMAC	10-Jan-02	\$946.00	127221

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	MAC COMPUTER	32548	31841	YM14404XLFB	IMAC	10-Jan-02	\$4,827.00	127221
1	MAC COMPUTER	33567	34081	QT21400AL2T	700MHZ	09-Apr-02	\$1,442.00	130528
1	MAC COMPUTER	36206	27128	507087	N/A	28-May-01	\$1,700.00	N/A
1	MAC COMPUTER	37163	78605	YM34732JPP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	N/A
1	MAC COMPUTER	37164	78606	YM347339PP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	N/A
1	MAC COMPUTER	37179	78622	YM34732CPPO	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	N/A
1	MAC COMPUTER	37193	78636	YM347334PP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.44	173947
1	MAC COMPUTER	37200	78643	YM3472YOPPO	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	MAC COMPUTER	37201	78644	YM346DLHPP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	MAC COMPUTER	37206	78650	YM346DM8PP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	MAC COMPUTER	37207	78651	YM346DM3PP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	N/A
1	MAC COMPUTER	37214	78658	YM346DNFPP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	MAC COMPUTER	37223	78667	YM3473OVPP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	N/A
1	MAC COMPUTER	37224	78668	YM347313PP0	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	MAC COMPUTER	37226	78609	YM34733PPPO	EMAC 1 GHZ Z097	26-Dec-03	\$947.42	173947
1	MAC COMPUTER	37681	82778	FCHG3Z6545F	POWERLITE MULTIMEDIA PROJECTOR	26-Feb-04	\$968.94	175507
1	MAC COMPUTER	38231	82576	YM412FPZQJ7	eMac 1 GHz	21-Apr-04	\$699.29	177508
1	MAC COMPUTER	38710	79677	G8420003QJB	EMAC 256 MB 40 GB 1.25 GHZ Z0A604S65	22-May-04	\$807.04	178879
1	MAC COMPUTER	38712	79676	G8442143XQJB	EMAC 256 MB 40 GB 1.25 GHZ Z0A604S65	22-May-04	\$807.04	178879
1	MAC COMPUTER	38713	79678	G84217AZQJB	EMAC 256 MB 40 GB 1.25 GHZ Z0A604S65	22-May-04	\$807.05	178879
1	MAC COMPUTER	38744	79926	G84201KHQJB	EMAC 256 MB 40 GB 1.25 GHZ Z0A604S65	20-May-04	\$807.05	178879
1	MAC COMPUTER	38750	79929	G84201JDQJB	EMAC 256 MB 40 GB 1.25 GHZ Z0A604S65	20-May-04	\$807.05	178879
1	MAC COMPUTER	40958	81990	G85106UXQJ7	EMAC 1 GHZ	22-Mar-05	\$639.42	N/A
1	MAC COMPUTER	40963	82000	G8510726QJ7	EMAC 1 GHZ	22-Mar-05	\$639.42	205610
1	MAC COMPUTER	40990	81873	G85098JDQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	MAC COMPUTER	40992	81875	G85098JHQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	MAC COMPUTER	40993	81876	G85098JFQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	MAC COMPUTER	43008	81895	G851055JQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	MAC COMPUTER	43009	81896	G85105DEQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	MAC COMPUTER	43011	81898	G851007BQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	MAC COMPUTER	43014	81901	G85098ERQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	MAC COMPUTER	43027	81914	G85098D2QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	MAC COMPUTER	43033	81920	G851054JQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	MAC COMPUTER	43034	81921	G851001JQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	MAC COMPUTER	43049	81936	G85098GBQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	MAC COMPUTER	43060	81947	G85109TNQJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.34	205570
1	MAC COMPUTER	43067	81834	G8509048QJ8	EMAC 1.25 GHZ COMBO	23-Mar-05	\$807.03	205715
1	MAC COMPUTER	43073	81840	G85098QFQJ8	EMAC 1.25 GHZ COMBO	23-Mar-05	\$807.05	205715
1	MAC COMPUTER	45482	91648	G855230HTDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	MAC COMPUTER	45492	91645	G85522WETDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	MAC COMPUTER	45496	91510	G85522XNTDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	MAC COMPUTER	45499	91509	G85522V2TDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	MAC COMPUTER	45517	91494	G855232STDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	MAC COMPUTER	45530	91484	G85522P5TDP	EMAC 1.43 GHZ	24-Jan-06	\$808.12	214659
1	MAC COMPUTER	45981	88084	AE5C019704AO	5650 FAX	15-Mar-06	\$748.87	216108
1	MAC COMPUTER	49214	88313	YM606005CF	N/A	17-Mar-06	\$673.17	215917
1	MAC COMPUTER	49722	85874	G86200YHTDP	GHZ	19-May-06	\$855.47	218383
1	MAC COMPUTER	50547	97960	YM6200DOSCF	EMAC 1.25 GHZ	23-Jun-06	\$800.46	219727
1	MAC COMPUTER	50548	97963	YM6200BTSCF	EMAC 1.25 GHZ	23-Jun-06	\$800.46	219727
1	MAC COMPUTER	67492	102072	N/A	N/A	01-Jul-09	\$859.00	N/A
1	MAC COMPUTER	67517	102045	N/A	N/A	01-Jul-09	\$818.00	N/A
1	MAC COMPUTER	67599	102049	N/A	N/A	01-Jul-09	\$818.00	N/A
1	MAC COMPUTER	79936	81863	G85098Q8QJ8	EMAC 1.25 GHZ	22-Mar-05	\$801.06	205570
1	MAC COMPUTER	82852	81836	G85098FNQJ8	EMAC 1.25 GHZ COMBO	23-Mar-05	\$807.05	205715
1	MAC COMPUTER	102259	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC COMPUTER	104152	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	MAC COMPUTER	104170	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC COMPUTER	107978	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC COMPUTER	112217	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC COMPUTER	6201682852	N/A	N/A	N/A	N/A	N/A	N/A
3	MAC COMPUTER	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC CPU	4336	14836	XA10214YJ3C	MAC G4	14-Feb-01	\$1,934.00	0107774
1	MAC CPU	5322	17009	XB0153ENHSF	MAC G4	19-Apr-00	\$2,423.00	0030694
1	MAC CPU	20127	23401	E10584VM0435LLA	M0420	28-May-01	\$1,900.00	N/A
1	MAC CPU	34495	33523	78-FNPB6	NETFINITY X SER	27-Jun-02	\$7,789.00	133548
1	MAC CPU	34899	34176	YM234G40NOQ	IMAC 600MHZ	01-Oct-02	\$862.00	142838
1	MAC CPU	35315	76688	G83132VQNU2	EMAC	28-Mar-03	\$1,119.53	160349
1	MAC CPU	35802	77391	YM33328ONLV	EMAC 1GHZ	27-Sep-03	\$963.29	171739
1	MAC CPU	36021	77382	YM333258NLV	EMAC 1GHZ	27-Sep-03	\$963.29	171739
1	MAC CPU	36038	78073	YM333ITVNLV	EMAC 1GHZ	26-Sep-03	\$963.29	171739
1	MAC CPU	36096	77997	YM333241NLV	EMAC 1GHZ	26-Sep-03	\$963.29	171739
1	MAC CPU	39097	79831	KM0518V	THINKPAD 2.6 GHZ	30-May-04	\$1,690.96	177189
1	MAC CPU	45216	97938	N/A	N/A	28-Dec-05	\$45.54	214344
1	MAC CPU	45219	97875	N/A	N/A	28-Dec-05	\$45.54	214344
1	MAC CPU	49095	88279	YM60606QSCF	N/A	17-Mar-06	\$673.17	215917
1	MAC CPU	50123	86604	YM61900HSCF	M9833LL/A	14-Jun-06	\$666.35	219356
1	MAC CPU	50124	86605	YM6200KDSCF	M9833LL/A	14-Jun-06	\$666.37	219356
1	MAC CPU	50125	86606	YM6200GVSCF	M9833LL/A	14-Jun-06	\$666.37	219356
1	MAC CPU	50126	86607	YM620094SCF	M9833LL/A	14-Jun-06	\$666.37	219356
1	MAC CPU	50137	86618	YM6200NMSCF	M9833LL/A	14-Jun-06	\$666.37	219356
1	MAC CPU	63587	105739	N/A	N/A	01-Jul-09	\$1,233.00	N/A
1	MAC CPU	64032	105754	N/A	N/A	01-Jul-09	\$999.00	N/A
1	MAC CPU	67075	102762	N/A	N/A	01-Jul-09	\$686.00	N/A
1	MAC CPU	67077	102758	N/A	N/A	01-Jul-09	\$686.00	N/A
1	MAC CPU	67081	102763	N/A	N/A	01-Jul-09	\$686.00	N/A
1	MAC CPU	67082	102759	N/A	N/A	01-Jul-09	\$686.00	N/A
1	MAC CPU	67083	102756	N/A	N/A	01-Jul-09	\$686.00	N/A
1	MAC CPU	82594	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC CPU	82595	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC CPU	82674	88608	G855246USCF	N/A	14-Mar-06	\$685.96	216011
1	MAC CPU	82814	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC CPU	82817	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC CPU	83003	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC CPU	106140	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC CPU	107039	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC CPU	107073	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC CPU	111966	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC CPU	114071	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC CPU	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC CPU	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	MAC TOWER	37507	78981	YM3486ZKPPB	EMAC 1GHZ/256SD/ 80G/SUPER/56K	26-Feb-04	\$1,076.42	175671
1	MAC TOWER	46637	103636	N/A	N/A	01-Jul-09	\$1,193.00	N/A
9	MACBOOK LAPTOP	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	MACPRO	44081	82348	G8520CHYRUO	POWERMAC G5 2.7 GHZ	23-May-05	\$3,354.26	207743
1	MEAT SLICER	68814	118385	28FF3M1	N/A	18-Mar-10	\$1,206.02	N/A
1	MGA BATTERY PACK	53897	N/A	N/A	N/A	N/A	N/A	N/A
1	MITSUBISHI PRINTER	5258	N/A	N/A	N/A	N/A	N/A	N/A
1	MITSUBISHI VCR	5258	N/A	N/A	N/A	N/A	N/A	N/A
1	MITSUBISHI VCR	107398	N/A	N/A	N/A	N/A	N/A	N/A
1	MITSUBISHI VCR	107437	N/A	N/A	N/A	N/A	N/A	N/A
1	MONITOR	40357	81281	88WNNM84	THINKVISION L170 MONITOR	31-Oct-04	\$503.76	201900
1	MONITOR	46109	87748	CNGXD22978	HP LASERJET 4350TN	13-Jan-06	\$1,801.65	214550
1	MONITOR	46389	85007	CNGXH22872	LASER JET 4250 Q5400A	06-Apr-06	\$866.31	216571
1	MONITOR IBM	5655	N/A	N/A	N/A	N/A	N/A	N/A
1	MONITOR IBM	5656	N/A	N/A	N/A	N/A	N/A	N/A



## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	MONITOR IBM	5657	11786	1S628275U23YDXF7	300GL	28-May-01	\$1,775.00	N/A
1	MONITOR IBM	5658	11787	1S628275U23YFGD5	300GL	28-May-01	\$1,775.00	N/A
1	MONITOR IBM	5659	N/A	N/A	N/A	N/A	N/A	N/A
1	MONITOR IBM	5665	11801	N/A	LD-V2200	28-May-01	\$575.00	N/A
1	MONITOR IBM	5666	N/A	N/A	N/A	N/A	N/A	N/A
1	MONITOR IBM	5667	N/A	N/A	N/A	N/A	N/A	N/A
1	MONITOR IBM	5675	N/A	N/A	N/A	N/A	N/A	N/A
1	MONITOR IBM	5678	N/A	N/A	N/A	N/A	N/A	N/A
1	MONITOR IBM	5679	11839	XA61986P81Q	5260/100	28-May-01	\$1,900.00	N/A
1	MONITOR IBM	39515	N/A	N/A	N/A	N/A	N/A	N/A
1	MONITOR IBM	40363	N/A	N/A	N/A	N/A	N/A	N/A
1	MONITORS	26 EACH	N/A	N/A	N/A	N/A	N/A	N/A
1	NETFINITY SERVER	28655	4012	23C9030	5000PII	10-Dec-98	\$2,748.00	0045201
1	OKIFAX	55035	96682	AE6C008053AO	5650	31-Jan-07	\$748.87	225000
1	OSCILLOSCOPE	12870	5388	NSN	N/A	28-May-01	\$1,000.00	N/A
1	PANASONIC MONITOR	28446	7001	E7T000014	AG715OP	28-May-01	\$800.00	N/A
1	PANASONIC MONITOR	28467	7030	42682	VP7O2O	28-May-01	\$3,000.00	N/A
1	PANASONIC MONITOR	28473	7054	KA6340159	87826-31	01-May-96	\$644.00	0080268
1	PANASONIC MONITOR	28478	7067	KA6340077	87826-31	01-May-96	\$644.00	0080268
1	PANASONIC MONITOR	87826	N/A	N/A	N/A	N/A	N/A	N/A
1	PANASONIC MONITOR	87828	N/A	N/A	N/A	N/A	N/A	N/A
1	PANASONIC MONITOR	87913	N/A	N/A	N/A	N/A	N/A	N/A
1	PANASONIC MONITOR	92247	N/A	N/A	N/A	N/A	N/A	N/A
1	PANASONIC TV	75519	123847	CNU10700V4Q	N/A	29-Apr-11	\$899.92	266513
1	PANASONIC TV	102948	N/A	N/A	N/A	N/A	N/A	N/A
1	PANASONIC VCR	9137	15673	B0KN00149	AG-2560P	28-May-01	\$2,500.00	N/A
1	PANASONIC VCR	107415	N/A	N/A	N/A	N/A	N/A	N/A
1	PANASONIC TV	86700	N/A	N/A	N/A	N/A	N/A	N/A
1	PANASONIC TV	100415	N/A	N/A	N/A	N/A	N/A	N/A
1	PATRIOT BATTERY PACK	8875	29868	SMT02B96220797A	SMT280B	28-May-01	\$500.00	N/A
1	PHILLIPS TV	5218	N/A	N/A	N/A	N/A	N/A	N/A
1	PHILLIPS TV	5399	N/A	N/A	N/A	N/A	N/A	N/A
1	PIANO KEYBOARD	38527	79660	G8419BK2QJ7	EMAC 1 GHZ	13-May-04	\$818.30	177540
1	POWER CONSOLE	73101	N/A	N/A	N/A	N/A	N/A	N/A
1	POWER SURGE	9626	3686	NS9913330320	SU700NET	28-May-01	\$500.00	N/A
1	POWERBOOK LAPTOP	64407	101663	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	POWERBOOK LAPTOP	64552	101809	N/A	N/A	01-Jul-09	\$850.00	N/A
1	POWERBOOK LAPTOP	64603	107186	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64604	107129	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64605	107172	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64606	107196	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64608	107149	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64610	107154	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64611	107201	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64612	107155	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64613	107133	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64614	107145	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64615	107180	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64616	107162	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64617	107210	N/A	N/A	01-Jul-09	\$2,299.00	N/A
1	POWERBOOK LAPTOP	64620	107161	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64621	107174	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64622	107192	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64623	107205	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64624	107120	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64625	107127	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64626	107212	N/A	N/A	01-Jul-09	\$2,299.00	N/A
1	POWERBOOK LAPTOP	64627	107122	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64628	107190	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64629	107143	N/A	N/A	01-Jul-09	\$1,504.00	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	POWERBOOK LAPTOP	64630	107116	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64632	107164	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64633	107166	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64634	107169	N/A	N/A	01-Jul-09	\$2,299.00	N/A
1	POWERBOOK LAPTOP	64653	107203	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64655	107208	N/A	N/A	01-Jul-09	\$2,150.00	N/A
1	POWERBOOK LAPTOP	64656	107176	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64657	107147	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64659	107159	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64660	107165	N/A	N/A	01-Jul-09	\$2,150.00	N/A
1	POWERBOOK LAPTOP	64661	107137	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64662	107194	N/A	N/A	01-Jul-09	\$1,504.00	N/A
1	POWERBOOK LAPTOP	64913	106019	N/A	N/A	01-Jul-09	\$500.00	N/A
1	POWERBOOK LAPTOP	84079	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	2307	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	4946	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	7700	14868	4168267	UDS15-N11	28-May-01	\$1,895.00	N/A
1	PRINTER	8880	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	11096	1770	1440969	28A81A	28-May-01	\$560.00	N/A
1	PRINTER	12666	5246	4168258	4069-U02	28-May-01	\$1,895.00	N/A
1	PRINTER	16885	1803	11LMH45	UDS9718N11	28-May-01	\$799.00	N/A
1	PRINTER	23191	22247	11RL824	UDS9712-RN1	28-May-01	\$1,895.00	N/A
1	PRINTER	23724	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	27416	7024	USHB015649	C3155A	28-May-01	\$990.00	0082989
1	PRINTER	28526	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	36262	78094	CNBB071111	1300 N	26-Sep-03	\$602.32	171701
1	PRINTER	40308	82884	88WNP12	THINKVISION	31-Jul-04	\$503.78	202132
1	PRINTER	40795	81746	CNGBB25798	3700 N LASERJET PRINTER	06-Jan-05	\$1,152.87	203988
1	PRINTER	43748	89776	CNGN153287	5100N	25-Oct-05	\$1,719.00	212905
1	PRINTER	43938	88025	CNDBD03398	3600N	06-Jan-06	\$663.71	214510
1	PRINTER	46236	88122	21308	3800 LASER JET PRINTER	02-Mar-06	\$1,362.11	215782
1	PRINTER	46385	85006	CNNBD16834	3800N Q5982A	06-Apr-06	\$924.47	216571
1	PRINTER	57059	93355	12925	3600N	17-Apr-07	\$559.22	227180
1	PRINTER	61474	106843	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	PRINTER	61542	106894	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	PRINTER	64587	107079	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	PRINTER	67716	102274	N/A	N/A	01-Jul-09	\$1,579.00	N/A
1	PRINTER	79598	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	80404	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	81544	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	90215	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	102374	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	108974	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	1030388	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	10431539182	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER DESKJET	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER EPSON	29128	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	2113	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	4221	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	4775	11998	23NRH47	PC 350 LX	26-Sep-98	\$2,125.00	0062634
1	PRINTER HP	5023	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	5239	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	5294	15544	USGN35759	C4224A	28-May-01	\$799.00	N/A
1	PRINTER HP	5331	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	5650	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	5940	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	9168	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	10036	13215	USLC010039	C3917A	28-May-01	\$1,507.00	0062418

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	PRINTER HP	16200	N/A	N/A	N/A		N/A	N/A
1	PRINTER HP	23804	21542	11HMF15	UDS9716-RN1	28-May-01	\$1,895.00	N/A
1	PRINTER HP	33264	32745	3129036-0001	CLT-504	15-Mar-02	\$1,288.00	127525
1	PRINTER HP	33624	3816	SG22K270XZ	2600	30-Apr-02	\$904.00	131199
1	PRINTER HP	36416	77578	KLM1577	INTEL 2.8 GHZ	18-Nov-03	\$958.66	171850
1	PRINTER HP	37080	78214	N/A	3330 MFP	13-Jan-04	\$641.68	174306
1	PRINTER HP	37391	27781	N/A	RS70E3H	01-Aug-99	\$678.00	N/A
1	PRINTER HP	39179	102808	N/A	N/A	01-Jul-09	\$858.00	N/A
1	PRINTER HP	43261	82512	G85187SXSCB	EMAC 1.25 GHZ	09-May-05	\$755.79	207241
1	PRINTER HP	43748	89776	CNGN153287	5100N	25-Oct-05	\$1,719.00	212905
1	PRINTER HP	43761	84479	6POWQ71	5100CN LASER PRINTER	01-Nov-05	\$1,281.15	213170
1	PRINTER HP	51430	90971	SWYN331634	PHASER 8500N PRINTER	30-Oct-06	\$870.62	223305
1	PRINTER HP	67067	102805	N/A	N/A	01-Jul-09	\$649.00	N/A
1	PRINTER HP	70428	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	79247	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	83025	83021	3LPCS71	OPTIPLEX 221-5284	29-Jun-05	\$1,102.65	208477
1	PRINTER HP	83242	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	94855	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	106795	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	108793	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	108808	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	115040	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	115974	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	116816	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	117894	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	117899	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER HP	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER KODAK	65002	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER LEXMARK	63419	109671	N/A	N/A	01-Jul-09	\$649.00	N/A
1	PRINTER LEXMARK	97455	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER LEXMARK	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER OKI	110423	N/A	N/A	N/A	N/A	N/A	N/A
1	PRINTER UNISYS	108836	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECOTR EPSON	4164	12936	AW909Y0583A	ALP5500	28-May-01	\$5,000.00	N/A
1	PROJECOTR EPSON	35383	76740	EXN0341085K	POWERLITE 52C	07-May-03	\$1,311.87	161099
1	PROJECTION SLIDE	21294	2007	23TH091	NETVISTA A20	30-Mar-01	\$1,063.00	0108441
1	PROJECTION SLIDE	97157	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	2127	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	2462	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	4302	13880	23CFM78	PC300GL	22-May-00	\$1,057.00	0031220
1	PROJECTOR	4308	13889	23CFM04	PC300GL	22-May-00	\$1,057.00	0031220
1	PROJECTOR	4309	13890	23CFM71	PC300GL	22-May-00	\$1,057.00	0031220
1	PROJECTOR	5384	17202	N/A	N/A	28-May-01	\$1,900.00	N/A
1	PROJECTOR	5587	12318	NSN	N/A	28-May-01	\$1,000.00	N/A
1	PROJECTOR	5787	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	8534	21065	XB40213KCC7	M2106	28-May-01	\$1,900.00	N/A
1	PROJECTOR	29439	2930	3EH0850010C	ELP 3500	01-Jun-98	\$3,987.00	0070873
1	PROJECTOR	48175	85813	GY8F640694L	82C POWERLITE	08-May-06	\$880.31	216860
1	PROJECTOR	56084	93407	GY8F710642L	82C	14-Mar-07	\$747.79	225455
1	PROJECTOR	56761	92934	J3VG680740F	LCD PROJECTOR-S4	06-Apr-07	\$593.70	226602
1	PROJECTOR	60440	108748	N/A	N/A	01-Jul-09	\$500.00	N/A
1	PROJECTOR	71445	119860	FD01427R1U0	WS-C3560E-24PD-S	11-Mar-11	\$3,916.47	261237
1	PROJECTOR	71447	119862	FD01427R1UA	WS-C3560E-24PD-S	11-Mar-11	\$3,916.47	261237
1	PROJECTOR	74965	120761	C02FFELODF8V	MC7211LL/A	19-Mar-11	\$1,847.66	266220
1	PROJECTOR	76293	123979	MXL11924KJ	N/A	26-May-11	\$801.06	268120
1	PROJECTOR	77087	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	80546	87993	G855005DSCF	M9833LL/A	14-Mar-06	\$800.19	215975
1	PROJECTOR	82163	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	85349	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	PROJECTOR	85353	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	85357	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	86547	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	93529	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	94622	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	94654	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	95774	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	95781	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	96707	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	97154	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	97158	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	97201	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	97331	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	103664	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	104007	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	104579	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	104717	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	106573	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	112959	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR	114697	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	29439	2930	3EH0850010C	ELP 3500	01-Jun-98	\$3,987.00	0070873
1	PROJECTOR 3M	43345	82136	F38G541350F	POWERLITE 81P PROJECTOR	10-May-05	\$1,837.14	207186
1	PROJECTOR 3M	48726	106550	N/A	N/A	01-Jul-09	\$500.00	N/A
1	PROJECTOR 3M	48728	106603	N/A	N/A	01-Jul-09	\$500.00	N/A
1	PROJECTOR 3M	48729	106600	N/A	N/A	01-Jul-09	\$500.00	N/A
1	PROJECTOR 3M	54801	100103	KM3F86D665L	POWERLITE 83+	06-Oct-08	\$662.69	240772
1	PROJECTOR 3M	68447	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	73554	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	78175	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	78664	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	78926	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	82572	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	82848	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	87293	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	87312	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	87332	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	97281	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	106140	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	106587	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	113508	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114669	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114695	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114701	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114704	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114707	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114709	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114711	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114715	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114723	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114740	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114743	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114749	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	114757	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	117251	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	831975	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	18114928	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	2671	19844	0006777637	P5-166	28-May-01	\$1,775.00	N/A
1	PROJECTOR 3M	5160	15976	23MZKNR	PC350	23-Jul-97	\$2,895.00	0051762
1	PROJECTOR 3M	84234	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	84236	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	PROJECTOR 3M	86097	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	91488	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	92653	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	95263	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	95264	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	95265	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	96715	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	97146	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	99659	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	99661	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	99665	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	100893	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	100894	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	100895	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	100897	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	100898	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	100901	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	100904	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	100907	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	104192	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	112921	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	113475	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	113476	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	953358	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR 3M	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR EPSON	47492	91256	GY8F6Y0636L	POWERLITE 82 LCD PROJECTOR	29-Nov-06	\$850.15	223565
1	PROJECTOR EPSON	47495	91250	GY8F6Y0635L	POWERLITE 82 LCD PROJECTOR	29-Nov-06	\$850.15	223565
1	PROJECTOR EPSON	48720	103390	N/A	N/A	01-Jul-09	\$500.00	N/A
1	PROJECTOR EPSON	52210	N/A	N/A	N/A	N/A	N/A	N/A
1	PROJECTOR EPSON	56186	94241	J3VG68H 112F	EPSON POWERLITE S4	23-Mar-07	\$593.77	226323
1	PROJECTOR EPSON	56192	94235	J3VG68H 122F	EPSON POWERLITE S4	23-Mar-07	\$593.70	226323
1	PROJECTOR EPSON	56195	94232	J3VG68H 115F	EPSON POWERLITE S4	23-Mar-07	\$593.70	226323
1	PROJECTOR EPSON	56205	94221	J3VG68H 336F	EPSON POWERLITE S4	23-Mar-07	\$593.70	226323
1	PROJECTOR EPSON	56206	94220	J3VG68H 317F	EPSON POWERLITE S4	23-Mar-07	\$593.70	226323
1	PROJECTOR EPSON	61330	106890	N/A	N/A	01-Jul-09	\$500.00	N/A
1	PROJECTOR EPSON	85865	N/A	N/A	N/A	N/A	N/A	N/A
1	PS MAILER	67933	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO	3974	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO	4769	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO	9371	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO	9395	7876	NSN	N/A	28-May-01	\$1,000.00	N/A
1	RADIO	9814	4252	23G2829	6268-16U	28-May-01	\$1,775.00	N/A
1	RADIO	83407	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO	83814	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO RECIEVER	48489	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO RECIEVER	106797	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO RECIEVER	109119	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO RECIEVER	109120	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO RECIEVER	109121	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO RECIEVER	109122	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO RECIEVER	109123	N/A	N/A	N/A	N/A	N/A	N/A
1	RADIO UNIT	32687	34612	1S634911U23G4163	NETVISTA A22P	06-Jun-02	\$997.00	127440
1	RCA TV	54405	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV	72591	121883	YM02917LDWY	MC015LL/A	17-Sep-10	\$939.94	262618
1	RCA TV	109964	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV W/ CART	116686	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	2287	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	2359	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	2373	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	2420	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	RCA TV WITH CART	2425	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	2808	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	4477	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	4487	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	4498	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	4626	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	4641	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	4785	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	4867	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	4874	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	4881	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	4919	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	4932	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	4958	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	5683	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	6222	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	7580	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	8091	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	8479	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	8519	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	8579	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	8585	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	8665	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	9176	15163	39194140	PA7027C	02-May-00	\$515.00	0088207
1	RCA TV WITH CART	9929	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	9967	23733	39122578	PA9027C	14-Jun-00	\$515.00	0032143
1	RCA TV WITH CART	9993	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	10270	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	10674	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	10680	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	15020	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	15692	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	16057	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	16366	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	19278	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	19647	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	20003	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	20326	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	23377	1704	9746BK52E531	DESPRO	28-May-01	\$1,775.00	N/A
1	RCA TV WITH CART	23651	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	23743	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	23750	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	24778	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	24958	24547	TY7455BUB8W	MAC 5500/225	03-Dec-97	\$1,831.00	0065468
1	RCA TV WITH CART	24965	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	24976	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	25474	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	25500	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	28767	25783	N/A	N/A	28-May-01	\$1,595.00	N/A
1	RCA TV WITH CART	67683	113595	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	RCA TV WITH CART	79643	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	81896	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	81897	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	82807	77170	KLMLK5K	P4 8305-61U	19-Aug-03	\$1,032.18	170212
1	RCA TV WITH CART	83425	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	83727	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	84443	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	86052	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	86332	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	86334	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	RCA TV WITH CART	86578	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	86592	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	86596	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	86597	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	86626	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	86663	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	86999	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	92294	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	94657	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	95770	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	95864	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	95868	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	96447	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	96742	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	98142	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	98143	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	98147	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	98148	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	98150	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	98153	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	98154	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	98155	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	98157	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	98158	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	99603	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	101554	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	104140	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	104535	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	106299	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	107313	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	111208	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	113730	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	115142	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	115731	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	115752	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	116684	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	32230777	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	866238508	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA TV WITH CART	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA W/ CART	6120	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA W/ CART	16999	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA W/ CART	18826	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA W/ CART	22348	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA W/ CART	28363	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA W/ CART	93542	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA W/ CART	99691	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA W/ CART	99695	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA W/ CART	7880858	N/A	N/A	N/A	N/A	N/A	N/A
1	RCA W/ CART	78753143	N/A	N/A	N/A	N/A	N/A	N/A
1	RECORD PLAYER	69301	N/A	N/A	N/A	N/A	N/A	N/A
1	RECORD PLAYER	74844	N/A	N/A	N/A	N/A	N/A	N/A
1	RECORD PLAYER	77085	N/A	N/A	N/A	N/A	N/A	N/A
1	RECORD PLAYER	78722	N/A	N/A	N/A	N/A	N/A	N/A
1	ROLAND PIANO KEYBOARD	94031	N/A	N/A	N/A	N/A	N/A	N/A
1	SCANNER	4775	11998	23NRH47	PC 350 LX	26-Sep-98	\$2,125.00	0062634
1	SCANNER	80906	N/A	N/A	N/A	N/A	N/A	N/A
1	SCANNER	109540	N/A	N/A	N/A	N/A	N/A	N/A
1	SCANNER EPSON	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	SCANNER HP	8270	11227	TY6477GL8Z2	MAC 5260/120	01-Jan-97	\$1,615.00	0045818
1	SCANNER HP	116186	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	SCANNER HP	N/A	N/A	N/A	N/A		N/A	N/A
1	SERVER CPU	5216	16002	N/A	300GL	28-May-01	\$1,775.00	N/A
1	SERVER CPU	35115	113988	N/A	N/A	01-Jul-09	\$550.00	N/A
1	SMART BOARD	79522	N/A	N/A	N/A	N/A	N/A	N/A
1	SMART BOARD	79523	N/A	N/A	N/A	N/A	N/A	N/A
1	SMART BOARD	79525	N/A	N/A	N/A	N/A	N/A	N/A
1	SMART BOARD	79526	N/A	N/A	N/A	N/A	N/A	N/A
1	SMART BOARD	80001	N/A	N/A	N/A	N/A	N/A	N/A
1	SMART BOARD	80002	N/A	N/A	N/A	N/A	N/A	N/A
1	SMART BOARD	80005	N/A	N/A	N/A	N/A	N/A	N/A
1	SMART BOARD	80008	N/A	N/A	N/A	N/A	N/A	N/A
1	SMART BOARD	80011	N/A	N/A	N/A	N/A	N/A	N/A
1	SMART BOARD	80012	N/A	N/A	N/A	N/A	N/A	N/A
1	SMART BOARD	80013	N/A	N/A	N/A	N/A	N/A	N/A
7	SMART BOARD	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	SMARTBOARD	51242	N/A	N/A	N/A	N/A	N/A	N/A
1	SMARTBOARD	67216	107062	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	SMARTBOARD	67301	107035	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	SMARTBOARD	79167	N/A	N/A	N/A	N/A	N/A	N/A
1	SMARTBOARD	79180	N/A	N/A	N/A	N/A	N/A	N/A
1	SMARTBOARD	79273	N/A	N/A	N/A	N/A	N/A	N/A
1	SMARTBOARD	79512	N/A	N/A	N/A	N/A	N/A	N/A
1	SMARTBOARD	79514	N/A	N/A	N/A	N/A	N/A	N/A
1	SMARTBOARD	79515	N/A	N/A	N/A	N/A	N/A	N/A
1	SMARTBOARD	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	SONY TV	8278950	N/A	N/A	N/A	N/A	N/A	N/A
1	SONY V-MATIC	28448	7003	71361	VO 5850	01-Oct-86	\$6,514.00	0082552
1	SPEAKER	40068	80851	KCHP2X9	THINKCENTRE 3.0 GHZ	11-Aug-04	\$1,449.08	178947
1	SPEAKER	83405	N/A	N/A	N/A	N/A	N/A	N/A
1	SPEAKER	83406	N/A	N/A	N/A	N/A	N/A	N/A
1	SPEAKER	88226	N/A	N/A	N/A	N/A	N/A	N/A
1	STEREO	80288	96020	JXJF785371L	EPSON 83C LCD PROJECTOR	27-Aug-07	\$747.69	231700
1	STEREO	85233	N/A	N/A	N/A	N/A	N/A	N/A
1	SUPERDISK DRIVE	81651	N/A	N/A	N/A	N/A	N/A	N/A
1	SURGE BOX	104062	N/A	N/A	N/A	N/A	N/A	N/A
1	SURGE BOX	104073	N/A	N/A	N/A	N/A	N/A	N/A
1	TAPE RECORDER	1773	N/A	N/A	N/A	N/A	N/A	N/A
1	TAPE RECORDER	2681	14463	71204T	MWP200/32-N	28-May-01	\$1,775.00	N/A
1	TAPE RECORDER	9481	8053	23MRDY7	PC300GL	11-Jul-00	\$1,057.00	0031320
1	TELEPHONE EPSON	2264	18859	OMG0003450	M21FA	28-May-01	\$550.00	N/A
1	TELESCOPING	11769	5337	3552	MA 27	01-Feb-96	\$621.00	0031064
1	TELESENSORY	34947	34729	AX01202090019	CCTV	28-Oct-02	\$590.00	143534
1	THINK CENTRE	38681	80488	KCDW2K8	THINKCENTRE 3.0 GHZ	15-Jun-04	\$1,920.74	179232
1	TOSHIBA CPU	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	TV	5586	N/A	N/A	N/A	N/A	N/A	N/A
1	TV	18150	2540	TY8194K4CT9	MAC G3	09-Jun-98	\$1,615.00	0071874
1	TV	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	TV PHILIPS	5182	15988	39194150	PA7027C	02-May-00	\$515.00	0088207
1	TV PHILIPS	5214	15999	39194373	PA7027C	02-May-00	\$515.00	0088207
1	TV PHILIPS	5257	N/A	N/A	N/A	N/A	N/A	N/A
1	TV RCA	28081	N/A	N/A	N/A	N/A	N/A	N/A
1	TV RCA	28316	N/A	N/A	N/A	N/A	N/A	N/A
1	TV RCA	28334	N/A	N/A	N/A	N/A	N/A	N/A
1	TV RCA	28363	N/A	N/A	N/A	N/A	N/A	N/A
1	TV RCA	28838	9041	8545237	2700032	28-May-01	\$500.00	N/A
1	TV RCA	28893	3415	605065513	PENTIUM 100	28-May-01	\$1,775.00	N/A
1	TV RCA	104162	N/A	N/A	N/A	N/A	N/A	N/A
1	TV W/ WALL MOUNT	15231	87	19271012	PA7027C	31-Aug-99	\$527.00	0082019
1	TV WITH WALL MOUNT	9555	7368	39122562	PA9027C	11-Jul-00	\$515.00	0031950
1	TV WITH WALL MOUNT	15288	3567	19269648	PA7027C	31-Aug-99	\$527.00	0082019



## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	TV WITH WALL MOUNT	16158	3073	19269770	PA7027C	31-Aug-99	\$527.00	0082019
1	TV WITH WALL MOUNT	16169	2392	19269566	PA7027C	31-Aug-99	\$527.00	0082019
1	TV WITH WALL MOUNT	16172	2410	19269766	PA7027C	31-Aug-99	\$527.00	0082019
1	TV WITH WALL MOUNT	16179	2432	19269808	PA7027C	31-Aug-99	\$527.00	0082019
1	TV WITH WALL MOUNT	16184	2447	19271007	PA7027C	31-Aug-99	\$527.00	0082019
1	TV WITH WALL MOUNT	16209	2542	19269763	PA7027C	31-Aug-99	\$527.00	0082019
1	TV WITH WALL MOUNT	32292	31588	60759042	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32293	31589	60759022	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32298	31594	60758999	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32299	31595	60759067	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32303	31599	60758964	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32304	31600	60759064	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32306	31602	60759028	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32307	31603	60759054	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32308	31604	60759008	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32314	31610	60759044	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32316	31612	60758931	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32317	31613	60758996	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32319	31615	60759058	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32323	31619	60759156	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32324	31620	60759144	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32325	31621	60759052	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32327	31623	60759009	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32328	31624	60759063	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32331	31627	60759012	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32334	31630	60759062	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32335	31631	60759039	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32337	31633	60759048	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32340	31636	60759046	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32341	31637	60759041	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32342	31638	60759068	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32343	31639	60759069	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32346	31642	60759047	PA0132C	13-Dec-01	\$731.00	126431
1	TV WITH WALL MOUNT	32376	31745	0791458-K	DCR-TRV330	08-Jan-02	\$685.00	126575
1	TV WITH WALL MOUNT	79590	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	84056	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	85915	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	104141	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	104149	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	104150	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	104161	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	104169	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	110614	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	110621	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	112816	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	116576	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	127460	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	323338	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	704154	N/A	N/A	N/A	N/A	N/A	N/A
1	TV WITH WALL MOUNT	1614716146	N/A	N/A	N/A	N/A	N/A	N/A
10	TV WITH WALL MOUNT	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	TYPEWRITER	70028	116778	32XIFNI	N/A	26-Jun-10	\$0.00	256400
1	TYPEWRITER	72755	119626	CNU0351J72	HP PROBOOK 65506	28-Sep-10	\$909.32	261856
1	TYPEWRITER	73405	121544	2UA0450BZC	N/A	19-Nov-10	\$810.46	263927
1	TYPEWRITER	77287	N/A	N/A	N/A	N/A	N/A	N/A
1	TYPEWRITER	78819	N/A	N/A	N/A	N/A	N/A	N/A
1	TYPEWRITER	80039	N/A	N/A	N/A	N/A	N/A	N/A
1	TYPRWRITER	101081	N/A	N/A	N/A	N/A	N/A	N/A
1	UNISYS	106544	N/A	N/A	N/A	N/A	N/A	N/A
1	UNIYSY	97452	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
1	UNIYSY PRINTER	1941	N/A	N/A	N/A		N/A	N/A
1	UNIYSY PRINTER	4372	14971	11CLT4	4069U04	28-May-01	\$799.00	N/A
1	UNIYSY PRINTER	105905	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR	8562	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR	8674	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR	86757	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR	87899	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR	96374	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR	101567	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR	104901	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR	220293	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR	451122	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	2380	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	2421	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	2426	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	2809	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	4471	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	10273	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	22350	30816	NB9327502	N/A	28-May-01	\$575.00	N/A
1	VCR JVC	28972	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	63443	109636	N/A	N/A	01-Jul-09	\$1,499.00	N/A
1	VCR JVC	78577	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	81686	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	87557	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	93549	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	95869	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	116721	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	9141	15685	844950080359	DDV9500	28-May-01	\$600.00	N/A
1	VCR JVC	24470	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	27767	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	87427	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR JVC	88912	N/A	N/A	N/A	N/A	N/A	N/A
1	VCR PANASONIC	28446	7001	E7T000014	AG7150P	28-May-01	\$800.00	N/A
1	VHS CAMERA	72688	119501	CNU0351H7F	HP PROBOOK 65506	28-Sep-10	\$909.32	261856
1	VHS PLAYER JVC	24961	N/A	N/A	N/A	N/A	N/A	N/A
1	VIEWSONIC MONITOR	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	XEROX PRINTER	51430	90971	SWYN331634	PHASER 8500N PRINTER	30-Oct-06	\$870.62	223305
1	XEROX PRINTER	59480	102577	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	XEROX PRINTER	59480	102577	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	Z4MPLUS	60685	102476	N/A	N/A	01-Jul-09	\$1,000.00	N/A
1	ZIPDRIVE	5745	13644	RN9300PPGUX	IMAC	30-Jul-99	\$1,184.00	0051989
1	ZIPDRIVE	116169	N/A	N/A	N/A	N/A	N/A	N/A
1	34 x 34 BOOK SHELVES	N/A	N/A	P/O 52080	N/A	18-Apr-16	N/A	N/A
4	BANANA BOARD for KEY BOARD	N/A	N/A	WORKRITE	UB2180525	N/A	N/A	N/A
4	BLACK CABINETS	N/A	N/A	M12089	N/A	N/A	N/A	N/A
1	BLACK CABINETS	22213	N/A	N/A	N/A	N/A	N/A	N/A
1	CABINET 48 x 72	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CABINET LIGHT 64 x 13 1/2	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CABINET TOP 64 x 13 1/2	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CABINET with DRAWERS 47 x 18 1/2 x 24	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	CABINETS/COLOR K	N/A	N/A	49PWW	J71154	N/A	N/A	N/A
1	CABINETS/COLOR BLACK S	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	CABINETS/COLOR BROWN BIG	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	CABINETS/COLOR BROWN S	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CHAIR	N/A	N/A	N/A	475412 M	N/A	N/A	N/A
1	CHAIR MAT 59 x 45	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CHAIR MAT OFFICE 59 x 45	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CHAIR MAT OFFICE 45 x 45	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CHAIR MAT OFFICE 46 x 54	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CHAIR MAT OFFICE 54 x 54	N/A	N/A	N/A	N/A	N/A	N/A	N/A
4	CHAIR MATS 45 x 45	N/A	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
2	CHAIR MATS OVAL 56 x 48	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9	CUBICLE BRACKETS	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	CUBICLE DIVIDER 48 x 24 x 28	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CUBICLE DIVIDER 35 x 28 1/2 x 19	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CUBICLE DIVIDER 72 x 28 x 28 1/2	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CUBICLE DIVIDER 64 x 42	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	CUBICLE DIVIDER 24 x 41	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	CUBICLE DIVIDER 24 x 64	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	CUBICLE DIVIDER 36 x 41	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	CUBICLE DIVIDER 36 x 64	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
5	CUBICLE DIVIDER 64 x 24	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	CUBICLE DIVIDER 64 x 30	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
2	CUBICLE DIVIDER 64 x 42	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
2	CUBICLE DIVIDERS 65 x 60 1/2	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	CUBICLE DIVIDERS 64 x 36	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	CUBICLE DIVIDERS 41 x 24	N/A	N/A	N/A	N/A	N/A	N/A	N/A
4	CUBICLE DIVIDERS 41x30	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	CUBICLE DIVIDERS 41 x 42	N/A	N/A	N/A	N/A	N/A	N/A	N/A
4	CUBICLE DIVIDERS 41 x 60	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
3	CUBICLE DIVIDERS 24 x 64	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
4	CUBICLE DIVIDERS 30 1/2 x 64	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
2	CUBICLE DIVIDERS 36 x 64	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
2	CUBICLE DIVIDERS 64 x 36	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
2	CUBICLE DIVIDERS 64 x 42	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
4	CUBICLE DIVIDERS 64 x 42	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	DESK	26254	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK	63939	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK	N/A	N/A	N/A	N/A	N/A	N/A	N/A
3	DESK 10 24 x 16 20 24 x 64 3	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK 2 LAMPS	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK 24 x 72	N/A	N/A	N/A	N/A	N/A	N/A	N/A
3	DESK CABINET 16 x 21	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK CABINET 24 x 42	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK CABINET 26 x 28	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK CABINET STEELCASE 30 x 64	N/A	N/A	N/A	ORDER # J57118	N/A	N/A	N/A
1	DESK CABINET TOP 23 x 42	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK CABINET with DRAWERS 25 1/2 x 72	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK CABINET with DRAWERS 24 x 70	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK CABINET with DRAWERS 20 x 48	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK CABINET with DRAWERS 24 x 48	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	DESK TOP 53 x 30	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK TOP BOARD 109 x 24	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	DESK TOP BOARD 24 x 72	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	DESK TOP BOARD 72 x 24	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	DESK TOP BOARD 42 x 25	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
2	DESK TOP BOARD 48 x 24	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	DESK TOP BOARD 48 x 42	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK TOP BOARD 64 x 24 x 29	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	DESK TOP BOARD 64 x 29 x 36	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
4	DESK TOP BOARDS 36 x 24	N/A	N/A	N/A	N/A	N/A	N/A	N/A
4	DESK TOP BOARDS 60 x 24	N/A	N/A	N/A	N/A	N/A	N/A	N/A
4	DESK TOP BOARDS 60 x 42	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	DESK TOP BOARDS 84 x 24	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	LAMP CABINET WALL 20 x 13 x 64	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	LARGE DESK 64 x 30 x 28	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	LATAL DESK TOP BOARD 64 x 28 x 30	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	LG. HUTCH 75 x 14 x 43	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	LITTLE TABLE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	MED. HUTCH 64 x 13 1/2 x 23 1/2	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	METAL CABINET 28 1/2 x 15 x 52	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	METAL CABINET 27 x 15 x 24	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	METAL CABINET 52 x15 x 28	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	METAL CABINET TOPS 60 x 15 1/2 x 17	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
3	METAL CABINETS 27 x 15 x 24	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	METAL CABINETS 27 x 15 x 24	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	METAL CABINETS 25 x 15 x 49	N/A	N/A	N/A	OFFICE IMAGE	N/A	N/A	N/A
2	METAL CABINETS 26 1/2 x 15 x 28	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	METAL CABINETS 36 x 16 1/2 x 15	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
4	METAL CABINETS 24 x 15 x 27	N/A	N/A	N/A	N/A	N/A	N/A	N/A

## Disposal of Obsolete Unrepairable Computer Equipment, Miscellaneous Furniture, and Equipment

Qty.	Description	Tag Number	Asset Number	Serial Number	Model Number	Date In Service	Cost	PO #
4	METAL CABINETS 27 x 30 x 18	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	OFFICE CHAIR	N/A	N/A	STEELCASE	475412M	N/A	N/A	N/A
1	OFFICE CHAIR	26267	N/A	VECTA	405117RW	N/A	N/A	N/A
1	OFFICE CHAIR	N/A	N/A	52277	ORGONOMIC COMFORT DESIGN	N/A	N/A	N/A
1	OFFICE CHAIR	N/A	N/A	MODEL 475412 M	STEELCASE	N/A	N/A	N/A
3	OFFICE CHAIRS	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	SHELVES BOARDS 12 x 60	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	TOP METAL CABINET 15 x 16 x 24	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	UNDER DESK KEYBOARD TOP	N/A	N/A	N/A	WORKRITE	N/A	N/A	N/A
1	WALL CABINET 72 1/2 x 33 x 24	26258	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	WALL CABINET 64 x 13 1/2 x 15	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
1	WALL CABINET 66 1/2 x 32 x 24	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1	WALL LAMP CABINETS 18 x 14 x 71 1/2	N/A	N/A	N/A	STEELCASE	N/A	N/A	N/A
3	WALL LAMP CABINETS 40 x 26 x 12	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	WOODEN OFFICE CHAIRS	N/A	N/A	N/A	LOEWENSTEIN	N/A	N/A	N/A
<b>Note: Items with a value of less than \$500.00 are not tagged and original purchase information is not available</b>								

# Disposal of Library Books and Textbooks

Qty.	Quantity	Quantity	Quantity
1	Algebra 1	78778522	District Office
13	Algebra 2	805367772	District Office
37	Algebra Readiness V4 (WB)	30958032	District Office
1	Algebra Readiness (CA)	0133500160	District Office
1	American Anthem Modern American History TE	30433029	District Office
185	American Journey To World War I (CA)	0-07-870378-6	District Office
77	American Journey To World War I (CA)	0078779227	District Office
1	American Vision Modern Times (CA)	007867851x	District Office
1	American Vision Modern Times (CA) TE	78778522	District Office
204	Americans Reconstruction Through the 21st Century	0618176152	District Office
1	Americans Reconstruction to the 21st Century	061855713x	District Office
1459	Ancient Civilizations (WB) 6	131911236	District Office
1	Ancient Civilizations 6 TE (Sample)	30734622	District Office
37	Basic Drama Projects	756916402	District Office
10	Biology	805367772	District Office
2	Biology The Dynamics of Life	0078259258	District Office
1	Brief Calculus an Applied Approach	0618958479	District Office
50	CA Math CRS2	1600170242	District Office
14	Chemistry	1311937197	District Office
10	Ciencias Sociales Para (CA)	0-328-17409-2	District Office
26	Discovering French Blanc (Workbook Only)	0-618-29886-X	District Office
145	Earth Science (CA)	0-03-092207-0	District Office
681	Earth Science WB	30363535	District Office
1	Economics New Ways of Thinking	821934015	District Office
1	Economics Principals and Practice	78606934	District Office
1	Elementary Statistics Picturing The (NASTA ED)	0136007201	District Office
29	Encuentros Primer Curso 7	30951631	District Office
8	Encuentros Segundo Curso 8	003095164x	District Office
242	Essentials of Anatomy and Physiology	805373047	District Office
16	Essentials of Anatomy and Physiology	805300120	District Office
7	Expresate	0-03-074496-2	District Office
200	Geometry	0618736921	District Office
2	Geometry	132031299	District Office
1	Geometry (CA)	133501051	District Office
3	Geometry TE	132031299	District Office
1	Geometry TE	061807726X	District Office
288	Health	007861211X	District Office
171	Health	007861211x	District Office
80	High Piont Lvl B (WB)	736209352	District Office
2	High Point	0736209034	District Office
3	High Point	0736209352	District Office

# Disposal of Library Books and Textbooks

Qty.	Quantity	Quantity	Quantity
1	History of Our Nation Independence through 1914 (CA)	0131307312	District Office
38	History Social Science (CA)	0-328-17411-4	District Office
1	Holt Handbook (Fifth CRS) (CA)	0030652863	District Office
6	Holt Handbook (First CRS) (CA)	0-03-065289-8	District Office
406	Holt Handbook (First CRS) (CA)	0030652812	District Office
72	Holt Handbook (Fourth CRS) (CA)	0-03-065284-7	District Office
77	Holt Handbook (Fourth CRS) (CA)	0030652847	District Office
647	Holt Handbook (Intro CRS) (CA)	0-03-065288-X	District Office
963	Holt Handbook (Intro CRS) (CA)	0030652790	District Office
8	Holt Handbook (Second CRS) (CA)	0-03-065291-X	District Office
602	Holt Handbook (Second CRS) (CA)	0030652820	District Office
619	Holt Handbook (Third CRS) (CA)	0030652839	District Office
970	Holt Handbook 10TH	30652847	District Office
88	Holt Handbook 11th	30652863	District Office
259	Holt Handbook 12th	30652871	District Office
248	Holt Handbook 9TH	30661463	District Office
1237	Holt Interactive Reader 10th	30650321	District Office
236	Holt Interactive Reader 11th	30650933	District Office
190	Holt Interactive Reader 12th	30650941	District Office
152	Holt Interactive Reader 9th	30650313	District Office
45	Holt Literature and Language Arts (CA)	0-03-056494-8	District Office
42	Holt Literature and Language Arts (CA)	0-03-056496-4	District Office
45	Holt Literature and Language Arts (CA)	0-03-056497-2	District Office
22	Holt Literature and Language Arts (CA)	0-03-065032-1	District Office
24	Holt Literature and Language Arts (CA)	0-03-065093-3	District Office
139	Holt Literature and Language Arts First CRS (CA)	0-03-056492-1	District Office
8	Holt Literature and Language Arts Intro CRS (CA)	0-03-057363-7	District Office
225	Holt Literature and Language Arts Intro CRS (CA)	0030564913	District Office
66	Holt Literature and Language Arts Second CRS (CA)	0-03-056493-X	District Office
75	Holt Literature and Language Arts Second CRS (CA)	003056493X	District Office
36	Holt Literature and Language Arts Sixth CRS (CA)	0-03-056498-0	District Office
52	Holt Literature CRS 3	30564948	District Office
1	Holt Literature CRS 7	30564921	District Office
24	Imagine It (Book 1) (CA)	0-07-619477-9	District Office
24	Inside Level E (WB)	073625871X	District Office
18	Inside Level E (WB)	073625868x	District Office
34	Inside Level E (WB)	073625871X	District Office
22	Intermediate 5 V2	1602770220	District Office
24	Intro to Sociology TE	6181225216	District Office
5	Keys to Learning CA	132083787	District Office
2	Keys to Learning WB		District Office

# Disposal of Library Books and Textbooks

Qty.	Quantity	Quantity	Quantity
118	Keystone (WB) D	136128653	District Office
128	Keystone (WB) D	132411571	District Office
82	Keystone (WB) E	136128645	District Office
89	Keystone (WB) F	136128602	District Office
2	Keystone (WB) F	132059541	District Office
89	Keystone E	131582577	District Office
4	Keystone F	131582593	District Office
7	Language of Lit (WB) 7	618309861	District Office
46	Language of Lit (WB) 8	618007830	District Office
30	Language of Lit wb 6	618007709	District Office
40	Life Science (CA)	0030993946	District Office
3	Literature (CA)	0-618-98352-X	District Office
3	Literature (CA)	061898352X	District Office
125	MacMillan McGraw Hill Science Interactive Text (CA)	0-02-285992-6	District Office
40	Math (CA)	0-547-24771-0	District Office
68	Math (CA)	0-618-96002-3	District Office
122	Math (CA)	0-618-96003-1	District Office
68	Math (CA)	0-618-96128-3	District Office
71	Math (CA)	0-618-96130-5	District Office
97	Math (CA)	0-618-96132-1	District Office
32	Math (CA)	0618960023	District Office
35	Math (CA)	0618960023	District Office
68	Math (CA)	0618960023	District Office
14	Math (CA)	0618961305	District Office
50	Math (CA)	0618961305	District Office
177	Math (CA)	061895998X	District Office
68	Math (CA)	0618961283	District Office
182	Math (CA)	0618961232	District Office
40	Math (CA)	0618961275	District Office
4	Math (CA)	0547247710	District Office
4	Math (CA) (CRS 2)	0618726519	District Office
65	Math Intermediate 5 V2	1602770220	District Office
12	Mathematics (CA)	0547074654	District Office
74	Mathematics (CA)	0547104154	District Office
1	McDougal Littell Algebra 2	0-395-93778-7	District Office
1	McDougal Littell Algebra 2	0395937787	District Office
43	Medallions (CA)	054737240X	District Office
1	Medallions (CA)	0547372418	District Office
6	Medallions ELD (CA)	0547372396	District Office
2	Medieval & Early Modern Times 7 (Sample)	618532943	District Office
1158	Medieval and Early Modern Times (WB) 7	131911252	District Office

# Disposal of Library Books and Textbooks

Qty.	Quantity	Quantity	Quantity
50	Nuestro Mundo (WB)	618086005	District Office
111	Nuevas Vistas	0-03-073692-7	District Office
1	Open Court Reading	0-07-569566-9	District Office
41	Open Court Reading	0-07-570683-0	District Office
9	Open Court Reading	0-07-570686-5	District Office
17	Open Court Reading	0-07-571102-8	District Office
16	Open Court Reading	0-07-571112-5	District Office
2	Open Court Reading	0-07-571904-5	District Office
19	Open Court Reading	0-07-571905-3	District Office
50	Open Court Reading	0075695650	District Office
67	Open Court Reading	0075695499	District Office
29	Paso WB 2	673216829	District Office
2	Phychology (TE)	1429252510	District Office
3	Physcology	1429244264	District Office
227	Physics Algebra/Trig	534377297	District Office
10	Practice of Statistics	618209861	District Office
6	Pre Algebra Tools For A Changing World	0130504750	District Office
15	Pre Algebra Tools for a changing world	130504750	District Office
1	Pre-Algebra (CA)	132031205	District Office
50	Prentice Hall Literature Silver Timeless Voices	0130548243	District Office
50	Prentice Hall Literature Silver Timeless Voices	0131802836	District Office
17	Prentice Hall Pre Algebra	130504866	District Office
1	Prentice Hall Pre Algebra TE	130504874	District Office
91	Science (CA)	0-02-286016-9	District Office
145	Science (CA)	0-02-286023-1	District Office
87	Science (CA)	0-02-286145-9	District Office
409	Science Interactive Text Content Reader (CA)	0-02-285999-3	District Office
246	Science Interactive Text Content Reader (CA)	0-02-286007-X	District Office
108	Scott Foresman History for California (CA)	0-328-16671-5	District Office
244	Scott Foresman History for California (CA)	0-328-16672-3	District Office
80	Scott Foresman History for California (CA)	0-328-16673-1	District Office
1	Spelling Workout (TE) H	813628474	District Office
10	Spelling Workout E	813628199	District Office
45	Spelling Workout F	813628202	District Office
68	Spelling Workout G	765224860	District Office
30	Spelling Workout H	813628229	District Office
96	TCI Ancient World (WB) 6	1583719024	District Office
298	TCI Medieval World (WB)	1583719172	District Office
310	TCI US (WB)	1583719326	District Office
424	The American Journet Student WB	78703786	District Office
3	Treasures (CRS 3) (CA)	0078796253	District Office



## Disposal of Library Books and Textbooks

Qty.	Quantity	Quantity	Quantity
2	Visions Introductory	1413014860	District Office
4	Wonders California Content Reader (CA)	0-02-201927-8	District Office
2	Wonders California Content Reader (CA)	0022043438	District Office
4	Wonders California Content Reader (CA)	0022019278	District Office
1	World Atlas/Primary K-12	21475431	District Office
473	World Geography	0618154833	District Office
1950	World Geography	0618194975	District Office
1	World History CA	131299778	District Office
1	World History CA (WB)	131333534	District Office

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Approval of Rejection of Government Code §910 and §910.2 Claims Against Santa Ana Unified School District – File Numbers: 14-16203 JT, 14-16204 JT, 14-16559 RV and 14-16610 RV

**ITEM:** Consent

**SUBMITTED BY:** Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

**PREPARED BY:** Camille Boden, Executive Director, Risk Management

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to reject Government Code §910 and §910.2 claims against the District, File Numbers: 14-16203 JT, 14-16204 JT, 14-16559 RV and 14-16610 RV.

**DESCRIPTION OF DAMAGE/INJURY:**

Various claimants request reimbursement for personal injury.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Recommend rejection of Government Code §910 and §910.2 claims against the District, File Numbers: 14-16203 JT, 14-16204 JT, 14-16559 RV and 14-16610 RV.

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Acknowledgement of Receipt of Achievement Peaks Academy Charter Petition

**ITEM:** Consent

**SUBMITTED BY:** Stefanie P. Phillips, Ed. D., Deputy Superintendent, Operations, CBO

**PREPARED BY:** Mavis Mitchell, Charter Schools Financial Coordinator

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to acknowledge formal receipt of the Achievement Peaks Academy charter petition delivered on Friday, May 30, 2014.

**RATIONALE:**

The District is required to comply with California Education Code Section 47605(b) to hold a public hearing on the provisions of a submitted charter petition within 30 days of receipt of the petition. In order to facilitate the setting of the required public hearing and uniformly establish the parameters of the statutory timeline, submitted charter petitions are defined as and deemed received after action has been taken by the Board of Education to formally do so.

Recorded action taken at a regular meeting of the Board of Education effectively acknowledges and documents the date of receipt as the date of the action and thereby establishes the parameters of the statutory timeline and facilitates the setting of the required public hearing date.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Acknowledge receipt of the Achievement Peaks Academy Charter Petition as of the date of the regular meeting of the Board of Education on June 24, 2014.

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:**                   **Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves**

**ITEM:**                   **Consent**

**SUBMITTED BY:** **Mark A. McKinney, Associate Superintendent, Human Resources**

**PREPARED BY:** **Mark A. McKinney, Associate Superintendent, Human Resources**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.

**RATIONALE:**

Board approval of the Personnel Calendar is required for all Certificated and Classified personnel reports, non-confidential leaves of absences, and effective dates of resignations and retirements.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.

  
MAM:nr

**Personnel Calendar**  
**Board Meeting - June 24, 2014**  
**CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>RETIREMENTS</b>					
Duncan, Bertha	Teacher	Monte Vista	June 20, 2014		Retirement - 20 years
Faden, Marlene	Teacher	Willard	June 20, 2014		Retirement - 20 years
<b>RETIREMENTS (CORRECTION)</b>					
Crough, Deborah	Teacher	Saddleback	June 20, 2014		Retirement - 29 years
<b>RESIGNATIONS</b>					
Luh, Jane	Librarian	Godinez	June 28, 2011		Moving, Personal - 4 years
Marrujo, Elaina	Speech and Language Pathologist	Speech Department	June 20, 2014		Accepted another position - 4 years
<b>NEW HIRES/RE-HIRES 2014-15</b>					
Marting, Danielle	Teacher	Santa Ana	August 27, 2014		Rehire - Intern

**Personnel Calendar  
Board Meeting - June 24, 2014  
CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>ABSENCE (3 to 20 duty days) - Without Pay with Benefits</b>					
Mangiarotti, Alessandra	Teacher	Segerstrom	June 9, 2014	June 20, 2014	Family Responsibilities
<b>LEAVE (21 duty days or more) - Without Pay and Without Benefits</b>					
Twitchell, Lara	Teacher	Hoover	August 27, 2014	June 19, 2015	Personal
<b>CALIFORNIA FAMILY RIGHTS ACT (3 to 20 duty days) - Paid with Benefits</b>					
Veit, Patrick	Teacher	Segerstrom	June 10, 2014	June 20, 2014	Statutory
<b>CALIFORNIA FAMILY RIGHTS ACT (21 duty day or more) - Paid with Benefits</b>					
Price-Flores, Deborah	Teacher	Mitchell	June 2, 2014	August 31, 2014	Statutory
<b>FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits</b>					
Orozco, Mayra	Teacher	Valley	June 2, 2014	August 29, 2014	Statutory
Veit, Patrick	Teacher	Segerstrom	June 10, 2014	June 20, 2014	Statutory
<b>FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits</b>					
Price-Flores, Deborah	Teacher	Mitchell	June 2, 2014	August 31, 2014	Statutory

**Personnel Calendar  
Board Meeting - June 24, 2014  
CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>EXTENSION ON CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits</b>					
Schellinger, Maurya	Teacher	Carver	June 2, 2014	June 20, 2014	Statutory
<b>EXTENSION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits</b>					
Schellinger, Maurya	Teacher	Carver	June 2, 2014	June 20, 2014	Statutory
<b>CHANGE IN DATE FAMILY CARE AND MEDICAL LEAVE (3 to 20 duty days) - Paid with Benefits</b>					
Salafia-Bellomo, Jamie	Curriculum Specialist	English Learner Programs and Student Achievement	May 16, 2014	From June 23, 2014 to June 13, 2014	Statutory
<b>CHANGE IN DATE CALIFORNIA FAMILY RIGHTS ACT (3 to 20 duty days) - Paid with Benefits</b>					
Salafia-Bellomo, Jamie	Curriculum Specialist	English Learner Programs and Student Achievement	May 16, 2014	From June 23, 2014 to June 13, 2014	Statutory
<b>EXTENDED WORK YEAR 2013-14</b>					
Fast, Juanita	Curriculum Specialist	Educational Technology	June 24, 2014	June 30, 2014	5 Additional Days

**Personnel Calendar  
Board Meeting - June 24, 2014  
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>EXTENDED WORK YEAR 2013-14 (Continued)</b>					
Lofink, David	Curriculum Specialist	Educational Technology	June 23, 2014	June 30, 2014	6 Additional Days
<b>EXTENDED WORK YEAR 2014-15</b>					
Russell-Garcia, Jacqueline	Career Community Educational Specialist	Muir/Transition Programs	August 20, 2014	June 26, 2015	10 Additional Days
Skibby, Alicia	Program Specialist	Human Resources	July 1, 2014	July 15, 2014	10 Additional Days
<b>EXTRA DUTY 2012-13</b>					
Brito, Lucio	Teacher	Godinez	August 16, 2012	June 14, 2013	Extra Period
<b>EXTRA DUTY 2013-14</b>					
Brooks, Cheryl	Speech and Language Pathologist	Speech Department	June 20, 2014	June 30, 2014	Regular Hourly Rate
Castelazo, Cindy	Speech and Language Pathologist	Speech Department	June 20, 2014	June 30, 2014	Regular Hourly Rate
Gwinup, Andrea	Speech and Language Pathologist	Speech Department	June 20, 2014	June 30, 2014	Regular Hourly Rate



**CERTIFICATED PERSONNEL CALENDAR**

**Personnel Calendar  
Board Meeting - June 24, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>EXTRA DUTY 2013-14 (Continued)</b>					
Hernandez, Stephanie	Speech and Language Pathologist	Speech Department	June 20, 2014	June 30, 2014	Regular Hourly Rate
Lefler, Kera	Speech and Language Pathologist	Speech Department	June 20, 2014	June 30, 2014	Regular Hourly Rate
Malczynski, Jan	Speech and Language Pathologist	Speech Department	June 20, 2014	June 30, 2014	Regular Hourly Rate
Parsel, Tori	Speech and Language Pathologist	Speech Department	June 20, 2014	June 30, 2014	Regular Hourly Rate
Pfotenhauer, Elise	Speech and Language Pathologist	Speech Department	June 20, 2014	June 30, 2014	Regular Hourly Rate
Rau, Dale	Speech and Language Pathologist	Speech Department	June 20, 2014	June 30, 2014	Regular Hourly Rate
Saenz, Jennifer	Speech and Language Pathologist	Speech Department	June 20, 2014	June 30, 2014	Regular Hourly Rate
Tellez, Stephanie	Teacher	Mitchell	June 23, 2014	June 30, 2014	Regular Hourly Rate
Vander-Molen, Marsha	Substitute	Research and Evaluation	June 2, 2014	June 3, 2014	Retired Substitute Daily Rate

**Personnel Calendar  
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CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>EXTRA DUTY 2013-14 (Continued)</b>					
Vander-Molen, Marsha	Substitute	Research and Evaluation	June 4, 2014	June 4, 2014	Retired Substitute Daily Rate
<b>EXTRA DUTY 2014-15</b>					
Brooks, Cheryl	Speech and Language Pathologist	Speech Department	July 1, 2014	August 1, 2014	Regular Hourly Rate
Castelazo, Cindy	Speech and Language Pathologist	Speech Department	July 1, 2014	August 1, 2014	Regular Hourly Rate
Corell, Julie	Speech and Language Pathologist	Speech Department	July 1, 2014	August 1, 2014	Regular Hourly Rate
Gwinup, Andrea	Speech and Language Pathologist	Speech Department	July 1, 2014	August 1, 2014	Regular Hourly Rate
Hernandez, Stephanie	Speech and Language Pathologist	Speech Department	July 1, 2014	August 1, 2014	Regular Hourly Rate
Lefler, Kera	Speech and Language Pathologist	Speech Department	July 1, 2014	August 1, 2014	Regular Hourly Rate

**Personnel Calendar  
Board Meeting - June 24, 2014**

**CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>EXTRA DUTY 2014-15 (Continued)</b>					
Malczynski, Jan	Speech and Language Pathologist	Speech Department	July 1, 2014	August 1, 2014	Regular Hourly Rate
Miao, Glenda	Psychologist	Psychological Services	July 1, 2014	July 31, 2014	Regular Hourly Rate
Parsel, Tori	Speech and Language Pathologist	Speech Department	July 1, 2014	August 1, 2014	Regular Hourly Rate
Pfotenhauer, Elise	Speech and Language Pathologist	Speech Department	July 1, 2014	August 1, 2014	Regular Hourly Rate
Rau, Dale	Speech and Language Pathologist	Speech Department	July 1, 2014	August 1, 2014	Regular Hourly Rate
Russell-Garcia, Jacqueline	Career Community Educational Specialist	Muir/Transition Programs	July 1, 2014	June 30, 2014	Regular Hourly Rate
Saenz, Jennifer	Speech and Language Pathologist	Speech Department	July 1, 2014	August 1, 2014	Regular Hourly Rate
Tellez, Stephanie	Teacher	Mitchell	July 1, 2014	August 1, 2014	Regular Hourly Rate

**Personnel Calendar**  
**Board Meeting - June 24, 2014**  
**CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) TEACHERS</b>					
Adams, Jeffrey		Adult Transition			
Agahi, Fariba		Muir			
Aguirre, Gabriela		Heninger			
Ahlwalia, Amrita		Taft			
Aldrich, Nichole		Roosevelt			
Almanzar, Pete		Spurgeon			
Alvarez, Lorena		Heninger			
Bailey, Kathleen		NOVA			
Barboza, Marlene		Valley			
Batiste, Cheryl		Santa Ana			
Becerra, Ana		Santa Ana			
Beers, Jean		Spurgeon			
Bell, Everett		Century			
Benavides, Yajahira		Heninger			
Ben-Jacob, Ashley		Taft			
Berger, Jill		Segerstrom			
Birmie, Spencer		Adult Transition			
Blake, Anne		Washington			
Blankenship, Linda		Roosevelt			
Bonnema, Telly		Muir			
Brito, Lucio		Godinez			
Brooks, Gary		Washington			
Caetta, James		Century			
Carlson, Jonathan		Spurgeon			
Carney, Jann		Spurgeon			

**CERTIFICATED PERSONNEL CALENDAR**

**Personnel Calendar  
Board Meeting - June 24, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) TEACHERS (Continued)</b>					
Cerne, Elisabeth		Muir			
Cervantes, Julissa		Heninger			
Childress, Allen		Lincoln			
Chino, Brenda		Washington			
Cifuentes, Adolfo		Heninger			
Cobb, Jessica		Muir			
Cockrill, Kelly		Mitchell			
Cortez, Francisco		Spurgeon			
Cortez, Nasser		Taft			
Creaghe, Lorena		Spurgeon			
Cuellar, Alice		Special Education			
Dallazen, Marcia-Deloi		Saddleback			
Dang, Stephanie		Mitchell			
Delgado, Gabriel		Chavez			
Delgado, Oscar		Lorin Grisnet			
Detviler, Tammra		Santa Ana			
Diaz Millan, Ana		Lincoln			
Dodge, Michelle		Walker			
Domingo, Crystal		Roosevelt			
Durica, Karen		Spurgeon			
Ehlow, Lisa		Roosevelt			
Eidenmuller, Gail		Washington			
Elizondo-Rodriguez, Leslie		Valley			
Esqueda, Edith		Taft			

**Mark A. McKinney, Associate Superintendent, Human Resources**

Personnel Calendar  
Board Meeting - June 24, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) TEACHERS (Continued)</b>					
Esquivel, Elizabeth		Muir			
Fedele, Stephen		Godinez			
Fiege-Kollmann, Ylva		Special Education			
Flores, Jennifer		Segerstrom			
Fulford, Lori		Muir			
Gabaldon, Robert		Valley			
Garcia, Eneida		Lincoln			
Garcia, Francisco		Lincoln			
Garcia, Kimberly A.		Taft			
Gomez-Pedroza, Laura		Chavez			
Gonzales, Christopher		Saddleback			
Gonzalez, Maria L.		Taft			
Gonzalez, Marina		Taft			
Graham, Natalie		Taft			
Gregory, Caitlyn		Spurgeon			
Gregrow, Stacey		Special Education			
Guerra, Gustavo		Taft			
Gutierrez, Armando		Roosevelt/			
Guzman, Evelyn		Saddleback			
Halewijn, Paul		Taft			
Hanna, Howida		Spurgeon			
Harrington, Judy		Mitchell			
Hendy, Tiffany		Walker			
Heneghan, Daniel		Muir			
		Spurgeon			

**Personnel Calendar  
Board Meeting - June 24, 2014**

**CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) TEACHERS (Continued)</b>					
Hernandez, Maricecy		Muir			
Hernandez, Robert		Valley			
Heusser, Brianne		Mitchell			
Hogg, Allison		Spurgeon			
Holley, Lori		Taft			
Hoolihan, Kathleen		Muir			
Howell, Andrea		Mitchell			
Hughes, Shawna		Special Education			
Hunter, Mark		Taft			
Ingebrigtsen, Kortni		Taft			
Jacovides, Alexis		Godinez			
Jamison, Shawn		Spurgeon			
Jaramillo, Rosa		Taft			
Jarvis, Sarah		Spurgeon			
Katz, Mark		Adult Transition			
Keller, Ruth		Spurgeon			
Kennedy, Cathleen		Adult Transition			
Kohut-Clements, Carrie		Taft			
Koopman, Lynsey		Muir			
Krupinski, Debra		Taft			
Krylovetsky, Rosa		Washington			
Lee, Darlyn		Century			
Leenen, Rona		Roosevelt			
Leonard, Sean		Godinez			
Levitin, Ganna		Taft			

**Personnel Calendar**  
**Board Meeting - June 24, 2014**  
**CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) TEACHERS (Continued)</b>					
Lopez, Luis		Segerstrom			
MacLeod, Olivia		Mitchell			
Maldonado, Angela		Segerstrom			
Marting, Danielle		Santa Ana			
Mata-Azvedo, Theresa		Taft			
Maynor, Amanda		Washington			
McClelland, Christina		Taft			
McConnell, Amanda		Century			
McEntee, Jeffrey		Spurgeon			
McMahon, Patrick		Muir			
Meade, Donna		Heninger			
Mendoza, Eskayla		Mitchell			
Micka, Justin		Saddleback			
Miyashiro, Maria		Roosevelt			
Mohr, Lawrence		Saddleback			
Momberg, Julie		Saddleback			
Montes, Karina		Taft			
Montgomery, Guy		Century			
Morales, Charleen		Spurgeon			
Morris, Elisa		Mitchell			
Nelson, Kurt		Walker			
Newman, Heather		Lincoln			
Nguyen-Lee, Cyndy		Roosevelt			
Nihiser, Chrystina		Century			
Nixon, Walter		Spurgeon			



**Personnel Calendar**  
**Board Meeting - June 24, 2014**  
**CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) TEACHERS (Continued)</b>					
Nolan, Mackenzie		Mitchell			
O'Connell, James		Saddleback			
Olivas, Erika		Muir			
Olsen, Shane		Adult Transition			
Olsen, Terri		Spurgeon			
Ortiz, Brenda		Valley			
Orville, Jan		Muir			
Oslanker, Rebecca		Washington			
Palacios, Rosa		Heninger			
Pelosi, Carol		Walker			
Pionessa, Carolyn		Lincoln			
Ponce, Magaly		Muir			
Pondell, Katrina		Adult Transition			
Prado, Gabriel		Lincoln			
Quintero, Eliseo		Mitchell			
Ramirez, Hayley		Mitchell			
Ramirez, Scott		Mitchell			
Ramsay, Cynthia		Heninger			
Reh, Myava		Lincoln			
Reyes, Robert		Roosevelt			
Robledo, Nancy		Mitchell			
Roman, Maria D.		Heninger			
Rosenberg, Joel		Santa Ana			
Rubio, Paul		Taft			
Salgado, Veronica		Taft			

**CERTIFICATED PERSONNEL CALENDAR**

**Personnel Calendar  
Board Meeting - June 24, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) TEACHERS (Continued)</b>					
Saliba, Kimberly		Taft			
Sanchez Jimenez, Mayra	Special Education				
Sanchez, Maria A.	Heninger				
Sanchez, Rogelio	Spurgeon				
Sandoval, Paula	Segerstrom				
Schlensker, Nicholas	Valley				
Scott, Robin	Roosevelt				
Shimasaki, Darren	Valley				
Skelton, Jennifer	Century				
Sleiman, Angela	Walker				
Smith, Blake	Valley				
Stadler, Carolyn	Santa Ana				
Stout, John	Special Education				
Strauss, Stephanie	Special Education				
Sturdivant, Lynne	Muir				
Swanson, Eric	Spurgeon				
Tadros, Karen	Heninger				
Taylor, Jennifer	Taft				
Taylor, Marie	Muir				
Tellez, Stephanie	Mitchell				
Torres, Armando	Spurgeon				
Torres, Josue J.	Lincoln				
Turner, Susy	Mitchell				
Uranga, Yvonne	Mitchell				
Uribe, Esther	Mitchell				

**Personnel Calendar**  
**Board Meeting - June 24, 2014**  
**CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) TEACHERS (Continued)</b>					
Vance, David		Adult Transition			
Vazquez, Hugo		Washington			
Vijayvargiya, Shalini		Muir			
Warner, Denise		Roosevelt			
Watts, Matthew		Godinez			
Weiss, Debra		Saddleback			
Wiebe, Christine		Washington			
Yanes, Pryscilla		Mitchell			
Yu-Oliva, Sueying		Saddleback			
Zanca, Rita		Taft			
Zarate, Rosa		Adult Transition			
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) SCHOOL NURSES</b>					
Ytuarte, Laurie		Pupil Support Services	June 24, 2014	July 30, 2014	
Zermeno, Sommer		Pupil Support Services	June 24, 2014	July 30, 2014	
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) SPEECH AND LANGUAGE PATHOLOGIST</b>					
Arisмени, Cheryl		Speech Department			
Brooks, Cheryl		Speech Department			
Cool, Susan		Speech Department			
Gaschen, Tracy		Speech Department			

Personnel Calendar  
Board Meeting - June 24, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) SPEECH AND LANGUAGE PATHOLOGIST (Continued)</b>					
Hernandez, Stephanie		Speech Department			
Larson, Mary		Speech Department			
Lefler, Kera		Speech Department			
Lubetkin, Martie		Speech Department			
Norton, Julie		Speech Department			
Pfotenhauer, Elise		Speech Department			
Rau, Dale		Speech Department			
Sanderson, Shawn		Speech Department			
Tamayo-Nikolenko, Judith		Speech Department			
Yastrov, Carol		Speech Department			
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) HOME TEACHERS</b>					
Batiste, Cheryl		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Birnie, Spencer		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Borgese, Joseph		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Bremmer, Amber		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Childress, Allen		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis

Personnel Calendar  
Board Meeting - June 24, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) HOME TEACHERS (Continued)</b>					
Delgado, Alejandro		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Fedele, Stephen		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Floriano, Raquel		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Grajeda, Glorice		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Heneghan, Daniel		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Herrera, Keith		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Levitin, Ganna		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Lopez, Luis		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Mctigue, Marilena		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Meade, Donna		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Morris, Elisa		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Negrete Aguayo, Edaena		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis

**Personnel Calendar  
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<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) HOME TEACHERS (Continued)</b>					
Nelson, Kurt		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Nessel, Gina		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Olsen, Terri		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Ramirez, Brandi		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Reyes, Robert		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Reynozo, Jesse		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Rivett, Victoria		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Sanchez Jimenez, Mayra		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Sanchez, Rudy		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Sandoval, Paula		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Shimasaki, Darren		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis
Sleiman, Angela		Pupil Support Services	June 23, 2014	August 21, 2014	If and as needed basis

**Personnel Calendar**  
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**CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>SUMMER EXTENDED SCHOOL YEAR (ESY) HOME TEACHERS (Continued)</b>					
Smith, Blake	Pupil Support Services		June 23, 2014	August 21, 2014	If and as needed basis
Towner, Michele	Pupil Support Services		June 23, 2014	August 21, 2014	If and as needed basis
Wiebe, Christine	Pupil Support Services		June 23, 2014	August 21, 2014	If and as needed basis
Zamudio, Alma	Pupil Support Services		June 23, 2014	August 21, 2014	If and as needed basis
<b>SUMMER SCHOOL TEACHERS</b>					
Aguilar-Ramirez, Guadalupe	Segerstrom				
Alonzo, Yvonne	Segerstrom				
Anaya, Felipe	Century				
Armstrong, Mark	Valley				
Ashkiani, Ali	Century				
Berger, Michael	Lorin Griset				
Bomgren, Deborah	Griset/Chavez				
Booker, Howard	Lorin Griset				
Boukova, Roumyana	Chavez				
Bradshaw, Christopher	Segerstrom				
Callanan, Jill	Saddleback				
Cantu, Malissa	Saddleback				
Cardenas, Marisol	Valley				

**Personnel Calendar**  
**Board Meeting - June 24, 2014**  
**CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>SUMMER SCHOOL TEACHERS (Continued)</b>					
Cass, Justin Troy		Chavez			
Castro, Laura		Century			
C'De Baca, Cooper		Godinez			
Cervantes, Alfredo L.		Valley			
Chawke, Michael		Chavez			
Chen, George		Century			
Cheser, Ron		Chavez			
Clupper, Michael		Segerstrom			
Collins, Michael		Valley			
Contreras, Juan C.		Century			
Contreras, Miriam		Godinez			
Cortes, Teodoro		Century			
Covey, Richard		Saddleback			
Crewe, Dominic		Valley			
Czaja, Gregory		Saddleback			
Dalton, Monica		Saddleback			
De Los Santos, Victor		Santa Ana			
Dhenin, Maleah		Valley			
Douglas, Marion		Valley			
Dreyer, Claire		Valley			
Dugan, Laurie		Segerstrom			
Duran, Corrine		Century			
Elizondo, Gerard		Godinez			
Elway, Mark		Century			
Espinosa, Annie		Segerstrom			



**Personnel Calendar  
Board Meeting - June 24, 2014**

**CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>SUMMER SCHOOL TEACHERS (Continued)</b>					
Espinoza, Rosalina		Century			
Fenwick, Randolph		Segerstrom			
Feuerborn, Joyce		Godinez			
Florance, Joseph		Segerstrom			
Ford, Tiffany		Saddleback			
Gammig, Michael		Godinez			
Garcia, Juan		Santa Ana			
Garcia, Raul		Segerstrom			
Garcia, Teresa D.		Godinez			
Gerdes, Stephanie		Valley			
Gharda, Roene		Godinez			
Gibson, Jonathan		Saddleback			
Glenn, Thomas		Saddleback			
Glover, Valerie		Saddleback			
Golden, Darcee		Godinez			
Gomez, Adrian		Segerstrom			
Gomeztrejo, Fred		Godinez			
Gonzalez, Alvar		Santa Ana			
Goodrich, Nathan		Century			
Gordon, Roger		Saddleback			
Gutierrez, Rene		Valley			
Harris, Donzelle		Santa Ana			
Harrison, Thomas		Century			
Hess, Thomas		Godinez			
Hinman, Robert		Santa Ana			

**Personnel Calendar**  
**Board Meeting - June 24, 2014**  
**CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>SUMMER SCHOOL TEACHERS (Continued)</b>					
Hoffmann, Alan		Century			
Humphrey, Geraldine		Valley			
Johnson, Lara		Segerstrom			
Johnston, Margery		Godinez			
Kaviani, Revital		Godinez			
Keeling, Lynette		Godinez			
Kirchberg, John		Valley			
Kong, Dawn		Saddleback			
Konstan, Mona		Godinez			
Lara, Ricardo		Santa Ana			
Le, Rose		Santa Ana			
Leung, Nancy		Valley			
Leyva, Jeffery		Lorin Grisct			
Lillie, Brian		Segerstrom			
Loh, Brenda		Segerstrom			
Lopez, Veronica L.		Valley			
Lubba, Marcus		Segerstrom			
Maceranka, Michael		Segerstrom			
Malagon, Arnulfo		Chavez			
Maldonado, Gloria		Chavez			
Manntai, Eric		Saddleback			
Martinez, Roman		Santa Ana			
Mateo, Amelia		Valley			
Mc Cook, Robert		Santa Ana			
Mc Mahon, Jeanette		Godinez			

**Personnel Calendar**  
**Board Meeting - June 24, 2014**  
**CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>SUMMER SCHOOL TEACHERS (Continued)</b>					
McCluskey, Kameron		Godinez			
Mitchell, Glenn		Saddleback			
Mitsicourides, Alexander		Griset			
Mohammadi, Mehdi		Valley			
Morris, Thomas IV		Valley			
Musngi, Noemi		Godinez			
Nguyen, Michael		Santa Ana			
Nguyen, Thu		Saddleback			
Nunez, Jesus		Godinez			
Oishi, Todd		Godinez			
Oxx, Gerry		Godinez			
Peimbert, Barbara		Saddleback			
Pena, Maricela		Lorin Griset			
Petrova, Nikolina		Saddleback			
Putros, Danial		Chavez			
Quach, Linh		Valley			
Quezada, Ana-Brenda		Saddleback			
Ramirez, Robert		Saddleback			
Reuter, David		Santa Ana			
Reynozo, Jesse		Lorin Griset			
Robison, James		Segerstrom			
Romero, Analu		Saddleback			
Salazar, Juan		Santa Ana			
Salcedo, Margie		Segerstrom			

**Personnel Calendar**  
**Board Meeting - June 24, 2014**  
**CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>SUMMER SCHOOL TEACHERS (Continued)</b>					
Sanborn-Haynes, Katrinka		Santa Ana Valley			
Scanlon, Brian		Santa Ana Valley			
Schwinge, Terrence		Santa Ana Valley			
Sechrest, Eric		Santa Ana Valley			
Silva, Jo Ann		Century			
Snyder, William		Godinez			
Sterner-Hargrave, Christy		Segerstrom			
Stevens, Kelly		Griset			
Streckfus, Anne Marie		Saddleback Valley			
Su, Jennifer		Santa Ana Valley			
Swanstrom, Carl		Santa Ana Valley			
Tagalao, Joseph		Segerstrom			
Tarnow, Paula		Valley			
Terwilliger, Erik		Godinez			
Tieu, Ngoc		Saddleback Valley			
Torres, Brenda		Valley			
Treen, Lisa		Godinez			
Turner, Rosalind		Saddleback			
Urrea, Gustavo		Chavez			
Van Dusen, Kathy		Middle College			
Vazquez, Jose		Valley			
Vela, Eddie		Segerstrom			
Vismantas, Eric		Godinez			
Volmer, Susan		Saddleback			

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>SUMMER SCHOOL TEACHERS (Continued)</b>					
Walker, Kenneth		Valley			
Walle, Angelita		Santa Ana			
Whittington, Cheryl		Saddleback			
Witte, Laura		Saddleback			
Wong, David		Valley			
Wood, Michael		Chavez			
Wright, Angelita		Century			
You, Hahnuel		Middle College			
Zinger, Maia		Segerstrom			
<b>ROP SUMMER SCHOOL TEACHERS</b>					
Acuna, Jennifer		ROP	June 24, 2014	August 26, 2014	
Aguilar, Monica		ROP	June 24, 2014	August 26, 2014	
Beaman, Francene		ROP	June 24, 2014	August 26, 2014	
Curriel, Danny		ROP	June 24, 2014	August 26, 2014	
Duran, Santa		ROP	June 24, 2014	August 26, 2014	
Erikson, Tom		ROP	June 24, 2014	August 26, 2014	
Fe, Helen		ROP	June 24, 2014	August 26, 2014	
Fischer, Charlene		ROP	June 24, 2014	August 26, 2014	
Gamnig, Michael		ROP	June 24, 2014	August 26, 2014	
Henriquez, Noe		ROP	June 24, 2014	August 26, 2014	
Kahapea, Karin		ROP	June 24, 2014	August 26, 2014	
Katz, David		ROP	June 24, 2014	August 26, 2014	
Long, Lana		ROP	June 24, 2014	August 26, 2014	

**Personnel Calendar  
Board Meeting - June 24, 2014  
CERTIFICATED PERSONNEL CALENDAR**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>COMMENTS</b>
<b>ROP SUMMER SCHOOL TEACHERS (Continued)</b>					
Lynch, Kenneth		ROP	June 24, 2014	August 26, 2014	
Magarro, June		ROP	June 24, 2014	August 26, 2014	
Maharaj, Chester		ROP	June 24, 2014	August 26, 2014	
Manrique, Ricardo		ROP	June 24, 2014	August 26, 2014	
Mitchell, Herman		ROP	June 24, 2014	August 26, 2014	
Nusbickel, Thomas		ROP	June 24, 2014	August 26, 2014	
Pastrana, Diana		ROP	June 24, 2014	August 26, 2014	
Ramirez, Steven		ROP	June 24, 2014	August 26, 2014	
Rich, Christine		ROP	June 24, 2014	August 26, 2014	
Russo, Joseph		ROP	June 24, 2014	August 26, 2014	
Vu, Minh T,		ROP	June 24, 2014	August 26, 2014	
<b>ROP SUMMER SCHOOL SUBSTITUTES TEACHERS</b>					
Acuna, Jennifer		ROP	June 24, 2014	July 30, 2014	
Aguilar, Monica		ROP	June 24, 2014	July 30, 2014	
Beaman, Francene		ROP	June 24, 2014	July 30, 2014	
Borzilleri, Gail		ROP	June 24, 2014	July 30, 2014	
Curiel, Danny		ROP	June 24, 2014	July 30, 2014	
Davis, Jacqueline		ROP	June 24, 2014	July 30, 2014	
Dervis, Nancy		ROP	June 24, 2014	July 30, 2014	
Duran, Santa		ROP	June 24, 2014	July 30, 2014	
Erikson, Tom		ROP	June 24, 2014	July 30, 2014	
Fe, Helen		ROP	June 24, 2014	July 30, 2014	
Field, Patricia		ROP	June 24, 2014	July 30, 2014	

Personnel Calendar

CERTIFICATED PERSONNEL CALENDAR

Board Meeting - June 24, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>ROP SUMMER SCHOOL SUBSTITUTES TEACHERS (Continued)</b>					
Fischer, Charlene		ROP	June 24, 2014	July 30, 2014	
Gannig, Michael		ROP	June 24, 2014	July 30, 2014	
Garza, Cesar		ROP	June 24, 2014	July 30, 2014	
Henriquez, Noe		ROP	June 24, 2014	July 30, 2014	
Holland, Cynthia		ROP	June 24, 2014	July 30, 2014	
Joyce, Maureen		ROP	June 24, 2014	July 30, 2014	
Kahapea, Karin		ROP	June 24, 2014	July 30, 2014	
Katz, David		ROP	June 24, 2014	July 30, 2014	
Long, Lana		ROP	June 24, 2014	July 30, 2014	
Lynch, Kenneth		ROP	June 24, 2014	July 30, 2014	
Magarro, June		ROP	June 24, 2014	July 30, 2014	
Maharaj, Chester		ROP	June 24, 2014	July 30, 2014	
Manrique, Ricardo		ROP	June 24, 2014	July 30, 2014	
Mireles, Jose		ROP	June 24, 2014	July 30, 2014	
Mitchell, Herman		ROP	June 24, 2014	July 30, 2014	
Navarro, Yanira		ROP	June 24, 2014	July 30, 2014	
Nusbickel, Thomas		ROP	June 24, 2014	July 30, 2014	
Pastrana, Diana		ROP	June 24, 2014	July 30, 2014	
Polhamus, Jason		ROP	June 24, 2014	July 30, 2014	
Rambert, Susan		ROP	June 24, 2014	July 30, 2014	
Ramirez, Steven		ROP	June 24, 2014	July 30, 2014	
Rich, Christine		ROP	June 24, 2014	July 30, 2014	
Russo, Joseph		ROP	June 24, 2014	July 30, 2014	
Savchenko, Valentina		ROP	June 24, 2014	July 30, 2014	
Smaretsky, Todd		ROP	June 24, 2014	July 30, 2014	

Mark A. McKinney, Associate Superintendent, Human Resources

**Personnel Calendar  
Board Meeting - June 24, 2014  
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>ROP SUMMER SCHOOL SUBSTITUTES TEACHERS (Continued)</b>					
Tapia, Anita		ROP	June 24, 2014	July 30, 2014	
Verino, Sergio		ROP	June 24, 2014	July 30, 2014	
Vu, Bob		ROP	June 24, 2014	July 30, 2014	
Vu, Minh T.		ROP	June 24, 2014	July 30, 2014	
<b>SUMMER ENRICHMENT ADMINISTRATORS 2013-14</b>					
Anguiano, Robert		Pio Pico	June 25, 2014	June 30, 2014	Regular Hourly Rate
Skelly, William		Heninger	June 25, 2014	June 30, 2014	Regular Hourly Rate
Voight, Damon		Willard	June 25, 2014	June 30, 2014	Regular Hourly Rate
<b>SUMMER ENRICHMENT ADMINISTRATORS 2014-15</b>					
Anguiano, Robert		Pio Pico	July 1, 2014	July 25, 2014	Regular Hourly Rate
Skelly, William		Heninger	July 1, 2014	July 25, 2014	Regular Hourly Rate
Voight, Damon		Willard	July 1, 2014	July 25, 2014	Regular Hourly Rate



**AGENDA ITEM REQUESTS  
CERTIFICATED  
2013-14**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
After School Homework Help	Willard	Title I	\$5,000	July 1, 2014
CAHSEE Administration	Santa Ana	Title I	\$3,600	July 1, 2014
CCSS Curriculum Units of Study Writing	Educational Services	Title II	\$3,000	July 1, 2014
Cheer Clinic	Saddleback	Cheer Team ASB Donation	\$2,668	July 8, 2014
Collaboration, Program Planning, Extra Duty	Sierra	Title I	\$8,424	July 1, 2014
Dance Clinic	Saddleback	Dance Team ASB Donations	\$1,553	July 1, 2014
Data Driven Planning	Saddleback	Title I	\$8,000	July 1, 2014
Elementary Division Kindergarten Assessment Administration	Educational Services	Unrestricted	\$16,503	July 1, 2014
Expository Reading and Writing Course (ERWC) Curriculum Map Development	Educational Services	Title I - Professional Development	\$2,500	August 11, 2014
Federal Emergency Management Agency (FEMA) Community Emergency Response Training (Certificated) Train the Trainer Course	Risk Management	Fund 81-Liability	\$8,000	July 19, 2014
Jaguar Football Camp	Segerstrom	Donation From Boosters	\$4,176	July 1, 2014
Math Curriculum Map Writing	Educational Services K-12	Title II	\$5,000	July 1, 2014
Math Curriculum Map Writing	Educational Services K-12	Bechtel Grant	\$5,000	July 1, 2014
Math Framework Training	Educational Services K-12	Title II	\$24,755	August 1, 2014
Math Framework Training	Educational Services K-12	Bechtel Grant	\$49,510	August 1, 2014

**Board Meeting  
June 24, 2014**

**AGENDA ITEM REQUESTS  
CERTIFICATED  
2013-14**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
MTSS Representative Meetings for 2014-15	Support Services Division	LCAP	\$9,242	July 1, 2014
MTSS Support Training	Support Services Division	LCAP	\$19,804	July 1, 2014
MTSS Support Training Substitutes	Support Services Division	LCAP	\$117,600	July 1, 2014
Professional Development - Certificated	Willard	Title I	\$10,000	July 1, 2014
Professional Development - Counselors	Willard	Title I	\$2,500	July 2, 2014
Professional Development - TOSA	Willard	Title I	\$1,500	July 1, 2014
Program Planning	Santa Ana	WASC	\$800	June 25, 2014
Project Based Learning Buck Institute	Educational Services	Title II	\$15,711	July 28, 2014
RTC Kindergarten and Fall CELDT Testing	Registration & Testing Center	LCAP	\$74,382	July 1, 2014
Saturday Academy of Mathematics	Willard	Title I	\$12,000	August 1, 2014
Saturday Attendance Recovery Program	Willard	Title I	\$6,000	August 1, 2014
Saturday Attendance Recovery Program #1	Willard	Title I	\$1,000	August 1, 2014
Segerstrom Girls Basketball Summer	Segerstrom	Summer Fee	\$1,400	July 1, 2014
Staff Development	Educational Technology	Educational Technology	\$12,000	July 1, 2014
Staff Development Participant	Sierra	Title I	\$2,520	July 1, 2014
Summer Enrichment Program	Santa Ana	Title I - CORE	\$38,400	June 25, 2014
Summer Enrichment Program	Santa Ana	Title I - CORE	\$34,000	July 1, 2014
Summer Reading Program Assistance	Willard	General Fund	\$3,000	August 1, 2014
Summer Transitional Learning Program	Sierra	Title I	\$68,834	July 1, 2014
Teacher Program Planning	Godinez	Teacher's Salary Extra	\$15,000	July 1, 2014

**Board Meeting  
June 24, 2014**

**AGENDA ITEM REQUESTS  
CERTIFICATED  
2013-14**

<b>TITLE OF ACTIVITY</b>	<b>SITE</b>	<b>FUNDING</b>	<b>NOT TO EXCEED</b>	<b>EFFECTIVE</b>
Technology Camp Program Planning for 1:1 Initiative Certificated	Willard	Title I	\$1,500	August 1, 2014
Technology Camp Teaching for 1:1 Initiative Certificated	Willard	Title I	\$13,000	August 1, 2014
Tutoring	Adams	Title I	\$15,000	July 1, 2014
Units of Study Writing	Educational Services K-12	Title II	\$38,850	August 22, 2014
Units of Study Writing (Ratification)	Educational Services K-12	Title II	\$38,850	June 23, 2014

**CLASSIFIED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - June 24, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>RETIREMENT</b>						
Stephan, Denise	Instr. Asst. Sev. Dis.	Jefferson	June 19, 2014			20 years, 9 months
<b>TERMINATIONS</b>						
ID# 28092	SSP Sp. Ed.	Lowell	May 30, 2014			Did not pass probation
ID# 26973	District Safety Officer	Carr	June 6, 2014			Did not pass probation
ID# 24389	Fd. Svc. Wkr.	McFadden	June 12, 2014			Did not pass probation
<b>RESIGNATIONS</b>						
Aceves, Claudia	Head Start Teacher	Child Development	June 20, 2014			Personal - 12 years, 2 months
Kale, Cody	Activity Supervisor	Segerstrom	June 19, 2014			Personal - 7 months
Orozco, Paloma	Teacher Aide	ECE	June 10, 2014			Personal - 2 years, 4 months
Wu, Justin	User Svc. Analyst I	ITC	June 30, 2014			Personal - 11 months

**CLASSIFIED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - June 24, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>ABSENCES (3 to 20 duty days) - Without Pay</b>						
Garcia, Miriam	Instr. Asst. Computer	Esqueda	May 5, 2014	May 22, 2014		Personal
Lozano, David	Inst. Asst. DHH	Taft DHH	June 3, 2014	June 19, 2014		Personal
	Work Trng.					
Walkowiak, Stephanie	Speech Lang.	Speech Dept.	June 2, 2014	June 19, 2014		Personal
	Pathology Asst.					
<b>FAMILY CARE &amp; MEDICAL LEAVE (3 to 20 duty days) - Paid</b>						
Castellon, Paul	Preschool Teacher	ECE	June 2, 2014	June 6, 2014		Statutory Leave
	Admin. Secretary					
Dominguez, Michelle	Superintendent/	Supt's Office	May 22, 2014	June 15, 2014		Statutory Leave
	Deputy					
Ortega-Villarreal, Petra	Preschool Teacher	ECE	June 15, 2014	June 19, 2014		Statutory Leave
<b>FAMILY CARE &amp; MEDICAL LEAVE/ CFRA (California Family Rights Act) (3 to 20 duty days) - Paid</b>						
Garcia, Jenny	Custodian	Bldg. Svcs.	June 5, 2014	June 9, 2014		Statutory Leave
<b>FAMILY CARE &amp; MEDICAL LEAVE/ CFRA (California Family Rights Act) ( 21 duty days or more) - Paid</b>						
Kusinsky, James	Electrician II	Bldg. Svcs.	June 24, 2014	August 22, 2014		Statutory Leave

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - June 24, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>SALARY</b>	<b>COMMENTS</b>
<b>FAMILY CARE &amp; MEDICAL LEAVE/ CFRA (California Family Rights Act) ( 21 duty days or more) - Paid (Continuation)</b>						
Mullins, Debra	Lead Logistics Tech.	Publications	December 1, 2013	December 1, 2014		Statutory Leave/ Intermittent/As Needed Basis
<b>FAMILY CARE &amp; MEDICAL LEAVE (21 duty days or more) - Paid (Correction)</b>						
	Community and Family Outreach Liason	Student Services	June 4, 2014	August 8, 2014		Statutory Leave
<b>PROBATIONARY APPOINTMENT</b>						
Flores, Monica	SSP Sp. Ed.	Fremont	June 5, 2014		19/1	
<b>PROMOTIONAL APPOINTMENTS</b>						
Carrillo, Elizabeth	Fd. Svc. Spvr. Elem.	Jackson	June 2, 2014		15/1	
Colin, Nancy	Sch. Off. Asst. Sec.	Mendez	June 3, 2014		24/6	
Herrera, Alma	Instr. Asst. Sev. Dis.	Mitchell	June 10, 2014		20/4	
Juarez, Fernando	Risk Mgt. Tech.	Risk Mgt.	June 4, 2014		33/4	
Ruiz Castellanos, Oscar	Fd. Svc. Spvr. Elem.	Nutrition Services	June 2, 2014		15/1	

**CLASSIFIED PERSONNEL CALENDAR**

Personnel Calendar

Board Meeting - June 24, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>PROMOTIONAL APPOINTMENTS (Continuation)</b>						
Zamorano, Ely	Executive Secretary	Ed. Svcs. Elementary Division	June 25, 2014		33/5 + Conf. + Bil.	
<b>REASSIGNMENT (Change of work site)</b>						
Martinez, Juan	SSP Sp. Ed.	Heninger	June 10, 2014		19/4	
<b>TEMPORARY ASSIGNMENTS - Out of Class Compensation</b>						
Barrett, Shawn	Plant Custodian Int.	Bldg. Svcs.	June 10, 2014	June 13, 2014	32/1	
Cordon, Avely	Sch. Off. Mgr. Inter.	Spurgeon	May 13, 2014	May 23, 2014	28/5	
Dominguez Ramirez, Cynthia	Sch. Off. Mgr. Elem.	Heroes	June 24, 2014	June 30, 2014	28/3	
Hernandez, Alvaro	Plant Custodian Elem	Bldg. Svcs.	June 3, 2014	June 6, 2014	28/5	
Lopez, Martha	Career Guidance Tech.	ROP	April 14, 2014	June 30, 2014	24/6	
Morales, Guillermina	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	April 1, 2014	June 30, 2014	13/6	
Perez, Juan	Plant Custodian HS	Bldg. Svcs.	June 2, 2014	June 30, 2014	35/2	
Schneider, Kathleen	Admin. Secretary	Sp. Ed.	June 16, 2014	November 5, 2014	30/1	
Torres, Margarito	Lead Custodian	Bldg. Svcs.	May 30, 2014	June 24, 2014	28/5 + Diff.	

**CLASSIFIED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - June 24, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>EXTRA DUTY</b>						
Castro, Tanjay	Physical Therapist	Speech Dept.	June 20, 2014	June 30, 2014	53/6	
Cazales, Elias	Asst. Tech. Spec.	Sp. Ed.	June 20, 2014	June 30, 2014	40/6	
Guibert, Clemencia	Bilingual Technician	Mitchell	June 23, 2014	June 30, 2014	28/6	
	Occupational					
Johnson, Charlotte	Therapist	Speech Dept.	June 20, 2014	June 30, 2014	56/6	
Pulido, Rocio	Bilingual Technician	Mitchell	June 23, 2014	June 30, 2014	28/6	
Salas, Martha	Bilingual Technician	Mitchell	June 23, 2014	June 30, 2014	28/6	
	Occupational					
Stieglitz, Emily	Therapist	Speech Dept.	June 20, 2014	June 30, 2014	56/6	
<b>ACTIVITY SUPERVISORS</b>						
Agama Burnett, Dora	Activity Supervisor	Davis	June 12, 2014		10/1	
Alvarado Alcantara, Nayeli	Activity Supervisor	Davis	June 16, 2014		10/1	
Silvar, Cinthia	Activity Supervisor	Sepulveda	June 3, 2014		10/1	
<b>SUBSTITUTES</b>						
Jones, Betty	Clerical		May 27, 2014		20/1	
Lyons, Teresa	SSP Sp. Ed.		May 30, 2014		19/1	
Miller, Melvyn	DSO		May 21, 2014		31/1	
Tavares, Lydia	SSP Sp. Ed.		May 27, 2014		19/1	



**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - June 24, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>SALARY</b>	<b>COMMENTS</b>
<b>ATHLETIC SPECIALIST</b>						
Mann, Kyle	Spring Asst. Football Coach	Century	June 10, 2014		\$23.72	
Mohr, James	Spring Asst. Football Coach	Valley	May 19, 2014		\$23.72	
Schlesinger, Donald	Spring Asst. Football Coach	Valley	May 19, 2014		\$23.72	
Smith, Timothy	Spring Asst. Football Coach	Valley	May 19, 2014		\$23.72	
<b>EXTENDED SCHOOL YEAR</b>						
Amezquita, Elsa	Licensed Vocational Nurse	Health Svcs.	June 24, 2014	July 30, 2014	\$17.55	
Biscocho, Erlyn	Licensed Vocational Nurse	Health Svcs.	June 24, 2014	July 30, 2014	\$22.43	
Medina, Lindsey	Licensed Vocational Nurse	Health Svcs.	June 24, 2014	July 30, 2014	\$18.42	
Payan, Marlene	Licensed Vocational Nurse	Health Svcs.	June 24, 2014	July 30, 2014	\$18.42	

**AGENDA ITEMS REQUESTS  
CLASSIFIED  
2013-14 School Year**

<b>TITLE OF ACTIVITY</b>	<b>SITE</b>	<b>FUNDING</b>	<b>NOT TO EXCEED</b>	<b>EFFECTIVE</b>
Academic Support - Classified	Saddleback High School	Title I	\$5,000	July 1, 2014
Avid Tutors	Willard Intermediate	Unrestricted	\$25,000	August 1, 2014
Cheer Clinic	Saddleback High School	Cheer Team ASB Donation	\$2,944	July 8, 2014
Childcare for Parent Involvement Activities and Meeting	Willard Intermediate	Title I	\$500	August 1, 2014
Classified Extra Duty - Clerical	Willard Intermediate	General	\$1,000	August 1, 2014
Classified Extra Duty - Library Media Technician	Willard Intermediate	General	\$2,500	August 1, 2014
Computer Classes for Parents - Classified	Willard Intermediate	Title I	\$1,000	August 1, 2014
Computer Class for Parents - Computer Technician	Willard Intermediate	Title I	\$2,000	August 1, 2014
Computer Technician	CTE- ROP	ROP	\$3,000	July 1, 2014
Dance Clinic	Saddleback High School	Dance Team ASB Donations	\$1,714	June 30, 2014
De-Escalation Training for DSO's (Ratification)	Risk Management Department	Workers' Compensation	\$1,000	June 11, 2014
Extra Duty	Nutrition Services - Various School Sites	Cafeteria Fund 13	\$100,000	July 1, 2014
Extra Duty	Nutrition Services - Various School Sites	Cafeteria Fund 13	\$100,000	July 1, 2014
Extra Duty - Special Education Webmaster	Special Education	Special Education	\$2,100	August 25, 2014
Imagine Learning (Ratification)	Walker School	EIA-SCE	\$1,000	June 16, 2014
Jaguar Football Camp	Seegerstrom High School Football	Donation From Boosters	\$2,176	July 1, 2014
Paraprofessionals Extra Help	Willard Intermediate	General	\$1,000	August 1, 2014
Professional Development - Classified	Willard Intermediate	Title I	\$1,500	July 1, 2014
Professional Development - Computer Technician	Willard Intermediate	Title I	\$1,000	July 1, 2014
Professional Development - Library Media Technician	Willard Intermediate	Title I	\$500	July 1, 2014
Professional Development - Paraprofessional	Willard Intermediate	Title I	\$500	July 1, 2014

**AGENDA ITEMS REQUESTS  
CLASSIFIED  
2013-14 School Year**

<b>TITLE OF ACTIVITY</b>	<b>SITE</b>	<b>FUNDING</b>	<b>NOT TO EXCEED</b>	<b>EFFECTIVE</b>
RTC Kinder CELDT Testing	Registration & Testing Center	LCAP	\$12,574	July 1, 2014
RTC Kinder CELDT Testing	Registration & Testing Center	LCAP	\$28,422	July 1, 2014
School Library Open to Support Summer Reading Program	Washington Elementary	School Unrestricted Funds	\$900	July 1, 2014
School Library Open to Support Summer Reading Program	Washington Elementary	School Unrestricted Funds	\$360	June 25, 2014
Seamless Summer Feeding Program	Nutrition Services - Various School Sites	Cafeteria Fund 13	\$175,000	July 1, 2014
Summer Computer Maintenance 2014	Godinez High School	General Account	\$3,400	August 4, 2014
Summer Enrichment Program	Santa Ana High School	Title I - CORE	\$3,600	June 25, 2014
Summer Enrichment Program	Santa Ana High School	Title I Set Aside	\$3,600	July 1, 2014
Technology Upgrades and Online Systems	Saddleback High School	Title I	\$6,000	July 1, 2014
Wireless Network Assessment at Various School Sites (Ratification)	Technology Innovation Services	Maintenance - Extra Duty	\$500	June 3, 2014

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:**                    **Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests**

**ITEM:**                    **Consent**

**SUBMITTED BY:**   **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

**PREPARED BY:**    **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board acceptance of gifts, grants, and bequests on behalf of school sites and the District. For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

**RATIONALE:**

The Board may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to provide equal educational opportunities for all District students. The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. Gift books and instructional materials shall be accepted only if they meet District criteria. At the Superintendent or designee's discretion, a gift may be used at a particular school.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Accept gifts in accordance with Board Policy (BP) 3290 – Gifts, Grants, and Bequests.

DH:lr

SANTA ANA UNIFIED SCHOOL DISTRICT  
GIFTS RECOMMENDED FOR ACCEPTANCE - June 24, 2014

School:	Gift:	Amount:	Donor:	Used for:
Garfield Elementary		\$715	General Mills Box Tops for Education Mr. Elvira Amaro Highland Park, MI	Field trips, transportation, and student incentives
Garfield Elementary		\$592	McDonald's Mr. Raul Lopez Orange	Field trips and transportation
Kennedy Elementary		\$701	Kenedy PTA Ms. Rocio Guzman President Santa Ana	Field trip transportation
Lincoln Elementary		\$1,036	Studio 1 Mr. James Kelm and Mrs. Libby Kelm Rancho Cucamonga	Field trips and transportation
Thorpe Fundamental		\$200	Morning Sunwood Neighborhood Association Ms. Mary Ann Manifold Santa Ana	Library books
Walker Elementary		\$900	Tupperware Ms. Juanita Zuniga Tustin	Field trips
<b>June 24, 2014 donations</b>		<b>\$4,144</b>		
<b>2014 Total donations</b>	<b>\$113,703</b>	<b>\$117,847</b>		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Assembly Bill 602 Annual Service Plan for 2014-15 School Year

**ITEM:** Public Hearing

**SUBMITTED BY:** Doreen Lohnes, Assistant Superintendent, Support Services

**PREPARED BY:** Doreen Lohnes, Assistant Superintendent, Support Services

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to conduct a public hearing for the adoption of the Annual Service Plan for the 2014-15 school year. The public was noticed of this hearing fifteen days prior to June 24, 2014 and the Annual Service Plan has been available for inspection during that time.

Assembly Bill (AB) 602, Chapter 654, Statutes of 1997, added requirements to special education local plans in the areas of Special Education Local Plan Area (SELPA) governance and public participation. AB 602 requires SELPAs to submit an Annual Service Plan to the California Department of Education.

**RATIONALE:**

In order to comply with Education Code Section 56205, the District is conducting a public hearing concerning the adoption of the Assembly Bill 602 Annual Service Plan for the 2014-15 school year. This plan includes a description of services and the physical location of the services. The plan should demonstrate that individuals with disabilities have access to services and instruction appropriate to meet their needs as specified in their Individualized Education Programs (IEPs).

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Conduct a public hearing concerning the adoption of Assembly Bill 602 Annual Service Plan for the 2014-15 school year.

**Santa Ana Unified School District  
Special Education  
Local Plan Area (SELPA)**

# **NOTICE OF PUBLIC HEARING**

**Pursuant to Education Code Sections 56205 (b)(1) and 56205(b)(2), the Santa Ana Unified School District Board of Education Hereby Gives Notice that a Public Hearing will be held as follows:**

**TOPIC OF HEARING:**

**Adoption of Annual Service Plan for 2014-15**

**Copies of this Plan may be inspected at:**

**Support Services Department  
SANTA ANA UNIFIED SCHOOL DISTRICT – Room A216  
1601 E. Chestnut Avenue  
Santa Ana, California 92701**

**After the Public Hearing, the Santa Ana Unified School District Board of Education will adopt the 2014-15 Annual Service Plan.**

**HEARING DATE: Tuesday, June 24, 2014**

**TIME: Approximately 6:00 p.m.**

**LOCATION: Santa Ana Unified School District Office  
Board Room  
1601 E. Chestnut Avenue  
Santa Ana, California 92701**

**FOR ADDITIONAL INFORMATION CONTACT:  
Doreen Lohnes  
Assistant Superintendent, Support Services  
(714) 558-5832**

**Plan del Área Local de Educación Especial (SELPA)  
del Distrito Escolar Unificado de Santa Ana**

# **Aviso de Audiencia Pública**

De conformidad con las Secciones 56205 (b)(1) y 56205 (b)(2) del Código Educativo, la Mesa Directiva del Distrito Escolar Unificado de Santa Ana informa por este medio que se llevará a cabo una Audiencia Pública con respecto a:

**TEMA DE LA AUDIENCIA:**

**Adopción del Plane Anual de Servicios  
para el año escolar 2014-15**

**Se puede inspeccionar el duplicado de este Plane en:**

**La Oficina de Servicios de Apoyo  
Distrito Escolar Unificado de Santa Ana, Salón A216  
1601 E. Chestnut Avenue  
Santa Ana, California 92701**

**Después de la Audiencia Pública, la Mesa Directiva del Distrito Escolar Unificado de Santa Ana adoptará el Plane Anual de Servicios para el año escolar 2014-15.**

**Fecha de la Audiencia: martes, 24 de junio del 2014**

**Hora: Aproximadamente a las 6:00 de la tarde**

**Lugar: Distrito Escolar Unificado de Santa Ana  
Salón de la Mesa Directiva  
1601 East Chestnut Avenue  
Santa Ana, California 92701**

**PARA MAYOR INFORMACIÓN, POR FAVOR COMUNIQUESE CON:**

**La Señora Doreen Lohnes  
Superintendente Auxiliar de Servicios de Apoyo  
(714) 558-5832**



**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** District-Wide Assessment Measures to Support Elimination of State Testing, California Standard Test

**ITEM:** Presentation

**SUBMITTED BY:** Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

**PREPARED BY:** Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to provide the Board with information regarding the District-wide assessment measures. In addition, provide information on the elimination of state-wide assessments through AB484.

**RATIONALE:**

This presentation will provide information on District-wide assessments to communicate student achievement results with parents and community in the absence of the California Standards Tests (CSTs). Aligned with Local Control and Accountability Plan (LCAP) goals, the new assessments will focus on growth measures to assess student outcomes.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Presented for information.

# **DISTRICT-WIDE ASSESSMENTS TO ADDRESS ELIMINATION OF STATE-WIDE ASSESSMENTS**

**JUNE 24, 2014**

David Haglund, Ed.D., Deputy Superintendent  
Michelle Rodriguez, Ed.D., Assistant Superintendent



# TONIGHT'S GOALS

1. Review California Legislation (AB 484)
2. Discuss Growth Measures
3. Review District-Wide Assessments
  - Literacy
  - Mathematics
  - Other Content Areas

# CALIFORNIA LEGISLATION (AB 484)

- **October (2013): Governor Brown signed Assembly Bill (AB) 484, suspending most State testing for 2013-14**
- **Grades 5, 8 and 10 continued to take science CST, CMA and CAPA (Grades 5, 8 & 10)**
- **Students in Grade 11 had the option to take the ELA and Math CST to access the Early Assessment Program**
- **Special education students took CAPA (Grades 2-11)**
- **All CA districts were required to administer the SBAC pilot (Grades 3-8)**
- **Godinez and Middle College were selected to participate in the SBAC field test**

# GROWTH MEASURES



**Check Proficiency  
At Particular Moment in Time—  
Can Not Track Growth Over Time**



**Monitor Growth  
Over Time through  
Consistent Measure**

# DISTRICT-WIDE ASSESSMENTS TO ADDRESS ELIMINATION OF CALIFORNIA STANDARDS TEST (CST)

<b>Content Area</b>	<b>Grades K-3</b>	<b>Grades 4-6</b>	<b>Grades 7-10</b>	<b>Grades 11-12</b>
<b>Literacy</b>	<p>Dynamic Indicators of Basic Early Literacy Skills (DIBELS)</p> <p>District Writing Assessment</p>	<p>Measures of Academic Progress (MAP)</p> <p>District Writing Assessment</p>	<p>Measures of Academic Progress (MAP)</p> <p>California High School Exit Exam (CAHSEE) (Grade 10)</p> <p>District Writing Assessment</p>	<p>MAP (If necessary)</p> <p>CAHSEE (if necessary)</p> <p>Early Assessment Program (Grade 11)</p> <p>District Writing Assessment</p>
<b>Math</b>	<p>Measures of Academic Progress (MAP)</p>	<p>MAP</p>	<p>MAP</p> <p>CAHSEE (Grade 10)</p>	<p>Early Assessment Program (Grade 11)</p> <p>CAHSEE (if necessary)</p>
<b>Other Content Areas</b>	<p>California English Language Assessment (CELDT)</p>	<p>General Science CST (Grade 5)</p> <p>CELDT</p>	<p>General Science CST (Grade 8)</p> <p>Life Science CST (Grade 10)</p> <p>CELDT</p>	<p>CELDT</p>

**Thank You**

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Revision of Elementary Report Card for 2014-15 School Year

**ITEM:** Presentation

**SUBMITTED BY:** Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

**PREPARED BY:** Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to present to the Board an update on the process to rewrite the elementary report cards for the 2014-15 school year to meet the new State Standards.

**RATIONALE:**

Information presented will show the collaborative process established that included key stakeholders to create the new elementary report cards.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Presented for information.



# ELEMENTARY REPORT CARDS

JUNE 24, 2014

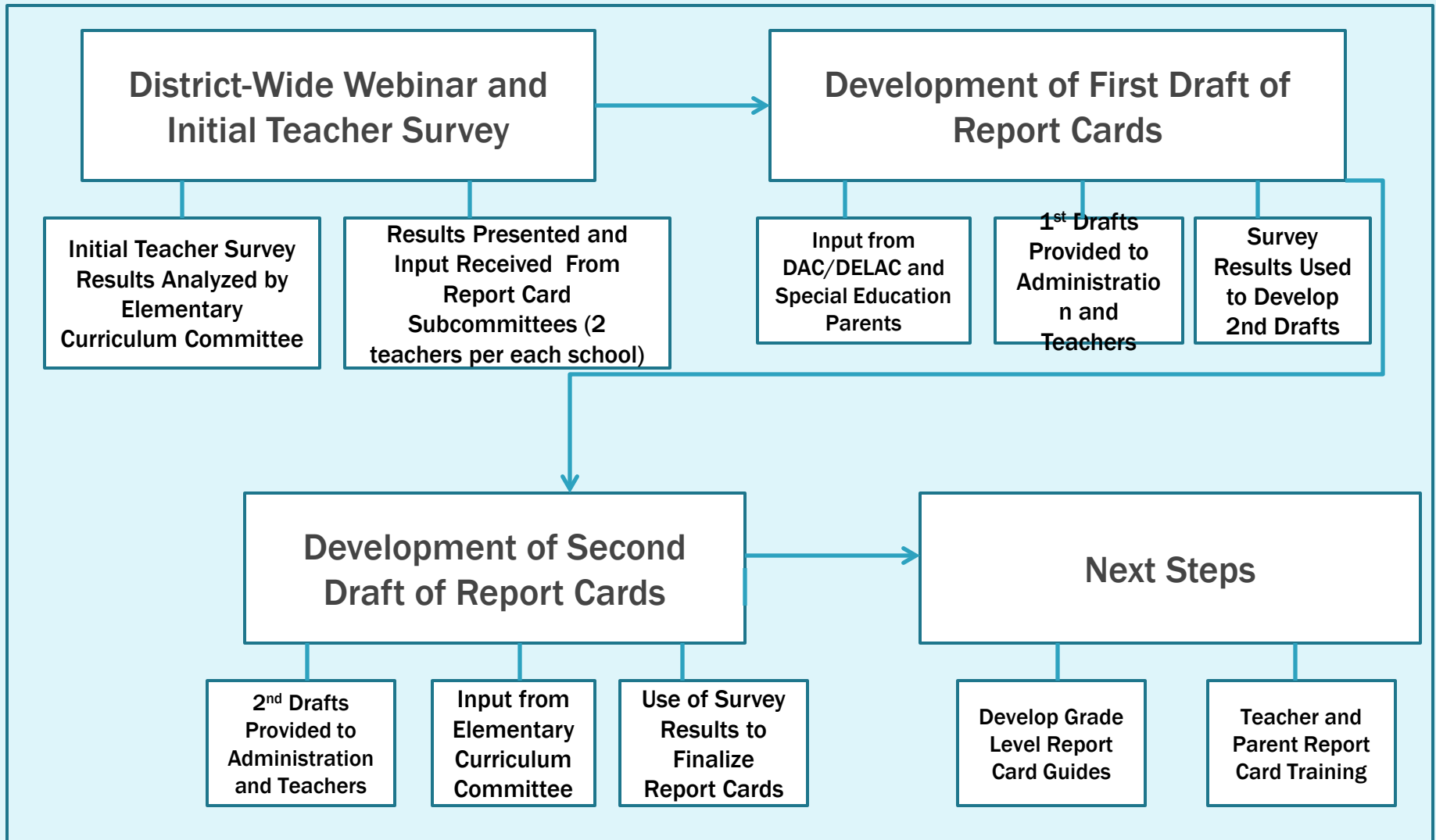
Michelle Rodriguez, Ed.D., Assistant Superintendent



# TONIGHT'S GOALS

- 1. Review Report Card Collaborative Process**
- 2. Review Best Practices Criteria for Standards Based Grading**
- 3. Discuss Feedback from:**
  - Initial Feedback Survey after district-wide webinar
  - Report Card Subcommittees
  - Elementary Curriculum Committee
  - DAC/DELAC and Special Education Parents
  - First Report Card Draft Survey

# REPORT CARD COLLABORATIVE PROCESS MARCH-AUGUST 2014



# BEST PRACTICES CRITERIA

- Common organization and categories across grade levels
- Grade level differences based on grade level standards distinctions/ details
- 1, 2, 3, 4 scores for academics to align with other reports parents receive (SBAC)
- Standards-based report card

# FEEDBACK FROM TEACHERS VIA INITIAL SURVEY

## MARCH 2014

- Preferred Dixie Report Card sample
- Report progress based on trimester, not year-end, expectations
- Simplify and consolidate standards
- Provide grading guidelines for consistency
- Remove information that is not relevant for that particular student (EL, GATE)
- Shade marking area for standards that are not addressed in a particular trimester

# FEEDBACK FROM TEACHERS VIA REPORT CARD SUB-COMMITTEES APRIL 2014

- Collected feedback from school site to bring to sub-committee
- Simple, parent friendly wording**
- Do not include specialized sections for all students (GATE, English Learner, Intervention)
- Consistent grading across the grade levels
- Provide resources to teach parents about new report cards (parent report card guide, info sessions on channel 31, site presentations)

# FEEDBACK FROM TEACHERS VIA ELEMENTARY CURRICULUM COMMITTEE MARCH-JUNE 2014

- Feedback from 2<sup>nd</sup> teacher survey was reflected in the 2nd report card draft
- Positive feedback about the new TK report card
- Clarification about the standards-based report card
- Clear grading guidelines for consistency at and across sites

# FEEDBACK FROM DAC/DELAC REPRESENTATIVES AND SPECIAL EDUCATION PARENTS MAY-JUNE 2014

- **Well Organized**
- **Overall grade with details** for each content area
- **Customized comments** which provide specific information about the student
- Appreciated the **larger comment section** to allow information to be included from support staff (i.e. Adaptive PE) and general education teachers
- **Online grading system** to allow parents to see student progress in “real time”



# CHANGES MADE FROM FEEDBACK ON FIRST DRAFT JUNE 2014

- Simplified language
- Consolidated standards
- Identified key standards
- Will create grading guidelines for each grade level

**Santa Ana Unified School District  
REPORT TO PARENTS - KINDERGARTEN**

Student: \_\_\_\_\_ School: Adams Elementary School Year: 2013-2014  
 Teacher: \_\_\_\_\_ Principal: Teresa Stetler Grade: K  
 Perm ID: \_\_\_\_\_ 03/29/2014 - 06/19/2014 Promoted to grade: 1  
 BirthDate: \_\_\_\_\_

**EXPLANATION OF MARKS**

Work Habits & Social Skills		ELD Instructional Levels		Progress Towards Standards	
E	Excellent	BR	Bridging	4	Thorough Understanding/Ability to Apply
S	Satisfactory	EX	Expanding	3	Adequate Understanding/Ability to Apply
N	Needs Improvement	EM	Emerging	2	Minimal Understanding/Ability to Apply
U	Unsatisfactory	NA	Not Applicable	1	Partial Understanding/Ability to Apply
				NA	Not Applicable

Language Fluency Information  
 Language Fluency \_\_\_\_\_  
 Program/Instructional Setting \_\_\_\_\_  
 Services Received \_\_\_\_\_  
 CELDT 2013-2014 Proficiency \_\_\_\_\_  
 CELDT 2012-2013 Proficiency \_\_\_\_\_

	Reporting Period		
	1	2	3
<b>Foundational Skills Standards</b>			
Demonstrate understanding of the organization and basic features of print.			
Demonstrate understanding of spoken words, syllables, and sounds (phonemes).			
Demonstrate knowledge of one-to-one letter-sound correspondences with consonants and vowels			
Blend and read familiar CVC words in and out of context.			
Read common high-frequency words by sight			
<b>Reading Standards for Literature and Informational Text</b>			
With support, ask and answer questions about key details in a text.			
With support, retell familiar stories and key details in text			
With support, identify characters, settings, and major events in a story.			
With support, identify basic similarities in and differences between two texts on the same topic			
<b>Overall Reading</b>			
<b>Writing Standards</b>			
<b>Text Types</b>			
Use a combination of drawing and writing to compose opinion pieces			
Use a combination of drawing and writing to compose informative/explanatory texts.			
Use a combination of drawing and writing to narrate single or linked events.			
<b>Overall Writing</b>			
<b>Speaking and Listening Standards</b>			
Participate in collaborative conversations.			
Describe familiar people, places, things and events			
Express thoughts, feelings, and ideas clearly.			
<b>Overall Speaking and Listening</b>			
<b>Language Standards</b>			
Print upper and lowercase letters			
Know and apply grammar in writing and speaking			
Know and apply grade level punctuation in writing			

	Reporting Period		
	1	2	3
Write a letter or letters for most consonant and short-vowel sounds and spell simple words.			
Identify new meanings for familiar words and apply them accurately.			
<b>Overall Language</b>			
<b>District ELD Assessments</b>			
ELD Instructional Level (ADEPT):			
Made Adequate Progress (checked if yes)			
<b>English Language Development Standards</b>			
ELD Standards Proficiency Level Descriptor: (select emergent, expanding, bridging)			
<b>Interacting in Meaningful Ways</b>			
Collaborative (engagement in dialogue with others)			
Interpretive (comprehension and analysis of written and spoken texts)			
<b>Productive (creation of oral presentations and written texts)</b>			
<b>Learning How English Works</b>			
Accuracy of Production (The extent of accuracy in production to be expected at this level)			
<b>Overall Math</b>			
<b>Math Content Standards</b>			
<b>Counting and Cardinality</b>			
Knows number names and the count sequence to 100.			
Counts to tell the number of objects to 20.			
Compares numbers to 10.			
<b>Operations &amp; Algebraic Thinking</b>			
Understands addition as putting together and subtraction as taking from to 10.			
Fluently adds and subtracts to 5.			
<b>Number &amp; Operations in Base Ten</b>			
Works with numbers 1-19 to gain foundations for place value.			
<b>Measurement &amp; Data</b>			
Describes and compares measurable attributes.			
Classifies objects and counts the number in each category			
<b>Geometry</b>			
Identifies and describes shape and solid shapes			

**Thank You**

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Discussion of Portable Buildings

**ITEM:** Presentation

**SUBMITTED BY:** Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

**PREPARED BY:** Todd Butcher, Director, Construction  
Jessica Mears, Facilities Planner

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to provide the Board an update on the District's portable inventory and discuss the potential to replace portable buildings with permanent classroom buildings. Over the past five years the District has replaced 370 portable classrooms with permanent buildings. The Board has also approved the construction to replace 63 additional portable classrooms with permanent buildings, which will take place during the 2014-15 school year.

**RATIONALE:**

At Valley High School there are 29 portable buildings that are beyond economical repair and in need of replacement; therefore, it would be prudent to replace the portables buildings with permanent classroom buildings.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve initiation of the planning process to replace portable buildings with permanent classroom buildings.



**Santa Ana**  
Unified School District

# **Discussion: Portable Buildings**

**Richard L. Miller, Ph.D., Superintendent**

**Facilities & Governmental Relations Department**

**Joe Dixon, Assistant Superintendent**

**Jessica Mears, Facilities Planner**

## **Board of Education**

**Audrey Yamagata-Noji, Ph.D., President**

**José Alfredo Hernández, J.D., Vice President**

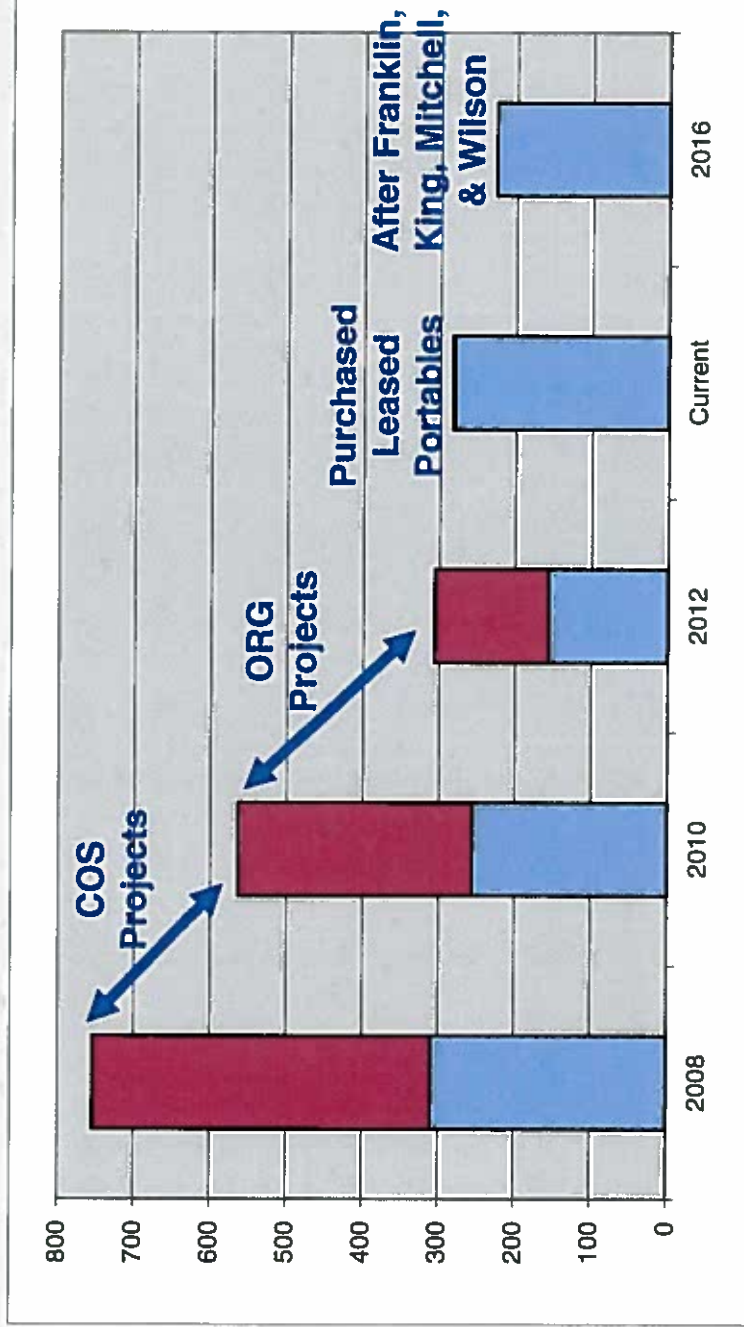
**Rob Richardson, Clerk**

**John Palacio, Member**

**Cecilia “Ceci” Iglesias, Member**



Portable Inventory			
2008	2010	2012	2016
754	563	306	227



**527 portables removed**



**Before**

**Spurgeon**



**After**



**Before**

**Sierra**



**After**

# Remaining Portables

School Site	Permanent Classrooms	Relocatable Classrooms	Total Classrooms
<b>Elementary</b>			
Adams	26	0	26
Carver	21	8	29
Davis	33	0	33
Diamond	31	3	34
Edison	37	0	37
Esqueda	48	0	48
Franklin	6	15	21
Fremont	27	0	27
Garfield	35	0	35
Greenville	42	0	42
Harvey	18	5	23
Heninger	41	0	41
Heroes	29	0	29
Hoover	24	0	24
Jackson	52	0	52
Jefferson	27	12	39
Kennedy	47	0	47
King	21	20	41
Lincoln	52	0	52
Lowell	41	0	41
Madison	52	0	52
Martin	39	0	39
Mitchell CDC	11	12	23
Monroe	22	1	23
Monte Vista	27	7	34
Muir	28	20	48
Pio Pico	22	10	32
Remington	6	12	18
Romero-Cruz	0	15	15
Roosevelt	44	3	47
Santiago	50	0	50
Sepulveda	21	4	25
Taft/Taft DHH	36	11	47
Thorpe	28	6	34
Walker	25	1	26
Washington	58	0	58
Wilson	24	6	30

School Site	Permanent Classrooms	Relocatable Classrooms	Total Classrooms
<b>Intermediate</b>			
Carr	62	0	62
Lathrop	61	0	61
MacArthur	37	2	39
McFadden	41	14	55
Mendez	52	0	52
Sierra	47	0	47
Spurgeon	52	0	52
Villa	43	0	43
Willard	40	0	40
<b>High School</b>			
Century	93	0	93
Chavez	12	4	16
Community Day	0	9	9
Godinez	96	0	96
Griset	18	0	18
Middle College	14	0	14
Saddleback	73	14	87
<b>Valley</b>	<b>85</b>	<b>28</b>	<b>113</b>
<b>GRAND TOTAL</b>	<b>2,192</b>	<b>242</b>	<b>2,434</b>

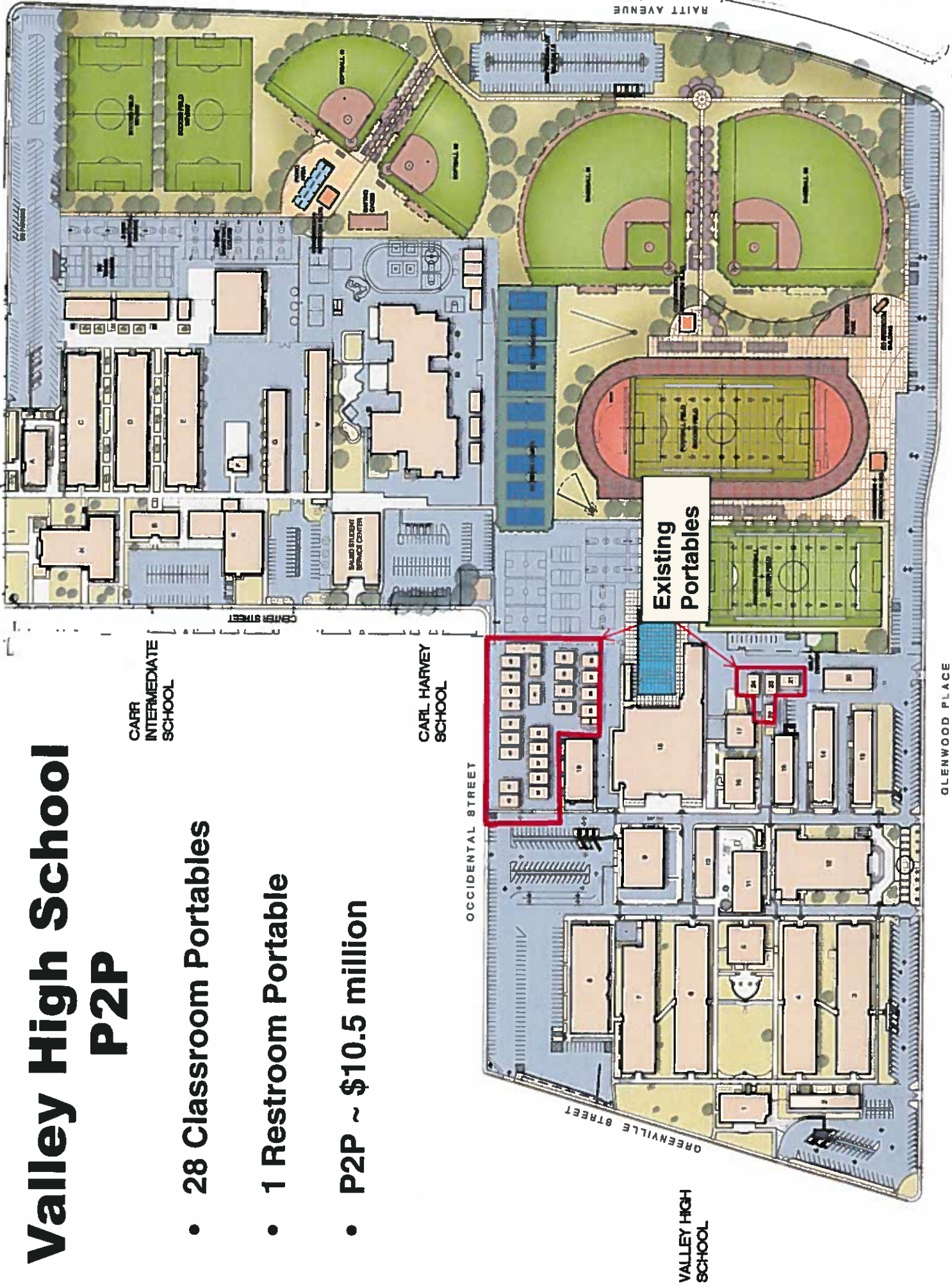
Red = portables on site

Green = P2P projects underway

Purple = portables scheduled to be removed with ERP grant

# Valley High School P2P

- 28 Classroom Portables
- 1 Restroom Portable
- P2P ~ \$10.5 million



VALLEY HIGH SCHOOL





- **Emergency Repair Program Reimbursement**  
\$22 million expected  
\$15 million planned for Sports Complex (value engineering underway)
- **RDA Pass through Funds from Expiring COP**  
Mitigation agreement through 2027  
Approximately \$1 million per year (~\$12 million total)  
District Office/Villa FIS paid in full in 2015
- **New Market Tax Credits**  
Federal tax credit program  
Utilized by charter schools (El Sol included)  
Project 30% funded by investor (eff. a 25% real dollar investment)  
Similar to QZAB/COP/Lease-Leaseback structure (formation of an outside corporation - SAUSD Public Facilities Corp.)
- **2014 Statewide School Facilities Bond**  
New Construction and Modernization matching grants



**Santa Ana**  
Unified School District

**Discussion**

## Board Direction



**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Nutrition Services Financial Update and Fiscal Crisis Management Assistance Team Study Report

**ITEM:** Presentation

**SUBMITTED BY:** Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operation, CBO

**PREPARED BY:** Mark Chavez, Director, Nutrition Services

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to provide the Board a financial update of the Nutrition Services Department and review of the Fiscal Crisis Management Assistance Team (FCMAT) study report.

**RATIONALE:**

The presentation will provide an overview of the Nutrition Services Department budget and FCMAT study report.

**FUNDING:** Not Applicable

**RECOMMENDATION:**

Presented for information.

# **NUTRITION SERVICES FINANCIAL UPDATE**

**JUNE 24, 2014**

**Stefanie P. Phillips, Ed.D.,  
Deputy Superintendent, Operations/CBO  
Mark Chavez, Director**



# TONIGHT'S AGENDA

- **FCMAT Report**
- **Financial Outlook**
- **Spend Down Plan**
- **Action Plans**
- **Moving Forward**

# FCMAT STUDY

## ■ Purpose/Scope of Work

- Examine department's procedures and practices
- Current workflow and efficiency
- Compliance, solvency, sustainability

## ■ Team Profile

- Diane Branham, FCMAT, Chief Management Analyst
- Judy Stephens, FCMAT Consultant
- Rod Blackner, Director Food Services, Paso Robles Unified School District
- Janette Wesch, Director of Child Nutrition, Orcutt Union School District
- Laura Haywood, FCMAT Technical Writer, Bakersfield

# FCMAT FINDINGS

- Financially Sound
  - Monitor Deficits - Spend Down plan
  - Continue bid practices looking for best pricing
- Ambitious goals but need greater prioritization
- Delegation of Duties
- Communication
- Meal Participation
  - Breakfast 28%
  - Lunch 80%
- Increase efficiencies
- Kitchen Facilities
  - Repairs
  - Storage
- Competitive food sales

# MULTI YEAR OUTLOOK

## Fund 13 – Cafeteria Special Revenue Fund

<i>\$ in Millions</i>	2013-14	2014-15	2015-16
Beginning Fund Balance	\$ 20.3	\$ 16.2	\$ 12.7
Revenues	\$ 29.7	\$ 30.2	\$ 30.7
Expenditures	\$ 33.8	\$ 33.7	\$ 32.7
Net Increase/ <b>(Decrease)</b>	<b>\$ (4.1)</b>	<b>\$ (3.5)</b>	<b>\$ (2.0)</b>
Projected Ending Fund Balance	\$ 16.2	\$ 12.7	\$ 10.7



# BUDGETARY PRESSURES - REVENUES

- Lower student participation in the first half of the school year
- Lower student a la carte sales
- Declining enrollment in afterschool programs
- Delayed implementation of Provision 2

## POSITIVE INTERVENTION

**Student participation has increased since January 2014**

- Voice Your Choice student favorites added to the menu
- Menu changes made based on student and parent feedback
- Site supervisors promoting breakfast programs at sites
- Increase entrée selections

# BUDGETARY PRESSURES - EXPENSES

- **Increased Labor costs**
  - Activity Supervisors
  - Filling of vacant positions
  - Increased staff training opportunities
- **Increased Food Costs**
  - Produce costs
  - Overall higher costs of higher-quality food
  - Increased USDA requirements mandating healthier meals and a la carte snacks with no additional reimbursement

# SPEND DOWN PLAN

- In 2012, SAUSD entered into a Spend Down Plan with CDE
  - Requires Nutrition Services to use \$8,376,000 over five years in order to bring the fund balance into compliance with the three-month reserve limit
- Since the plan was approved in January 2012, CDE has changed the allowable expenses for the spend down plan
  - Much more complex and specific
  - New required format

# SPEND DOWN PLAN

## 5-Year Summary

Year 1 \$390,973

Year 2 \$361,990

Year 3 \$1,282,000

Year 4 \$1,536,000

Year 5 \$4,805,037

**TOTAL: \$8,376,000**

### ■ Equipment:

- \$6,025,594
- Includes transportation vehicles, refrigeration equipment, cooking equipment, and serving equipment

### ■ Kitchen Improvements:

- \$1,004,437
- Includes flooring replacement and new paint work

### ■ Other:

- \$1,345,969
- Includes technology enhancements, staff development, uniforms, and Fresh Fruit & Vegetable Program subsidy in 12-13

# FCMAT COMMENDATIONS

- **Good job complying with Federal nutritional requirements and certifications**
- **High priority on staff training**
- **Financially sound program**
- **Talented, capable leadership team**
- **Passionate employees**

# FCMAT RECOMMENDATIONS

- Increase *student participation*
  - Explore new meal service options
    - Breakfast in classrooms and nutrition breaks in the schedule
  - Speed up line service through alternative meal count methods
  - Reach out to parents to let them know students eat free
  - Continue to obtain student input on menu
- Immediate *Kitchen Facilities* Inspections
  - Develop a needs assessment
  - Prioritize work to be done in summer (as funds allow)
  - School site kitchen repairs and storage
  - Central Kitchen repairs and storage
- *Communicate* the Spend Down plan and implementation with ALL Nutrition Services staff

# FCMAT RECOMMENDATIONS

- Menu Analysis, standardization of recipes through software program
- Consider reintroduction of salad bars at high schools
- Increase entrée and fruit choices at elementary schools
- Provide training for elementary school site supervisors on menu production records
- Provide training for site administrators on competitive lunch sales
- Ensure that all school groups that sell food/beverage follow regulations prohibiting competitive sales
- Investigate the feasibility of using leftovers

# NUTRITION SERVICES ACTION PLANS

## ■ Increase revenue

- Switch after school snacks to supper meals
- Implement additional creative service methods
- 2012-13 Council of Great City Schools data shows that SAUSD is in the top 20% for lunch participation and the bottom 25% for breakfast participation
- Increase lunch participation on high school minimum days
  - Regular school day high school lunches served: 7,474
  - Minimum school day high school lunches served: 2,163



# NUTRITION SERVICES ACTION PLANS

- **Decrease food and supply costs**
  - Develop more SAUSD bids or RFPs
  - Work with produce vendor to create menus featuring select seasonal produce
  - Pilot produce (salad) bars in some high schools and middle schools to allow a larger selection and potentially decrease packaging costs and waste (part of the spend down plan)
- **Implement site-based fiscal performance reporting for Intermediate and High School sites as of July 1, 2014**
- **Multiple entrée choices at elementary schools**
- **Buy and implement nutrition analysis software that produces standardized recipes and daily production records**

# MOVING FORWARD

- Provide on-going effective communication and clarity for our staff members
  - Frequent visits, meetings, newsletters
- Further implementation of training and professional development plans
  - Scheduled during non-student days and summer
- Maintain fiscal solvency through monitoring and long range planning
- Develop master facilities plan and funding strategy to address inadequate and deteriorating facilities

**THANK YOU!**



CSIS California School Information Services

# Santa Ana Unified School District

## Food Service Review

June 13, 2014

**DRAFT**

Joel D. Montero  
Chief Executive Officer







June 13, 2014

Rick Miller, Ph.D., Superintendent  
Santa Ana Unified School District  
1601 East Chestnut Avenue  
Santa Ana, CA 92701

Dear Superintendent Miller:

In February 2014, the Santa Ana Unified School District and the Fiscal Crisis and Management Assistance Team (FCMAT) entered into an agreement for management assistance. Specifically, the agreement states that FCMAT will perform the following:

1. Examine the food service department's procedures and practices for managing all operations with regard to efficiency. The department is responsible for establishing the framework for overall operations, allocating resources, providing functional guidance, and assessing districtwide opportunities to provide improved service. The team will evaluate the current workflow and distribution of management and leadership functions in the department and provide recommendations for improved efficiency, if any. The review will include, but not be limited to, the following areas: food preparation, ordering, inventory, cash and resource management, staffing, policies and procedures, federal and state compliance, menu planning, warehousing and food storage, purchasing and facilities. The review will include any constraints to productive management by evaluating systems, structures and employee responsibilities in relationship to the district's goals.

This component will include reviewing documentation, including board policies and administrative regulations and job descriptions, and gathering data regarding current practices, procedures and separation of duties to ensure the proper internal controls are in place. In addition, the team may interview other department or site staff to determine the efficiency and effectiveness of services delivered.

2. Review training and professional development programs for employees and managers and make recommendations.

The attached draft report contains the study team's findings and recommendations. Please review the draft report and provide any suggested changes or revisions by June 30, 2014. If you have questions regarding the report, please contact me at [dbranham@fcmat.org](mailto:dbranham@fcmat.org) or (661) 821-0718.

**FCMAT**

Joel D. Montero, Chief Executive Officer

1300 17<sup>th</sup> Street - CITY CENTRE, Bakersfield, CA 93301-4533 • Telephone 661-636-4611 • Fax 661-636-4647  
755 Baywood Drive, 2<sup>nd</sup> Floor, Petaluma, CA 94954 • Telephone: 707-775-2850 • Fax: 707-636-4647 • [www.fcmat.org](http://www.fcmat.org)  
Administrative Agent: Christine L. Frazier - Office of Kern County Superintendent of Schools

FCMAT appreciates the opportunity to serve the Santa Ana Unified School District and extends thanks to its staff for their cooperation and assistance during this review.

Sincerely,

A handwritten signature in cursive script that reads "Diane Branham".

Diane Branham  
Chief Management Analyst

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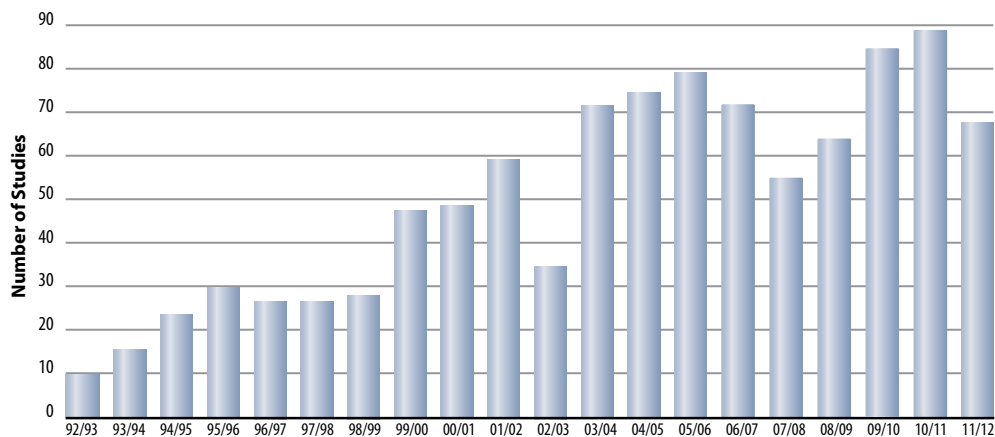
# About FCMAT

FCMAT's primary mission is to assist California's local K-14 educational agencies to identify, prevent, and resolve financial and data management challenges. FCMAT provides fiscal and data management assistance, professional development training, product development and other related school business and data services. FCMAT's fiscal and management assistance services are used not just to help avert fiscal crisis, but to promote sound financial practices and efficient operations. FCMAT's data management services are used to help local educational agencies (LEAs) meet state reporting responsibilities, improve data quality, and share information.

FCMAT may be requested to provide fiscal crisis or management assistance by a school district, charter school, community college, county office of education, the state Superintendent of Public Instruction, or the Legislature.

When a request or assignment is received, FCMAT assembles a study team that works closely with the local education agency to define the scope of work, conduct on-site fieldwork and provide a written report with findings and recommendations to help resolve issues, overcome challenges and plan for the future.

**Studies by Fiscal Year**



FCMAT also develops and provides numerous publications, software tools, workshops and professional development opportunities to help local educational agencies operate more effectively and fulfill their fiscal oversight and data management responsibilities. The California School Information Services (CSIS) arm of FCMAT assists the California Department of Education with the implementation of the California Longitudinal Pupil Achievement Data System (CALPADS) and also maintains DataGate, the FCMAT/CSIS software LEAs use for CSIS services. FCMAT was created by Assembly Bill 1200 in 1992 to assist LEAs to meet and sustain their financial obligations. Assembly Bill 107 in 1997 charged FCMAT with responsibility for CSIS and its statewide data management work. Assembly Bill 1115 in 1999 codified CSIS' mission.

AB 1200 is also a statewide plan for county offices of education and school districts to work together locally to improve fiscal procedures and accountability standards. Assembly Bill 2756 (2004) provides specific responsibilities to FCMAT with regard to districts that have received emergency state loans.

In January 2006, SB 430 (charter schools) and AB 1366 (community colleges) became law and expanded FCMAT's services to those types of LEAs.

Since 1992, FCMAT has been engaged to perform more than 1,000 reviews for LEAs, including school districts, county offices of education, charter schools and community colleges. The Kern County Superintendent of Schools is the administrative agent for FCMAT. The team is led by Joel D. Montero, Chief Executive Officer, with funding derived through appropriations in the state budget and a modest fee schedule for charges to requesting agencies.

# Introduction

## Background

Located in Orange County, the Santa Ana Unified School District has a five-member governing board and is the seventh largest school district in California. The district serves approximately 57,499 K-12 students at numerous elementary, intermediate, comprehensive high, and alternative education schools, and has authorized five charter schools. According to data from the California Department of Education, student enrollment has remained relatively flat since 2006-07, and reached a peak of 63,610 students in 2002-03.

The district serves a high-needs population, and its Nutrition Services Department's eligibility reports indicate that free and reduced-price meal eligibility districtwide was 89% as of March 31, 2014, and ranged from 88% to 91% during the past 12 months. California Department of Education data indicates that free and reduced-price meal eligibility has been between 78-84% for the prior four years; however, this data includes the five charter schools, which are not part of the district's meal program.

In February 2014, the Santa Ana Unified School District and the Fiscal Crisis and Management Assistance Team (FCMAT) entered into an agreement for management assistance to review the operations of the district's Nutrition Services Department.

## Study and Report Guidelines

FCMAT visited the district March 31 through April 3, 2014 to conduct interviews, visit food service facilities, collect data, and begin reviewing documents. District staff continued to provide requested documents following FCMAT's fieldwork. This report is the result of those activities and is divided into the following sections:

- Executive Summary
- Department Overview
- Participation Trends and Provision 2 Status
- Staffing and Meals Per Labor Hour
- State Audits and Use of Cafeteria Funds
- Personnel Activity Reports
- Budget
- Purchasing and Inventory
- Facilities
- Menus, Standardized Recipes, and Nutrient Analysis
- Offer versus Serve and Menu Production Records
- Competitive Food Sales
- Food Waste
- Staff Training

- Appendices

In writing its reports, FCMAT uses the Associated Press Stylebook, a comprehensive guide to usage and accepted style that emphasizes conciseness and clarity. In addition, this guide emphasizes plain language, discourages the use of jargon and capitalizes relatively few terms.

## Study Team

The study team was composed of the following members:

Diane Branham  
FCMAT Chief Management Analyst  
Bakersfield, CA

Judy Stephens  
FCMAT Consultant  
Nipomo, CA

Rod Blackner\*  
Director of Food Services  
Paso Robles Joint Unified School District  
Paso Robles, CA

Janette Wesch\*  
Director of Child Nutrition  
Orcutt Union School District  
Orcutt, CA

Laura Haywood  
FCMAT Technical Writer  
Bakersfield, CA

\*As a member of this study team, this consultant was not representing his or her employer but was working solely as an independent contractor for FCMAT. Each team member reviewed the draft report to confirm its accuracy and to achieve consensus on the final recommendations.

# Executive Summary

The Nutrition Services Department has experienced many challenges in the past several years, and there has been a great deal of turnover in staff both at school sites and at the management level. Most of the management employees have been hired within the past two years. The new management team is energetic, with diverse talents, knowledge and employment backgrounds. The management team expressed a positive attitude, a desire to provide excellent service, and a commitment to their jobs.

Although there have been numerous changes in the department, it appears to be functioning well in many areas. However, the division of management responsibilities is not clear and has caused some confusion within the department and throughout the district. There is some uncertainty among staff regarding who to call with questions or problems about food service. The department needs to determine the responsibilities of each management position, develop a written list that includes each position and its assigned responsibilities, and distribute the list throughout the district. It may also be helpful to assign one contact person, such as a secretary or clerk in the nutrition services office, who can direct callers with specific questions to the proper management staff member.

Improved communication is needed among the Nutrition Services Department's management staff, between the department's management staff and school site nutrition services staff, and between nutrition services and district office staff. Improved communication is also needed between the food service and district office staff for functions such as purchasing, accounts payable, and inventory systems in order to function successfully and resolve issues quickly.

The management team has undertaken many complex projects and has created a department plan stating its goals. The goals are ambitious but need to be prioritized and delegated to appropriate staff for implementation. Job descriptions for food service positions, and board policies and administrative regulations pertaining to food service need to be reviewed; some need to be revised.

Approximately 89% of the district's students are eligible for free or reduced-price meals. The district received state approval for Provision 2 status districtwide beginning in 2013-14. Provision 2 is an alternative meal claiming procedure that allows all students in the district to receive meals at no cost, regardless of their eligibility. Most of the department's revenue comes from federal reimbursements, so student participation in the meal program is vital, especially from students who are eligible for free or reduced-price meals. Meal participation reports indicate that meal counts decreased during the first several months of the 2013-14 school year but are gradually increasing. To increase student participation, the district needs to ensure that students and families know that all students may eat for free. New meal service options, such as breakfast in the classroom and nutrition breaks, also need to be explored. Plans to increase entrée choices at elementary schools should also be implemented, and the district should consider reintroducing salad bars at the high schools.

Based on the study team's experience, meals per labor hour (MPLH) in schools are generally about 30. Most of the district's elementary school sites exceed this standard, but only two of the intermediate and high schools are at or above 30. This should continue to be monitored and analyzed as the district strives for efficiency in the food service program. To provide a more accurate analysis, the department's MPLH calculation for the elementary schools needs to include central kitchen labor hours.

The 2012 Coordinated Review Effort (CRE) conducted by the California Department of Education (CDE) found that the cafeteria fund's net cash resources were out of compliance because they exceeded three months' average expenditures. The district prepared a five-year spending plan, which was approved by the CDE. The plan needs to be fully implemented according to the annual schedule, and the department needs to continue to monitor the cafeteria fund to avoid excess balances in the future. The plan also needs to be reviewed with all food service staff.

In January 2012, the CDE conducted a fiscal review of the district's cafeteria fund and found the district to be out of compliance in documenting costs charged to the cafeteria fund for staff paid from multiple funds. Interviews indicated that personnel activity reports (PARs) are now being completed for all multi-funded activity supervisors. However, PARs were not provided for account technician and a senior buyer positions the funding for which has been split between the cafeteria and general funds. The district needs to ensure that all multi-funded positions are documented by PARs as required by the CDE and federal regulations. The district also needs to closely monitor general administrative costs and indirect costs charged to the cafeteria fund to ensure that they meet state and federal requirements.

The 2012-13 unaudited actuals report includes a cafeteria fund balance of \$20.3 million that, coupled with the April 1, 2014 income statement, indicates that the department is financially sound. However, it is important to closely monitor finances because they can change quickly. The 2013-14 cafeteria fund budget projects an operating deficit of approximately \$5.3 million. Although some of the deficit may be attributed to partial implementation of the five-year spending plan, the budget needs to be analyzed and closely monitored throughout the year to ensure that an unplanned deficit does not occur.

Education Code Section 38083 allows districts to purchase perishable foodstuffs and seasonal commodities needed to operate cafeterias in accordance with the rules and regulations adopted by the governing board, as long as they do not conflict with Education Code provisions. However, to obtain the best possible price and service, districts often find it advantageous to request bids or obtain quotes for these items. The district should continue with its plans to solicit bids or issue requests for quotes.

FCMAT observed several district food service facilities and found that some are small for the quantity of meals served, some of the kitchen equipment is old and has exceeded its expected lifecycle, several of the structures have visible maintenance and repair needs, and there are some code violations. The district needs to immediately inspect all kitchens and make a list of needed repairs. The list needs to be prioritized, and all top priority items need to be completed in summer 2014. In addition, kitchen storage areas need to be restricted to food service items only so that staff may properly perform their duties.

The Nutrition Services Department has done a good job of incorporating new federal school nutrition requirements into its menus, but has had to make some unpopular changes to comply and pass the certification process. Some food service staff members may not understand or accept the limitations associated with the new regulations, and school site staff indicated they would like more choices to help increase student participation. This issue should be discussed at the monthly meetings with field and site supervisors so that a consensus can be reached regarding which products can be chosen while maintaining inventory controls and compliance with regulations.

The department is required to have a recipe for each menu item, and to have it available at each school site. However, the department has few recipes, and those it has are not in a standard

institutional format and are difficult to read. Food service menus are required to be analyzed on a state-sanctioned nutritional analysis software program to ensure that they meet required standards. However, the reports generated from the district's program are tedious and hard to follow, and staff reported that the program is difficult to use. The district needs to consider using a software program that integrates all phases of menu planning, recipes, production records, and nutrient analysis. The program should be efficient, easy to use, and provide reports that are easy to understand.

Strict federal and state regulations govern competitive food sales in school districts. However, the FCMAT study team observed that the parent-teacher organization at one elementary school was selling food to parents and students during lunchtime. The district needs to ensure that all groups that sell foods and beverages on a school campus follow laws, regulations and policies regarding competitive food sales. Training should also be provided to school administrators and food service staff regarding competitive food sale regulations.

The district has placed a high priority on training food service staff and has hired a field supervisor whose chief responsibilities include developing and implementing training programs. Training manuals that include all aspects of food service and safety requirements have been developed for all Nutrition Services Department employees. The district should continue its plans to provide a training program for all food services employees. In addition, food service staff need more training in several areas, including Oracle software for ordering and inventory functions; completing menu production records; competitive food sale regulations; analysis of data provided by the Meals Plus point of sale system; and, for site supervisors, Healthy, Hunger-Free Kids Act regulations.





# Findings and Recommendations

## Department Overview

The Nutrition Services Department has experienced many challenges in the past several years. The department has approximately 350 employees, and there has been a great deal of turnover in staff both at school sites and at the management level in recent years. The current director of nutrition services is the third since 2007 and has been in the position for less than two years. Most of the management team, which includes two assistant directors, two operations managers, a manager of accounting, nutrition manager, nutrition specialist, three central kitchen production supervisors, a warehouse supervisor and five field supervisors have been hired within the past two years. Many of those positions are newly created, including:

- one assistant director
- one operations manager
- one production supervisor
- three field supervisors
- one manager of accounting
- one nutrition manager
- one nutrition specialist
- one warehouse supervisor

Four of the management staff members are registered dietitians. The February 2014 organizational chart also includes a new marketing coordinator position to help promote the meal program to students and families; this position has not yet been filled.

Interviews indicated there was previously not enough management and supervisory staff to properly oversee the department functions, so it was necessary to increase positions as noted above. A staffing review was not part of FCMAT's scope of work. However, the division of management responsibilities is not documented in writing and has caused some confusion within the department and throughout the district. The additions to the management team within such a short time frame may have resulted in a structure that is still evolving.

Numerous interviews with staff members revealed uncertainty regarding who to call with questions or problems about food service. Interviews also revealed concerns regarding the lack of complete and timely communication among the Nutrition Services Department's management staff, between the department's management staff and site nutrition services staff, and between nutrition services and district office staff. Although nutrition services supervisors conduct monthly meetings with site food service staff, interviews indicated that site staff feel management does not always hear their concerns and that they receive different answers to the same question. This creates frustration and can reduce morale.

Several staff members indicated that it would be helpful to have one contact person, such as a secretary or clerk in the nutrition services office who could direct them to the proper management staff member for specific questions, and when an immediate site concern arises if the field supervisor isn't available.

The management team has undertaken many complex projects since joining the district, including working to fix a dysfunctional inventory and order system, implementing major changes in federal and state food requirements for the school meal program, hosting food fairs to obtain students' input on menu choices, filling numerous employee vacancies in the department, and developing a comprehensive employee training program. The team has also created an all-encompassing department plan stating its goals, titled *The Plan to Win*. The goals are ambitious; however, it is important that the big picture goals are prioritized for implementation and do not overshadow the more pressing and immediate issues that site staff may have. It is vital that staff feel they are heard and receive an appropriate, timely response to concerns. It is also important that new managers spend time getting to know site staff and understand their concerns.

The new management team is energetic, with diverse talents, knowledge and employment backgrounds. Some members have previous school food service experience and some do not, which can create a learning curve, but they bring other types of work experiences to their positions. The management team expressed a positive attitude, a desire to provide great service, and a commitment to their jobs.

Most of the district's job descriptions for food service positions have not been updated in several years. The majority of the descriptions provided to the study team were approved by the governing board in 2001; however, several did not include an approval date. Some of the duties have changed based on new menus and the use of more convenience foods. For example, there are job descriptions for baker and senior baker positions, but the Nutrition Services Department no longer bakes items at the central kitchen. In addition the food service worker I, food service worker II, and food service lead job descriptions have been revised by strikethroughs and typed insertions, but they do not appear to have board approval dates for the revisions.

Several board policies and administrative regulations pertaining to food service are outdated. For example, the most recent item is Administrative Regulation 5030, Student Wellness, which was approved in September 2007. The other policies and regulations were adopted prior to that time; the oldest, Administrative Regulation 3551, Food Service Operations/Cafeteria Fund, was approved in August 1998. There have been many changes to federal and state laws and regulations and to the district's food service program operations and procedures since these policies and regulations were adopted.

## Recommendations

*The district should:*

1. Determine the responsibilities of each Nutrition Services Department management position, and try not to overlap responsibilities when possible.
2. Develop a simple written list of Nutrition Services Department management positions with responsibilities for each, and distribute the list throughout the district so that staff members know who to call for specific questions and concerns.
3. Assign a contact person at the nutrition services office, such as a secretary or clerk, who can direct questions and immediate site concerns to the appropriate management staff member.
4. Prioritize goals and projects, and delegate them to appropriate staff for implementation.

5. Ensure that accurate, complete and timely communication is a high priority.
6. Ensure that staff meetings include time for site staff to discuss their concerns and that they can participate in decisions that affect their sites, when appropriate.
7. Review job descriptions for food service positions, and work with the employee bargaining unit to revise them as necessary.
8. Review board policies and administrative regulations pertaining to food service, and revise them as necessary.

## Participation Trends and Provision 2 Status

The district has a large percentage of students who are eligible for free and reduced-price meals. per the Nutrition Services Department's reports, the districtwide eligibility was 89% as of March 31, 2014. It was at 91% in October 2013 after an intensive promotion of the program leading up to the district's plan to apply for provisional status districtwide.

The district received Provision 2 approval districtwide beginning in 2013-14. Provision 2 is an alternative meal claiming procedure that allows all students in the district to receive meals at no cost, regardless of their eligibility. Therefore, a higher level of student participation could be expected. The base year of the program is 2013-14, so eligibility is collected in the usual manner and student meal counts are obtained and reported by eligibility type.

### Overview of Provision 2

- This provision reduces application burdens and simplifies meal counting and claiming procedures. It allows schools to establish claiming percentages and to serve all meals at no charge for a four-year period.
- Schools must serve meals to all participating children at no charge for a period of up to four years. During the first year, or base year, the school makes eligibility determinations as usual and takes meal counts by eligibility type. During the next three years, the school makes no new eligibility determinations and counts only the total number of reimbursable meals served each day. Reimbursement during these years is determined by applying the percentages of free, reduced-price and paid meals served during the corresponding month of the base year to the total meal count for the claiming month. The base year is included as part of the four years.
- At the end of each four-year period, the state agency may approve four-year extensions if the income level of the school's population remains stable.

More details about the School Nutrition Provision Program options may be found on the California Department of Education (CDE) website at <http://www.cde.ca.gov/ls/nu/sn/provisions.asp>.

Schools electing this alternative must pay the difference between federal reimbursement and the cost of providing all meals at no charge. The money to pay for this difference must be from sources other than federal funds.

The district's counting and claiming written procedures still reflect processes prior to the districtwide implementation of Provision 2 status and include paid meal prices, application and verification procedures. They need to be updated to reflect current practices.

For all meals served to students, the district receives both federal and state reimbursements. The 2013-14 federal reimbursement rates for lunch are \$2.95 for each free meal and \$2.55 for reduced. Breakfast rates are \$1.89 for free and \$1.59 for reduced. State subsidies for free and reduced-price breakfasts and lunches are \$0.22 per meal. Paid meals only receive federal reimbursements of \$0.30 for lunch and \$0.28 for breakfast. As a result of the new meal regulations and related certification, the district also receives an additional \$0.06 for all lunches served (free, reduced and paid). The new menu regulations and certification are discussed in another section of this report.

Most of the department's revenue comes from federal reimbursements, so student participation in the meal program is vital, especially from the free and reduced population. According to district

meal participation reports comparing the number of meals served from August through January 2012-13 and 2013-14, lunch counts dropped during the first several months of the current year but are gradually increasing. Daily lunch participation reports indicate that districtwide averages from August through March of 2013-14 were 75% of average daily attendance. February and March 2014 numbers average 80%.

A comparison of grade levels on the department's Meal Participation % based on Average Daily Attendance reports indicates that elementary lunch participation is much higher than districtwide participation, with average lunch participation from August through February of 86% for elementary schools. Intermediate schools and high schools are considerably lower with 67% and 63% respectively. However, this is typical of other districts because elementary students generally participate in the food service program at higher rates than older students.

Breakfast participation from August through February 2013-14 is significantly lower than lunch, averaging 28% districtwide. Elementary levels are even less, averaging 18.6%. Low participation rates are not uncommon when breakfast is served before school. Typically, students either aren't hungry early in the morning or they do not get to school early enough to participate. Many districts serve breakfast at a mid-morning nutrition break, sometimes instead of before school and sometimes in addition to it. According to the Nutrition Services Department management staff, a mid-morning nutrition break had been offered at some intermediate and high school sites but was discontinued. Interviews further indicated that there are plans to reinstitute nutrition breaks. This would help increase participation greatly because mid-morning is an ideal time for breakfast for this age group as many of them are not ready to eat in the early morning. Department reports indicate that the intermediate schools have the best participation rates at breakfast; however, current year trends indicate that meal counts were lower for several months in 2013-14 compared to the same months in 2012-13.

The district is considering serving breakfast in the classroom at elementary schools. With this program, meals are delivered to the classrooms for students to eat while participating in morning classroom activities. The program has been successful in many districts. It adds to the students' nutritional well-being and has been shown to be an asset in attentiveness and behavior in the classroom. The implementation of this program would greatly increase the number of breakfasts served, and could possibly increase participation rates to 90% or more.

As discussed previously, 2013-14 districtwide average lunch participation was 75% as of March 2014. Serving 75% of students at lunch is commendable. However, based on free and reduced-price eligibility of 89% and the Provision 2 status, a higher level of participation could be expected.

Several factors could be affecting district meal participation. For example, all students and families may not be aware of the new provision allowing all students to eat for free. The district should make ongoing efforts to communicate this fact to families.

Long lines may also discourage students from participating. Because this is the base year of the Provision 2 process, the district still needs to collect individual student participation data by using the point of sale computers. In the following years meal counts may be taken just on total student counts, such as by a hand held clicker or tray counts, rather than requiring students to input their identification numbers. This could speed up lines and may encourage more students to eat, particularly at the secondary levels.

Another important factor in meal participation is the food being offered. As discussed later in this report, federal nutritional regulations have become much stricter during the past two years,

changing the types of foods schools are allowed to serve. This can greatly impact student attitudes toward the program. The district is addressing this issue by conducting food fairs to ascertain student preferences and adjusting menus accordingly. However, at secondary levels particularly, no matter what the district does to improve services, oftentimes students do not want to participate in the food service program because it is not the popular thing to do or they would rather spend time socializing.

## Recommendations

*The district should:*

1. Revise written procedures regarding counting and claiming, application processing and meal pricing to reflect Provision 2 procedures.
2. Explore new meal service options, such as breakfast in the classroom and nutrition breaks, to increase participation.
3. Ensure that all students and families are aware of the new provision that allows all students to eat for free, regardless of eligibility.
4. Following the Provision 2 base year, consider alternate methods of obtaining student meal counts, rather than using the point of sale computers, to speed up serving lines.
5. Continue to obtain student input and make menu improvements accordingly. This should be done by grade level because students may have different opinions and requests.

## Staffing and Meals Per Labor Hour

According to district site staffing lists, the Nutrition Services Department has approximately 280 food service workers and site supervisors assigned to school site kitchens. The central kitchen has approximately 30 food service workers, cooks, and bakers and five delivery drivers all tasked with food preparation and delivery to elementary sites. Additional employees include the management staff, central kitchen custodians, equipment mechanic, storekeepers, network technician, personnel technicians, secretarial and clerical staff.

The department has worked to fill many staff vacancies in recent years. This adds challenges to the program, with numerous staff members and substitutes who are not experienced employees.

According to reimbursable meal claims, daily average meal totals are approximately 40,000-41,000 lunches and 12,000 breakfasts. The district also serves reimbursable snacks at several elementary sites, and intermediate and high school sites offer some a la carte menu items for sale. A typical manner of analyzing staff efficiency in the food industry is to study the number of meals per labor hour (MPLH). Meals are given an equivalency based on the difficulty of service. There are many ways to assign equivalency factors, but the most important aspect is to use a consistent method so trends can be observed and site comparisons can be made. The Nutrition Services Department analyzes its meals in such a manner, and the method used looks appropriate.

The meal equivalent factors used in Santa Ana are as follows: A lunch counts as one meal equivalent, breakfast as .66, elementary snacks as .33, and a la carte sales are based on a dollar factor. The a la carte factor used is equal to the free lunch reimbursement (\$3.01) plus the commodity food value per meal (\$0.2029) for a total equivalent factor of \$3.2129.

The total numbers of meals and snacks are multiplied by their appropriate factors and the total a la carte dollar sales are divided by the a la carte factor to determine total meal equivalents. The meal equivalents are then divided by the total number of staff hours to determine meals per labor hour. Typically this analysis is done for each site so comparisons can be made in the number of labor hours assigned to each site. The department is completing this analysis.

The department provided an example of its MPLH analysis to the study team. Because the Nutrition Services Department is not experiencing financial concerns at this time and excessive labor hours is not a focus of this review, the study team did not prepare a separate analysis of MPLH but rather reviewed the department's report.

The study team found the following discrepancies in the department's MPLH report. The report included snack counts from January and February 2014, a la carte sales from December 2013, and breakfast and lunch counts from November and December 2013. To help ensure accuracy, all meal counts should be for the same time frame.

The analysis for the elementary schools was incomplete. Elementary meals are prepared in the central kitchen and delivered to sites by central kitchen delivery drivers. This is a significant portion of the labor required to produce these meals; however, central kitchen labor hours were not included in the MPLH analysis.

According to the food service staff schedule list, 35 employees are identified as food service workers, cooks, bakers and delivery drivers working in the central kitchen, accounting for a total of 275.44 budgeted labor hours. Per the department's MPLH analysis there are 37 elementary sites, including the child development center served by the central kitchen. A simple method of allocating the central kitchen labor hours to the elementary schools is to divide the total 275.44



hours by 37, adding 7.44 hours to each elementary site labor hour total. This is the easiest method of assigning central kitchen hours; however, if the department wanted to use a more equitable method, it could assign each site a percentage of the hours based on the number of meals produced for each site.

Accounting for the central kitchen labor hours makes a substantial difference in the number of MPLH for each site and is a more accurate reflection of the amount of labor it takes to produce meals for elementary school sites. Department staff indicated that only site hours are used so staffing at various schools can be compared. However, this would still be possible if the central kitchen hours were included, and the document would be a more accurate reflection of district labor efficiency.

For comparison purposes the study team inserted the central kitchen labor hours into the department's MPLH worksheet for elementary sites to compare outcomes (see Appendix A). These changes are shown on the worksheet in three columns titled CK Hours, Change in Hours, and New MPLH (all shown in red text). The department's report reflects an average elementary MPLH of 70. Adding 275.44 central kitchen hours changes the average to 41. In addition, the department's report does not include a MPLH goal for elementary schools.

The department's MPLH analysis for intermediate schools show an average of 26, and the department identifies its goal as 30-35 MPLH. The high school sites average 20 MPLH with a goal of 21-25. It is generally more difficult to entice student participation at secondary sites, and due to shorter lunch periods than elementary schools, they require more staff. Secondary sites also often rely on a la carte sales to help increase meal equivalents. Stricter nutritional regulations on snack foods have made it difficult to find foods the students like; thus sales often decline. However, MPLH goals for high schools should be higher than the department's goal of 21-25. Realistic, high targets should be set so that sites strive for improvement. Without higher aspirations, complacency can overshadow efficiency and improvements to service.

Based on the study team's experience, MPLH in schools are generally about 30. Most of the elementary school sites exceed this standard, even after adding the central kitchen labor hours. However, only two of the district's intermediate and high schools are at or above 30 MPLH, which indicates a high number of labor hours. If the department were to experience financial issues, such as ongoing deficit spending, this would be a serious concern because salaries and employee benefits are such a large part of department expenses.

Although it may be difficult to reduce staff based on the number of meals served in the district and the long serving lines, particularly at sites with only one lunch period, it is something the district should continue to be aware of and to analyze as it strives for efficiency in all aspects of the food service program. The department has had many open positions at times, which often have been difficult to fill. However, this can provide an opportunity to periodically review procedures and find ways to complete tasks more efficiently. A good example is with the point of sale procedures. As discussed previously, the department has an opportunity, after the current Provision 2 base year, to no longer take point of sale counts using computers and student identification numbers. The current staffing at most elementary sites uses two people per line to operate the point of sale computers. Intermediate and high schools have multiple lines with two staff members at each line. Different methods of counting students, such as tray counts or clickers, could help reduce the number of staff needed at the end of the lines. This method could also help speed up lines and attract more students.

Reducing the number of staff members assigned to counting students at the end of each serving line could also allow the department to reassign staff to duties that may be more beneficial and attractive to students, such as more scratch cooking and salad or food bars.

Another important factor in the MPLH analysis is the number of meals served. If the district can find ways to increase meal counts without increasing labor, the MPLH would naturally improve. For example, as discussed previously, serving breakfast in the classroom at elementary school sites would increase meal counts tremendously. Continued efforts to find, market, and serve foods the students prefer should also increase the number of meals served.

## Recommendations

*The district should:*

1. Use data from the same time frame for all meal counts when preparing a MPLH analysis.
2. Include central kitchen labor hours in the elementary site MPLH totals for a more accurate reflection of labor.
3. Determine appropriate MPLH goals for each grade level: elementary, intermediate and high school. Share these goals and results with site staff so they can see how they compare to other schools and strive for improvement.
4. Regularly assess labor use and look for ways to be more efficient to properly manage expenses.
5. Following the Provision 2 base year, consider alternate student counting methods so that staff assigned to operate point of sale computers may be reassigned to more beneficial and productive duties.
6. Continue to look for ways to increase meal counts and student participation, without increasing labor.

## State Audits and Use of Cafeteria Funds

In January 2012, the California Department of Education's Audits and Investigations Division conducted a fiscal review of the district's cafeteria fund for 2008-09, 2009-10 and 2010-11. As a result of this review, the district was found to be out of compliance in documenting costs charged to the cafeteria fund for staff paid from multiple funds. The disallowed salaries and benefits totaled \$2,398,716. The district was ordered to transfer \$499,667.51 per year, which includes principal and interest, from its general fund to repay the cafeteria fund over a five-year period beginning in June 2013.

The district was also found to be out of compliance for charging bad debt from uncollected meal charges in the amount of \$101,823 to the cafeteria fund. Bad debt is not allowed to be paid for from federal revenues. The general fund was required to reimburse the cafeteria fund for the uncollected meal charges, and the district was required to write a policy for handling this type of bad debt in the future. The district complied with both requirements. This should no longer be an issue with Provision 2 status because all students now eat for free.

As a result of another review from CDE's Nutrition Services Division, the Coordinated Review Effort (CRE) conducted for the month of January 2012, the district's net cash resources were found to be out of compliance. Title 7 Code of Federal Regulations Section 210.19 requires that net cash resources for the cafeteria fund not exceed three months' average expenditures. The CRE report indicated that the fund's net cash resources exceeded three months' average expenditures by \$15,894,921 and stated that the district needed to develop and submit a written spending plan to reduce the cafeteria fund to an allowable level. However, the total listed on the CRE report also included the allowable three months' expenditures. In discussions between the district and CDE about this issue, it was agreed that the total minimum excess that needed to be spent was \$8,376,000. The district prepared a five-year spending plan totaling \$8,647,455, which was initially approved by CDE's Nutrition Services Division as part of the CRE corrective action plan in August 2012.

One item on the initial cafeteria fund spending plan was to replace the central kitchen roof, for a total of \$225,000. The district was notified by CDE in October 2012 that the central kitchen roof was not an allowable expenditure, and that the district's proposed spending plan had been approved prematurely. In January 2013 CDE sent a letter to the district that stated the CDE had been informed that \$300,978 had been spent from the cafeteria fund for the central kitchen roof and required the district to transfer the funds back to the cafeteria fund by February 15, 2013.

A revised spending plan dated January 2013 totaling \$8,376,000, which omitted the roof and few other items, was submitted to the CDE and approved but has not yet been fully implemented.

The cafeteria fund should be more in line with regulatory requirements in the future once it fully implements the five-year spending plan and due to higher food costs expected from the new menu program. As the department strives to improve services and food quality, it may need to spend additional funds for food and equipment to help achieve its goals.

There have been many regulatory changes regarding cafeteria fund use, and financial scrutiny of the fund is now a part of the routine child nutrition program reviews conducted by the CDE. The CDE website has many resources with information about cafeteria fund use. A comprehensive management bulletin titled Cafeteria Funds – Allowable Uses was sent to districts in spring 2013. It is bulletin number NSD-SNP-07-2013 and can be found at <http://www.cde.ca.gov/ls/nu/sn/mbnsdsn072013.asp>.

## Recommendations

*The district should:*

1. Ensure that appropriate staff members have current information on the regulations for cafeteria fund use and follow them so it can avoid future fiscal actions by the CDE.
2. Fully implement the five-year spending plan according to the annual schedule.
3. Continue to monitor the cafeteria fund budget and plan for sufficient allowable expenditures to avoid excess fund issues in the future.

## Personnel Activity Reports

Due to the CDE audit findings and resulting repayments to the cafeteria fund, the district had to change its timekeeping documentation procedures for multi-funded employees. Most of the salaries and benefits referenced in the findings were for activity supervisors that work in the cafeterias at meal times. However, there was also a finding regarding salaries and benefits charged to the cafeteria fund in the 2010-11 fiscal year for custodial, security, warehouse, maintenance, and groundskeeper employees. Allocation of these salaries and benefits was based on classroom units instead of documentation of actual time worked on food service and non-food service activities, which is not allowed for the cafeteria fund.

Personnel activity reports (PARs) are detailed documents that support the salary and benefit distribution of employees that work on multiple activities or cost objectives by identifying the employee's daily activity by hours or percentage of time spent in each program. The federal requirements for PARs (Code of Federal Regulations [CFR], Title 2, Part 225, Appendix B) state that the documentation must:

- Reflect an after-the-fact distribution of the actual activity of each employee
- Account for the total activity for which each employee is compensated
- Be prepared at least monthly and must coincide with one or more pay periods
- Be signed by the employee
- Not be budget estimates or distribution percentages determined before the services were performed

The United States Department of Education (USDE) has approved two substitute systems for time accounting that may take the place of monthly PARs for eligible employees. These substitute systems are designed to simplify recordkeeping. The Substitute System Based on Sampling Method was approved for California school districts in 1998. This method still requires PARs; however, they are required less frequently. If a district chooses to use the sampling method, all multi-funded employees who would be required to complete PARs must participate in the system.

The newer method, Substitute System Based on Employee's Predetermined Schedule, was approved by the USDE in September 2012. This method requires approval from the CDE and allows districts to use alternative documentation, such as a course schedule, instead of PARs to document an employee's time if they work on a predetermined or fixed schedule. This method permits an employee to complete a semiannual certification.

More details about these alternate methods may be found in the California School Accounting Manual (CSAM), 2013 edition. A letter describing the predetermined schedule method was also provided by CDE in April 2013 and may be found at <http://www.cde.ca.gov/fg/ac/co/index.asp>.

As stated previously, the district has begun repaying the cafeteria fund for all undocumented salaries. Interviews indicated that PARs are now being completed for all multi-funded activity supervisors.

The cafeteria fund pays for central kitchen custodians, an equipment mechanic, data technician, and warehouse staff. Staff indicated that these employees' activities are 100% food service. CSAM Procedure 905, Documenting Salaries and Wages, states that employees who work solely on a

single federal award or cost objective only need to complete a periodic certification at least semi-annually, pursuant to OMB Circular A-87, Attachment B, Section 8 (h)(3).

Staff indicated that the salaries and benefits for site custodians, mechanics, groundskeepers, and security are no longer charged to the cafeteria fund. Staff further indicated that an account technician and a senior buyer have been split funded between the cafeteria and general funds. However, PARs were not provided to the study team for these positions. Staff also indicated that beginning May 2014 the senior buyer position will be fully funded by the general fund and then charged back to the cafeteria fund for time spent on food service activities. As indicated above and in the CSAM, employees who work on multiple activities or cost objectives of which at least one is federal must complete a PAR.

CSAM Procedure 915, Indirect Cost Rate, states, “Where a program authorizes charges for administrative costs on a basis other than the indirect cost rate, the costs should not be transferred as indirect cost. They should either be charged directly to the program or transferred to the program as direct costs.” The cafeteria fund budget for 2013-14 and unaudited actuals for 2012-13 and 2011-12 include the transfer of indirect costs from the cafeteria fund to the general fund. Therefore, general administrative costs and indirect costs charged to the cafeteria fund should be closely monitored to ensure they meet state and federal requirements.

## Recommendations

*The district should:*

1. Ensure that all salaries and benefits charged to the cafeteria fund are allowable.
2. Ensure that all multi-funded positions are documented by PARs as required by the CDE and federal regulations.
3. If a substitute time accounting method is selected for use, ensure that the method is approved by the CDE as necessary and that federal regulations and procedures described in the CSAM are followed.
4. Closely monitor general administrative costs and indirect costs charged to the cafeteria fund to ensure they meet state and federal requirements.

## Budget

The 2012-13 unaudited actuals report includes a cafeteria fund balance of \$20.3 million, indicating that the department is financially sound. The Nutrition Services Department's income statement dated April 1, 2014, which compares the current and prior four fiscal years' revenues and expenditures, shows that each of the prior four years has an excess of revenues over expenditures. This represents an annual increase to the cafeteria fund balance. However, it is important to be vigilant and closely monitor finances because they can change quickly.

Based on the team's experience, food and labor costs should each be approximately 40-45% of revenue. An analysis of the district's 2012-13 unaudited actuals report indicates that labor was 45% of revenue, and food and supply costs were 44%. These are both within expected standards, and this leaves approximately 11% for other expenditures such as services, utilities, indirect costs, and capital outlay. The 2012-13 excess of revenues over expenditures, prior to the interfund transfer from the general fund based on the settlement agreement with the CDE, was \$878,451.

The 2013-14 adoption budget included a \$6 million increase to revenue compared to 2012-13. Labor was budgeted at 42% and food and supply costs were budgeted at 24%. The stated excess of revenues over expenditures was \$9,281,668. Much of the projected revenue increase appears to be due to the department's anticipation of increased participation based on the districtwide implementation of Provision 2, whereby meals are offered at no cost to all students. However, participation has not increased. As of March 2014 reimbursable meal counts have declined compared to 2012-13 and a la carte sales are also below projections. At the time of FCMAT's fieldwork, the department had reduced its 2013-14 projected revenue budget and increased its expense budget. The following table provides a summary of the 2012-13 actuals, the 2013-14 adoption budget and the current budget as of April 2014.

### *Cafeteria Fund Budget Comparison*

Description	Unaudited Actuals 2012-13	% of Revenue	Adoption Budget 2013-14	% of Revenue	Current Budget April 1, 2014	% of Revenue
Total Revenues	\$30,350,077		\$36,039,771		\$28,543,480	
Salaries and Benefits	\$13,761,799	45%	\$15,096,919	42%	\$15,910,325	56%
Food and Supplies	\$13,353,908	44%	\$8,660,000	24%	\$15,291,422	54%
Services and Other Operating Expenses	\$1,137,569		\$977,000		\$1,222,000	
Capital Outlay	\$279,975		\$1,040,000		\$690,000	
Other Outgo and Indirect Costs	\$938,375		\$984,184		\$1,287,223	
Total Expenditures	\$29,471,626		\$26,758,103		\$34,400,970	
Excess (Deficiency) of Revenues	\$878,451		\$9,281,668		(\$5,857,490)	
Other Financing Sources/Uses	\$499,668		\$499,668		\$499,668	
Net Increase (Decrease) in Fund Balance	\$1,378,119		\$9,781,336		(\$5,357,822)	
Beginning Fund Balance	\$18,993,033		\$20,371,152		\$20,371,152	
Projected Ending Fund Balance	\$20,371,152		\$30,152,488		\$15,013,330	

A review of the income statement, which includes current year-to-date activity as of February 2014, also revealed some concerns. The report indicates that as of February, current year revenue collections are considerably less, \$4.3 to \$5.5 million, than in each of the four prior fiscal years.

Food and supply costs for 2013-14 were originally budgeted at 24% of revenue; this is approximately 16-21% less than expected standards. Although information was not provided indicating why the department originally projected such a low budget for food and supplies, at the time of FCMAT's fieldwork, the budget had been increased. However, the income statement indicates that current year-to-date expenditures exceed prior year by approximately \$1.3 million, even though student participation has decreased. Due to the new federal food regulations, many districts are experiencing an increase in food costs. In addition, manufacturers and vendors may have mid-year price increases that could also increase costs. These increases to food costs could make the items too expensive to use in the school meal program or may require mid-year price increases to a la carte items.

The income statement also shows that year-to-date labor costs exceed prior year by approximately \$900,000. However, several vacant positions have been filled and new management positions have been added that account for much of the increase in labor costs.

The current 2013-14 budget projects an operating deficit of approximately \$5.3 million. Although some of the deficit may be attributed to partial implementation of the five-year spending plan discussed earlier in this report, the budget needs to be analyzed and closely monitored throughout the year to ensure that an unplanned deficit does not occur.

The 2012-13 unaudited actuals report for the cafeteria fund includes an ending balance of \$20,371,152. This is an increase of approximately \$4.4 million from the time of the 2012 CRE, which found that the district had net cash resources that exceeded federal regulations. Application of the three-month expenditure standard to the 2012-13 unaudited actuals indicates that the district's net cash resources should not exceed \$7,367,906. Net cash resources should be closely monitored throughout the year to ensure they do not exceed federal regulations.

Several interviews with staff indicated that the Nutrition Services Department has many needs that have not been addressed, many of which are discussed in the Facilities section of this report, and that they have been told this is because of a lack of funds.

## Recommendations

*The district should:*

1. Ensure that the adoption budget for future years includes realistic revenue and expenditure projections.
2. Review all current year revenues and expenses to determine the reason for the large variations over prior years, and make revisions as necessary.
3. Review current invoices to determine if vendors have made large mid-year price increases. If pricing is too high, look for alternative, less expensive items if possible and/or consider increasing prices for a la carte items.
4. Analyze and closely monitor the budget throughout the year to ensure that an unplanned deficit does not occur.
5. Closely monitor net cash resources throughout the year to ensure they do not exceed federal regulations.
6. Immediately review the five-year spending plan with all food service staff and inform them of the timeline for implementation.



# Purchasing and Inventory

## Purchasing

Government Code, Education Code, Public Contract Code and the California Code of Regulations provide parameters within which the district must conduct its purchasing practices. In addition, district policies, regulations, procedures and guidelines should serve as additional controls designed to protect assets while meeting the various procurement needs of the Nutrition Services Department.

Purchasing is an extremely important function in a food service operation. Goals of purchasing should be to acquire the best price for needed items and to utilize vendors that provide quality service. The best way to accomplish these goals is through implementation of best practices and procedures for bids and quotes. Some districts have found it advantageous to form food service purchasing cooperatives with other districts to increase purchasing power and decrease the administrative burden of duplicated paperwork. However, in some cases the use of a cooperative may not be advisable because of the large geographical distances between participating districts. If the distances are too great, it could increase the cost of transportation for the vendor and thus increase the bid price. Large districts such as Santa Ana may obtain better prices and service by going out to bid on their own.

Education Code Section 38083 allows districts to purchase perishable foodstuffs and seasonal commodities needed to operate cafeterias in accordance with the rules and regulations adopted by the governing board, notwithstanding any provisions of the Education Code in conflict with such rules and regulations. The district's Administrative Regulation 3311, Bids, states, "Perishable commodities such as foodstuffs may be purchased through bid or on the open market, depending on District preference." Although the Education Code and district regulations allow for these items to be purchased without a bid, to obtain the best possible price and service, districts often find it advantageous to let a bid or obtain quotes.

In 2010 Vavrinek, Trine, Day & Co., LLP (VTD) completed a review of the Nutrition Services Department. VTD reported that the department needed to improve its procurement procedures and that necessary bid documentation was not available.

Interviews with staff indicated that the department participated in purchasing cooperatives and started piggybacking on the bids of other districts in 2011-12, and continued that practice in 2012-13, except for commodity purchases, which were done directly through the district. Piggybacking is authorized in Public Contract Code Section 20118 and allows school districts to make purchases using the bid awarded by another public agency or corporation if the board determines it is in the district's best interest. In 2013-14 the district completed its own bid, in conjunction with the Fontana Unified School District, for bread and dairy purchases, and continued to partner with the Santa Clarita Valley School Food Services Agency for purchases of frozen items. The purchasing department has a standard bid package and plans to go out to bid for 2014-15 food service items once the specifications are provided by the Nutrition Services Department.

The department uses the electronic requisition process in the Oracle software system to route purchasing requests from the central kitchen to the district's purchasing department, where a purchase order is processed. The department has implemented the iProcurement module in Oracle in an effort to further automate the ordering process with some of its vendors. The high schools' and intermediate schools' food service staff order directly online from some vendors

and receive direct deliveries. The elementary schools' food service staff place their orders through the central kitchen. All orders for fluid milk are placed daily with the dairy driver when the site delivery is made.

Interviews indicated that Oracle training has been provided to staff. However, more training is reportedly needed, particularly for those employees who may lack necessary computer skills.

## Inventory

The function of inventory is to help a food service department identify the items in stock and their costs, and determine how best to manage and control them. Some districts complete a periodic physical inventory monthly, which helps to control monthly food and supply costs, compare these costs to revenue, and produce a profit and loss statement to determine if financial goals have been met. Other districts operate a perpetual or continuous inventory system that helps to more readily monitor financial goals, determine replenishment needs, and identify losses due to product failure or theft. This type of inventory system typically involves the use of a computerized inventory program to increase accuracy and efficiency.

Prior to 2012 the department did not have an inventory system that allowed staff to reconcile monthly expenses, determine whether financial goals were met, and help deter and detect theft of inventory. The central kitchen warehouse now uses a perpetual inventory system and completes a monthly physical inventory. In 2012 the Nutrition Services Department hired an analyst and a consultant to help implement the Oracle inventory software system, which is integrated with the purchasing system. The software satisfies the department's inventory needs but may be more complex than is necessary. Some staff members indicated that the program requires information that is not easy to obtain and that reports are not easy to understand. Although progress has been slow with system implementation, staff indicated that improvement has been made, and 2013-14 inventory analysis reports show that monthly variances for the central kitchen warehouse have diminished since September 2013.

Most of the staff working with the inventory system are new to the district and need more training to gain a better understanding of the program and how to read the reports it generates. The inventory reports provided to the study team seemed tedious and confusing. It would be helpful to staff if inventory analysis reports were presented in a more user-friendly format.

Staff members have discussed the addition of a bar code reader to the inventory system at the central kitchen warehouse. This would allow staff to point the bar code reader at an item to be entered into inventory and have it instantly downloaded into the software program. When items are to be shipped from the warehouse to school sites, the bar code reader can be used to indicate where they are going and remove them from the warehouse inventory. This could help save staff time and increase accuracy.

Placing surveillance cameras at all warehouse exit doors could also help reduce the potential for inventory loss. These types of systems can record whether an individual is removing items from the warehouse that have not been inventoried and scheduled for delivery. These systems can be inexpensive to purchase and are effective.

Good, timely communication is needed between the food service and district office staff for the purchasing, accounts payable, and inventory systems to be successful. Interviews indicated that improvement is needed in this area and that a greater understanding is necessary between the parties regarding the Nutrition Services Department's goals, challenges, and responsibilities.

## Recommendations

*The district should:*

1. Continue with its plans to let bids or issue requests for quotes for food service items, as appropriate.
2. Review and update bid documents and develop bid specifications as needed.
3. Continue to provide Oracle training to site staff so they can perform assigned ordering functions.
4. Meet with the staff involved with the Oracle inventory system to ascertain training needs and provide additional training as soon as possible.
5. Determine whether inventory analysis reports can be provided in a more user-friendly format.
6. Review the advantages and disadvantages of implementing a bar code reader system for inventory purposes.
7. Consider installing surveillance cameras at all central kitchen warehouse exit doors.
8. Implement processes, such as periodic meetings, to help ensure proper and timely communication between food service and district office staff involved in purchasing, accounts payable and inventory processes so that issues may be quickly resolved.

## Facilities

During its fieldwork, the study team visited several food service facilities and observed the condition and functionality of the kitchens and serving areas. Several of the kitchens visited are small for the quantity of meals served, and some do not appear to have been properly planned when the school site was designed. Some of the kitchen equipment is old and has exceeded its expected lifecycle, and several of the structures have visible maintenance and repair needs.

Lincoln and Jackson elementary schools have walls that are damaged due to racks and carts striking them. This is causing gouges in the sheetrock and leaving the inner sheetrock exposed and unpainted. Other wall areas are dented and scratched, causing the paint to chip and peel. Some of these damaged, unpainted areas are around the serving windows. This could cause contamination to the students' food and is against California Health and Safety Code Section 114271, which states that all walls must be smooth and covered with paint or other washable material such as fiber-reinforced panel (FRP). Given the condition of some of the walls, washing them would exacerbate the problem.

The flooring in some elementary school kitchens the study team visited is old vinyl composition tile (VCT) that is no longer allowed in commercial kitchens and will need to be replaced during the next modernization or remodel project.

Some of the school kitchens have minimal storage space. Lincoln Elementary had a storage area on the back side of the kitchen for food service items. However, that storage area is now used for textbooks, leaving only three small shelves for food service on one end of the storeroom. Even though a prepackaged food system is used at the elementary schools, this storage space is too small for a site that serves more than 100 breakfasts and 800-900 lunches per day.

The walls at the middle and high schools the study team visited are in better condition. Some walls are covered with FRP material that does not allow them to scrape or peel if struck by carts. Some of the schools, such as Segerstrom High, have newer epoxy style floors but also have damaged areas that need repair. For example, it appears that some repairs were made to the electrical system in the floor that required part of the epoxy flooring to be removed; however, it was not subsequently repaired. Staff members indicated that some of the kitchen equipment is old and does not work correctly. When equipment is repaired, the staff are not notified, so it sits unused.

Staff at the middle and high schools are hand-wrapping salads and sandwiches on site. This is a labor-intensive task that requires repetitive motion that can lead to injuries such as carpal tunnel syndrome. Manual and automated wrapping machines can alleviate this problem and speed up production, providing more time for kitchen maintenance, food production and service to students. Manual wrapping machines usually occupy less space but require someone to push meals through the sealing portion of the machine and cut/separate the packages manually. Automated machines occupy more space but allow meals to be placed on one end of a moving belt and retrieved on the other end completely wrapped for delivery. These machines are similar to those in the central kitchen but are much smaller. Students often prefer the more professional appearance of machine-packaged sandwiches and salads, which may also increase sales.

The study team also observed areas of concern in the central kitchen. Staff indicated that at one time the entire working floor area had an epoxy finish; however, it has been removed. This has left an exposed concrete floor with exposed expansion seams and cracks. As stated in California Health and Safety Code Section 114268, all flooring must be smooth and made of a nonab-

sorbent material that is easily cleanable. It is not possible to easily clean cracks, open seams and unevenly sealed concrete.

The central kitchen area used to wash floor mats is too small and is meant for dumping mop buckets. The large volume of water used for mat cleaning gets behind the walls in this area and is rotting the structure behind the FRP wall. The machine used to clean the floor is antiquated and has hoses that are taped together. Staff stated that the machine functions but takes extra time to use because of its poor condition.

The racks used for prepackaged food are stored outside on the loading docks. This area does not have a roof and is not enclosed. The study team observed birds landing on the empty racks, and some racks had what appeared to be avian fecal matter on them. Staff indicated that the racks are not washed before being reused. This is a violation of California Health and Safety Code Section 113980 and could create serious health problems, particularly the possibility of salmonella contamination.

The study team observed icicles hanging from the freezer ceiling. The team was not able to determine if this was caused by a roof leak or a seam leak that allows the entry of warm air and condensation buildup. This is a violation of California Health and Safety Code Section 113980 because contaminated residue could fall onto boxes and contaminate the food items inside when the product is thawed.

A semi-truck trailer used to store old unwanted items is parked in the back lot of the central kitchen. This trailer obstructs the turning radius and decreases the ability of large trucks to make deliveries to the central kitchen. Staff indicated that one vendor stopped using its long trailers because of this, and now needs to make more deliveries with smaller trucks. There is an area in the far corner of the back parking lot in which the landscaping could be removed and a concrete pad poured to allow for storage of surplus items until proper disposal.

The central kitchen has several packaging machines. One of them is antiquated, and staff stated that it requires a lot of maintenance to keep it operational. Staff also manually place sauces and gravies into individual containers. This requires extensive repetitive motion that could lead to injuries and increase workers' compensation claims. Staff stated that they move to a different position each hour; however, because a manual system is used, it would be more beneficial for them to rotate positions every 15-20 minutes. Automated food depositors can alleviate this problem and speed up production. One depositor can perform the function of three staff members assigned to this duty, thereby providing more time for kitchen maintenance and food production.

Some of the above issues are addressed in the five-year spending plan. However, as discussed earlier in this report, the spending plan has only been partially implemented and has not been reviewed with all food service staff.

## Recommendations

*The district should:*

1. Immediately inspect all kitchens and make a list of needed repairs, including walls, paint, floors and equipment. Prioritize the list and complete all top priority items in summer 2014, as funds allow.
2. Ensure that school site staff are notified when equipment is repaired.

3. Add FRPs to all walls that come in contact with moving carts and racks.
4. Replace VCT flooring during the next modernization or remodel project.
5. Restrict kitchen storage areas to food service items only so that staff may properly perform their duties.
6. Consider purchasing more automated dispensing and packaging equipment to reduce the possibility of employee injuries and increase productivity.
7. Immediately prioritize the central kitchen's structural needs, including repair of the floor and the mat wash area.
8. Immediately cover and enclose the central kitchen food rack storage area or move food racks to an indoor storage area.
9. Immediately identify the point of origin of the central kitchen freezer leak and make the necessary repairs.
10. Consider alternatives for storage of surplus items so that the semi-truck trailer located in the back lot of the central kitchen can be removed.
11. Review the five-year spending plan with all food service staff immediately and inform them of the timeline for implementation.

## Menus, Standardized Recipes, and Nutrient Analysis

Section 9(a)(4) of the Richard B. Russell National School Lunch Act (NSLA) requires that school meals reflect the latest Dietary Guidelines for Americans (Title 42 United States Code Section 1758(a)(4)). In addition, Section 201 of the Healthy, Hunger-Free Kids Act of 2010 amended Section 4(b) of the NSLA to require the United States Department of Agriculture (USDA) to issue regulations to update the meal patterns and nutrition standards for school lunches and breakfasts based on the recommendations issued by the Food and Nutrition Board of the National Research Council of the National Academy of Sciences (Title 42 United States Code Section 1753(b)). The following websites contain additional information regarding these issues:

<http://www.fns.usda.gov/sites/default/files/NSLA.pdf>

<http://www.fns.usda.gov/sites/default/files/HealthyHungerFreeKidsActof2010.pdf>

The new regulations seek to increase the availability of fruits, vegetables, whole grains, and fat-free and low-fat fluid milk on school menus; reduce the levels of sodium, saturated fat and trans fat in school meals; and meet the nutritional needs of school children within specified calorie requirements. The intent is to provide meals that are high in nutrients and low in calories, which better meets students' dietary needs and protects their health. Additional detailed information is included in Appendix B.

These changes have been extremely challenging for school districts across the United States to implement, and several components have already been repealed and/or amended. There is currently proposed legislation to amend additional aspects of the Healthy, Hunger-Free Kids Act.

### Menus

The USDA required that all school districts submit complex certification worksheets by grade level groupings (K-5, K-8, 6-8, and 9-12) for each menu. These worksheets were to demonstrate that the written menu would comply with all the new requirements. For example, the menu had to show that each vegetable subgroup (dark green, orange, and legumes) was being offered in proper amounts. The menu had to demonstrate that calorie levels were not too high or too low, but that the minimum amounts of meat, grains and milk were offered. Originally, the regulations required that grains and meats be limited to a set amount per day and per week, which made it difficult to meet the minimum calorie requirements. These limitations were waived for the first year and then eventually permanently dropped. School districts had to rewrite menus until they were in compliance and often had to choose untested products and recipes to gain certification. Manufacturers did not have products available that met the new regulations and are still working to reformulate their products. The USDA offered a six-cent per meal incentive to comply and required all districts to be certified. Many districts thought that the new mandates would cost more than six cents per meal to implement and have had to review all food service operations and procedures to remain fiscally solvent.

Based on the information provided to the study team, the Nutrition Services Department has done a good job of incorporating these changes into the menus, but has had to make some unpopular changes to comply and pass the certification process. For example, whole grain burritos and whole grain pizza, products that are not often seen outside of school food service, were placed on the menus. As districts and food service vendors continue to work with the new

menu requirements, they will be able to find products and recipes that both meet the guidelines and appeal to students.

Prior to the regulations required by the Healthy, Hunger-Free Kids Act, the district's intermediate and secondary schools were able to write their own menus. To ensure menu certification, standardized purchasing, inventory, and nutritional analysis, similar menus were adopted for all sites of the same grade levels. Discussions with site staff indicated that some may not understand or accept the limitations associated with the new regulations, and that some products can no longer be offered. For example, plain white flour tortillas were replaced with whole grain tortillas in burritos, and white rice was replaced with brown rice in pollo bowls.

The school sites are limited to ordering from an approved product list. The list appears to be extensive, both for the menu as written and for substitutions. However, school site staff indicated they would like more choices in an effort to increase student participation. This issue should be discussed at the monthly meetings with field and site supervisors so that a consensus can be reached regarding which products can be chosen while maintaining inventory controls and compliance with regulations.

To increase student participation in the food service program, the Nutrition Services Department planned to reinstitute two entrée choices at elementary schools following spring break 2014.

Hot entrées at the intermediate and high school sites are wrapped manually with plastic film. Using packaging equipment would provide a more professional look and a tighter seal.

Installing salad bars, particularly at high schools, may also increase participation. Salad bars were in place at some schools in the past, and site staff indicated that this did not slow down serving lines and improved the students' perception of choice. Although the prepackaged salads look fresh, are well presented, and can meet the vegetable subgroup requirements, giving students and staff more ability to craft their own salads is an ongoing request.

Interviews with school principals indicated that they have a good perception of the Nutrition Services Department and feel that the management team is responsive. However, they also indicated that staff would like to have the salad bars back in the teachers' lounges and that they did not understand why salad bars were removed.

The department's Voice Your Choice food fairs provide students with free samples of foods so that they can taste test the products and give them a sense of empowerment and involvement in new offerings. Although these food fairs are good for getting initial student reaction to products and will give the menu planners some direction, many of the products shown by vendors cannot be offered due to calorie and menu planning restrictions and cost. The ultimate goal of conducting the shows is to increase daily student participation.

To help encourage student participation, changes made to the food service menus need to be promoted throughout the district, including written communication to parents and staff members and posting to the district's website. Articles in school newsletters or a Nutrition Services Department newsletter for parents to explain the regulations and the need for changes would also be helpful. Giving parents food samples at special events, such as back-to-school nights, may also help promote the food service program.

## **Standardized Recipes**

Standardized recipes typically follow the same format, which includes specific information such as title, cooking instructions, cooking time, cooking temperature, ingredients, portion size, and



yield. Hazard Analysis and Critical Control Point (HACCP) safety precautions are also written directly into the recipe. It is advantageous to use this format because it is consistent, easy to read, and controls the end product. A sample standardized recipe form is in Appendix C and can also be found on the CDE website at <http://www.cde.ca.gov/ls/nu/he/documents/recipe.doc>.

Although most products used by the Nutrition Services Department are prepackaged and only require heating, the USDA requires districts to have a recipe for each menu item, and to have it available at each site. However, the department has few actual recipes, and uses product specifications in lieu of recipes. The recipes the department has are not in a standard institutional format and are difficult to read. Excellent pictorial training tools that show how to assemble meals were provided to the study team, but these are not standardized recipes.

The department needs to use menu planning software that integrates efficiently with a standardized recipe program and generates usable production sheets linked to the menu. Most ingredient and recipe data could easily be imported from other school districts using the program, then adapted to Santa Ana Unified School District's needs, thereby eliminating much tedious data entry. In interviews, staff indicated that the department uses Meals Plus software as its point of sale system, which also has menu planning and production components. Although the study team is not familiar with the program's efficiency and ease of use, the department should explore its capabilities.

## Nutrient Analysis

Food service menus are required to be analyzed on a state-sanctioned nutritional analysis software program to ensure that they meet calorie, fat, protein, vitamin, and mineral standards. The department met this nutritional analysis requirement during its menu certification phase by using the Health-e Meal Planner Pro software program.

The nutritional analysis reports generated from this program are tedious and hard to follow, and staff indicated that the program is not easy to use. A software program that is better integrated with all phases of menu planning, recipes, and production records could save time.

## Recommendations

*The district should:*

1. Explain the new menu regulations to school site food service staff.
2. Discuss food options at the monthly field and site supervisors' meetings.
3. Continue with its plans to increase entrée choices at elementary schools.
4. Consider purchasing automated packaging equipment for use at the intermediate and high schools.
5. Explain to school staff the reasons the salad bars were eliminated, and consider reintroducing them at the high schools.
6. Promote the food service menu changes throughout the district, including to families and school staff, to encourage participation.
7. Develop a standard recipe for each menu item, and ensure that the recipes are at each school site.

8. Use a software program that integrates all phases of menu planning, recipes, production records, and nutrient analysis. The program should be efficient, easy to use, and provide reports that are easy to understand.

## Offer versus Serve and Menu Production Records

### Offer versus Serve

The district uses the offer versus serve meal plan option. The purpose of offer versus serve is to provide students with choices and an option to refuse items they do not intend to eat. This means that although at least five items must be offered at lunch, only three must be taken. The Healthy, Hunger-Free Kids Act mandated that one of the items that must be taken is fruit and/or vegetables (one-half cup for grades K-8 and one cup for high school students). There are specific guidelines regarding what constitutes the proper serving size for each variety of fruit and vegetable offered.

The fruit and vegetable choices offered by the Nutrition Services Department are varied and geared toward student preferences. Many of the items are cut in pieces and displayed attractively. The department offers a variety of fruits and vegetables daily at the intermediate and high schools, but the elementary schools only receive one or two fruit and two vegetable choices daily. The fruits offered are popular with students.

Elementary students are also offered fruit as part of the Fresh Fruit and Vegetable Program (FFVP), which is a federally assisted program that provides free fresh fruits and vegetables to students in participating elementary schools. Schools participating in the program receive \$50-\$75 per student for the school year, depending on state availability of funds. With these funds, schools purchase additional fresh fruits and vegetables to serve free to students during the school day. They must be served outside of the normal times for the National School Lunch and School Breakfast programs. The district determines the best method to obtain and serve the additional fresh produce.

Beginning in the 2014-15 school year, the district will no longer be eligible for the FFVP grant because of its excess cafeteria fund balance. Therefore, the Nutrition Services Department should increase the variety of fruits offered to elementary students daily. Although providing more choices should decrease waste, it makes food orders more complex.

In interviews, staff indicated that the district has had discussions about self-funding the FFVP. However, it would be advantageous to consider using money to upgrade breakfast and lunch meals that are more popular with students.

As discussed previously, entrée choices at the elementary schools are limited to one per day. However, the department planned to expand choices after spring break 2014. This should increase student participation and decrease food waste.

The USDA requires that students be informed about how to make correct choices for reimbursable meals at the serving line. The department has devised an excellent method of signage that is used at all school sites.

### Menu Production Records

A menu production record is a report that shows all the menu items offered each day, the amounts available, and the portion size planned. These documents are required by the USDA to demonstrate that sufficient food was produced for the number of meals claimed for reimbursement, and the information they contain is essential to establish a history of amounts needed for future menus. Production records are to be completed daily by school staff before and after meal service to record information about the amount of food served and leftovers.

The Nutrition Services Department's site supervisors are required to complete the forms and indicate the amount of food that was actually taken and what was done with leftovers. This method is used to prove that every child had the adequate amount of food offered to them and provides a history of the acceptance of each item.

The department's menu production records are completed accurately. However, supervisors at the elementary schools are completing counts for each individual ingredient in the recipe or prepackaged meal, which is not necessary. Menu production records are required to list the menu items, and it is only necessary to complete meal count columns and leftover servings for each menu item.

## **Recommendations**

*The district should:*

1. Increase daily entrée and fruit choices at elementary sites.
2. Consider using cafeteria funds to upgrade breakfast and lunch meals that are popular with students.
3. Train elementary food service site supervisors to simplify the completion of menu production records.

## Competitive Food Sales

The Healthy, Hunger-Free Kids Act specifies that nutrition standards apply to all foods sold outside the school meal programs, on the school campus, and at any time during the school day. These changes are intended to improve the health and well-being of the nation's children, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits. The standards for food and beverages are minimum standards that local educational agencies, school food authorities and schools are required to meet.

California has had strict competitive food regulations for many years, which were further restricted in 2007. California Assembly Bill 626 took effect on January 1, 2014 and modified some of these regulations. These changes are described in a CDE management bulletin at <http://www.cde.ca.gov/ls/nu/sn/mbsnp032014.asp>. A quick reference guide created by the CDE regarding the current California requirements is included in Appendix D. These will be modified slightly with the new federal regulations that take effect in July 2014. Federal changes include: 1) all grain products must be 51% whole grain; 2) electrolyte replacement beverages will no longer be allowed at middle schools and will be limited to 12-ounce portions at high schools; 3) foods of minimal value restriction will be repealed in federal regulations, but in California all foods must meet nutrition restrictions, so this will not impact California's standards. The CDE plans to develop updated reference guides when the new federal regulations take effect.

Competitive foods and beverages are those that are sold at school sites outside of and in competition with the federally reimbursable meal programs. Examples of competitive foods and beverages include those sold during the school day in vending machines (not including reimbursable meals) and in student stores, à la carte items sold by the food service department, and items sold at fundraisers.

Competitive foods and beverages are governed by numerous laws, regulations and policies at the federal, state, and local school district levels. Each school district participating in a federally reimbursable meal program is required to adopt a local school wellness policy, which may further limit what products can be sold. The district's governing board adopted Board Policy 5030, Student Wellness, in August 2006 and Administrative Regulation 5030, Student Wellness, in September 2007.

The 2012 CRE indicated that competitive food regulations were not being enforced. In addition, during its visits to schools, the FCMAT study team observed that the parent-teacher organization at one elementary school was selling food to parents and students during lunchtime.

It is necessary for groups selling foods and beverages on school campuses to understand and follow all of the laws, regulations, and policies regarding competitive food sales, even though they may seem complicated and confusing. The CDE Nutrition Services Division created a list of tools and resources to assist with compliance and understanding, which may be found at <http://www.cde.ca.gov/ls/nu/he/compfoods.asp>.

## Recommendations

*The district should:*

1. Ensure that all groups that sell foods and beverages on a school campus follow laws, regulations and policies regarding competitive food sales.
2. Provide training to school administrators and school site food service staff regarding competitive food sale regulations.

## Food Waste

A common comment in staff interviews was that some individuals perceive a large amount of waste in the food service program. The Healthy, Hunger-Free Kids Act regulations require that students take a specified portion of fruits and vegetables at each meal, whether or not they plan to eat them. This has been an ongoing concern and a subject of debate among school food service professionals nationwide since its implementation.

The Nutrition Services Department is taking steps to encourage students to eat the foods they are required to take by offering a variety of fresh fruits, juices, and vegetables daily, particularly at intermediate schools and high schools. Cut fruit is offered at the elementary schools to entice students to eat it. Presentation at the elementary schools is limited because of the outdoor serving lines and the need to package all foods.

The implementation of Provision 2 districtwide and the introduction of new menu items require new food production histories to be created. As the menus are planned and records adequately kept, the site supervisors can better assess their food needs for each day. The cycle menus will also provide more standardization of use. The reinstatement of two entrees choices at the elementary schools will also require additional recordkeeping to ensure that both items are available to most students.

The lack of adequate storage at many schools for dry and refrigerated items adds to the waste. The department's procedure is not to serve any heated food item a second time. However, where storage space is available, it would be beneficial to investigate using leftovers that have been held at proper temperatures and that maintain their quality when served a second time.

## Recommendations

*The district should:*

1. Continue with its plans to increase daily entrée choices, and consider offering additional fruit choices at elementary schools.
2. Keep accurate records of menu items consumed to ensure that food orders are not excessive.
3. Investigate the feasibility of using leftovers that are held at proper temperatures and that maintain their quality when served a second time.

## Staff Training

Training needs for food service staff go beyond teaching them how to identify a reimbursable meal. In recognition of this, the district has placed a high priority on training by hiring a field supervisor whose chief responsibilities include developing and implementing training programs.

Training manuals with extensive checklists have been developed for all Nutrition Services Department employees. The manuals include all aspects of food service and safety requirements that are to be presented in a five-day training program for new employees and a three-day training program for substitutes and current employees. In interviews, staff indicated that the training had been provided to one or two employees at the time of FCMAT's fieldwork, and that the training would be provided to a larger group of employees in April 2014.

As mentioned throughout this report, food service staff could benefit from some additional training in several areas. Examples include Oracle software for ordering and inventory functions; completion of menu production records; competitive food sale regulations; and, for site supervisors, Healthy, Hunger-Free Kids Act regulations. Interviews also revealed that more training may be needed regarding analysis of data provided by the Meals Plus point of sale system to ensure that meals are included accurately on daily site reports.

Some of the managers, both upper- and mid-level, have not yet taken any food service management courses specifically geared to school food service. Such courses could help the managers with administrative responsibilities, such as the necessary delegation of duties to staff. Cal-Pro-NET is a joint project of the CDE and selected colleges that provides professional development opportunities to child nutrition personnel. It offers the Child Nutrition Program Administration overview course each year, which includes key child nutrition administration topics and program responsibilities. The course is designed for relatively new managers but is also open to those who have been in their positions for an extended time. The next available courses are scheduled for June 23-27, 2014 in Ontario and July 21-25, 2014 in Sacramento. It would be beneficial for the managers to attend one of these training sessions. Additional details are available at <http://www.nufs.sjsu.edu/calpronet/index.htm> and [http://www.nufs.sjsu.edu/calpronet/pdf/2014\\_CNPA\\_Info.pdf](http://www.nufs.sjsu.edu/calpronet/pdf/2014_CNPA_Info.pdf).

There are also numerous courses and/or workshops available through the CDE, the California Association of School Business Officials (CASBO) and the California School Nutrition Association. The CDE website has lists of the school nutrition trainings available each year. The CDE also offers many webinars throughout the year on topics of current interest. It would be beneficial to schedule all food service staff members to watch some of these.

## Recommendations

*The district should:*

1. Continue with its plans to provide a training program for all employees.
2. Provide additional opportunities for training as indicated above and throughout this report.





# Appendices



# Appendix A

## MPLH Analysis

Site #	Site Name	Budgeted FTE	Budgeted Hours	CK Hours*	Average Daily		Total Meal Equivalents	Meal Equivalents/ Budgeted Hours MPLH	Change in Hours	New MPLH
					Snacks Needed 1/28/14- 2/5/14	Dec 2013 Average Daily Ala Carte Sales				
66	Muir Fundamental	1.15	9.2	7.44	158	206	827	90	16.64	50
42	Thorpe	1.06	8.48	7.44	97	99	762	90	15.92	48
60	Lowell	1.32	10.56	7.44	158	149	949	90	18	53
68	Santiago	1.32	10.56	7.44	106	172	938	89	18	52
61	Madison	1.75	14	7.44	188	377	1229	88	21.44	57
45	Davis	1.18	9.44	7.44	120	137	821	87	16.88	49
92	Kennedy	1.35	10.8	7.44	141	202	921	85	18.24	50
70	Greenville Fundamental	1.25	10	7.44	95	160	841	84	17.44	48
67	Roosevelt	1.28	10.24	7.44	107	153	851	83	17.68	48
44	Esqueda	1.79	14.32	7.44	98	230	1141	80	21.76	52
98	King	1.32	10.56	7.44	222	97	829	78	18	46
57	Jackson	1.88	15.04	7.44	160	218	1159	77	22.48	52
72	Wilson	1.25	10	7.44	120	120	763	76	17.44	44
93	Heninger	1.63	13.04	7.44	195	93	985	76	20.48	48
96	Heroes	1.22	9.76	7.44	95	157	710	73	17.2	41
63	Martin	1.29	10.32	7.44	110	110	738	72	17.76	42
95	Carver	1.25	10	7.44	135	151	711	71	17.44	41
58	Jefferson	1.35	10.8	7.44	130	124	747	69	18.24	41
54	Fremont	1.32	10.56	7.44	190	104	716	68	18	40
43	Pio Pico	1.32	10.56	7.44	165	99	704	67	18	39
59	Lincoln	1.79	14.32	7.44	189	117	951	66	21.76	44
71	Washington	1.76	14.08	7.44	160	103	927	66	21.52	43
52	Edison	1.29	10.32	7.44	147	144	678	66	17.76	38
94	Garfield	1.41	11.28	7.44	146	114	738	65	18.72	39
73	Taft	1.22	9.76	7.44	115	128	632	65	17.2	37
65	Monte Vista	1.32	10.56	7.44	128	68	667	63	18	37
62	Franklin	1.12	8.96	7.44	90	127	561	63	16.4	34
51	Diamond	1.26	10.08	7.44	235	94	626	62	17.52	36
97	Walker	1.25	10	7.44	195	91	591	59	17.44	34
55	Harvey	1.15	9.2	7.44	90	94	526	57	16.64	32
50	Adams	1.26	10.08	7.44	100	95	568	56	17.52	32
56	Hoover	1.26	10.08	7.44	180	136	526	52	17.52	30
69	Sepulveda	1.19	9.52	7.44	99	63	465	49	16.96	27
64	Monroe	1.22	9.76	7.44	162	100	470	48	17.2	27
75	Remington	1.06	8.48	7.44	96	74	360	42	15.92	23
102	Romero-Cruz	1.07	8.56	7.44	87	52	291	34	16	18
77	Mitchell Elementary	1.07	8.56	7.44		86	141	17	16	9
<b>Average Elementary Excluding Mitchell</b>									<b>70</b>	<b>41</b>
101	Mendez Fundamental	5.69	45.52		180	\$ 437	724	943	1617	36
85	McFadden Intermediate	6.95	55.6		236	\$ 453	694	909	1586	29
88	Villa Fundamental	6.95	55.6		277	\$ 395	570	866	1456	26
78	Sierra Intermediate	4.75	38		101	\$ 218	582	487	972	26
83	Carr Intermediate	8.32	66.56		314	\$ 417	472	1158	1703	26
84	Willard Intermediate	5.69	45.52		174	\$ 262	351	723	1094	24
79	MacArthur Intermediate	5.98	47.84		327	\$ 270	455	648	1140	24
87	Spurgeon	5.59	44.72		124	\$ 272	252	736	1028	23
80	Lathrop Intermediate	6.88	55.04		164	\$ 234	242	837	1124	20
<b>Average Middle Schools</b>									<b>26</b>	
91	Chavez	0.88	7.04			\$ 56	154	148	267	38
76	Lorin Grisct	1.32	10.56			\$ 29	195	161	299	28
100	Godinez	10.32	82.56			\$ 360	440	1690	2092	25
116	Seegerstrom HS	11.12	88.96			\$ 578	355	1715	2129	24
103	Middle College High	1.50	12			\$ 2	85	207	263	22
81	Santa Ana High School	14.77	118.16			\$ 144	609	1885	2331	20
82	Valley High School	12.35	98.8			\$ 505	475	1565	2036	21
90	Century	11.84	94.72			\$ 428	403	1181	1580	17
86	Saddleback HS	12.89	103.12			\$ 677	373	1264	1721	17
117	Community Day High	0.88	7.04			\$ 4	25	66	84	12
<b>Average High School Excluding Chavez, Grisct, Middle College, Community day</b>									<b>20</b>	
0										
Other Sales meal equivalent formula:										
Meal Equivalent	Lunch	Breakfast	Snack	Other Sales	Ala Carte or extra food sales					
	1	0.66	0.33	3.2129	Free Lunch Reimbursement(3.01)+ Commodity Value Per Meal(.2025)					

\*CK hours include 35 central kitchen positions for food service workers, cooks, bakers, and delivery drivers preparing and delivering meals to elementary sites.



## Appendix B

### New Food-Based Menu Planning for Breakfast and Lunch

New FBMP for Breakfast - Healthy Eating & Nutrition Education (CA ...

<http://www.cde.ca.gov/ls/nu/he/nfbmpbreakfast.asp?print=yes>

California Department of Education (<http://www.cde.ca.gov/ls/nu/he/nfbmpbreakfast.asp>)

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#### New FBMP for Breakfast

##### Amount of Food<sup>a</sup> Per Week (Minimum Per Day)

Meal Pattern	Grades K-12	Grades K-5	Grades K-8	Grades 6-8	Grades 6-12	Grades 9-12
Fruits (cups) <sup>b, 2013-14</sup>	2 1/2 (1/2)	2 1/2 (1/2)	2 1/2 (1/2)	2 1/2 (1/2)	2 1/2 (1/2)	2 1/2 (1/2)
Fruits (cups) <sup>b,c 2014-15</sup>	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)
Vegetables (cups) <sup>b, c</sup>	0	0	0	0	0	0
Grain Minimums (oz eq) <sup>d</sup>	9 (1)*	7 (1)*	8 (1)*	8 (1)*	9 (1)*	9 (1)*
Meat/Meat Alternate Minimums (oz eq) <sup>e</sup>	0	0	0	0	0	0
Fluid Milk (Cups) <sup>f</sup>	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)

##### Other Specifications: Daily Amount Based on the Average for a 5-Day Week

Min-max calories (kcal) <sup>g,h</sup>	450–500	350–500	400–500	400–550	450–550	450–600
Saturated fat (% of calories) <sup>h</sup>	<10% of calories	<10% of calories	<10% of calories	<10% of calories	<10% of calories	<10% of calories
Sodium Target 1 (mg) <sup>h,1 2014-15 SY</sup>	≤ 540 mg	≤ 540 mg	≤ 540 mg	≤ 600 mg	≤ 600 mg	≤ 640 mg
Reference Only Sodium Target 2 (mg) <sup>h,1 2017-18 SY</sup>	≤ 485 mg	≤ 485 mg	≤ 485 mg	≤ 535 mg	≤ 535 mg	≤ 570 mg

Trans fat<sup>h</sup>-Nutrition label or manufacturer specifications must indicate zero grams of trans fat (< 0.5 grams) per serving

\*U.S. Department of Agriculture has lifted the **weekly maximums** for grains. The **daily and weekly minimums** for grains and the **weekly calorie ranges** still apply.

#### New Food-Based Menu Planning for Breakfast 2013–14 and 2014–15 School Year

<sup>a</sup> Food items included in each group and subgroup and amount equivalents. Minimum creditable serving is  $\frac{1}{4}$  cup.

<sup>b</sup> One quarter-cup of dried fruit counts as  $\frac{1}{2}$  cup of fruit; 1 cup of leafy greens counts as  $\frac{1}{2}$  cup of vegetables. All juice must be 100% full-strength. Frozen 100% juice without added sugar can be used.

<sup>c</sup> Beginning July 1, 2014 (SY 2014–15) schools must offer 1 cup of fruit daily and 5 cups of fruit weekly. Vegetables may be substituted for fruits, but the first two cups per week of any such substitution must be from the dark green, red/orange, beans and peas (legumes) or "Other vegetables" subgroups, as defined in 210.10(c)(2)(iii).

<sup>d</sup> Beginning July 1, 2013 (SY 2013–14), at least half of grains offered must be whole grain-rich. By July 1, 2014 (SY 2014–15) all grains must be whole grain-rich. Schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains requirement is met. Meat/meat alternates may be offered as extra food items that do not count toward the grain component or as food items for OVS. These extra food items need to be included in the weekly calories, sodium, and saturated fat.

<sup>e</sup> There is no meat/meat alternate requirement.

<sup>f</sup> Beginning July 1, 2012 (SY 2012–13) all fluid milk must be low-fat (1 percent milk fat or less, unflavored) or fat-free (unflavored or flavored).

<sup>g</sup> Beginning July 1, 2013 (SY 2013–14), the average daily calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).

<sup>h</sup> Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.

<sup>i</sup> Final sodium targets must be met no later than July 1, 2022 (SY 2022–23). The first intermediate target must be met no later than SY 2014–2015 and the second intermediate target must be met no later than SY 2017–18. See required intermediate specifications in § 220.8(f)(3).

Note: For OVS, every student must take either  $\frac{1}{2}$  cup fruit (or substituted vegetable) or a combination of both effective SY 2014–15.

**Questions: Nutrition Services Division | 800-952-5609**

Last Reviewed: Thursday, May 08, 2014

California Department of Education  
Nutrition Services Division

Education and Nutrition Policy Unit  
Jan 2014

## New Food-Based Menu Planning for Lunch

Amount of Food<sup>a</sup> Per Week (Minimum Per Day)

Meal Pattern	Grades K–5	Grades K–8	Grades 6–8	Grades 9–12
Fruits (cups) <sup>b</sup>	2½ (½)	2½ (½)	2½ (½)	5 (1)
Vegetables (cups) <sup>b</sup>	3¾ (¾)	3¾ (¾)	3¾ (¾)	5 (1)
Dark Green <sup>c</sup>	½	½	½	½
Red/Orange <sup>c</sup>	¾	¾	¾	1¼
Beans and Peas (legumes) <sup>c</sup>	½	½	½	½
Starchy <sup>c</sup>	½	½	½	½
Other <sup>c,d</sup>	½	½	½	¾
Additional Veg to Reach Total <sup>e</sup>	1 <sup>e</sup>	1 <sup>e</sup>	1 <sup>e</sup>	1½ <sup>e</sup>
Grain Minimums (oz eq) <sup>f</sup>	8 (1)*	8 (1)*	8 (1)*	10 (2)*
Meats/Meat Alternate Minimums (oz eq)	8 (1)*	9 (1)*	9 (1)*	10 (2)*
Fluid Milk (Cups) <sup>g</sup>	5 (1)	5 (1)	5 (1)	5 (1)

Other Specifications: Daily Amount Based on the Average for a 5-Day Week

Meal Pattern	Grades K–5	Grades K–8	Grades 6–8	Grades 9–12
Min-max calories (kcal) <sup>h</sup>	550–650	600–650	600–700	750–850
Saturated fat (% of calories) <sup>h</sup>	< 10	< 10	< 10	< 10
Sodium Target 1 (mg) <sup>h,i</sup> 2014–15 SY	≤ 1,230	≤ 1,230	≤ 1,360	≤ 1,420
Reference Only Sodium Target 2 (mg) <sup>h,i</sup> 2017–18 SY	≤ 935	≤ 935	≤ 1,035	≤ 1,080

Trans fat<sup>h</sup> Nutrition label or manufacturer specifications must indicate zero grams of trans fat per serving.

\*U.S. Department of Agriculture has lifted the **weekly maximums** for grain and meat/meat alternates. The **daily and weekly minimums** for grains and meat/meat alternates still apply.



## 2012 Lunch Meal Pattern

- a. Food items included in each group and subgroup and amount equivalents. Minimum creditable serving is  $\frac{1}{8}$  cup.
- b. One quarter-cup of dried fruit counts as  $\frac{1}{2}$  cup of fruit; 1 cup of leafy greens counts as  $\frac{1}{2}$  cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.
- c. Larger amounts of these vegetables may be served.
- d. This category consists of "Other vegetables" as defined in §210.10(c)(2)(iii)(E) . For the purposes of the National School Lunch Program, the "Other vegetables" requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in §210.10(c)(2)(iii).
- e. Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.
- f. Beginning July 1, 2012 (2012–13 SY), at least half of grains offered must be whole grain-rich. Beginning July 1, 2014 (2014–15 SY), all grains must be whole grain-rich.
- g. Beginning July 1, 2012 (2012–13 SY), all fluid milk must be low-fat (1 percent or less, unflavored) or fat-free (unflavored or flavored).
- h. Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, trans fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent are not allowed.
- i. Final sodium targets must be met no later than July 1, 2022 (2022–23 SY). The first intermediate target must be met no later than SY 2014–15 and the second intermediate target must be met no later than 2017–18 SY. See required intermediate specifications in § 210.10(f)(3).

# Appendix C

## Standardized Recipe Form

California Department of Education  
 Unit  
 Nutrition Services Division  
 2012

Education and Nutrition Policy  
 June

### STANDARDIZED RECIPE FORM

RECIPE NUMBER: \_\_\_\_\_ RECIPE TITLE: \_\_\_\_\_ YIELD: \_\_\_\_\_ (# OF PANS/GALLONS/LOAVES, ETC.)  
 PORTION SIZE: \_\_\_\_\_ PORTIONS PER RECIPE: \_\_\_\_\_ TEMPERATURE: \_\_\_\_\_ STANDARD OVEN: \_\_\_\_\_  
 EQUIPMENT NEEDED: \_\_\_\_\_ TEMPERATURE: \_\_\_\_\_ CONVECTION OVEN: \_\_\_\_\_  
 \_\_\_\_\_ TEMPERATURE: \_\_\_\_\_ RANGE TOP/BURNER: \_\_\_\_\_

INGREDIENTS	100 SERVINGS		FOR _____ SERVINGS		DIRECTIONS
	WEIGHT	MEASURE	WEIGHT	MEASURE	

NUTRITIONAL ANALYSIS												
CALORIES	PROTEIN	CARBO-HYDRATE	FIBER	FAT	SATURATED FAT	TRANS FAT	CHOLESTEROL	SODIUM	IRON	CALCIUM	VITAMIN A	VITAMIN C

**CONTRIBUTION TO MEAL PATTERN:**  
 MEAT/MEAT ALTERNATE \_\_\_\_\_ MM/A OZ EQ.  
 FRUIT \_\_\_\_\_ FRUIT CUPS  
 VEGETABLE \_\_\_\_\_ TOTAL VEGETABLE CUPS  
 VEGETABLE SUB-GROUPS C=CUPS  
 DG \_\_\_\_\_ C STARCHY \_\_\_\_\_ C  
 R/O \_\_\_\_\_ C OTHER \_\_\_\_\_ C  
 B/P \_\_\_\_\_ C ADDITIONAL \_\_\_\_\_ C  
 GRAIN/ BREAD \_\_\_\_\_ G/B OZ EQ.



# Appendix D

## Competitive Food Sales

QUICK REFERENCE CARDS, PAGE 1

**START HERE, and then continue clockwise.**

**EFFECTIVE 1/1/2014 – 6/30/2014**

### ELEMENTARY SCHOOL – FOOD RESTRICTIONS

References: *Education Code* sections 49430, 49431, 49431.7, *California Code of Regulations* sections 15575, 15577, 15578

An **elementary school** contains no grade higher than grade 6.  
**Effective** from one-half hour before to one-half hour after school.  
**Applies to ALL** foods sold to students by any entity.  
**Sold** means the exchange of food for money, coupons, vouchers, or order forms, when any part of the exchange occurs on a school campus.

#### Compliant foods are:

1. A full meal that meets the USDA school meal pattern.
2. Exempt foods: dairy foods; whole grain foods; or individually sold portions of nuts, nut butters, seeds, eggs, cheese packaged for individual sale, fruit\*, non-fried vegetables, and legumes that meet the following:
  1.  $\leq$  35% calories from fat (except nuts, nut butters, seeds, eggs, cheese packaged for individual sale, legumes), **and**
  2.  $\leq$  10% calories from saturated fat (except eggs, cheese), **and**
  3.  $\leq$  35% sugar by weight (except fruit\*, non-fried veggies), **and**
  4.  $<$  0.5 grams trans fat per serving (no exceptions), **and**
  5.  $\leq$  175 calories per item/container (no exceptions)

If exempt food(s) combine with nonexempt food(s) or added fat/sugar they must meet ALL nutrient standards above.

\*Dried blueberries cranberries, cherries, tropical fruit, chopped dates or figs that contain added sugar are exempt from fat and sugar standards.

3. Whole grain:
  - a. The statement "Diets rich in whole grain foods... and low in total fat... may help reduce the risk of heart disease..." **or**
  - b. The first listed grain ingredient is whole grain, **or**
  - c. A combination of whole grain ingredients is at least 51% of the total grain weight (manufacturer must verify), **or**
  - d. The weight of the whole grain must be at least 51% of the total grain weight of the product.

**Non-compliant foods may be sold from one-half hour after school.**

### ELEMENTARY SCHOOL – STUDENT ORGANIZATIONS

Reference: *California Code of Regulations* Section 15500

**Effective** during school hours.

**Applies** to food and beverage sales by student organizations.

Student organization sales must meet **all** of the following:

1. Only **one food or beverage item** per sale.
2. The food or beverage item must be **pre-approved** by the **governing board** of the school district.
3. The sale must occur **after the lunch period** has ended.
4. The food or beverage item **cannot be prepared on campus**.
5. Each school is allowed **four sales** per year.
6. The food or beverage item cannot be the same item **sold in the food service program** at that school during the same school day.

### ELEMENTARY SCHOOL – BEVERAGE RESTRICTIONS

References: *Education Code* Section 49431.5, *California Code of Regulations* Section 15576

An **elementary school** contains no grade higher than grade 6.  
**Effective** regardless of the time of day.  
**Applies to ALL** beverages sold to students by any entity.  
**Sold** means the exchange of beverages for money, coupons, vouchers, or order forms, when any part of the exchange occurs on a school campus.

#### Compliant beverages are:

1. Fruit or Vegetable juice:
  - a.  $\geq$  50% juice **and**
  - b. No added sweeteners
2. Milk:
  - a. Cow's or goat's milk, **and**
  - b. 1%, nonfat, **and**
  - c. Contains Vitamins A & D, **and**
  - d.  $\geq$  25% of the calcium Daily Value per 8 fl. oz., **and**
  - e.  $\leq$  28 grams of total sugar per 8 fl. oz.
3. Non-dairy milk:
  - a. Contains Vitamins A & D, **and**
  - b.  $\geq$  25% of the calcium Daily Value per 8 fl. oz., **and**
  - c.  $\leq$  28 grams of total sugar per 8 fl. oz., **and**
  - d.  $\leq$  5 grams fat per 8 fl. oz.
4. Water:
  - a. No added sweeteners

**Non-compliant beverages may be sold from one-half hour after school.**

### ELEMENTARY SCHOOL – FOODS OF MINIMAL NUTRITIONAL VALUE

Reference: *Code of Federal Regulations*, Title 7, Section 210.11, Appendix B (**Being repealed after 7/2014**)

**Prohibited foods and beverages sold to students.**

**Effective** during the meal period on the entire school campus where the federally reimbursable meal(s) may be served and/or eaten.

**Applies** to the following foods sold to students by any entity:

1. Carbonated and aerated beverages
2. Water ices – except if contains any fruit or fruit juice
3. Chewing gum
4. Hard candies
5. Jelly and gum candies
6. Marshmallow candies
7. Fondant
8. Licorice
9. Spun candy
10. Candy coated popcorn

QUICK REFERENCE CARDS, PAGE 2

**EFFECTIVE 1/1/2014 – 6/30/2014****START HERE, and then continue clockwise.****MIDDLE/HIGH SCHOOL – FOOD RESTRICTIONS**References: *Education Code* sections 49430, 49431.2, 49431.7, *California Code of Regulations* sections 15575, 15577, 15578A **middle/junior high** contains grades 7 or 8, 7 to 9, 7 to 10.A **high school** contains any of grades 10 to 12.**Effective** from one-half hour before to one-half hour after school.**Applies to ALL** foods sold to students by any entity.**Sold** means the exchange of food for money, coupons, vouchers, or order forms, when any part of the exchange occurs on a school campus.**Compliant foods must meet the following criteria:**

1. “Snack” food items must be:
  - a. ≤ 35% calories from fat (except nuts, nut butters, seeds, eggs, cheese packaged for individual sale, legumes), **and**
  - b. ≤ 10% calories from saturated fat (except eggs, cheese), **and**
  - c. ≤ 35% sugar by weight (except fruit\*, non-fried veggies), **and**
  - d. < 0.5 grams trans fat per serving (no exceptions), **and**
  - e. ≤ 250 calories per item/container (no exceptions)
  - f. **Must be 50% whole grain after 7/2014**

If exempt food(s) combine with nonexempt foods or added fat/sugar they must meet ALL nutrient standards above.

\*Dried blueberries cranberries, cherries, tropical fruit, chopped dates or figs that contain added sugar are exempt from fat and sugar standards.

2. “Entrée” food items must be:

- a. Two or more groups ((meat/meat alternate, fruit/vegetable, grain/bread), or a meat/meat alternate alone, **and**
- b. ≤ 400 calories, **and**
- c. ≤ 4 grams fat per 100 calories

**Non-compliant foods may be sold from one-half hour after school.****MIDDLE/HIGH SCHOOLS – STUDENT ORGANIZATIONS**Reference: *California Code of Regulations* Section 15501**Effective** during or after school hours.**Applies ONLY** to food and beverage sales by student organizations.

1. Up to **three categories** of foods or beverages *may* be sold each day (e.g., chips, sandwiches, juices, etc.).
2. Food or beverage item(s) must be **pre-approved** by governing board of school district.
3. Only **one student organization** *may* be allowed to sell each day.
4. Food(s) or beverage(s) **cannot** be **prepared on the campus**.
5. The food or beverage categories sold **cannot** be the same as the categories **sold in the food service program** at that school during the same school day.
6. In addition to one student organization sale each day, any **and all student organizations** may sell on the **same four designated days** per year – dates determined by school administration.

California Department of Education

**MIDDLE/HIGH SCHOOL – BEVERAGE RESTRICTIONS**References: *Education Code* Section 49431.5, *California Code of Regulations* Section 15576A **middle/junior high** contains grades 7 or 8, 7 to 9, 7 to 10.A **high school** contains any of grades 10 to 12.**Effective** from one-half hour before to one-half hour after school.**Applies to ALL** beverages sold to students by any entity.**Sold** means the exchange of beverages for money, coupons, vouchers, or order forms, when any part of the exchange occurs on a school campus**Compliant beverages are:**

1. Fruit or Vegetable juice:
  - a. ≥ 50% juice **and**
  - b. No added sweeteners
2. Milk:
  - a. Cow’s or goat’s milk, **and**
  - b. 1%, nonfat, **and**
  - c. Contains Vitamins A & D, **and**
  - d. ≥ 25% of the calcium Daily Value per 8 fl. oz., **and**
  - e. ≤ 28 grams of total sugar per 8 fl. oz.
3. Non-dairy milk:
  - a. Contains Vitamins A & D, **and**
  - b. ≥ 25% of the calcium Daily Value per 8 fl. oz., **and**
  - c. ≤ 28 grams of total sugar per 8 fl. oz., **and**
  - d. ≤ 5 grams fat per 8 fl. oz.
4. Water:
  - a. No added sweeteners
5. Electrolyte replacement beverage (**only HS after 7/2014**)
  - a. Water as first ingredient, **and**
  - b. ≤ 16.8 grams added sweetener per 8 fl. oz., **and**
  - c. 10 – 150 milligrams of sodium per 8 fl. oz., **and**
  - d. 10 – 90 milligrams of potassium per 8 fl. oz., **and**
  - e. No added caffeine
  - f. **Limited to 12 oz portion after 7/2014**

**Non-compliant beverages may be sold from one-half hour after school.****MIDDLE/HIGH SCHOOL – FOODS OF MINIMAL NUTRITIONAL VALUE**Reference: *Code of Federal Regulations*, Title 7, Section 210.11, Appendix B (**Being repealed after 7/2014**)**Prohibited foods and beverages sold to students.****Effective** during the meal period on the entire school campus where the federally reimbursable meal(s) may be served and/or eaten.**Applies** to the following foods sold to students by any entity:

1. Carbonated and aerated beverages
2. Water ices – except if contains any fruit or fruit juice
3. Chewing gum
4. Hard candies
5. Jelly and gum candies
6. Marshmallow candies
7. Fondant
8. Licorice
9. Spun candy
10. Candy coated popcorn

REVISED Jan 2014

# Appendix E

## Study Agreement



### PURCHASE ORDER

SANTA ANA UNIFIED SCHOOL DISTRICT

1601 E. Chestnut Avenue, Santa Ana, CA 92701-6322

Phone (714) 558-5674 Fax (714) 558-5800

PURCHASE ORDER NO

297026

Page 1 of 1

SHIP TO: SEE DELIVERY DETAILS BELOW  
Santa Ana, CA 92701

SUPPLIER: FISCAL & CRISIS MANAGEMENT ASSISTANCE TEAM  
OFFICE OF LARRY E REIDER KERN COUNTY SUPR OF  
SCHOOLS  
BAKERSFIELD, CA 93311-4513

NO DUES ARE ACCEPTED AFTER 30 PM OR  
ON SATURDAYS, SUNDAYS OR HOLIDAYS

BILL TO: 1501 E CHESTNUT AVE  
SANTA ANA, CA 92701

1200 17TH STREET

Date Issued 12 FEB 14	Delivery Date 26 JUN 14	F.O.B Destination	Terms 30 Net	Reg Num 152740	Buyer V Garza
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Line No.	Quantity	Unit DOLLAR	Description	Unit Price	Amount
1			CONSULTANT SERVICES	190.00	\$19,000.00
<p>Will conduct a review of the Food Services department procedures and practices for managing all operations, and will provide recommendations for improved efficiency, if any.</p> <p>*** BOARD DATE: JANUARY 28, 2014</p> <p>SHIP TO: SANTA ANA UNIFIED SCHOOL DISTRICT 1601 E CHESTNUT SANTA ANA, CA 92701-6322</p>					

SCHOOL DEPARTMENT Party: Guadalupe Sausalito District Office

Account Number 010030-00011-0000000000	Encumbrance \$19,000.00	Sub-Total \$19,000.00
		Tax \$0.00
		Total \$19,000.00

*[Signature]*  
Author of Signature

This purchase order is a contract and subject to all applicable laws, regulations, and policies of the Santa Ana Unified School District. It is not to be construed as a contract for the purchase of goods or services. The purchase order is subject to the terms and conditions of the purchase order and the applicable laws, regulations, and policies of the Santa Ana Unified School District. The purchase order is not to be construed as a contract for the purchase of goods or services. The purchase order is subject to the terms and conditions of the purchase order and the applicable laws, regulations, and policies of the Santa Ana Unified School District.

# FCMAT

FISCAL CRISIS & MANAGEMENT  
ASSISTANCE TEAM

CSIS California School Information Services

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## FISCAL CRISIS & MANAGEMENT ASSISTANCE TEAM STUDY AGREEMENT

January 30, 2014

The Fiscal Crisis and Management Assistance Team (FCMAT), hereinafter referred to as the team, and the Santa Ana Unified School District, hereinafter referred to as the district, mutually agree as follows:

### **1. BASIS OF AGREEMENT**

The team provides a variety of services to school districts and county offices of education upon request. The district has requested that the team assign professionals to study specific aspects of the district's operations. These professionals may include staff of the team, county offices of education, the California State Department of Education, school districts, or private contractors. All work shall be performed in accordance with the terms and conditions of this agreement.

In keeping with the provisions of Assembly Bill 1200, the county superintendent will be notified of this agreement between the district and FCMAT and will receive a copy of the final report. The final report will also be published on the FCMAT website.

The district is requesting that the team conduct a staffing and efficiency review of the district's food service department for all certificated, classified and administrative positions. The district serves students in grades K-12 at 61 schools and has an enrollment of approximately 76,000 students. The review will consist of the following:

### **2. SCOPE OF THE WORK**

#### **A. Scope and Objectives of the Study**

1. Examine the food service department's procedures and practices for managing all operations with regard to efficiency. The department is responsible for establishing the framework for overall operations, allocating resources, providing functional guidance, and assessing districtwide opportunities to provide improved service. The team will evaluate the current work flow and distribution of management and leadership functions in the department and provide recommendations for improved efficiency, if any. The review will include, but not be limited to, the following areas: food preparation, ordering, inventory, cash and

resource management, staffing, policies and procedures, federal and state compliance, menu planning, warehousing and food storage, purchasing and facilities. The review will include any constraints to productive management by evaluating systems, structures and employee responsibilities in relationship to the district's goals.

This component will include reviewing documentation, including board policies and administrative regulations and job descriptions, and gathering data regarding current practices, procedures and separation of duties to ensure the proper internal controls are in place. In addition, the team may interview other department or site staff to determine the efficiency and effectiveness of services delivered.

3. Review training and professional development programs for employees and managers and make recommendations.

#### B. Services and Products to be Provided

1. **Orientation Meeting** - The team will conduct an orientation session at the district to brief district management and supervisory personnel on the team's procedures and the purpose and schedule of the study.
2. **On-site Review** - The team will conduct an on-site review at the district office and at school sites if necessary.
3. **Exit Report** - The team will hold an exit meeting at the conclusion of the on-site review to inform the district of significant findings and recommendations to that point.
4. **Exit Letter** - Approximately 10 days after the exit meeting, the team will issue an exit letter briefly summarizing significant findings and recommendations to date and memorializing the topics discussed in the exit meeting.
5. **Draft Reports** - Electronic copies of a preliminary draft report will be delivered to the district's administration for review and comment.
6. **Final Report** - Electronic copies of the final report will be delivered to the district's administration and to the county superintendent following completion of the review. Printed copies are available from FC/MAT upon request.
7. **Follow-Up Support** - If requested, FC/MAT will return to the district at no cost six months after completion of the study to assess the district's progress in implementing the recommendations included in the report. Progress in implementing the recommendations will be documented to the district in a FC/MAT management letter.



### 3. PROJECT PERSONNEL

The study team will be supervised by Anthony J. Bridges, CICA, CFE, Deputy Executive Officer, Fiscal Crisis and Management Assistance Team, Kern County Superintendent of Schools Office. The study team may also include:

- A. Diane Branham FCMAT Chief Management Analyst, Project Lead
- B. Judith Stephens FCMAT Consultant
- C. To be determined FCMAT Consultant
- D. To be determined FCMAT Consultant

Other equally qualified staff or consultants will be substituted in the event one of the above individuals is unable to participate in the study.

### 4. PROJECT COSTS

The cost for studies requested pursuant to Education Code (EC) 42127.86(4)(1) shall be as follows:

- A. \$500 per day for each staff member while on site, conducting fieldwork at other locations, preparing and presenting reports, or participating in meetings. The cost of independent FCMAT consultants will be billed at their actual daily rate.
- B. All out-of-pocket expenses, including travel, meals and lodging.
- C. The district will be invoiced at actual costs, with 50% of the estimated cost due following the completion of the on-site review and the remaining amount due upon the district's acceptance of the final report.

**Based on the elements noted in section 2 A, the total estimated cost of the study will be \$18,000.**

- D. Any change to the scope will affect the estimate of total cost.

Payments for FCMAT's services are payable to Kern County Superintendent of Schools Administrative Agent.

### 5. RESPONSIBILITIES OF THE DISTRICT

- A. The district will provide office and conference room space during on-site reviews.
- B. The district will provide the following if requested:

1. Existing policies, regulations and prior reports that address the study scope.
  2. Current or proposed organizational charts.
  3. Current and two (2) prior years' audit reports.
  4. Any documents requested on a supplemental list. Documents requested on the supplemental list should be provided to FCMAT only in electronic format; if only hard copies are available, they should be scanned by the district and sent to FCMAT in electronic format.
  5. Documents should be provided in advance of field work; any delay in the receipt of the requested documents may affect the start date of the project. Upon approval of the signed study agreement, access will be provided to FCMAT's online SharePoint document repository, where the district will upload all requested documents.
- C. The district's administration will review a preliminary draft copy of the report resulting from the study. Any comments regarding the accuracy of the data presented in the report or the practicability of the recommendations will be reviewed with the team prior to completion of the final report.

Pursuant to EC 45125.1(e), representatives of FCMAT will have limited contact with pupils. The district shall take appropriate steps to comply with EC 45125.1(e).

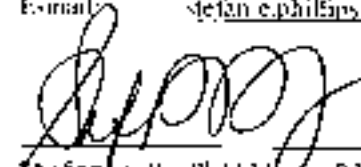
#### 6. PROJECT SCHEDULE

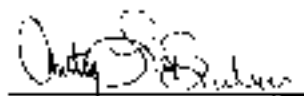
The following schedule outlines the planned completion dates for different phases of the study.

Orientation:	to be determined
Staff Interviews:	to be determined
Exit Meeting:	to be determined
Preliminary Report Submitted:	to be determined
Final Report Submitted:	to be determined
Board Presentation:	to be determined, if requested
Follow-Up Support:	if requested

7. CONTACT PERSON

Name: Stefanie Phillips  
Telephone: (714) 538-5826  
Fax: (714) 538-5691  
E-mail: stefan.e.phillips@sausd.us

  
\_\_\_\_\_  
Stefanie P. Phillips, Ed.D. Deputy Supt. Date 02-07-14  
Santa Ana Unified School District

  
\_\_\_\_\_  
Anthony L. Bridges, CICA, C11 Date January 30, 2014  
Deputy Executive Officer  
Fiscal Crisis and Management Assistance Team

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Public Disclosure of Tentative Agreement with Communications Workers of America, Local Chapter 9510

**ITEM:** Presentation

**SUBMITTED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

**PREPARED BY:** Mark A. McKinney, Associate Superintendent, Human Resources  
Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to provide the Board with information regarding the Tentative Agreement reached with Communications Workers of America, Local Chapter 9510 (CWA). This agreement culminates a process that allowed both parties to address contractual concerns as listed in their respective initial proposals.

**RATIONALE:**

Under the provisions of Government Code Section 3547.5, local educational agencies are required to publicly disclose the provisions of all collectively-bargained agreements before entering into a written agreement. In accordance with this statute, a presentation will be made by Mr. McKinney reviewing the general terms of the Tentative Agreement.

Formal approval of the economic terms of the Tentative Agreement is still subject to review by the OCDE in accordance with AB 1200 certification requirements. Under AB 2756 / 1200, the Superintendent and Chief Business Official are required to certify that costs incurred under the Tentative Agreement with Communications Workers of America, Local Chapter 9510 (CWA) can be met during the term of agreement, along with the corresponding budget reductions.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

For Information Only

 MAM:SPP:rr

**Orange County Department of Education  
District Fiscal Services**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT  
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Name of School District: SANTA ANA UNIFIED SCHOOL DISTRICT  
 Name of Bargaining Unit: Communications Workers of America  
 Certificated, Classified, Other: Certificated

The proposed agreement covers the period beginning: July 1, 2014 and ending: June 30, 2017  
 (date) (date)

The Governing Board will act upon this agreement on: July 22, 2014  
 (date)

**A. Proposed Change in Compensation**

Compensation	Annual Cost Prior to Proposed Agreement FY 2013-14	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY 2014-15	Year 2 Increase/(Decrease) FY 2015-16	Year 3 Increase/(Decrease) FY 2016-17
1 Salary Schedule Increase (Decrease)	\$ -	\$ -	\$ -	\$ -
2 Step and Column Increase (Decrease)	\$ -	\$ -	\$ -	\$ -
3 Other Compensation Increase (Decrease) - Substitute teacher costs	\$ 7,757,020	\$ -	\$ -	\$ -
Description of other compensation: Health & Welfare cost				
4 Statutory Benefits	\$ 1,072,020	\$ -	\$ -	\$ -
5 Health/Welfare Plans	\$ -	\$ -	\$ -	\$ -
6 Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 8,829,040	\$ -	\$ -	\$ -
7 Total Number of Represented Employees (Use FTEs if appropriate)	0.00			
8 Total Compensation Average Cost per Employee	\$ -	n/a	n/a	n/a

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

n/a

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No.

11. Please include comments and explanations as necessary.

**There are no changes to the wages of substitute teachers. For regular day-to-day substitution, substitute teachers shall receive \$105 per day for each full day of substitute work. For long-term substitution, when the assignment exceeds 10 days, substitute teachers shall receive \$120 per day for each full day of substitution work, retroactive to the first day of assignment. Retiree substitutes shall receive \$120 per day for each full of substitute work. When a substitute performs services during an absent teacher normally assigned Conference period at the intermediate or high school level, he/she shall be compensated at a proportionate rate of the daily rate at the established rate for such substitute teacher.**

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes  No

- B. Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)**

**Please see attached Agreement between SAUSD and Communications Workers of America for 2014-2017.**

- C. What are the specific impacts on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)**

n/a

**D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.  
Refer to Article 14 Term of Agreement, Section : Successor Negotiations.**

**E. Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s)?  
"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.**

**No impact**

**F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.**

n/a

**G. Source of Funding for Proposed Agreement**

1. Current Year

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

**General Fund**

**Orange County Department of Education  
District Fiscal Services**

**H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

**Unrestricted General Fund**

Enter Bargaining Unit: **Communications Workers of America**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 06/10/14)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)	\$ 354,314,933	\$ -	\$ -	\$ 354,314,933
Remaining Revenues (8100-8799)	\$ 14,772,280	\$ -	\$ -	\$ 14,772,280
<b>TOTAL REVENUES</b>	\$ 369,087,213	\$ -	\$ -	\$ 41,842
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ 178,587,666	\$ -	\$ -	\$ 178,587,666
Classified Salaries (2000-2999)	\$ 44,483,770	\$ -	\$ -	\$ 44,483,770
Employee Benefits (3000-3999)	\$ 67,750,793	\$ -	\$ -	\$ 67,750,793
Books and Supplies (4000-4999)	\$ 7,134,528	\$ -	\$ -	\$ 7,134,528
Services, Other Operating Expenses (5000-5999)	\$ 35,657,118	\$ -	\$ -	\$ 35,657,118
Capital Outlay (6000-6599)	\$ 1,320,658	\$ -	\$ -	\$ 1,320,658
Other Outgo (7100-7299) (7400-7499)	\$ 2,194,306	\$ -	\$ -	\$ 2,194,306
Direct Support/Indirect Cost (7300-7399)	\$ (4,177,827)	\$ -	\$ -	\$ (4,177,827)
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ 332,951,012	\$ -	\$ -	\$ 332,951,012
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ 36,136,201	\$ -	\$ -	\$ (332,909,170)
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$ -	\$ -	\$ -	\$ -
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$ 4,182,235	\$ -	\$ -	\$ 4,182,235
<b>CONTRIBUTIONS (8980-8999)</b>	\$ (54,460,751)	\$ -	\$ -	\$ (54,460,751)
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (22,506,785)	\$ *	\$ -	\$ (391,552,156)
<b>BEGINNING BALANCE</b>	\$ 39,745,454			\$ 39,745,454
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 17,238,669	\$ -	\$ -	\$ (351,806,702)
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Reserves (9711-9719)	\$ 1,150,000	\$ -	\$ -	\$ 1,150,000
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 5,979,651	\$ -	\$ -	\$ (363,065,720)
Reserve for Economic Uncertainties (9789)	\$ 10,109,018	\$ -	\$ -	\$ 10,109,018
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

\* Please see question on page 7.



**Orange County Department of Education  
District Fiscal Services**

**H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

**Combined General Fund**

Enter Bargaining Unit: **Communications Workers of America**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 06/10/14)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)	\$ 354,314,933	\$ -	\$ -	\$ 354,314,933
Remaining Revenues (8100-8799)	\$ 129,049,244	\$ -	\$ -	\$ 129,049,244
<b>TOTAL REVENUES</b>	\$ 483,364,177	\$ -	\$ -	\$ 41,842
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ 242,871,329	\$ -	\$ -	\$ 242,871,329
Classified Salaries (2000-2999)	\$ 70,554,695	\$ -	\$ -	\$ 70,554,695
Employee Benefits (3000-3999)	\$ 97,369,280	\$ -	\$ -	\$ 97,369,280
Books and Supplies (4000-4999)	\$ 25,209,407	\$ -	\$ -	\$ 25,209,407
Services, Other Operating Expenses (5000-5999)	\$ 59,524,965	\$ -	\$ -	\$ 59,524,965
Capital Outlay (6000-6599)	\$ 1,690,826	\$ -	\$ -	\$ 1,690,826
Other Outgo (7100-7299) (7400-7499)	\$ 5,236,149	\$ -	\$ -	\$ 5,236,149
Direct Support/Indirect Cost (7300-7399)	\$ (1,373,029)	\$ -	\$ -	\$ (1,373,029)
Other Adjustments	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 501,083,622	\$ -	\$ -	\$ 501,083,622
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ (17,719,445)	\$ -	\$ -	\$ (501,041,780)
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$ -	\$ -	\$ -	\$ -
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$ 4,367,274	\$ -	\$ -	\$ 4,367,274
<b>CONTRIBUTIONS (8980-8999)</b>	\$ -	\$ -	\$ -	\$ -
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (22,086,719)	\$ -	\$ -	\$ (505,409,054)
<b>BEGINNING BALANCE</b>	\$ 49,432,380			\$ 49,432,380
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 27,345,661	\$ -	\$ -	\$ (455,976,674)
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Reserves (9711-9719)	\$ 1,150,000	\$ -	\$ -	\$ 1,150,000
Restricted Reserves (9740)	\$ 10,106,992	\$ -	\$ -	\$ (104,128,130)
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ 5,979,651	\$ -	\$ -	\$ (363,065,720)
Reserve for Economic Uncertainties (9789)	\$ 10,109,018	\$ -	\$ -	\$ 10,109,018
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

\* Please see question on page 7.

**Orange County Department of Education  
District Fiscal Services**

**H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

**Restricted General Fund**

Enter Bargaining Unit: **Communications Workers of America**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 06/10/14)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 114,276,964	\$ -	\$ -	\$ 114,276,964
<b>TOTAL REVENUES</b>	\$ 114,276,964	\$ -	\$ -	\$ 41,842
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ 64,283,663	\$ -	\$ -	\$ 64,283,663
Classified Salaries (2000-2999)	\$ 26,070,925	\$ -	\$ -	\$ 26,070,925
Employee Benefits (3000-3999)	\$ 29,618,487	\$ -	\$ -	\$ 29,618,487
Books and Supplies (4000-4999)	\$ 18,074,879	\$ -	\$ -	\$ 18,074,879
Services, Other Operating Expenses (5000-5999)	\$ 23,867,847	\$ -	\$ -	\$ 23,867,847
Capital Outlay (6000-6599)	\$ 370,168	\$ -	\$ -	\$ 370,168
Other Outgo (7100-7299) (7400-7499)	\$ 3,041,843	\$ -	\$ -	\$ 3,041,843
Direct Support/Indirect Cost (7300-7399)	\$ 2,804,798	\$ -	\$ -	\$ 2,804,798
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ 168,132,610	\$ -	\$ -	\$ 168,132,610
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ (53,855,646)	\$ -	\$ -	\$ (168,090,768)
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$ -	\$ -	\$ -	\$ -
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$ 185,039	\$ -	\$ -	\$ 185,039
<b>CONTRIBUTIONS (8980-8999)</b>	\$ 54,460,751	\$ -	\$ -	\$ 54,460,751
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ 420,066	\$ *	\$ -	\$ (113,815,056)
<b>BEGINNING BALANCE</b>	\$ 9,686,926			\$ 9,686,926
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ 10,106,992	\$ -	\$ -	\$ (104,128,130)
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Reserves (9711-9719)	\$ -	\$ -	\$ -	\$ -
Restricted Reserves (9740)	\$ 10,106,992	\$ -	\$ -	\$ (104,128,130)
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

\* Please see question on page 7.

**Orange County Department of Education  
District Fiscal Services**

**J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES**

1. State Reserve Standard

		2013-14	2014-15	2015-16
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 505,450,896	\$ 525,933,859	\$ 539,867,883
b.	State Standard Minimum Reserve Percentage for this District enter percentage:	2.00%	2.00%	2.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000)	\$ 10,109,018	\$ 10,518,677	\$ 10,797,358

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
b.	General Fund Budgeted Unrestricted Reserve for Economic Uncertainties (9789)	\$ 10,109,018	\$ 10,518,677	\$ 10,797,358
c.	General Fund Budgeted Unrestricted Unassigned/Unappropriated (9790)			
d.	General Fund Negative Ending Balances in Restricted Resources	\$	\$	\$
e.	Special Reserve Fund (Fund 17) Budgeted Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
f.	Special Reserve Fund (Fund 17) Budgeted Reserve for Economic Uncertainties (9789)			
g.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -
h.	Total Available Reserves	\$ 10,109,018	\$ 10,518,677	\$ 10,797,358
i.	Total Available Reserves Percentage	2.00%	2.00%	2.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2013-14	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2014-15	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2015-16	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

**Orange County Department of Education  
District Fiscal Services**

**I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**

**Combined General Fund**

Enter Bargaining Unit: **Communications Workers of America**

	2013-14	2014-15	2015-16
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
Revenue Limit Sources (8010-8099)	\$ 354,314,933	\$ 412,966,218	\$ 437,430,412
Remaining Revenues (8100-8799)	\$ 129,049,244	\$ 104,088,748	\$ 104,129,099
<b>TOTAL REVENUES</b>	\$ 41,842	\$ 517,054,966	\$ 541,559,511
<b>EXPENDITURES</b>			
Certificated Salaries (1000-1999)	\$ 242,871,329	\$ 261,989,941	\$ 268,084,921
Classified Salaries (2000-2999)	\$ 70,554,695	\$ 72,396,913	\$ 73,410,386
Employee Benefits (3000-3999)	\$ 97,369,280	\$ 107,576,957	\$ 118,227,766
Books and Supplies (4000-4999)	\$ 25,209,407	\$ 18,387,227	\$ 13,937,437
Services, Other Operating Expenses (5000-5999)	\$ 59,524,965	\$ 53,864,347	\$ 54,299,466
Capital Outlay (6000-6999)	\$ 1,690,826	\$ 3,320,128	\$ 3,269,828
Other Outgo (7100-7299) (7400-7499)	\$ 5,236,149	\$ 5,432,564	\$ 5,602,077
Direct Support/Indirect Cost (7300-7399)	\$ (1,373,029)	\$ (1,774,153)	\$ (1,703,933)
Other Adjustments: Proposed Cuts		\$ -	\$ -
Other Adjustments: Federal Sequestration		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 501,083,622	\$ 521,193,925	\$ 535,127,948
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ (501,041,780)	\$ (4,138,959)	\$ 6,431,563
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$ -	\$ -	\$ -
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$ 4,367,274	\$ 4,739,935	\$ 4,739,935
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ (505,409,054)	\$ (8,878,893)	\$ 1,691,628
<b>BEGINNING BALANCE</b>	\$ 49,432,380	\$ (455,976,674)	\$ (464,855,567)
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ (455,976,674)	\$ (464,855,567)	\$ (463,163,939)
<b>COMPONENTS OF ENDING BALANCE:</b>			
Nonspendable Reserves (9711-9719)	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
Restricted Reserves (9740)	\$ (104,128,130)	\$ 3,351,175	\$ 6,408,738
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ -	\$ -	\$ -
Other Assignments (9780)	\$ (363,065,720)	\$ (479,875,419)	\$ 5,642,283
Reserve for Economic Uncertainties (9789)	\$ 10,109,018	\$ 10,518,677	\$ 10,797,358
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -

**Orange County Department of Education  
District Fiscal Services**

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the variance below:

n/a

6. Please include any additional comments and explanations of Page 4 as necessary:

n/a

7/22/2014

**Orange County Department of Education  
District Fiscal Services**

**K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT**

The disclosure document must be signed by the District Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Santa Ana Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Communications Workers of America, during the term of the agreement from July 1, 2014 to June 30, 2017.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

<u>Budget Adjustment Categories:</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	<u>-</u>
<u>Expenditures/Other Financing Uses</u>	<u>-</u>
<u>Ending Balance Increase (Decrease)</u>	<u>-</u>

N/A  (No budget revisions necessary)

\_\_\_\_\_  
District Superintendent  
(Signature)

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Business Officer  
(Signature)

6-17-14  
\_\_\_\_\_  
Date

**Orange County Department of Education  
District Fiscal Services**

**L. CERTIFICATION NO. 2**

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

\_\_\_\_\_  
**District Superintendent (or Designee)**  
**(Signature)**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**President or Clerk of Governing Board**  
**(Signature)**

7/22/2014

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Swandayani Singgih**  
**Contact Person**

\_\_\_\_\_  
**(714) 558-5895**  
**Phone**

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Adoption of 2014-15 Local Control and Accountability Plan

**ITEM:** Action

**SUBMITTED BY:** Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO  
David Haglund, Ed.D., Deputy Superintendent, Educational Services

**PREPARED BY:** Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek adoption of the 2014-15 Local Control and Accountability Plan (LCAP).

**RATIONALE:**

In June 2013, the Legislature adopted a new funding system for schools in California known as the Local Control Funding Formula (LCFF). The purpose of the new funding formula was to give school district more local control over how funds are spent. As part of LCFF, the Legislature included an accountability component known as the Local Control and Accountability Plan or LCAP. Each school district, in developing its LCAP, must address eight state priorities and solicit input and consult with parents, teachers, school administrators, school employees, students, and employee organizations. As part of the process, each school district is required to hold at least one public hearing to solicit the recommendations and comments of the members of the public regarding the specific actions and expenditures proposed to be included in the LCAP.

At is June 10, 2014 Board meeting, a Public Hearing was conducted for the adoption of the 2014-14 LCAP. Education Code Section 52062(b)(2) includes a new requirement effective with the 2014-15 fiscal year.

At a subsequent board meeting to the public hearing, the Board is required to adopt the LCAP in a public meeting. The subsequent meeting is required to be the same meeting in which the Board adopts the budget for the 2014-15 school year. Both the budget and the LCAP are on the June 24, 2014, Board agenda for adoption.

**FUNDING:**

Not Applicable



**RECOMMENDATION:**

Adopt the 2014-15 Local Control and Accountability Plan as presented.

SP:mm

**ALL EYES ON LEARNING**  
**2014 - 2015**  
**LOCAL CONTROL ACCOUNTABILITY PLAN**  
**(LCAP)**  
**DRAFT**





# Santa Ana Unified School District

## Board of Education



**Audrey Yamagata-Noji, Ph.D.**

President

Current Term: 2010-2014



**José Alfredo Hernández, J.D.**

Vice President

Current Term: 2012-2016



**Rob Richardson**

Clerk

Current Term: 2012-2016



**John Palacio**

Member

Current Term: 2010-2014



**Cecilia "Ceci" Iglesias**

Member

Current Term: 2012-2016

Ck

**§ 15497. Local Control and Accountability Plan and Annual Update Template.**

**Introduction:**

LEA: \_\_\_\_\_ Contact (Name, Title, Email, Phone Number): \_\_\_\_\_ LCAP Year: \_\_\_\_\_

***Local Control and Accountability Plan and Annual Update Template***

*The Local Control and Accountability Plan (LCAP) and annual update template shall be used to provide details regarding local educational agencies' (LEAs) actions and expenditures to support pupil outcomes and overall performance pursuant to Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5.*

*For school districts, pursuant to Education Code section 52060, the LCAP must describe, for the school district and each school within the district, goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities.*

*For county offices of education, pursuant to Education Code section 52066, the LCAP must describe, for each county office of education-operated school and program, goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, who are funded through the county office of education Local Control Funding Formula as identified in Education Code section 2574 (pupils attending juvenile court schools, on probation or parole, or mandatorily expelled) for each of the state priorities and any locally identified priorities. School districts and county offices of education may additionally coordinate and describe in their LCAPs services provided to pupils funded by a school district but attending county-operated schools and programs, including special education programs.*

*Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.*

*The LCAP is intended to be a comprehensive planning tool. LEAs may reference and describe actions and expenditures in other plans and funded by a variety of other fund sources when detailing goals, actions, and expenditures related to the state and local priorities. LCAPs must be consistent with school plans submitted pursuant to Education Code section 64001. The information contained in the LCAP, or annual update, may be supplemented by information contained in other plans (including the LEA plan pursuant to Section 1112 of Subpart 1 of Part A of Title I of Public Law 107-110) that are incorporated or referenced as relevant in this document.*

*For each section of the template, LEAs should comply with instructions and use the guiding questions as prompts (but not limits) for completing the information as required by statute. Guiding questions do not require separate narrative responses. Data referenced in the LCAP must be consistent with the school accountability report card where appropriate. LEAs may resize pages or attach additional pages as necessary to facilitate completion of the LCAP.*

### **State Priorities**

The state priorities listed in Education Code sections 52060 and 52066 can be categorized as specified below for planning purposes, however, school districts and county offices of education must address each of the state priorities in their LCAP. Charter schools must address the priorities in Education Code section 52060(d) that apply to the grade levels served, or the nature of the program operated, by the charter school.

#### **A. Conditions of Learning:**

**Basic:** degree to which teachers are appropriately assigned pursuant to Education Code section 44258.9, and fully credentialed in the subject areas and for the pupils they are teaching; pupils have access to standards-aligned instructional materials pursuant to Education Code section 60119; and school facilities are maintained in good repair pursuant to Education Code section 17002(d). (Priority 1)

**Implementation of State Standards:** implementation of academic content and performance standards adopted by the state board for all pupils, including English learners. (Priority 2)

**Course access:** pupil enrollment in a broad course of study that includes all of the subject areas described in Education Code section 51210 and subdivisions (a) to (i), inclusive, of Section 51220, as applicable. (Priority 7)

**Expelled pupils (for county offices of education only):** coordination of instruction of expelled pupils pursuant to Education Code section 48926. (Priority 9)

**Foster youth (for county offices of education only):** coordination of services, including working with the county child welfare agency to share information, responding to the needs of the juvenile court system, and ensuring transfer of health and education records. (Priority 10)

#### **B. Pupil Outcomes:**

**Pupil achievement:** performance on standardized tests, score on Academic Performance Index, share of pupils that are college and career ready, share of English learners that become English proficient, English learner reclassification rate, share of pupils that pass Advanced Placement exams with 3 or higher, share of pupils determined prepared for college by the Early Assessment Program. (Priority 4)

**Other pupil outcomes:** pupil outcomes in the subject areas described in Education Code section 51210 and subdivisions (a) to (i), inclusive, of Education Code section 51220, as applicable. (Priority 8)

#### **C. Engagement:**

**Parent involvement:** efforts to seek parent input in decision making, promotion of parent participation in programs for unduplicated pupils and special need subgroups. (Priority 3)

**Pupil engagement:** school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, high school graduations rates. (Priority 5)

**School climate:** pupil suspension rates, pupil expulsion rates, other local measures including surveys of pupils, parents and teachers on the sense of safety and school connectedness. (Priority 6)

**Section 1: Stakeholder Engagement**

*Meaningful engagement of parents, pupils, and other stakeholders, including those representing the subgroups identified in Education Code section 52052, is critical to the LCAP and budget process. Education Code sections 52062 and 52063 specify the minimum requirements for school districts; Education Code sections 52068 and 52069 specify the minimum requirements for county offices of education, and Education Code section 47606.5 specifies the minimum requirements for charter schools. In addition, Education Code section 48985 specifies the requirements for translation of documents.*

**Instructions:** Describe the process used to engage parents, pupils, and the community and how this engagement contributed to development of the LCAP or annual update. Note that the LEA’s goals related to the state priority of parental involvement are to be described separately in Section 2, and the related actions and expenditures are to be described in Section 3.

**Guiding Questions:**

- 1) How have parents, community members, pupils, local bargaining units, and other stakeholders (e.g., LEA personnel, county child welfare agencies, county office of education foster youth services programs, court-appointed special advocates, foster youth, foster parents, education rights holders and other foster youth stakeholders, English learner parents, community organizations representing English learners, and others as appropriate) been engaged and involved in developing, reviewing, and supporting implementation of the LCAP?
- 2) How have stakeholders been included in the LEA’s process in a timely manner to allow for engagement in the development of the LCAP?
- 3) What information (e.g., quantitative and qualitative data/metrics) was made available to stakeholders related to the state priorities and used by the LEA to inform the LCAP goal setting process?
- 4) What changes, if any, were made in the LCAP prior to adoption as a result of written comments or other feedback received by the LEA through any of the LEA’s engagement processes?
- 5) What specific actions were taken to meet statutory requirements for stakeholder engagement pursuant to Education Code sections 52062, 52068, and 47606.5, including engagement with representative parents of pupils identified in Education Code section 42238.01?
- 6) In the annual update, how has the involvement of these stakeholders supported improved outcomes for pupils related to the state priorities?

<b>Involvement Process</b>	<b>Impact on LCAP</b>
<p>In order to complete this accountability plan, multiple methods of gathering data and allowing for input were developed.</p> <p><b>Planning:</b> On July 23, 2013, the Board of Education of the Santa Ana Unified School District approved a Strategic Plan aimed at clearly defining the goals our district strives to accomplish. On January 28, 2014, the board discussed priorities and needs of the district, as framed in the 8 state priorities. On February 24, the Board of Education approved the district’s LCAP Community Engagement Plan.</p>	<p>Multiple methods of data collection ensured that maximum input across multiple stakeholders (internal, students, parents, and community) was collected, synthesized, and utilized.</p> <p>The Board of Education was engaged in, supportive of, and participatory in the district process.</p>

<p><b>Involvement Process</b></p> <p>The district also entered into consulting agreements with Ed Trust West and WestED to give us feedback on and refinement of our process. We wanted an independent opinion on our process design, execution and whether it met the spirit and not just the letter of the law. Ed Trust West focused on community engagement groups and their trust in the process and provided formative evaluation to the district. WestED provided on-going support with data analysis and the LCAP writing process.</p> <p><b>Process:</b></p> <p>During the months of February, March, and April 2014, a series of engagement opportunities for employees, students, parents and community members provided input on the educational priorities of the Santa Ana Unified School District. These opportunities included over 50 meetings, including planned and added sessions as requested by various stakeholders. Each stakeholder meeting was focused on a particular job-alike group, in the broad sense. In addition to formal responses for this document, several issues were raised during the various meetings which resulted in immediate responses from district officials. For example, computer keyboards were reported as missing keys. The district was able to respond immediately to address and resolve this concern. At another meeting, parents described issues with expired food served to students leading to an audit of food services programs to address this issue.</p> <p>In an effort to make the process as transparent as possible, the district created an area within the district website to facilitate the process, including the capability of Google translation. This area includes 6 sections, each with a particular focus of the process. The first section is a “Welcome,” with an overview of the district and the transcripts of the comments of every internal and community stakeholder meeting. The second section, “Funding for Schools,” describes the LCAP/LCFF requirements, including the differences between the old funding formula and the new formula. A section labeled “Get Involved” includes all of the planned community outreach meetings (see description below). “Presentations and Updates” include a Board presentation. Additional feedback or comments are possible on the “Provide Input” page. Feedback is sent to the deputy superintendent of business operations. She then sends the information to relevant cabinet members. Anything that can/needs to be addressed immediately is. All comments are recorded as part of the community input. This page also provides information regarding a dedicated phone line which has a bilingual speaker and recording options, to facilitate further input. The final page, “Videos and Articles,” provides various media documenting and highlighting the process. In addition, the district posted LCAP information to its’ various social media sites.</p> <p><b>Internal Stakeholders:</b></p>	<p><b>Impact on LCAP</b></p> <p>This lent an unbiased evaluation component to whether the data being collected and the processes used create an authentic conduit for parent and community input and engagement.</p> <p>All data from the internal and community input sessions were compiled and synthesized by district staff and external support provider (WestEd). The data was synthesized into emerging themes for each of the eight priority areas. Those themes were used to guide the writing of sections 2 and 3 of this report. The goals of this plan as well as the choice of activities and expenditures are supported by the data gathered during the over 100 hours of direct stakeholder (internal, students, parent, and community) input meetings.</p> <p>The website and phone number allowed for an increased level of participation and a level of transparency to the community. Any stakeholder (internal, students, parents, or community members) were able to view the latest information and see feedback from all sessions. In addition, the phone number and website allowed for additional feedback as stakeholders were able to provide feedback after attending a session. The website and phone number also allowed for a level of anonymity. Stakeholders could leave feedback anonymously if desired which allowed for more honest and direct feedback from some that would not feel able to do so in a public forum.</p>
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<b>Involvement Process</b>	<b>Impact on LCAP</b>
<p>Internal stakeholder meetings included Elementary/Secondary Principals, District Instructional Leadership Team, Classified Leadership Team, Assistant Principals, Classified Association Executive Board, Certificated Association Executive Board, Teachers of the Year, Classified Employees of the Month and Year, Certificated Learning and Achievement Staff Development Specialists, ASB Students, PTA board, Continuous Improvement Team, Curriculum and Program Specialists, Teachers on Special Assignment, Support Services Task Force, and Teacher meetings (including the teachers from the Special Education preschool) held at various sites. In addition, district sponsored parent groups, such as DAC/DELAC members and CAC (Special Education Parents) provided information during their meetings. All of the information from more than 20 internal stakeholder meetings was synthesized and added to the information from the community stakeholder and student meetings.</p> <p>The protocol for each of these internal stakeholder sessions included a brief overview of the changes to the funding process followed by a rotational “gallery walk” where participants provided input on programs, activities, instructional practices and/or measurement tools for each focus area. In each of these meetings, participants were randomly assigned to one of eight stations, designated for each of the state priority areas, as a starting point. Groups rotated through two sequential stations, and then were provided a third rotation in which they could provide input on any of the 8 stations. The entire stakeholder group was then provided an opportunity for additional discussion and feedback. The process was mirrored for community stakeholder meetings as well. In addition, community stakeholders were given a business card with information on the website and dedicated phone line to take home with them. Of note, between 30 – 50 district/school site staff members attended each community input meeting.</p> <p><b>Student Voice:</b> Data was gathered from current 9<sup>th</sup> – 12<sup>th</sup> grade students through a series of student engagement meetings held at each of the High Schools, including the non-traditional sites. Students from our Community Day High School were invited to attend a meeting at one of the other sites. Principals were asked to select students to give input, with approximately 1700 students participating. In an interactive session with a deputy superintendent of educational services, students were asked to provide feedback on what they believed would be helpful for future students. As a result of parent input requesting additional student involvement, posters with QR codes were created and distributed to each secondary site to allow for all students to provide input.</p> <p><b>Community and Parent Input:</b> Currently, SAUSD is a provision 2 district through the National School Lunch Program and the School Breakfast Program, whereby all students in the district are eligible for breakfast and lunch</p>	<p>Internal stakeholders work at the school sites and with the students on a daily basis. Because of these daily interactions, these internal stakeholders provided valuable insight as to how students learn, effective programs, school environments/climates, needs for professional development for staff, and realistic goals.</p> <p>Students were integral members in the engagement sessions. Students were able to provide unique insight in to educational programs they found to be beneficial and goals they felt were reflective of student needs. In addition, they were able to provide input as to goals and programs they felt would benefit the educational experience of younger and incoming students. Data gathered from QR surveys will impact future district actions.</p> <p>Parents and community members were able to provide input on what they felt was valuable for their students to not only achieve educationally but to also be successful, productive members of</p>



Involvement Process	Impact on LCAP
<p>at no charge. Also of consideration was the need for parents to have a location within walking distance. In addition, 82% of students in SAUSD are currently or formerly classified as limited English Proficient. Our unduplicated count, per LCAP criteria, is at 93%. These factors lead to a need for multiple community sessions offered at various times throughout the week including morning, evening and Saturday sessions. In total 24 parent and community sessions (see attachment A) were scheduled throughout the district. Within each location, 2-3 schools were targeted, although community members and other stakeholders were welcome to attend any or all of the sessions. Parents at each school site were sent a flyer in both English and Spanish inviting them to the location for their targeted site, with a tear off registration form to aid in district planning. In addition, some schools offered incentives for parent participation. The district provided free food and child care to facilitate higher attendance.</p> <p>Employees from the targeted sites, including the site principals, assisted with registration, while district office personnel were responsible for facilitating the “gallery walk” process to maintain consistency throughout the 23 locations. In addition, a similar session was conducted at the district office specifically for parents of foster youth. The opening included time for registration, child care assignments, and socializing. After a brief time, the introductory presentation Power Point was broadcast in both English and Spanish (with two sessions also including Vietnamese). Each of the 8 stations included an English and Spanish poster and was led by a native language district staff member. The poster facilitators were instructed to record the responses of parents exactly as stated, in the language stated. In addition, a Vietnamese poster option was available at all sessions if needed. Parents were brought back together after the rotations, where the district micro-site “All Eyes on Learning” was demonstrated and then a question and answer period followed. The question and answer periods provided time for additional community input beyond what had been recorded on the charts. Various Cabinet members, including the superintendent, were available after the meetings for further discussion and comments. The posters were then transcribed, translated, and the resulting data posted on the website. In addition, the community feedback sessions were also videotaped, with transcriptions provided.</p> <p><b>Feedback and revisions:</b> As the LCAP plan was being written, it was distributed to various stakeholders for review and further input. This process included providing the Board of Education with periodic updates. The plan was formally presented to the DAC/DLAC groups at their May meeting, with ongoing written responses provided by the superintendent to this group. The draft plan was publicly viewable for a length of time to allow parents to provide additional feedback before final approval. In addition, the web forms for community members and the QR code for students will remain available as ongoing feedback to inform the revisions and updates of this plan.</p>	<p>the community. Parents were able to provide insight as to the goals they have for their students and methods, processes, and programs they felt would be beneficial for their students. They were also able to provide information as to ways they would like to be involved and suggestions to the district on how they could better be utilized. Parents were also able to provide unique insights as to the struggles their students had and how these struggles could be overcome with district/school support. The district plan to offer the high number of sessions, food, and childcare lead to higher than expected parent participation. Parent and community participation at these events ranged from 75 - 400. Roughly 3,000 parents participated in one or more of these input sessions.</p> <p>Having site employees at the community engagement sessions allowed for parents to feel comfortable and at ease. Parents were able to check-in for the session with a familiar face. In addition, the native Spanish speakers allowed parents to give feedback with the need for a translator which allowed for a free-flow of information and a level of comfort for the parents. In addition, parents were able to see site administrators which showed the level of involvement of the sites in the process. Having a videographer at each session allowed for videos of each session for archival purposes.</p> <p>Internal and Community stakeholders provided feedback, concerns, and questions on sections 2 and 3, with revisions made based on feedback. The input from our community engagements set the foundation for the actions and metrics that the district identified within the LCAP plan. Recurring themes in the feedback center around the follow four ideas: Parental Involvement and training, classroom technology, extracurricular activities and increasing instructional outcomes. We took those ideas and created action plans in each of our three goals that would address them and make a significant impact on student</p>

Involvement Process	Impact on LCAP outcomes.
<p><b>Approval Process:</b> The finalized Local Control Accountability Plan for 2013-14 was presented during the Public Hearing at the May 27, 2014 Board of Education meeting. All updates to the Board of Education during the regular general session meeting were under the presentations of the district website.</p> <p><b>Future Process:</b> Target monitoring and annual review will be an on-going process. It is the intention of the district to maintain the feedback options which will continue to inform the feedback process.</p>	<p>This plan was submitted to the Orange County Department of Education in May 2014 for support and feedback prior to final adoption. The Santa Ana Unified School District Local control and accountability plan was adopted by the School Board on June 24, 2014. It shall be updated on or before July 1 of each subsequent year.</p> <p>Feedback from stakeholders will continue to refine the on-going revisions.</p> <p>All stakeholder input was recorded, organized as possible under each of the goals, and discussed by the district leadership team. Not all of the services and actions suggested could be included as the top priorities to be identified in this first planning cycle due to fiscal constraints, impact on student outcomes, and/or limited evidence-based data. All of the comments will be kept to consider in the following years as the LCAP is annually reviewed and updated.</p>

**Section 2: Goals and Progress Indicators**

*For school districts, Education Code sections 52060 and 52061, for county offices of education, Education Code sections 52066 and 52067, and for charter schools, Education Code section 47606.5 require(s) the LCAP to include a description of the annual goals, for all pupils and each subgroup of pupils, for each state priority and any local priorities and require the annual update to include a review of progress towards the goals and describe any changes to the goals.*

**Instructions:** Describe annual goals and expected and actual progress toward meeting goals. This section must include specifics projected for the applicable term of the LCAP, and in each annual update year, a review of progress made in the past fiscal year based on an identified metric. Charter schools may adjust the chart below to align with the term of the charter school’s budget that is submitted to the school’s authorizer pursuant to Education Code section 47604.33. The metrics may be quantitative or qualitative, although LEAs must, at minimum, use the specific metrics that statute explicitly references as required elements for measuring progress within a particular state priority area. Goals must address each of the state priorities and any additional local priorities; however, one goal may address multiple priorities. The LEA may identify which school sites and subgroups have the same goals, and group and describe those goals together. The LEA may also indicate those goals that are not applicable to a specific subgroup or school site. The goals must reflect outcomes for all pupils and include specific goals for school sites and specific subgroups, including pupils with disabilities, both at the LEA level and, where applicable, at the school site level. To facilitate alignment between the LCAP and school plans, the LCAP shall identify and incorporate school-specific goals related to the state and local priorities from the school plans submitted pursuant to Education Code section 64001. Furthermore, the LCAP should be shared with, and input requested from, school site-level advisory groups (e.g., school site councils, English Learner Advisory Councils, pupil advisory groups, etc.) to facilitate alignment between school-site and district-level goals and actions. An LEA may incorporate or reference actions described in other plans that are being undertaken to meet the goal.

**Guiding Questions:**

- 1) What are the LEA's goal(s) to address state priorities related to "Conditions of Learning"?
- 2) What are the LEA's goal(s) to address state priorities related to "Pupil Outcomes"?
- 3) What are the LEA's goal(s) to address state priorities related to "Engagement" (e.g., pupil and parent)?
- 4) What are the LEA's goal(s) to address locally-identified priorities?
- 5) How have the unique needs of individual school sites been evaluated to inform the development of meaningful district and/or individual school site goals (e.g., input from site level advisory groups, staff, parents, community, pupils; review of school level plans; in-depth school level data analysis, etc.)?
- 6) What are the unique goals for subgroups as defined in Education Code sections 42238.01 and 52052 that are different from the LEA's goals for all pupils?
- 7) What are the specific predicted outcomes/metrics/noticeable changes associated with each of the goals annually and over the term of the LCAP?
- 8) What information (e.g., quantitative and qualitative data/metrics) was considered/reviewed to develop goals to address each state or local priority and/or to review progress toward goals in the annual update?
- 9) What information was considered/reviewed for individual school sites?
- 10) What information was considered/reviewed for subgroups identified in Education Code section 52052?
- 11) In the annual update, what changes/progress have been realized and how do these compare to changes/progress predicted? What modifications are being made to the LCAP as a result of this comparison?

Identified Need and Metric (What needs have been identified and what metrics are used to measure progress?)	Goals			Annual Update: Analysis of Progress Baseline: 2013-14	What will be different/improved for students? (based on identified metric)			Related State and Local Priorities (Identify specific state priority. For districts and COEs, all priorities in statute must be included and identified; each goal may be linked to more than one priority if appropriate.)
	Description of Goal	Applicable Pupil Subgroups (Identify applicable subgroups (as defined in EC 52052) or indicate "all" for all pupils.)	School(s) Affected (Indicate "all" if the goal applies to all schools in the LEA, or alternatively, all high schools, for example.)		LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17	
<b>Student Learning Outcomes</b>								
<b>Our students need the knowledge, skills, and values to become productive citizens in the 21st century.</b>	<b>Goal 1:</b> Students will demonstrate the knowledge, skills, and values necessary to become productive citizens in the 21st century	<b>Goal 1:</b> All students	<b>Goal 1:</b> All schools	<b>Goal 1:</b> Establish baseline	<b>Goal 1:</b> Demonstrated annual growth on each metric	<b>Goal 1:</b> Demonstrated annual growth on each metric	<b>Goal 1:</b> Demonstrated annual growth on each metric	<b>Goal 1:</b> 2. Implementation of State Standards 4. Pupil Achievement 5. Pupil Engagement 7. Course access 8. Other Pupil Outcomes
<b>Metric:</b> Early Literacy	1a: Students will be proficient readers by the end of third grade	All elementary students	All elementary schools	2012-13: 49% of 3 <sup>rd</sup> graders read at the proficient level as scored with DIBELS	Establish new baseline based on the initial DIBELS Next assessment	10% growth above the base in 3 <sup>rd</sup> grade reading proficiency based on 2014-15 DIBELS Next performance	10% growth from 2015-16 3 <sup>rd</sup> grade reading proficiency on DIBELS Next	
<b>Metric:</b> EL Redesignation Rate	1b: English learners will be Reclassified	EL Students	All schools	2012-13: 55% of EL students	65% of EL students will be reclassified	70% of EL students will be reclassified	75% of EL students will be reclassified	

Identified Need and Metric (What needs have been identified and what metrics are used to measure progress?)	Goals			Annual Update: Analysis of Progress Baseline: 2013-14	What will be different/improved for students? (based on identified metric)			Related State and Local Priorities (Identify specific state priority. For districts and COEs, all priorities in statute must be included and identified; each goal may be linked to more than one priority if appropriate.)
	Description of Goal	Applicable Pupil Subgroups (Identify applicable subgroups (as defined in EC 52052) or indicate "all" for all pupils.)	School(s) Affected (Indicate "all" if the goal applies to all schools in the LEA, or alternatively, all high schools, for example.)		LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17	
	within 5 years of entering program			were reclassified within 5 years of entering school	within 5 years of entering school	within 5 years of entering school	within 5 years of entering school	
<b>Metric:</b> Algebra Readiness	1c: Students will demonstrate readiness for Algebra I before entering 9 <sup>th</sup> grade	All students	All schools	N/A	Establish growth baseline (RIT=235) on the Measures of Academic Progress (MAP)	10% growth above the base for 9 <sup>th</sup> grade students will score of 235 (RIT) or higher on MAP assessment	10% growth from 2015-16 for 9 <sup>th</sup> grade students will score of 235 (RIT) or higher on MAP assessment	
<b>Metric:</b> A-G Course Completion	1d: Students will complete the course sequence required for	All students	All schools	2012-13: 64% of students will demonstrate competency in Algebra I by the end of 9 <sup>th</sup> grade  2012-13: 37.2% of 2013 graduates met UC A-G requirement	69% of students will demonstrate competency in Algebra I by the end of 9 <sup>th</sup> grade	74% of students will demonstrate competency in Algebra I by the end of 9 <sup>th</sup> grade	79% of students will demonstrate competency in Algebra I by the end of 9 <sup>th</sup> grade	
					42% of 2014 graduates will have met UC A-G requirements	49% of 2015 graduates will have met UC A-G requirements	59% of 2016 graduates will have met UC A-G requirements	

Identified Need and Metric (What needs have been identified and what metrics are used to measure progress?)	Goals			Annual Update: Analysis of Progress Baseline: 2013-14	What will be different/improved for students? (based on identified metric)			Related State and Local Priorities (Identify specific state priority. For districts and COEs, all priorities in statute must be included and identified; each goal may be linked to more than one priority if appropriate.)
	Description of Goal	Applicable Pupil Subgroups (Identify applicable subgroups (as defined in EC 52052) or indicate "all" for all pupils.)	School(s) Affected (Indicate "all" if the goal applies to all schools in the LEA, or alternatively, all high schools, for example.)		LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17	
	entrance into the California university system							
<b>Metric:</b> College Readiness	1e: Students will demonstrate College readiness as indicated by the Early Assessment Program (EAP) or the Measures of Academic Performance (MAP)	All students	All schools	2012-13 ELA: 14% of 11 <sup>th</sup> grade students met college ready ELA standard on EAP	19% of 11 <sup>th</sup> graders will evidence college ready or conditional status on ELA EAP or a RIT score above 250	26% of 11 <sup>th</sup> graders will evidence college ready or conditional status on ELA EAP or a RIT score above 250	36% of 11 <sup>th</sup> graders will evidence college ready or conditional status on ELA EAP or a RIT score above 250	
<b>Metric:</b> Post-secondary persistency	1f: Students will demonstrate persistent post-secondary	All students	All schools	2012-13 Math: 5% of 11 <sup>th</sup> grade students met college ready ELA standard on EAP	10% of 11 <sup>th</sup> graders will evidence college ready or conditional status on Math EAP or a RIT score above 255	17% of 11 <sup>th</sup> graders will evidence college ready or conditional status on Math EAP or a RIT score above 255	27% of 11 <sup>th</sup> graders will evidence college ready or conditional status on Math EAP or a RIT score above 255	
				82% of graduates enrolled in post-secondary education persisted	85% of graduates enrolled in post-secondary education persisted	88% of graduates enrolled in post-secondary education persisted	91% of graduates enrolled in post-secondary education persisted	

Identified Need and Metric (What needs have been identified and what metrics are used to measure progress?)	Goals			Annual Update: Analysis of Progress Baseline: 2013-14	What will be different/improved for students? (based on identified metric)			Related State and Local Priorities (Identify specific state priority. For districts and COEs, all priorities in statute must be included and identified; each goal may be linked to more than one priority if appropriate.)
	Description of Goal	Applicable Pupil Subgroups (Identify applicable subgroups (as defined in EC 52052) or indicate "all" for all pupils.)	School(s) Affected (Indicate "all" if the goal applies to all schools in the LEA, or alternatively, all high schools, for example.)		LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17	
	enrollment via National Clearing House			into their second year of school (Class of 2011)	into their second year of school (Class of 2012)	into their second year of school (Class of 2013)	into their second year of school (Class of 2014)	
<b>Engagement</b>								
Our students need equitable access to a high quality curricular and instructional program that is accessible from school and home.	Goal 2: Students will have equitable access to a high quality curricular and instructional program that is accessible from school and home	Goal 2: All students	Goal 2: All schools	Goal 2: Establish baseline	Goal 2: Demonstrated annual growth on each metric	Goal 2: Demonstrated annual growth on each metric	Goal 2: Demonstrated annual growth on each metric	Goal 2: 1. Basic services 2. Implementation of State Standards 5. Pupil Engagement 7. Course Access
Metric: Student access to technology	2a: Students will have routine access to Internet-enabled technology at home and school	All students	All schools	Establish baseline percentage of students who have access to Internet-enabled technology at home and school	40% of students who have access to Internet-enabled technology at home and school	50% of students who have access to Internet-enabled technology at home and school	60% of students who have access to Internet-enabled technology at home and school	

Identified Need and Metric (What needs have been identified and what metrics are used to measure progress?)	Goals			Annual Update: Analysis of Progress Baseline: 2013-14	What will be different/improved for students? (based on identified metric)			Related State and Local Priorities (Identify specific state priority. For districts and COEs, all priorities in statute must be included and identified; each goal may be linked to more than one priority if appropriate.)
	Description of Goal	Applicable Pupil Subgroups (Identify applicable subgroups (as defined in EC 52052) or indicate "all" for all pupils.)	School(s) Affected (Indicate "all" if the goal applies to all schools in the LEA, or alternatively, all high schools, for example.)		LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17	
<b>Metric:</b> Extracurricular participation Rates	2b: Students will participate in more than one extracurricular activity	All students	All schools	Create mechanism to track student engagement in extracurricular activities	Establish baseline percentage of students who participate in more than one extracurricular activity	To be determined using 2014-2015 data	To be determined using 2014-2015 data	
<b>Metric:</b> Hiring, training, and retaining of highly-qualified teachers and leaders	2c/d: Students will receive instruction from highly-qualified and well-trained instructional staff	All students	All schools	2012-13: 99.4% of teachers meet HQT criteria  Create system to track employee engagement in professional development that is guided/selected by the individual	100% of teachers meet HQT criteria	Maintain 100% of teachers meet HQT criteria	Maintain 100% of teachers meet HQT criteria	



Identified Need and Metric (What needs have been identified and what metrics are used to measure progress?)	Goals			Annual Update: Analysis of Progress Baseline: 2013-14	What will be different/improved for students? (based on identified metric)			Related State and Local Priorities (Identify specific state priority. For districts and COEs, all priorities in statute must be included and identified; each goal may be linked to more than one priority if appropriate.)
	Description of Goal	Applicable Pupil Subgroups (Identify applicable subgroups (as defined in EC 52052) or indicate "all" for all pupils.)	School(s) Affected (Indicate "all" if the goal applies to all schools in the LEA, or alternatively, all high schools, for example.)		LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17	
<b>Conditions of Learning</b>								
Our students and staff need healthy, safe and secure environments in which to learn.	Goal 3: Students and staff will work in a healthy, safe, and secure environment that supports learning	Goal 3: All students	Goal 3: All schools	Goal 3: Establish baseline	Goal 3: Demonstrated annual growth on each metric	Goal 3: Demonstrated annual growth on each metric	Goal 3: Demonstrated annual growth on each metric	Goal 3: 1. Basic Services 3. Parent Involvement 5. Pupil Engagement 6. School Climate
Metric: California Healthy Kids Survey (CHKS)	3a: Students will report feeling safe or very safe at school on the California Healthy Kids Survey (CHKS)	All students in grades 5, 7, 9, and 11	All schools	2012-13: Students reported feeling safe at school: 76% Gr 5 59% Gr 7 64% Gr 9 66% Gr 11	10% increase at each grade level of students who feel safe or very safe at school	10% increase at each grade level of students who feel safe or very safe at school	10% increase at each grade level of students who feel safe or very safe at school	

Identified Need and Metric (What needs have been identified and what metrics are used to measure progress?)	Goals			Annual Update: Analysis of Progress Baseline: 2013-14	What will be different/improved for students? (based on identified metric)			Related State and Local Priorities (Identify specific state priority. For districts and COEs, all priorities in statute must be included and identified; each goal may be linked to more than one priority if appropriate.)
	Description of Goal	Applicable Pupil Subgroups (Identify applicable subgroups (as defined in EC 52052) or indicate "all" for all pupils.)	School(s) Affected (Indicate "all" if the goal applies to all schools in the LEA, or alternatively, all high schools, for example.)		LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17	
<b>Metric:</b> California School Parent Survey (CSPS)	3b: Parents will report that school is a safe place for their child on the California School Parent Survey (CSPS)	All parents	All schools	2012-13: 88% of surveyed parents indicated that school was a safe place for children	10% decrease in the number of Parents who Disagree or Strongly Disagree that School is a safe place for their child	10% decrease in the number of Parents who Disagree or Strongly Disagree that School is a safe place for their child	10% decrease in the number of Parents who Disagree or Strongly Disagree that School is a safe place for their child	
<b>Metric:</b> California School Climate Survey (CSCS)	3c: Staff will report that their school is a safe place for students on the California School Climate Survey (CSCS)	All staff	All schools	2012-13: 38% of surveyed staff indicated that school was a safe place	10% decrease in the number of Staff who Disagree or Strongly Disagree that School is a safe place for students	10% decrease in the number of Staff who Disagree or Strongly Disagree that School is a safe place for students	10% decrease in the number of Staff who Disagree or Strongly Disagree that School is a safe place for students	
<b>Metric:</b> Student suspension and expulsion Data	3d/e: Efforts to engage students in school will result in a reduction in the number of lost instructional days	All students	All schools	2012-13: 9,118 of instruction were lost due to suspension	Restore 912 instructional days by reducing the total number of suspensions by to 6,000	Restore 1,733 instructional days by reducing the total number of suspensions by 10% to 5,400	Restore 2,471 instructional days by reducing the total number of suspensions by 10% to 4,860	

Identified Need and Metric (What needs have been identified and what metrics are used to measure progress?)	Goals			Annual Update: Analysis of Progress Baseline: 2013-14	What will be different/improved for students? (based on identified metric)			Related State and Local Priorities (Identify specific state priority. For districts and COEs, all priorities in statute must be included and identified; each goal may be linked to more than one priority if appropriate.)
	Description of Goal	Applicable Pupil Subgroups (Identify applicable subgroups (as defined in EC 52052) or indicate "all" for all pupils.)	School(s) Affected (Indicate "all" if the goal applies to all schools in the LEA, or alternatively, all high schools, for example.)		LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17	
	due to suspension and/or expulsion			2012-13: 79 students expelled	Reduce the number of expulsions to 60	Reduce the number of expulsions by 10% to 54	Reduce the number of expulsions by 10% to 49	
<b>Metric:</b> Parent survey data	3f: Parents will participate in an annual school satisfaction survey	All	All	Create or secure a parent survey tool and conduct initial pilot survey.	Establish baseline parent participation rate based upon survey administered in Spring 2015	60% of SAUSD parents will participate in annual survey.	70% of SAUSD parents will participate in annual survey.	
<b>Metric:</b> Facilities Inspection Tool (FIT)	3g: Annual facility surveys will demonstrate that issues are brought forward and addressed quickly	All	All	N/A	Establish baseline number of schools meeting exemplary standard on 2014-15 FIT survey	To be determined using 2014-2015 baseline data	To be determined using 2014-2015 baseline data	

### **Section 3: Actions, Services, and Expenditures**

*For school districts, Education Code sections 52060 and 52061, for county offices of education, Education Code sections 52066 and 52067, and for charter schools, Education Code section 47606.5 require the LCAP to include a description of the specific actions an LEA will take to meet the goals identified. Additionally Education Code section 52604 requires a listing and description of the expenditures required to implement the specific actions.*

**Instructions:** Identify annual actions to be performed to meet the goals described in Section 2, and describe expenditures to implement each action, and where these expenditures can be found in the LEA's budget. Actions may describe a group of services that are implemented to achieve identified goals. The actions and expenditures must reflect details within a goal for the specific subgroups identified in Education Code section 52052, including pupils with disabilities, and for specific school sites as applicable. In describing the actions and expenditures that will serve low-income, English learner, and/or foster youth pupils as defined in Education Code section 42238.01, the LEA must identify whether supplemental and concentration funds are used in a districtwide, schoolwide, countywide, or charterwide manner. In the annual update, the LEA must describe any changes to actions as a result of a review of progress. The LEA must reference all fund sources used to support actions and services. Expenditures must be classified using the California School Accounting Manual as required by Education Code sections 52061, 52067, and 47606.5.

### **Guiding Questions:**

- 1) What actions/services will be provided to all pupils, to subgroups of pupils identified pursuant to Education Code section 52052, to specific school sites, to English learners, to low-income pupils, and/or to foster youth to achieve goals identified in the LCAP?
- 2) How do these actions/services link to identified goals and performance indicators?
- 3) What expenditures support changes to actions/services as a result of the goal identified? Where can these expenditures be found in the LEA's budget?
- 4) In the annual update, how have the actions/services addressed the needs of all pupils and did the provisions of those services result in the desired outcomes?
- 5) In the annual update, how have the actions/services addressed the needs of all subgroups of pupils identified pursuant to Education Code section 52052, including, but not limited to, English learners, low-income pupils, and foster youth; and did the provision of those actions/services result in the desired outcomes?
- 6) In the annual update, how have the actions/services addressed the identified needs and goals of specific school sites and did the provision of those actions/services result in the desired outcomes?
- 7) In the annual update, what changes in actions, services, and expenditures have been made as a result of reviewing past progress and/or changes to goals?

- A. What annual actions, and the LEA may include any services that support these actions, are to be performed to meet the goals described in Section 2 for ALL pupils and the goals specifically for subgroups of pupils identified in Education Code section 52052 but not listed in Table 3B below (e.g., Ethnic subgroups and pupils with disabilities)? List and describe expenditures for each fiscal year implementing these actions, including where these expenditures can be found in the LEA's budget.

Goal (Include and identify all goals from Section 2)	Related State and Local Priorities (from Section 2)	Actions and Services	Level of Service (Indicate if school-wide or LEA-wide)	Annual Update: Review of actions / services	What actions are performed or services provided in each year (and are projected to be provided in years 2 and 3)? What are the anticipated expenditures for each action (including funding source)?		
					LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17
<b>Goal 1:</b> All students will demonstrate the knowledge, skills, and values necessary to become productive citizens in the 21st century.	<b>Goal 1:</b> 2. Implementation of State Standards  4. Pupil Achievement  5. Pupil Engagement  7. Course access  8. Other Pupil Outcomes	1.1: Provide <b>equitable student access</b> to a rigorous, standards-based, instructional program that includes, but is not limited to <b>high-quality instruction</b> , instructional materials, academic supports, and <b>technology-based resources</b> .	District wide		\$1,170,000	\$170,000	\$170,000
		1.2: Implement <b>progress monitoring (growth) assessments</b> for all academic programs.	District wide		\$500,000	\$500,000	\$500,000
		1.3: Maintain <b>partnerships</b> with institutions of higher education and community organizations that support desired student-learning outcomes.	District wide		\$1,200,000	\$1,200,000	\$1,200,000
<b>Goal 2:</b> Students need equitable access to a high quality curricular and instructional program that is accessible from school and home.	<b>Goal 2:</b> 1. Basic Services  2. Implementation of State Standards  5. Pupil Engagement	2.1: Ensure <b>access to the core instructional program</b> by providing <b>highly qualified teachers</b> at each site and ongoing <b>professional development</b> for all staff.	District wide		\$19,184,142	\$24,270,277	\$29,356,412
		2.2: Support learning opportunities for current special education students as provided in their Individualized Education Plans (IEPs).	District wide		\$6,708,082	\$8,783,467	\$10,858,853
		2.3: Increase <b>resources to schools</b> to support <b>extracurricular programs</b> for students, <b>instructional materials</b> and other programs and supplies to enhance student outcomes	District wide		\$346,417	\$346,417	\$346,417
		2.4: Ensure equitable <b>access to technology</b> in classrooms, on campus, and at home.	District wide		\$3,511,895	\$0	\$0

Goal (Include and identify all goals from Section 2)	Related State and Local Priorities (from Section 2)	Actions and Services	Level of Service (Indicate if school-wide or LEA-wide)	Annual Update: Review of actions / services	What actions are performed or services provided in each year (and are projected to be provided in years 2 and 3)? What are the anticipated expenditures for each action (including funding source)?		
					LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17
	7. Course Access	2.5: Ensure equitable access to the core instructional program, including <b>Visual and Performing Arts</b> (VAPA), and physical education courses.	District wide		\$200,000	\$200,000	\$200,000
Goal 3. All students and staff will work in a healthy, safe, and secure environment that supports learning.	<b>Goal 3.</b> 1. Basic Services 3. Parent Involvement 5. Pupil Engagement 6. School Climate	3.1: Provide adult supervision/staff during transition periods.	District wide		\$1,200,000	\$1,200,000	\$1,200,000
		3.2: Support learning opportunities for all stakeholders such as, but not limited to, providing <b>family events</b> , (i.e. Open House, Back to School Nights, and school safety training).	District wide		\$10,000	\$10,000	\$10,000
		3.3: Establish processes that support maintaining current facilities ( <b>school safety and maintenance</b> ).	District wide		\$2,293,382	\$4,642,762	\$5,054,480
		3.4: Support school and district operations to create welcoming and productive school environments. Conduct “anti-bullying awareness” and “safe and sensitive schools” campaigns that include outreach efforts to staff, parents, and students.	District wide		\$4,502,332	\$4,953,329	\$6,188,717

B. Identify additional annual actions, and the LEA may include any services that support these actions, above what is provided for all pupils that will serve low-income, English learner, and/or foster youth pupils as defined in Education Code section 42238.01 and pupils redesignated as fluent English proficient. The identified actions must include, but are not limited to, those actions that are to be performed to meet the targeted goals described in Section 2 for low-income pupils, English learners, foster youth and/or pupils redesignated as fluent English proficient (e.g., not listed in Table 3A above). List and describe expenditures for each fiscal year implementing these actions, including where those expenditures can be found in the LEA's budget.

Goal (Include and identify all goals from Section 2, if applicable)	Related State and Local Priorities (from Section 2)	Actions and Services	Level of Service (Indicate if school-wide or LEA-wide)	Annual Update: Review of actions/	What actions are performed or services provided in each year (and are projected to be provided in years 2 and 3)? What are the anticipated expenditures for each action (including funding source)?

			services	LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17
<p><b>Goal 1:</b> All students will demonstrate the knowledge, skills, and values necessary to become productive citizens in the 21st century.</p> <p><b>Goal 1:</b> 2. Implementation of State Standards 4. Pupil Achievement 5. Pupil Engagement 7. Course access 8. Other Pupil Outcomes</p>	<p>1.4: Conduct an Equal Opportunity Study (transcript review and blueprint for action) to determine where equity issues exist within current practices and how to reduce their impact. 1.5: Ensure access for low-income pupils to the core instructional program by increasing <b>early literacy and reading intervention</b> programs, expanding <b>credit recovery options</b>, and building the <b>Advancement Via Individual Determination (AVID)</b> program. 1.6: Provide equity of <b>access to Advanced Placement (AP)</b> course options, <b>AP training for teachers</b>, and AP summer boot camp, and implement an <b>International Baccalaureate (IB)</b> program. 1.7: <b>Expand access to math and science programs</b> by increasing opportunities in Project Lead the Way (PLTW), and Science Technology Engineering Arts Mathematics (<b>STEM/STEAM</b>) programs at all schools. 1.8: Increase availability of <b>Career Technical Education (CTE) &amp; Regional Occupational Program (ROP)</b> courses and <b>academies</b>. 1.9: Create course options by establishing a <b>virtual school</b> that promotes <b>course choice</b> at the high school level and enhances <b>personalized learning</b> options across all grade levels. 1.10: Support <b>extended learning opportunities</b> for low-income pupils by providing <b>early childhood education, before and after school programs</b> and <b>tutoring, academic summer school programs, and transportation services</b>. 1.11: Ensure success for low-income pupils by providing transition support (<b>bridge programs</b>) from school-to-school (5<sup>th</sup> to 6<sup>th</sup> grade, 8<sup>th</sup> to 9<sup>th</sup> grade, and 12<sup>th</sup> grade to college/career).</p>	High Schools		\$125,000	\$125,000	\$0
		District-wide		\$110,000	\$370,000	\$370,000
		High Schools		\$100,000	\$225,000	\$225,000
		District-wide		\$92,000	\$92,000	\$92,000
		High Schools		\$160,000	\$4,167,477	\$4,167,477
		District-wide		\$135,000	\$135,000	\$135,000
		District-wide		\$1,441,276	\$1,910,486	\$2,379,702
		District-wide		\$10,000	\$10,000	\$10,000

Goal (Include and identify all goals from Section 2, if applicable)	Related State and Local Priorities (from Section 2)	Actions and Services	Level of Service (Indicate if school-wide or LEA-wide)	Annual Update: Review of actions/services	What actions are performed or services provided in each year (and are projected to be provided in years 2 and 3)? What are the anticipated expenditures for each action (including funding source)?		
					LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17
		1.12: Provide EL student services including, but not limited to, newcomers programs and summer English Language Development (ELD) academy. Provide Long term English Learner (LTEL) <b>teacher training</b> ,	District-wide		\$50,000	\$50,000	\$50,000
		1.13: Provide foster students with services targeted to specific needs of the subgroup that may be confidential in nature.	District-wide		\$50,000	\$50,000	\$50,000
		1.14: In addition to services provided to low income students, students receiving special education services will receive services such as, but not limited to, services and supports as listed in Individualized Educational Plans (IEPs) for additional students above 2013-2014 baseline numbers.	District-wide		\$2,900,000	\$4,400,000	\$5,900,000
		2.6: Ensuring access for low income pupils to the core instructional program including, but not limited to, implementing <b>project-based learning</b> , increasing <b>Visual and Performing Arts (VAPA)</b> and other <b>elective classes</b> ,	District-wide		\$2,402,380	\$3,113,409	\$3,117,760
		2.7: Increase <b>access to technology</b> that is available to students at school and at home.	District-wide		\$1,371,560	\$1,516,889	\$1,662,218
		2.8: Provide <b>professional development for teachers</b> in implementation of the new State standards and technology integration strategies.	District-wide		\$1,300,000	\$1,300,000	\$1,300,000
		2.9: Support and extend learning opportunities for low-income pupils by <b>increasing library access</b> (staffing and hours of operation) and access to computer resources on campus. Provide <b>computer training for parents</b> .	District-wide		\$784,895	\$884,346	\$983,798
<b>Goal 2:</b> Students need equitable access to a high quality curricular and instructional program that is accessible from school and home.	<b>Goal 2:</b> 1. Basic Services 2. Implementation of State Standards 5. Pupil Engagement 7. Course Access						



Goal (Include and identify all goals from Section 2, if applicable)	Related State and Local Priorities (from Section 2)	Actions and Services	Level of Service (Indicate if school-wide or LEA-wide)	Annual Update: Review of actions/services	What actions are performed or services provided in each year (and are projected to be provided in years 2 and 3)? What are the anticipated expenditures for each action (including funding source)?		
					LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17
		2.10: Support student learning via science camps and experiential <b>field trips</b> , and offering <b>summer enrichment programs</b> for elementary and intermediate schools.	District-wide		\$1,800,000	\$1,800,000	\$1,800,000
		2.11: Establish <b>partnerships</b> that ensure student success including, but not limited to, creating a Program Development Office (grant writer), partnering with non-profit organizations to provide <b>Internet access</b> at low cost to families and <b>Internet-enabled devices for student check-out</b> .	District-wide		\$160,000	\$160,000	\$160,000
		2.12: Address language barriers by ensuring access for parents of EL students to <b>English classes</b> , including online learning resources, and develop <b>native language translations</b> of website (Spanish & Vietnamese).	District-wide		\$242,895	\$253,767	\$264,640
		2.13: Provide foster students with services targeted to specific needs of the subgroup that may be confidential in nature.	District-wide		\$50,000	\$50,000	\$50,000
<b>Goal 3:</b> All students and staff will work in a healthy, safe, and secure environment that	<b>Goal 3.</b> 1. Basic Services 3. Parent Involvement 5. Pupil Engagement	3.5: Ensure access for low income pupils to the core instructional program by including, but not limited to, <b>Positive Behavior Interventions and Supports (PBIS)</b> training, expanding <b>drop-out prevention</b> and retention efforts, <b>mentoring</b> , increasing <b>nursing services</b> , <b>nutritious food</b> , <b>intramural sports</b> , and other <b>wellness programs</b> . Institute School Climate Oversight Committees at each school that include parents and students as co-facilitators.	District-wide		\$1,585,858	\$1,975,199	\$2,411,642

Goal (Include and identify all goals from Section 2, if applicable)	Related State and Local Priorities (from Section 2)	Actions and Services	Level of Service (Indicate if school-wide or LEA-wide)	Annual Update: Review of actions/services	What actions are performed or services provided in each year (and are projected to be provided in years 2 and 3)? What are the anticipated expenditures for each action (including funding source)?		
					LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17
supports learning.	6. School Climate	3.6: Support extended learning opportunities for low-income pupils by providing <b>parent training</b> on accessing the student information system (attendance, grades, progress reports, etc.).	District-wide		\$283,000	\$273,000	\$133,000
		3.7: Establish <b>parenting programs</b> that support student success by working with community partners and organizations and other family services (e.g., <b>parent trainings</b> , links to <b>community social service resources</b> , <b>parenting workshops</b> ), expand the use of school-based <b>Parent and Community Liaisons</b> , expanding <b>structured recess</b> at elementary schools, offering health fairs, and providing finger printing for parent volunteers. Support these efforts with <b>transportation</b> and <b>childcare</b> .	District-wide		\$1,457,649	\$2,573,411	\$3,697,390
		3.8: In addition to services provided to low-income students, parents of EL students will receive assistance including <b>translation services</b> and <b>English and computer classes</b> .	District-wide		\$10,000	\$10,000	\$10,000
		3.9: Redesignated Fluent English Proficient (RFEP) students will receive services including, but not limited to, the services provided to all low-income students.	District-wide		\$100,000	\$100,000	\$100,000
		3.10: Support the enhancement of <b>school climate</b> through smooth operations and processes.	District-wide		\$185,582	\$192,504	\$221,746
		3.11: Conduct a review of policies and procedures relating to discipline to emphasize maintaining student connections to the learning program. Ensure discipline policies and student handbooks are available, in home languages, via the school and	District-wide		\$10,000	\$10,000	\$10,000

Goal (Include and identify all goals from Section 2, if applicable)	Related State and Local Priorities (from Section 2)	Actions and Services	Level of Service (Indicate if school-wide or LEA-wide)	Annual Update: Review of actions/services	What actions are performed or services provided in each year (and are projected to be provided in years 2 and 3)? What are the anticipated expenditures for each action (including funding source)?		
					LCAP YEAR Year 1: 2014-15	Year 2: 2015-16	Year 3: 2016-17
		district websites.					

- C. Describe the LEA's increase in funds in the LCAP year calculated on the basis of the number and concentration of low income, foster youth, and English learner pupils as determined pursuant to 5 CCR 15496(a)(5). Describe how the LEA is expending these funds in the LCAP year. Include a description of, and justification for, the use of any funds in a district-wide, school wide, countywide, or charter wide manner as specified in 5 CCR 15496. For school districts with below 55 percent of enrollment of unduplicated pupils in the district or below 40 percent of enrollment of unduplicated pupils at a school site in the LCAP year, when using supplemental and concentration funds in a district-wide or school wide manner, the school district must additionally describe how the services provided are the most effective use of funds to meet the district's goals for unduplicated pupils in the state priority areas. (See 5 CCR 15496(b) for guidance.)

Santa Ana Unified believes that a strong instructional program should be the entry point for supporting all students—especially at risk students. For this reason, Santa Ana Unified has chosen to use the majority of its proportionate share of the total LCFF increase (\$56.3 million) for the current LCAP year) to strengthen core instructional programs. We meet requirements of providing services district-wide due to our unduplicated count of 93%. A complete and detailed explanation of resources can be found in Sections 3A and 3B of this LCAP document.

- D. Consistent with the requirements of 5 CCR 15496, demonstrate how the services provided in the LCAP year for low income pupils, foster youth, and English learners provide for increased or improved services for these pupils in proportion to the increase in funding provided for such pupils in that year as calculated pursuant to 5 CCR 15496(a)(7). Identify the

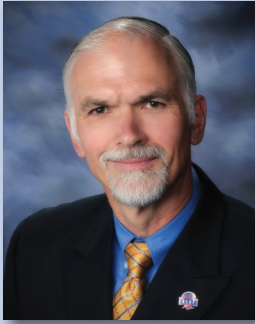
percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all pupils in the LCAP year as calculated pursuant to 5 CCR 15496(a). An LEA shall describe how the proportionality percentage is met using a quantitative and/or qualitative description of the increased and/or improved services for unduplicated pupils as compared to the services provided to all pupils.

Currently, in Santa Ana Unified, the increase in proportionality for English Learners, Low Income Students and Foster Youth is 15.8% in the LCAP year. In order to ensure equity, we recognize the need to improve and expand services for our most at risk students. The actions stated in section 3b above and beyond the proportionality requirement for the District.

NOTE: Authority cited: Sections 42238.07 and 52064, Education Code. Reference: Sections 2574, 2575, 42238.01, 42238.02, 42238.03, 42238.07, 47605, 47605.5, 47606.5, 48926, 52052, 52060-52077, and 64001, Education Code; 20 U.S.C. Section 6312.



# Santa Ana Unified School District



**Richard L. Miller, Ph.D.**  
Superintendent



**Stefanie P. Phillips, Ed.D.**  
Deputy Superintendent  
Operations, CBO



**David Haglund, Ed.D.**  
Deputy Superintendent  
Educational Services



**Mark McKinney**  
Associate Superintendent  
Human Resources



**Doreen Lohnes**  
Assistant Superintendent  
Support Services



**Joe Dixon**  
Assistant Superintendent  
Facilities/Governmental  
Relations



**Dawn Miller**  
Assistant Superintendent  
Secondary Education



**Michelle Rodriguez, Ed.D.**  
Assistant Superintendent  
Elementary Education

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# Santa Ana Unified School District

1601 East Chestnut Avenue  
Santa Ana, CA 92701-6322  
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**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Adoption of 2014-15 Budget

**ITEM:** Action

**SUBMITTED BY:** Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

**PREPARED BY:** Swandayani Singgih, Director, Budget

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek adoption of the 2014-15 Budget.

**RATIONALE:**

At is June 10, 2014 Board meeting, a Public Hearing was conducted for the adoption of the 2014-14 Budget. Education Code Section 52062(b)(2) includes a new requirement effective with the 2014-15 fiscal year. Previously, the public hearing and adoption of the proposed budget occurred during the same board meeting in June. With the new regulation, the public meeting at which a school district governing board adopts a budget, must be held *after*, but not on the same day as, the public hearing.

The proposed budget cannot be adopted until after the Local Control and Accountability Plan (LCAP) is adopted and the LCAP must be adopted at a public meeting. Both the LCAP and the budget are on the June 24, 2014, Board agenda for adoption.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Adopt the 2014-15 Budget as presented.

SP:mm

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:**               **Adoption of Assembly Bill 602 Annual Service Plan for 2014-15 School Year**

**ITEM:**               **Action**

**SUBMITTED BY:** **Doreen Lohnes, Assistant Superintendent, Support Services**

**PREPARED BY:** **Doreen Lohnes, Assistant Superintendent, Support Services**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board adoption of the Assembly Bill 602 Annual Service Plan for 2014-15 school year.

Assembly Bill (AB) 602, Chapter 654, Statutes of 1997 added requirements to local plans, specifically in the area of Special Education Local Plan Area (SELPA) governance and public participation. AB 602 requires SELPAs to submit the Annual Service Plan that is adopted at a public hearing by the governing board of the SELPA.

**RATIONALE:**

The Board is requested to adopt AB 602 Annual Service Plan.

As required in Education Code Section 56205, this plan must include a description of services provided in the 2014-15 school year and the physical location of the services. The plan must also demonstrate that individuals with disabilities have access to services and instruction appropriate to meet their needs, as specified in the Individualized Education Programs (IEPs).

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Adopt Assembly Bill 602 Annual Service Plan for the 2014-15 school year.



Special Education Local Plan Area: 3018 Santa Ana Unified Local Educational Agency: 3066670  
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### ANNUAL SERVICE PLAN (001)

Location												
A. The services listed in the boxes to the right (➔) are provided at all schools in the LEA.		330	340	415	425	435	436	445	450	460	510	515
		520	530	535	720	725	730	735	760	820	830	840
		900										
B. List all physical locations where services are provided in the LEA. Also, list any other services that are provided and not listed in box A above.		Type of Facility (See Below)	<b>Nature of Service</b> List the California Special Education Management Information System (CASEMIS) code associated with each service that is provided at the location listed in the left-hand column.									
6030209 Adams Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6110175 Carver (George Washington) Elementary	10	330 515 830	340 520 840	350 530 900	415 535	425 710	435 720	436 725	445 730	450 735	460 760	510 820
6114631 Davis (Wallace R.) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030233 Diamond Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030241 Edison (Thomas A.) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
0108373 Esqueda (Manuel) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
609515152 Franklin (Benjamin) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030266 Freemont (John C.) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6108484 Garfield (James A.) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6099816 Greenville Fundamental Elementary	10	330 515 830	340 520 840	350 530 900	415 535	425 710	435 720	436 725	445 730	450 735	460 760	510 820
6030225 Harvey (Carl) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830

6110183 Heninger (Martin R.) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
0116582 Heroes Elementary	10	330 515 820	340 520 830	350 530 840	415 535 900	425 610	435 710	436 720	445 725	450 730	460 735	510 760
6030274 Hoover (Herbert) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030217 Jackson (Andrew) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030282 Jefferson (Thomas) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6107692 Kennedy (John F.) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6113377 King (Martin Luther Jr.) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030308 Lincoln (Abraham) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030316 Lowell (James Russell) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030324 Madison (James) Elementary	10	330 515 830	340 520 840	350 530 900	415 535	425 710	435 720	436 725	445 730	450 735	460 760	510 820
6030332 Martin (Glenn L.) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030357 Monroe (James) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030365 Monte Vista Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6098552 Muir (John) Fundamental Elementary	10	330 515 830	340 520 840	350 530 900	415 535	425 710	435 720	436 725	445 730	450 735	460 760	510 820
6109904 Pio Pico Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6102875 Remington (Frederick) Elementary	10	330 515 830	340 520 840	350 530 900	415 535	425 710	435 720	436 725	445 730	450 735	460 760	510 820
6115836 Romero-Cruz (Lydia) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030399 Roosevelt (Theodore) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030407 Santiago Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830

6106165 Sepulveda (Jose) Elementary	10	330 515 830	340 520 840	350 530 900	415 535	425 710	435 720	436 725	445 730	450 735	460 760	510 820
6071195 Taft Elementary	10	210 450 730	240 460 735	250 510 760	330 515 820	340 520 830	350 530 840	415 535 900	425 710	435 715	436 720	445 725
6116917 Thorpe (Jim) Fundamental Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6111298 Walker (Adeline C.) Elementary	10	330 515 830	340 520 840	350 530 900	415 535	425 710	435 720	436 725	445 730	450 735	460 760	510 820
6030431 Washington (George) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6030449 Wilson (Woodrow) Elementary	10	330 515 840	340 520 900	350 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830
6058986 Carr (Gerald P.) Intermediate	10	330 520 840	340 530 900	415 535	425 710	435 720	436 725	445 730	450 735	460 760	510 820	515 830
6058978 Lathrop (Julia C.) Intermediate	10	330 520 900	340 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840
6102826 Mac Arthur (Douglas) Fundamental Intermediate	10	330 520 900	340 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840
6061741 McFadden Intermediate	10	330 520 900	340 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840
6117899 Mendez (Gonzalo Felicitas) Fundamental Intermediate	10	330 520 900	340 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840
6030415 Sierra Preparatory Academy	10	330 520 900	340 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840
6094684 Spurgeon Intermediate	10	330 520 900	340 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840
6115588 Villa (Raymond A.) Fundamental Intermediate	10	330 520 900	340 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840
6061758 Willard (Frances E.) Intermediate	10	330 520 900	340 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840
3030491 Century High	10	330 520 850	340 530 865	415 535 870	425 720 890	435 725 900	436 730	445 735	450 760	460 820	510 830	515 840
3030475 Cesar E Chavez High	10	330 520 850	340 530 900	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840
0114736 Godinez (Hector G.) Fundamental High	10	330 520 830	340 525 850	415 530 855	425 535 865	435 610 900	436 720	445 725	450 730	460 735	510 760	515 820
3034998 Lorin Griset Academy	20	330 520 850	340 530 855	415 535 860	425 720 890	435 725 900	436 730	445 735	450 760	460 820	510 830	515 840

3030608 Middle College High	10	330 520 850	340 530 855	415 535 860	425 720 890	435 725 900	436 730	445 735	450 760	460 820	510 830	515 840
3035821 Saddleback High	10	330 520 840	340 530 850	415 535 855	425 710 860	435 720 865	436 725 890	445 730 900	450 735	460 760	510 820	515 830
3036357 Santa Ana High	10	330 520 830	340 530 840	415 535 850	425 610 855	435 710 860	436 720 865	445 725 870	450 730 890	460 735 900	510 760	515 820
0108365 Segerstrom High	10	330 520 840	340 530 865	415 535 890	425 710 900	435 720	436 725	445 730	450 735	460 760	510 820	515 830
3036456 Valley High	10	330 520 850	340 530 855	415 535 890	425 720 900	435 725	436 730	445 735	450 760	460 820	510 830	515 840
3030582 Santa Ana Unified Adult Transition	10	330 520 840	340 530 850	415 535 855	425 715 870	435 720 890	436 725 900	445 730	450 735	460 760	510 820	515 830
6115133 Santa Ana Community Day Intermediate/High	31	330 520 890	340 530 900	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840
0101626 Edward B Cole Academy	55	330 530	415 535	425 720	435 725	436 730	445 735	450 900	460	510	515	520
6119127 El Sol Santa Ana Science and Arts Charter Academy	55	330 530	415 535	425 720	435 725	436 730	445 735	450 900	460	510	515	520
0106567 NOVA Academy Early College High School	55	330 520 900	340 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840
0109066 Orange County Educational Arts Academy	55	330 520 900	340 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840
3030723 Orange County High School of the Arts	55	330 520 900	340 530	415 535	425 720	435 725	436 730	445 735	450 760	460 820	510 830	515 840

Please ensure that the following are included on this form:

10–Public Day School	11–Public Residential School
15–Special Education Center/Facility	19–Other Public School/Facilities
20–Continuation School	22–Alternative Work Education Center/Work Study Program
24–Independent Study	31–Community School
55–Charter School (operated <b>by</b> an LEA/District/County Office of Education)	56–Charter School (operated <b>as</b> an LEA)

Special Education Local Plan Area: 3018 Santa Ana Unified Local Educational Agency: 3066670  
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**Other Facilities (002)**

List the site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location							
Site Name	Type of Facility (see below)	List the California Special Education Information System (CASEMIS) code associated with each service that is provided at the location listed in the left-hand column							
0111260 Red Rock Canyon School	72	330 515 900	340 520	415 530	425 535	445 830	450 840	460 850	510 870
6130520 Beacon Day School	70	330 515 900	340 520	415 530	425 535	445 830	450 840	460 850	510 870
6130553 Rossier Part Elementary	70	330 515 900	340 520	415 530	425 535	445 830	450 840	460 850	510 870
6131056 Devereux Texas – League City	72	330 515 900	340 520	415 530	425 535	445 830	450 840	460 850	510 870
6926471 Rossier Park Jr/Sr High School	70	330 515 900	340 520	415 530	425 535	445 830	450 840	460 850	510 870
6937278 Mardan School	70	330 515 900	340 520	415 530	425 535	445 830	450 840	460 850	510 870
6937437 Speech and Language Development Center	70	330 515 900	340 520	415 530	425 535	445 830	450 840	460 850	510 870
7078579 Alton School	70	330 515 900	340 520	415 530	425 535	445 830	450 840	460 850	510 870
7085954 Therapeutic Education Center-Santa – Site #1	70	330 515 900	340 520	415 530	425 535	445 830	450 840	460 850	510 870
7102924 Canal Street Elementary	70	330 515 900	340 520	415 530	425 535	445 830	450 840	460 850	510 870

Use these codes to identify the type of facility providing services to students ages 6–22:

30–Juvenile Court School	32–Correctional Institution or Incarceration Facility	40–Home Instruction
45–Hospital Facility	50–Community College	51–Adult Education Program
70–Nonpublic Day School	71/72–Nonpublic Residential School	79–Nonpublic Agency

Within Orange County, California, where Santa Ana Unified School District (SAUSD) SELPA is located, students from our attendance area with IEPs, who are jailed, are served under the Correctional Section, school type 32, through the Orange County Department of Education (OCDE), which is a member of the North Orange SELPA.

Therefore, SAUSD students with disabilities in correctional settings are served in programs that are run by the OCDE, a member of the North Orange County SELPA. We coordinate with other State agencies regarding Child Find for students 18-22 years of age that have been incarcerated.

At this time, SAUSD SELPA is not supporting any section 32 adult students outside of Orange County.

Special Education Local Plan Area: 3018 Santa Ana Unified Local Educational Agency: 3066670  
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**Infant Services (003)**

List the site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location							
Site Name	Type of Facility	List the California Special Education Management Information System (CASEMIS) code associated with each service that is provided at the location listed in the left-hand column							
6030290 Mitchell Child Development Center	10	210	240	250	415	450	460	720	
6071195 Taft Elementary	10	210	240	250	415	450	460	720	

Use these codes to identify the type of facility where Infant Services (ages 0-3) are provided:

00-No School (Ages 0-5 only)	10-Public Day School
11-Public Residential School	19-Other Public School/Facilities
40-Home	45-Hospital Facility
62-Child Development or Child Care Facility	65-Extended Day Care

Special Education Local Plan Area: 3018 Santa Ana Unified Local Educational Agency: 3066670  
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**Pre-School Services (004)**

List the site name and type of facility providing services to students enrolled in the LEA		Services Provided at this Location					
Site Name	Type of Facility	List the California Special Education Management Information System (CASEMIS) code associated with each service that is provided at the location listed in the left-hand column					
0108373 Esqueda Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
0116582 Heroes Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030209 Adams Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030217 Jackson (Andrew) Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030225 Harvey (Carl) Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030233 Diamond Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030241 Edison (Thomas A.) Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030266 Fremont Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030274 Hoover Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030282 Jefferson Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030290 Mitchell Child Development Center	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030308 Lincoln (Abraham) Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030316 Lowell Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030324 Madison Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030332 Martin	10	330	340	350	415	425	435



Elementary		436 725	445 735	450	460	710	720
6030357 Monroe Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030365 Monte Vista Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030399 Roosevelt Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030407 Santiago Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030431 Washington Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6030449 Wilson Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6071195 Taft Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6095152 Franklin Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6098552 Muir (John) Fundamental	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6099816 Greenville Fundamental	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6102875 Remington (Frederick) Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6106165 Sepulveda Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6107692 Kennedy Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6108484 Garfield Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6109904 Pio Pico Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6110175 Carver Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6110183 Heninger (Martin R.) Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6111298 Walker Elementary	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720
6114631 Davis (Wallace R.) Elementary	10	330 436	340 445	350 450	415 460	425 710	435 720

		725	735				
6116917 Thorpe (Jim) Fundamental	10	330 436 725	340 445 735	350 450	415 460	425 710	435 720

Use these numbers to identify the type of facility where Pre-School Services (ages 3–5) are provided:

40–Home Instruction	45–Hospital Facility
61–Head Start Program	62–Child Development or Child Care Facility
63–State Preschool Program	64–Private Preschool
65–Extended Day Care Program	

California Department of Education, Special Education Division					
Form ASP-01a (rev March 2013)					
Special Education Local Plan Area:					
California Special Education Management Information System Service Descriptions					
Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
210	<b>Family training, counseling, and home visits (ages 0–2 only):</b> This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child’s development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the appropriate service category, even if the services were delivered in the home.	X			34 <i>Code of Federal Regulations (CFR)</i> sections 300.34 (c)(3), 300.226
220	<b>Medical services (for evaluation only) (ages 0–2 only):</b> Services provided by a licensed physician to determine a child’s developmental status and need for early intervention services.			X	34 <i>CFR</i> sections 300.34 (c)(3), 300.226
230	<b>Nutrition services (ages 0–2 only):</b> These services include conducting assessments in: nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences.			X	34 <i>CFR</i> sections 300.34 (c)(3), 300.226
240	<b>Service coordination (ages 0–2 only)</b>	X			34 <i>CFR</i> sections 300.34 (c)(3), 300.226
250	<b>Special instruction (ages 0-2 only):</b> Special instruction includes: the design of learning environments and activities that promote the child’s acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child’s individualized family service plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child; and working with the child to enhance the child’s development.	X			34 <i>CFR</i> sections 300.34 (c)(3), 300.226
260	<b>Special education aide in regular development class, childcare center, or family childcare home (ages 0–2 only)</b>			X	34 <i>CFR</i> sections 300.34 (c)(3), 300.226

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
270	<b>Respite care services (ages 0–2 only):</b> Through the IFSP process, short-term care given in-home or out-of-home, which temporarily relieves families of the ongoing responsibility for specialized care for child with a disability. (Note: only for infants and toddlers from birth through 2, but under 3.)			X	34 <i>CFR</i> sections 300.34 (c)(3), 300.226
330	<b>Specialized academic instruction:</b> Adapting, as appropriate to the needs of the child with a disability, the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.	X			34 <i>CFR</i> Section 300.39(b)(3)
340	<b>Intensive individual instruction:</b> IEP Team determination that student requires additional support for all or part of the day to meet his or her IEP goals.	X			30 <i>California Education Code (EC)</i> Section 56364
350	<b>Individual and small group instruction:</b> Instruction delivered one-to-one or in a small group as specified in an IEP enabling the individual(s) to participate effectively in the total school program.	X			5 <i>California Code of Regulations (CCR)</i> Section 3051; 30 <i>EC</i> Section 56441.2
415	<b>Language and speech:</b> Language and speech services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition, comprehension, or expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include specialized instruction and services: monitoring, reviewing, and consultation, and may be direct or indirect, including the use of a speech consultant.	X			5 <i>CCR</i> Section 3051.1; 30 <i>EC</i> Section 56363; 34 <i>CFR</i> sections 300.34 (c)(15), 300.8 (c)(11)

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
425	<p><b>Adapted physical education:</b> Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports, and rhythms, for strength development and fitness suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully, or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.</p>	X			<p>5 <i>CCR</i> Section 3051.5;  30 <i>EC</i> Section 56363;  34 <i>CFR</i> sections  300.108, 300.39 (b)(2)</p>
435	<p><b>Health and nursing–specialized physical health care services:</b> Specialized physical health care services means those health services prescribed by the child’s licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (5 <i>CCR</i> Section 3051.12[b]). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration, and glucose testing.</p>	X			<p>5 <i>CCR</i> Section 3051.12;  30 <i>EC</i> sections 56363,  49423.5(d)  34 <i>CFR</i> Section 300.107;</p>
436	<p><b>Health and nursing–other services:</b> This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician supervised or specialized health care service. IEP required health and nursing services are expected to supplement the regular health services program.</p>	X			<p>5 <i>CCR</i> Section 3051.12;  30 <i>EC</i> Section 56363;  34 <i>CFR</i> Section 300.107</p>

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
445	<p><b>Assistive technology services:</b> Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers.</p>	X			<p>5 <i>CCR</i> Section 3051.16;  30 <i>EC</i> Section 56363;  34 <i>CFR</i> sections  300.6, 300.105</p>
450	<p><b>Occupational therapy:</b> Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings, or the home, in groups or individually, and may include therapeutic techniques to develop abilities, adaptations to the student's environment or curriculum, and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.</p>	X			<p>5 <i>CCR</i> Section 3051.6;  30 <i>EC</i> Section 56363;  34 <i>CFR</i> Section  300.34 (c)(6)</p>

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
460	<p><b>Physical therapy:</b> These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home, and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.</p>	X			<p>5 CCR Section 3051.6;  30 EC Section 56363;  34 CFR Section 300.34 (c)(9); California <i>Business and Professions Code</i> (B&amp;PC) Chapter 5.7 sections 2600–2696;  <i>Government Code (GC)</i> Interagency Agreement Chapter 26.5 Section 7575(a)(2)</p>
510	<p><b>Individual counseling:</b> One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.</p>	X			<p>5 CCR Section 3051.9;  34 CFR Section 300.34(c)(2)</p>
515	<p><b>Counseling and guidance:</b> Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on such student aspects as education, career, personal, or be with parents or staff members on learning problems or guidance programs for students. IEP required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal, or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program.</p>	X			<p>34 CFR sections 300.24.(b)(2), 300.306;  5 CCR Section 3051.9</p>

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
520	<b>Parent counseling:</b> Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs and may include parenting skills or other pertinent issues. IEP required parent counseling is expected to supplement the regular guidance and counseling program.	X			5 <i>CCR</i> Section 3051.11; 34 <i>CFR</i> Section 300.34(c)(8)
525	<b>Social work services:</b> Social work services, provided by a qualified individual pursuant to an IEP, include, but are not limited to, preparing a social or developmental history of a child with a disability, group and individual counseling with the child and family, working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school, and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program.	X			5 <i>CCR</i> Section 3051.13; 34 <i>CFR</i> Section 300.34(c)(14)
530	<b>Psychological services:</b> These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results for parents and staff in implementing the IEP, obtaining and interpreting information about child behavior and conditions related to learning, and planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP required psychological services are expected to supplement the regular guidance and counseling program.	X			5 <i>CCR</i> Section 3051.10; 34 <i>CFR</i> Section 300.34 (c)(10)
535	<b>Behavior intervention services:</b> A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.	X			5 <i>CCR</i> Section 3001(d); 34 <i>CFR</i> Section 300.34 (c)(10)



Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
540	<b>Day treatment services:</b> Structured education, training, and support services to address the student's mental health needs.			X	Health & Safety Code, Div.2, Chap.3, Article 1, Section 1502(a)
545	<b>Residential treatment services:</b> A 24-hour, out-of-home placement that provides intensive therapeutic services to support the educational program.			X	Welfare and Institutions Code, Part 2, Chapter 2.5, Art. 1, Section 5671
610	<b>Specialized services for low incidence disabilities:</b> Low incidence services are defined as those provided to the student population who have orthopedic impairment (OI), visual impairment (VI), who are deaf, hard of hearing (HH), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or an itinerant teacher/specialist. Consultation is provided to the teacher, staff, and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student.	X			5 CCR sections 3051.16, 3051.18; 34 CFR Section 300.34
710	<b>Specialized deaf and hard of hearing services:</b> These services include speech therapy, speech reading, auditory training, and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel.	X			5 CCR sections 3051.16, 3051.18; 34 CFR Section 300.34
715	<b>Interpreter services:</b> Sign language interpretation of spoken language to individuals, whose communication is normally sign language, by a qualified sign language interpreter. This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student.	X			5 CCR Section 3051.16; 34 CFR Section 300.34 (c)(4)
720	<b>Audiological services:</b> These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents, or speech pathologists must be identified in the IEP as to reason, frequency, and duration of contact; infrequent contact is considered assistance and would not be included.	X			5 CCR Section 3051.2; 34 CFR Section 300.34 (c)(1)

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
725	<b>Specialized vision services:</b> This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills including alternative modes of reading and writing; and social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others, and collaboration with the student's classroom teacher.	X			5 CCR Section 3030(d); 30 EC Section 56364.1
730	<b>Orientation and mobility:</b> Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.	X			5 CCR Section 3051.3; 30 EC Section 56363; 34 CFR Section 300.34 (c)(7)
735	<b>Braille transcription:</b> Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.	X			5 CCR Section 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(13)
740	<b>Specialized orthopedic services:</b> Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment.			X	5 CCR sections 3030(e), 3051.16; 30 EC Section 56363; 34 CFR Section 300.8 (c)(8)
745	<b>Reading services</b>			X	5 CCR Section 3051.16

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
750	<b>Note taking services:</b> Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes.			X	5 CCR Section 3051.16
755	<b>Transcription services:</b> Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.			X	5 CCR Section 3051.16
760	<b>Recreation services, includes therapeutic recreation:</b> Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs.	X			5 CCR Section 3051.15; 34 CFR Section 300.34 (c)(11)
820	<b>College awareness:</b> College awareness is the result of acts that promote and increase student learning about higher education opportunities, information, and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility, and financial aid.	X			34 CFR sections 300.39 (b)(5), 300.43
830	<b>Vocational assessment, counseling, guidance, and career assessment:</b> Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist a student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
840	<b>Career awareness:</b> Transition services include a provision for self-advocacy, career planning, and career guidance. This also emphasizes the need for coordination between these provisions and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds.	X			5 CCR Section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
850	<b>Work experience education:</b> Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.	X			5 <i>CCR</i> Section 3051.14; 34 <i>CFR</i> sections 300.39 (b)(5), 300.43
855	<b>Job Coaching:</b> Job coaching is a service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance.	X			5 <i>CCR</i> Section 3051.14; 34 <i>CFR</i> sections 300.39 (b)(5), 300.43
860	<b>Mentoring:</b> Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement. The mentor offers support, guidance, encouragement and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal, as in planned, structured instruction, or informal that occurs naturally through friendship, counseling, and collegiality in a casual, unplanned way.	X			5 <i>CCR</i> Section 3051.14; 34 <i>CFR</i> sections 300.39 (b)(5), 300.43
865	<b>Agency linkages (referral and placement):</b> Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act (supplemental security income).	X			30 <i>EC</i> Section 56341.5 (f); 34 <i>CFR</i> Section 300.344 (3)(b)
870	<b>Travel training (includes mobility training)</b>	X			5 <i>CCR</i> Section 3051.3; 34 <i>CFR</i> sections 300.39 (c)(7)
890	<b>Other transition services:</b> These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.	X			

Code	Special Education Service Category Descriptions	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement*)
900	<b>Other special education/related services:</b> Any other specialized service required for a student with a disability to receive educational benefit.	X			
* <i>B&amp;PC–Business and Professional Codes</i> <i>CCR–California Code of Regulations</i> <i>CFR–Code of Federal Regulations</i> <i>EC–Education Code</i> <i>GC–Government Code</i>					

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:**                   **Approval of Submission of Part I – Consolidated Application and Reporting System to California State Department of Education for 2014-15 School Year**

**ITEM:**                   **Action**

**SUBMITTED BY:**   **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

**PREPARED BY:**   **Nuria Solis, Director, EL Programs and Student Achievement**

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval to submit Part I of the Consolidated Application and Reporting System (CARS) to the California State Department of Education for the 2014-15 school year for continued funding for major State and Federal categorical programs. The CARS serves as the District's intention to participate in the following categorical programs:

<b>FEDERAL CATEGORICAL PROGRAMS FUNDED THROUGH CONAPP</b>
NCLB, Title I, Part A
NCLB, Title II, Part A, Improving Teacher Quality
NCLB ,Title III, Part A, Language Instruction, EL

**RATIONALE:**

This application for funding the Consolidated Categorical Aid Programs is divided into two portions. Part I, submitted by June 24, 2014, provides the basic school-level participation data needed by the California Department of Education for presentation to the legislature and federal officials.

Funding levels per site will be incorporated into the second part, CARS Part II, of the application process. CARS Part II includes specific school-level categorical budgets and 2014-15 carryover information which will be submitted to the California Department of Education (CDE) prior to February 2015.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve submission of Part I of the Consolidated Application and Reporting System to the California State Department of Education for 2014-15 school year.

DH:NS:lr

# Consolidated Application 2014-15

## Executive Summary

The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to county offices and school districts throughout California. Annually, in June, each districts that wishes to receive said funding, must submit the spring release **Part I** of the Con App to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs.

The winter release of the application (Part II) is submitted in January of each year and contains the district entitlements for each funded program. Out of each federal program entitlement, districts allocate funds for indirect costs of administration, for programs operated by the district office, and for programs operated at schools.

The final electronic submission of ConApp Part I will include data on the following requirements:

### **Title I Reporting**

- Parental Involvement Policies
- Program Improvement (PI) Activities
- Program Improvement Expenditures
- School Funded Staff Report
- Non-profit Private School Participation
- Non-profit Private School Demographics
- Projected Student Counts (by site)
- Title I School Identification

### **Title II Reporting**

- Fiscal Year Expenditure Report
- Class Size Reduction
- Non-profit Private School Participation

### **Title III Reporting**

- YTD Obligations Report
- Non-profit Private School Participation

### **Other Reporting**

- Homeless Education Policy, Requirements and Implementation
- Application for Funding
- Protected Prayer Certification
- Substitute Time Accounting



**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:**                   **Ratification of Submission of School Climate Transformation Grant to Provide Support to Schools in Positive Behavior Intervention Support Implementation and Substance Abuse Prevention**

**ITEM:**                   **Action**

**SUBMITTED BY:**   **Doreen Lohnes, Assistant Superintendent, Support Services**

**PREPARED BY:**   **Heidi Cisneros, Executive Director, Pupil Support Services**

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to request Board ratification of submission of the School Climate Transformation Grant to the United States Department of Education. The proposed services in the School Climate Transformation Grant will further support the conditions of learning as delineated in Goal 3 of the Santa Ana Unified School District's Local Control Accountability Plan. The grant services will support the reduction of student suspensions by increasing the development of Tier 2 and Tier 3 interventions and providing a substance abuse prevention program. This effort will focus on the accomplishment of goals and objectives related to positive school climate, Positive Behavior Interventions and Support (PBIS) and progressive school discipline.

The grant involves several components including: 1) Program Specialist whose time will be dedicated to coaching schools in need of extra support to effectively implement PBIS and assist schools with the development of Tier 2 and 3 interventions 2) The intermediate school pilot, *Project Towards No Drug Abuse*, will be expanded and serve as an alternative means of discipline for students with first time drug related offenses in high school as well as intermediate. 3) Monitoring of program outcomes through data collection by additional responsibilities for current district employees with expertise in data management.

**Grant Components:**

- Program Specialist will identify and develop mental health related interventions for schools in need of Tier 2 and 3 supports. Program Specialist will also provide hands on coaching to sites needing support and training for expanding implementation of PBIS.
- To replicate the success of an intermediate school pilot, the evidence-based curriculum, *Project Towards No Drug Abuse* will be expanded to high school students. Attendance at this two day intervention will be offered in lieu of suspension for students with first time drug, alcohol, and tobacco related offenses. Separate workshops will be provided for intermediate and high school students.

- To monitor and evaluate program outcomes, grant funds will be allocated to support the collection and analysis of discipline, PBIS and other interventions data. Outcomes will be closely monitored and school sites will be selected based on the data collected.

**RATIONALE:**

The School Climate Transformation Grant will continue to support the goals of positive school climate by increasing the capacity and effectiveness of sites to implement and expand PBIS. This would facilitate the goal of effective districtwide implementation of PBIS within the next three years.

**FUNDING:**

Approximately \$300,000 x 5 years (\$1,500,000)

**RECOMMENDATION:**

Ratify the Submission of School Climate Transformation Grant to Provide Support to Schools in Positive Behavior Intervention Support Implementation and Substance Abuse Prevention.

## GRANT SUMMARY

<b>Title:</b>	School Transformation Grant
<b>Funding Source:</b>	The U.S. Department of Education
<b>Due Date</b>	June 23, 2014
<b>Contact Person:</b>	Doreen Lohnes, Assistant Superintendent
<b>Amount/Duration:</b>	Approximately \$300,000 x 5 years (\$1,500,000 Total)
<b>Target Population (e.g. Grade Level/s):</b>	District-wide
<b>Budget Impact:</b>	No Matching Funds are Required
<b>Indirect Rate:</b>	3.97%
<b>Personnel Impact:</b>	<ul style="list-style-type: none"> <li>• PBIS Program Specialist-Coach for Tier 2 and 3 Interventions</li> <li>• Data Specialist</li> <li>• Intervention Specialist for Substance Abuse Prevention Interventions for Secondary Schools</li> </ul>
<b>Survey Questions:</b>	Not Applicable
<b>Grant Program Description</b>	
<p>This grant will support Goal 3: Conditions of Learning as delineated in the District Local Accountability Plan. Specifically, it will support the goals and objectives of positive school climate, PBIS and progressive school discipline. This grant involves several components which include a Program Specialist whose time will be dedicated to coaching schools in PBIS implementation and assisting schools with the development of Tier 2 and 3 interventions. In addition, the intermediate school pilot <i>Project Towards No Drug Abuse</i> will be expanded to include high school students and serve an alternative means of discipline for offenders with first time drug related offenses.</p>	
<b>Goals/Objectives:</b>	<ol style="list-style-type: none"> <li>1. To improve positive school climate by increasing the capacity and effectiveness of sites to implement and expand PBIS in order to attain districtwide implementation of PBIS within 3 years.</li> <li>2. To determine the effect of <i>Project Towards No Drug Abuse</i> Program which will serve as prevention and as an alternative means of correction for first time drug-related offenses.</li> </ol>
<b>Activities:</b>	<ol style="list-style-type: none"> <li>1. Site-based coaching and support for PBIS implementation at selected sites</li> <li>2. Site-based training and technical assistance for implementation of Tier 2 and 3 interventions</li> <li>3. Evidence-based intervention program for both intermediate and high school students in lieu of suspension for first time drug-related offenses.</li> <li>4. Support for monitoring of program outcomes through data collection and analysis</li> </ol>

**AGENDA ITEM BACKUP SHEET****June 24, 2014****Board Meeting**

**TITLE:** Authorization to Renew Subscriptions for Accelerated Reader and STAR Reading with Renaissance Learning, Inc. for 2014-16 School Years

**ITEM:** Action

**SUBMITTED BY:** Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

**PREPARED BY:** Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board authorization to renew existing online subscription for Accelerated Reader and STAR Reading with Renaissance Learning, Inc. for the 2014-16 school years.

**RATIONALE:**

On October 27, 2009, the Board authorized administration to award the initial contract to Renaissance Learning, Inc., for subscriptions to Accelerated Reader and STAR Reading through June 30, 2013. On June 11, 2013, the Board authorized the renewal of the subscription for an additional year to end on June 30, 2014. Currently, 44 District schools including 35 elementary, seven intermediate, and two high schools have subscriptions to two reading software programs from Renaissance Learning: Accelerated Reader and STAR Reading. These two programs are used as part of the overall reading improvement strategies of the subscribing schools. District renewal of services and subscriptions for Accelerated Reader, Enterprise, STAR Reading, and hosting fees for 44 schools for two years contract will provide a cost savings to the District in the form of a multiple-site bulk discount.

Accelerated Reader is a computer program that helps teachers manage and monitor student's independent reading practice of books written at or above their identified reading level. Students read appropriate, self-selected text within their reading range and take online quizzes on the material to ensure comprehension. STAR Reading is a computer-adaptive, reading level assessment program that provides individual student data to teachers to help inform reading instruction and intervention. It is used in conjunction with Accelerated Reader to identify student reading level. STAR Reading is also used during the summer extended learning program with participating students in grades 3-8 as pre and post assessment of their reading level. These programs provide a tool for teachers to help students read successfully through independent practice, assist with placement for small group instruction in the classroom, and provide the student with appropriate reading practice through monitored student reading goals.

**FUNDING:**

K-12 Voucher - Year 1: \$262,088.21

EIA - Year 2: \$262,489.28

**RECOMMENDATION:**

Authorize Administration to renew subscription with Renaissance Learning, Inc., for STAR Reading and Accelerated Reader for the 2014-16 school years.

MR:ez

**Santa Ana Unified School District - 307129**  
**1601 E Chestnut Ave**  
**Santa Ana, CA 92701-6322**  
**Contact: Hermine Bender - (714) 558-5501**  
**Email: hermine.bender@sausd.us**

**Reference ID: 4518**  
**Created: 05/28/2014**

<b>Quote Summary</b>	<b>School Count : 46</b>
Product & Services Total	\$691,778.30
Applied Discounts	(\$167,200.81)
Shipping and Processing	\$0.00
Sales Tax	\$0.00
<b>Grand Total</b>	<b>\$524,577.49</b>

**\*\* \$29,819.87 of the discount is due to paying for multiple years up front.**

**To place an order, please submit your organization's required purchase order with reference to quote number 1208492. An invoice will be sent upon receipt of your purchase order. Payment is due net 30 days from the invoice date. If your organization does not require a purchase order, please contact our order services team at 877-444-3172 for assistance with placing your order.**

**Mail: PO Box 8036, Wis. Rapids, WI 54495-8036**  
**Fax: (877)280-7642**  
**Email: electronicorders@renaissance.com**

**If changes are necessary, or additional information is required, please contact your account executive(s) Kathy Apogee at (800)655-1848 or Terri Black at (866)610-7976, Thank You.**

This quote is valid for 30 days. All quotes and orders are subject to availability of merchandise. Alterations to this quote will not be honored without Renaissance Learning approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance Learning with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

Renaissance Place is an advanced, web-based, software system. Renaissance Learning personnel are available to assist with each step of the detailed implementation to help you realize the multiple benefits that Renaissance Place provides. To ensure a successful implementation, please allow 30 to 90 days for the remote installation and setup.

Santa Ana Unified School District - 307129				
Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
Data Integration Maintenance Fee Level 5 (20,000+ Students)	7/1/2014 - 6/30/2015	1	\$4,500.00	\$4,500.00
<b>Quote Year 1 Subtotal</b>				<b>\$4,500.00</b>
<b>Quote Year 2</b>				
Data Integration Maintenance Fee Level 5 (20,000+ Students)	7/1/2015 - 6/30/2016	1	\$4,500.00	\$4,500.00
<b>Quote Year 2 Subtotal</b>				<b>\$4,500.00</b>
<b>Santa Ana Unified School District Subtotal</b>				<b>\$9,000.00</b>
<b>Applied Discounts</b>				<b>(\$450.00)</b>
<b>Santa Ana Unified School District Total</b>				<b>\$8,550.00</b>

Adams Elementary School - 273982				
Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	500	\$5.50	\$2,750.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	483	\$3.60	\$1,738.80
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$4,987.80</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	500	\$5.50	\$2,750.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	483	\$2.25	\$1,086.75
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$4,335.75</b>
<b>Adams Elementary School Subtotal</b>				<b>\$9,323.55</b>
<b>Applied Discounts</b>				<b>(\$2,565.62)</b>
<b>Adams Elementary School Total</b>				<b>\$6,757.93</b>

Carr Intermediate School - 273979				
Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1740	\$5.50	\$9,570.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1582	\$3.60	\$5,695.20
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$15,764.20</b>

<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1740	\$5.50	\$9,570.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1582	\$2.25	\$3,559.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$13,628.50</b>
<b>Carr Intermediate School Subtotal</b>				<b>\$29,392.70</b>
<b>Applied Discounts</b>				<b>(\$6,428.91)</b>
<b>Carr Intermediate School Total</b>				<b>\$22,963.79</b>

**Carver Elementary School - 273940**

<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	325	\$5.50	\$1,787.50
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	454	\$3.60	\$1,634.40
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$3,920.90</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	325	\$5.50	\$1,787.50
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	454	\$2.25	\$1,021.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$3,308.00</b>
<b>Carver Elementary School Subtotal</b>				<b>\$7,228.90</b>
<b>Applied Discounts</b>				<b>(\$2,162.39)</b>
<b>Carver Elementary School Total</b>				<b>\$5,066.51</b>

**Diamond Elementary School - 273964**

<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	530	\$5.50	\$2,915.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	487	\$3.60	\$1,753.20
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$5,167.20</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	530	\$5.50	\$2,915.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	487	\$2.25	\$1,095.75



Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$4,509.75</b>
<b>Diamond Elementary School Subtotal</b>				<b>\$9,676.95</b>
<b>Applied Discounts</b>				<b>(\$2,633.64)</b>
<b>Diamond Elementary School Total</b>				<b>\$7,043.31</b>

**Edison Elementary School - 274078**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	570	\$5.50	\$3,135.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	548	\$3.60	\$1,972.80
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$5,606.80</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	570	\$5.50	\$3,135.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	548	\$2.25	\$1,233.00
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$4,867.00</b>
<b>Edison Elementary School Subtotal</b>				<b>\$10,473.80</b>
<b>Applied Discounts</b>				<b>(\$2,787.03)</b>
<b>Edison Elementary School Total</b>				<b>\$7,686.77</b>

**Esqueda Elementary School - 2569559**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	765	\$5.50	\$4,207.50
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	920	\$3.60	\$3,312.00
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$8,018.50</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	765	\$5.50	\$4,207.50
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	920	\$2.25	\$2,070.00
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$6,776.50</b>
<b>Esqueda Elementary School Subtotal</b>				<b>\$14,795.00</b>

<b>Applied Discounts</b>				<b>(\$3,618.88)</b>
<b>Esqueda Elementary School Total</b>				<b>\$11,176.12</b>
<b>Franklin Elementary School - 273916</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	350	\$5.50	\$1,925.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	394	\$3.60	\$1,418.40
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$3,842.40</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	350	\$5.50	\$1,925.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	394	\$2.25	\$886.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$3,310.50</b>
<b>Franklin Elementary School Subtotal</b>				<b>\$7,152.90</b>
<b>Applied Discounts</b>				<b>(\$2,147.75)</b>
<b>Franklin Elementary School Total</b>				<b>\$5,005.15</b>
<b>Fremont Elementary School - 273946</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	750	\$5.50	\$4,125.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	649	\$3.60	\$2,336.40
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$6,960.40</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	750	\$5.50	\$4,125.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	649	\$2.25	\$1,460.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$6,084.25</b>
<b>Fremont Elementary School Subtotal</b>				<b>\$13,044.65</b>
<b>Applied Discounts</b>				<b>(\$3,281.92)</b>
<b>Fremont Elementary School Total</b>				<b>\$9,762.73</b>

<b>Garfield Elementary School - 273934</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	650	\$5.50	\$3,575.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	569	\$3.60	\$2,048.40
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$6,122.40</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	650	\$5.50	\$3,575.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	569	\$2.25	\$1,280.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$5,354.25</b>
<b>Garfield Elementary School Subtotal</b>				<b>\$11,476.65</b>
<b>Applied Discounts</b>				<b>(\$2,980.09)</b>
<b>Garfield Elementary School Total</b>				<b>\$8,496.56</b>
<b>Greenville Fundamental School - 273999</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1060	\$5.50	\$5,830.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	901	\$3.60	\$3,243.60
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$9,572.60</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1060	\$5.50	\$5,830.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	901	\$2.25	\$2,027.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$8,356.25</b>
<b>Greenville Fundamental School Subtotal</b>				<b>\$17,928.85</b>
<b>Applied Discounts</b>				<b>(\$4,222.14)</b>
<b>Greenville Fundamental School Total</b>				<b>\$13,706.71</b>
<b>Harvey Elementary School - 273969</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				

AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	450	\$5.50	\$2,475.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	374	\$3.60	\$1,346.40
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$4,320.40</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	450	\$5.50	\$2,475.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	374	\$2.25	\$841.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$3,815.50</b>
<b>Harvey Elementary School Subtotal</b>				<b>\$8,135.90</b>
<b>Applied Discounts</b>				<b>(\$2,336.98)</b>
<b>Harvey Elementary School Total</b>				<b>\$5,798.92</b>

**Heninger Elementary School - 273921**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1002	\$5.50	\$5,511.00
EIAF RP Complete Real Time Subscription Renewal	7/1/2014 - 6/30/2015	30	\$24.95	\$748.50
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	759	\$3.60	\$2,732.40
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$9,490.90</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1002	\$5.50	\$5,511.00
EIAF RP Complete Real Time Subscription Renewal	7/1/2015 - 6/30/2016	30	\$24.95	\$748.50
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	759	\$2.25	\$1,707.75
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$8,466.25</b>
<b>Heninger Elementary School Subtotal</b>				<b>\$17,957.15</b>
<b>Applied Discounts</b>				<b>(\$4,014.27)</b>
<b>Heninger Elementary School Total</b>				<b>\$13,942.88</b>

**Heroes Elementary School - 2502932**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	500	\$5.50	\$2,750.00

STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	601	\$3.60	\$2,163.60
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$5,412.60</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	500	\$5.50	\$2,750.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	601	\$2.25	\$1,352.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$4,601.25</b>
<b>Heroes Elementary School Subtotal</b>				<b>\$10,013.85</b>
<b>Applied Discounts</b>				<b>(\$2,698.50)</b>
<b>Heroes Elementary School Total</b>				<b>\$7,315.35</b>
<b>Hoover Academy - 274066</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	430	\$5.50	\$2,365.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	403	\$3.60	\$1,450.80
SR Service Real Time Subscription Renewal	7/1/2014 - 6/30/2015	403	\$2.25	\$906.75
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$5,221.55</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	430	\$5.50	\$2,365.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	403	\$2.25	\$906.75
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$3,770.75</b>
<b>Hoover Academy Subtotal</b>				<b>\$8,992.30</b>
<b>Applied Discounts</b>				<b>(\$2,501.84)</b>
<b>Hoover Academy Total</b>				<b>\$6,490.46</b>
<b>Jackson Elementary School - 273963</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	240	\$5.50	\$1,320.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	907	\$3.60	\$3,265.20
<b>Quote Year 1 Subtotal</b>				<b>\$4,585.20</b>

Quote Year 2				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	240	\$5.50	\$1,320.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	907	\$2.25	\$2,040.75
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$3,859.75</b>
<b>Jackson Elementary School Subtotal</b>				<b>\$8,444.95</b>
<b>Applied Discounts</b>				<b>(\$2,467.58)</b>
<b>Jackson Elementary School Total</b>				<b>\$5,977.37</b>

### Jefferson Elementary School - 273965

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	830	\$5.50	\$4,565.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	731	\$3.60	\$2,631.60
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$7,695.60</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	830	\$5.50	\$4,565.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	731	\$2.25	\$1,644.75
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$6,708.75</b>
<b>Jefferson Elementary School Subtotal</b>				<b>\$14,404.35</b>
<b>Applied Discounts</b>				<b>(\$3,543.65)</b>
<b>Jefferson Elementary School Total</b>				<b>\$10,860.70</b>

### Jlm Thorpe Fundamental School - 991105

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	950	\$5.50	\$5,225.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	954	\$3.60	\$3,434.40
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$9,158.40</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	950	\$5.50	\$5,225.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	954	\$2.25	\$2,146.50

Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>			<b>\$7,870.50</b>	
<b>Jim Thorpe Fundamental School Subtotal</b>			<b>\$17,028.90</b>	
<b>Applied Discounts</b>			<b>(\$4,048.88)</b>	
<b>Jim Thorpe Fundamental School Total</b>			<b>\$12,980.02</b>	

**Kennedy Elementary School - 274021**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	690	\$5.50	\$3,795.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	651	\$3.60	\$2,343.60
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>			<b>\$6,637.60</b>	
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	690	\$5.50	\$3,795.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	651	\$2.25	\$1,464.75
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>			<b>\$5,758.75</b>	
<b>Kennedy Elementary School Subtotal</b>			<b>\$12,396.35</b>	
<b>Applied Discounts</b>			<b>(\$3,157.12)</b>	
<b>Kennedy Elementary School Total</b>			<b>\$9,239.23</b>	

**King Elementary School - 273938**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	600	\$5.50	\$3,300.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	682	\$3.60	\$2,455.20
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>			<b>\$6,254.20</b>	
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	600	\$5.50	\$3,300.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	682	\$2.25	\$1,534.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>			<b>\$5,333.50</b>	
<b>King Elementary School Subtotal</b>			<b>\$11,587.70</b>	

<b>Applied Discounts</b>			<b>(\$3,001.46)</b>	
<b>King Elementary School Total</b>			<b>\$8,586.24</b>	
<b>Lathrop Intermediate School - 274068</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1088	\$5.50	\$5,984.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1183	\$3.60	\$4,258.80
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>			<b>\$10,741.80</b>	
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1088	\$5.50	\$5,984.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1183	\$2.25	\$2,661.75
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>			<b>\$9,144.75</b>	
<b>Lathrop Intermediate School Subtotal</b>			<b>\$19,886.55</b>	
<b>Applied Discounts</b>			<b>(\$4,598.98)</b>	
<b>Lathrop Intermediate School Total</b>			<b>\$15,287.57</b>	
<b>Lincoln Elementary School - 274004</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	950	\$5.50	\$5,225.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	830	\$3.60	\$2,988.00
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>			<b>\$8,712.00</b>	
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	950	\$5.50	\$5,225.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	830	\$2.25	\$1,867.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>			<b>\$7,591.50</b>	
<b>Lincoln Elementary School Subtotal</b>			<b>\$16,303.50</b>	
<b>Applied Discounts</b>			<b>(\$3,909.25)</b>	
<b>Lincoln Elementary School Total</b>			<b>\$12,394.25</b>	



<b>Lowell Elementary School - 273959</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	700	\$5.50	\$3,850.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	736	\$3.60	\$2,649.60
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$6,998.60</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	700	\$5.50	\$3,850.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	736	\$2.25	\$1,656.00
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$6,005.00</b>
<b>Lowell Elementary School Subtotal</b>				<b>\$13,003.60</b>
<b>Applied Discounts</b>				<b>(\$3,274.03)</b>
<b>Lowell Elementary School Total</b>				<b>\$9,729.57</b>
<b>MacArthur Intermediate School - 274090</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	240	\$5.50	\$1,320.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1253	\$3.60	\$4,510.80
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$6,329.80</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	240	\$5.50	\$1,320.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1253	\$2.25	\$2,819.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$4,638.25</b>
<b>MacArthur Intermediate School Subtotal</b>				<b>\$10,968.05</b>
<b>Applied Discounts</b>				<b>(\$3,135.73)</b>
<b>MacArthur Intermediate School Total</b>				<b>\$7,832.32</b>
<b>Madison Elementary School - 274071</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				

AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	750	\$5.50	\$4,125.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	892	\$3.60	\$3,211.20
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$7,835.20</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	750	\$5.50	\$4,125.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	892	\$2.25	\$2,007.00
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$6,631.00</b>
<b>Madison Elementary School Subtotal</b>				<b>\$14,466.20</b>
<b>Applied Discounts</b>				<b>(\$3,555.57)</b>
<b>Madison Elementary School Total</b>				<b>\$10,910.63</b>

**McFadden Intermediate School - 273990**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	240	\$5.50	\$1,320.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1457	\$3.60	\$5,245.20
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$7,064.20</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	240	\$5.50	\$1,320.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1457	\$2.25	\$3,278.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$5,097.25</b>
<b>McFadden Intermediate School Subtotal</b>				<b>\$12,161.45</b>
<b>Applied Discounts</b>				<b>(\$3,111.91)</b>
<b>McFadden Intermediate School Total</b>				<b>\$9,049.54</b>

**Mendez Fundamental Intermediate School - 1233994**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1428	\$5.50	\$7,854.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1375	\$3.60	\$4,950.00
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00

			<b>Quote Year 1 Subtotal</b>	<b>\$13,303.00</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1428	\$5.50	\$7,854.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1375	\$2.25	\$3,093.75
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
			<b>Quote Year 2 Subtotal</b>	<b>\$11,446.75</b>
			<b>Mendez Fundamental Intermediate School Subtotal</b>	<b>\$24,749.75</b>
			<b>Applied Discounts</b>	<b>(\$5,535.14)</b>
			<b>Mendez Fundamental Intermediate School Total</b>	<b>\$19,214.61</b>

**Monroe Elementary School - 274085**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	475	\$5.50	\$2,612.50
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	397	\$3.60	\$1,429.20
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
			<b>Quote Year 1 Subtotal</b>	<b>\$4,540.70</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	475	\$5.50	\$2,612.50
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	397	\$2.25	\$893.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
			<b>Quote Year 2 Subtotal</b>	<b>\$4,004.75</b>
			<b>Monroe Elementary School Subtotal</b>	<b>\$8,545.45</b>
			<b>Applied Discounts</b>	<b>(\$2,415.83)</b>
			<b>Monroe Elementary School Total</b>	<b>\$6,129.62</b>

**Monte Vista Elementary School - 273977**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	520	\$5.50	\$2,860.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	526	\$3.60	\$1,893.60
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
			<b>Quote Year 1 Subtotal</b>	<b>\$5,252.60</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	520	\$5.50	\$2,860.00

SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	526	\$2.25	\$1,183.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$4,542.50</b>
<b>Monte Vista Elementary School Subtotal</b>				<b>\$9,795.10</b>
<b>Applied Discounts</b>				<b>(\$2,656.39)</b>
<b>Monte Vista Elementary School Total</b>				<b>\$7,138.71</b>

**Muir Fundamental School - 274041**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	920	\$5.50	\$5,060.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	829	\$3.60	\$2,984.40
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$8,543.40</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	920	\$5.50	\$5,060.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	829	\$2.25	\$1,865.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$7,424.25</b>
<b>Muir Fundamental School Subtotal</b>				<b>\$15,967.65</b>
<b>Applied Discounts</b>				<b>(\$3,844.60)</b>
<b>Muir Fundamental School Total</b>				<b>\$12,123.05</b>

**Pio Pico Elementary School - 273961**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	580	\$5.50	\$3,190.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	542	\$3.60	\$1,951.20
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$5,640.20</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	580	\$5.50	\$3,190.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	542	\$2.25	\$1,219.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$4,908.50</b>

<b>Pio Pico Elementary School Subtotal</b>			<b>\$10,548.70</b>
<b>Applied Discounts</b>			<b>(\$2,801.46)</b>
<b>Pio Pico Elementary School Total</b>			<b>\$7,747.24</b>
<b>Raymond Villa Fundamental Intermediate - 753023</b>			
<b>Products &amp; Services</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>			
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1388	\$5.50
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1382	\$3.60
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00
<b>Quote Year 1 Subtotal</b>			<b>\$13,108.20</b>
<b>Quote Year 2</b>			
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1388	\$5.50
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1382	\$2.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00
<b>Quote Year 2 Subtotal</b>			<b>\$11,242.50</b>
<b>Raymond Villa Fundamental Intermediate Subtotal</b>			<b>\$24,350.70</b>
<b>Applied Discounts</b>			<b>(\$5,458.32)</b>
<b>Raymond Villa Fundamental Intermediate Total</b>			<b>\$18,892.38</b>
<b>Remington Elementary School - 273911</b>			
<b>Products &amp; Services</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>			
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	240	\$5.50
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	284	\$3.60
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00
<b>Quote Year 1 Subtotal</b>			<b>\$2,841.40</b>
<b>Quote Year 2</b>			
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	240	\$5.50
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	284	\$2.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00
<b>Quote Year 2 Subtotal</b>			<b>\$2,458.00</b>
<b>Remington Elementary School Subtotal</b>			<b>\$5,299.40</b>
<b>Applied Discounts</b>			<b>(\$1,703.51)</b>
<b>Remington Elementary School Total</b>			<b>\$3,595.89</b>

<b>Romero-Cruz Elementary School - 2677910</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	295	\$5.50	\$1,622.50
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	257	\$3.60	\$925.20
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$3,046.70</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	295	\$5.50	\$1,622.50
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	257	\$2.25	\$578.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$2,699.75</b>
<b>Romero-Cruz Elementary School Subtotal</b>				<b>\$5,746.45</b>
<b>Applied Discounts</b>				<b>(\$1,711.10)</b>
<b>Romero-Cruz Elementary School Total</b>				<b>\$4,035.35</b>

<b>Roosevelt Elementary School - 273926</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	625	\$5.50	\$3,437.50
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	602	\$3.60	\$2,167.20
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$6,103.70</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	625	\$5.50	\$3,437.50
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	602	\$2.25	\$1,354.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$5,291.00</b>
<b>Roosevelt Elementary School Subtotal</b>				<b>\$11,394.70</b>
<b>Applied Discounts</b>				<b>(\$2,964.31)</b>
<b>Roosevelt Elementary School Total</b>				<b>\$8,430.39</b>

<b>Santa Ana High School - 273928</b>				
<b>Products &amp; Services</b>		<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>

Quote Year 1				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	3300	\$5.50	\$18,150.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	2790	\$3.60	\$10,044.00
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$28,693.00</b>
Quote Year 2				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	3300	\$5.50	\$18,150.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	2790	\$2.25	\$6,277.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$24,926.50</b>
<b>Santa Ana High School Subtotal</b>				<b>\$53,619.50</b>
<b>Applied Discounts</b>				<b>(\$11,092.59)</b>
<b>Santa Ana High School Total</b>				<b>\$42,526.91</b>

**Santiago Elementary School - 1277255**

Products & Services		Quantity	Unit Price	Total
Quote Year 1				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	890	\$5.50	\$4,895.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1042	\$3.60	\$3,751.20
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$9,145.20</b>
Quote Year 2				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	890	\$5.50	\$4,895.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1042	\$2.25	\$2,344.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$7,738.50</b>
<b>Santiago Elementary School Subtotal</b>				<b>\$16,883.70</b>
<b>Applied Discounts</b>				<b>(\$4,020.95)</b>
<b>Santiago Elementary School Total</b>				<b>\$12,862.75</b>

**Sepulveda Elementary School - 273976**

Products & Services		Quantity	Unit Price	Total
Quote Year 1				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	490	\$5.50	\$2,695.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	370	\$3.60	\$1,332.00

Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>			<b>\$4,526.00</b>	
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	490	\$5.50	\$2,695.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	370	\$2.25	\$832.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>			<b>\$4,026.50</b>	
<b>Sepulveda Elementary School Subtotal</b>			<b>\$8,552.50</b>	
<b>Applied Discounts</b>			<b>(\$2,417.19)</b>	
<b>Sepulveda Elementary School Total</b>			<b>\$6,135.31</b>	

**Sierra Intermediate School - 273914**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	937	\$5.50	\$5,153.50
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	924	\$3.60	\$3,326.40
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>			<b>\$8,978.90</b>	
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	937	\$5.50	\$5,153.50
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	924	\$2.25	\$2,079.00
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>			<b>\$7,731.50</b>	
<b>Sierra Intermediate School Subtotal</b>			<b>\$16,710.40</b>	
<b>Applied Discounts</b>			<b>(\$3,987.56)</b>	
<b>Sierra Intermediate School Total</b>			<b>\$12,722.84</b>	

**Spurgeon Intermediate School - 273949**

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1600	\$5.50	\$8,800.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1064	\$3.60	\$3,830.40
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>			<b>\$13,129.40</b>	
<b>Quote Year 2</b>				



AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1600	\$5.50	\$8,800.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1064	\$2.25	\$2,394.00
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$11,693.00</b>
<b>Spurgeon Intermediate School Subtotal</b>				<b>\$24,822.40</b>
<b>Applied Discounts</b>				<b>(\$5,549.14)</b>
<b>Spurgeon Intermediate School Total</b>				<b>\$19,273.26</b>

### Taft Elementary School - 274087

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	680	\$5.50	\$3,740.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	608	\$3.60	\$2,188.80
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$6,427.80</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	680	\$5.50	\$3,740.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	608	\$2.25	\$1,368.00
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$5,607.00</b>
<b>Taft Elementary School Subtotal</b>				<b>\$12,034.80</b>
<b>Applied Discounts</b>				<b>(\$3,087.52)</b>
<b>Taft Elementary School Total</b>				<b>\$8,947.28</b>

### Valley High School - 273971

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	2400	\$5.50	\$13,200.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	2177	\$3.60	\$7,837.20
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$21,536.20</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	2400	\$5.50	\$13,200.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	2177	\$2.25	\$4,898.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00

Quote Year 2 Subtotal	\$18,597.25
Valley High School Subtotal	\$40,133.45
Applied Discounts	(\$8,496.52)
Valley High School Total	\$31,636.93

**Walker Eiementary School - 273933**

Products & Services	Quantity	Unit Price	Total
<b>Quote Year 1</b>			
AR Enterprise Real Time Subscription Renewal 7/1/2014 - 6/30/2015	523	\$5.50	\$2,876.50
STAR Reading Enterprise Real Time Subscription Renewal 7/1/2014 - 6/30/2015	452	\$3.60	\$1,627.20
Annual All Product RP Hosting Fee Renewal 7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
Quote Year 1 Subtotal			\$5,002.70
<b>Quote Year 2</b>			
AR Enterprise Real Time Subscription Renewal 7/1/2015 - 6/30/2016	523	\$5.50	\$2,876.50
SR Service Real Time Subscription Renewal 7/1/2015 - 6/30/2016	452	\$2.25	\$1,017.00
Annual All Product RP Hosting Fee Renewal 7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
Quote Year 2 Subtotal			\$4,392.50
Walker Elementary School Subtotal			\$9,395.20
Applied Discounts			(\$2,579.39)
Walker Elementary School Total			\$6,815.81

**Wallace R. Davis Elementary School - 1215364**

Products & Services	Quantity	Unit Price	Total
<b>Quote Year 1</b>			
AR Enterprise Real Time Subscription Renewal 7/1/2014 - 6/30/2015	465	\$5.50	\$2,557.50
STAR Reading Enterprise Real Time Subscription Renewal 7/1/2014 - 6/30/2015	615	\$3.60	\$2,214.00
Annual All Product RP Hosting Fee Renewal 7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
Quote Year 1 Subtotal			\$5,270.50
<b>Quote Year 2</b>			
AR Enterprise Real Time Subscription Renewal 7/1/2015 - 6/30/2016	465	\$5.50	\$2,557.50
SR Service Real Time Subscription Renewal 7/1/2015 - 6/30/2016	615	\$2.25	\$1,383.75
Annual All Product RP Hosting Fee Renewal 7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
Quote Year 2 Subtotal			\$4,440.25
Wallace R. Davis Elementary School Subtotal			\$9,710.75
Applied Discounts			(\$2,640.15)

Wallace R. Davis Elementary School Total			\$7,070.60	
<b>Washington Elementary School - 274091</b>				
Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1050	\$5.50	\$5,775.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	781	\$3.60	\$2,811.60
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>			<b>\$9,085.60</b>	
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1050	\$5.50	\$5,775.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	781	\$2.25	\$1,757.25
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>			<b>\$8,031.25</b>	
<b>Washington Elementary School Subtotal</b>			<b>\$17,116.85</b>	
<b>Applied Discounts</b>			<b>(\$4,065.82)</b>	
<b>Washington Elementary School Total</b>			<b>\$13,051.03</b>	
<b>Willard Intermediate School - 274056</b>				
Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	1250	\$5.50	\$6,875.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	946	\$3.60	\$3,405.60
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>			<b>\$10,779.60</b>	
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	1250	\$5.50	\$6,875.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	946	\$2.25	\$2,128.50
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>			<b>\$9,502.50</b>	
<b>Willard Intermediate School Subtotal</b>			<b>\$20,282.10</b>	
<b>Applied Discounts</b>			<b>(\$4,675.13)</b>	
<b>Willard Intermediate School Total</b>			<b>\$15,606.97</b>	
<b>Wilson Elementary-Santa Ana - 274053</b>				

Products & Services		Quantity	Unit Price	Total
<b>Quote Year 1</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	600	\$5.50	\$3,300.00
STAR Reading Enterprise Real Time Subscription Renewal	7/1/2014 - 6/30/2015	560	\$3.60	\$2,016.00
Annual All Product RP Hosting Fee Renewal	7/1/2014 - 6/30/2015	1	\$499.00	\$499.00
<b>Quote Year 1 Subtotal</b>				<b>\$5,815.00</b>
<b>Quote Year 2</b>				
AR Enterprise Real Time Subscription Renewal	7/1/2015 - 6/30/2016	600	\$5.50	\$3,300.00
SR Service Real Time Subscription Renewal	7/1/2015 - 6/30/2016	560	\$2.25	\$1,260.00
Annual All Product RP Hosting Fee Renewal	7/1/2015 - 6/30/2016	1	\$499.00	\$499.00
<b>Quote Year 2 Subtotal</b>				<b>\$5,059.00</b>
<b>Wilson Elementary-Santa Ana Subtotal</b>				<b>\$10,874.00</b>
<b>Applied Discounts</b>				<b>(\$2,864.07)</b>
<b>Wilson Elementary-Santa Ana Total</b>				<b>\$8,009.93</b>

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Approval of Agreement with Northwest Evaluation Association for 2014-15 School Year

**ITEM:** Action

**SUBMITTED BY:** Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

**PREPARED BY:** Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of the agreement with Northwest Evaluation Association (NWEA). This includes an annual subscription to use the NWEA program and related materials that implement the delivery of the NWEA program and services.

**RATIONALE:**

NWEA will provide computer adaptive exams in Mathematics, Literacy, Reading and Language usage, end-of-course exams in Algebra I, Geometry, Algebra II, Integrated Math I/II, Integrated Math III for K-12 students. They will also provide District level reports for the exams and professional development for staff.

**FUNDING:**

EIA: \$534,921.00

**RECOMMENDATION:**

Approve the Agreement with Northwest Evaluation Association (NWEA) for the 2014-15 school year.

  
MR:cz



## Schedule A

<b>Bill To</b> Partner ID: Santa Ana Unified School District Michelle Rodriguez 1601 E CHESTNUT AVE Santa Ana, CA 92701 USA	<b>Sold To</b> Partner ID: Santa Ana Unified School District Michelle Rodriguez 1601 E CHESTNUT AVE Santa Ana, CA 92701 USA
<b>Quote Number:</b> Q011612 <b>Quote Date:</b> 05/27/2014	<b>Start Date:</b> 07/01/2014 <b>End Date:</b> 06/30/2015 <b>Term:</b> 12

PRODUCT NAME	QUANTITY	LIST PRICE	DISCOUNT %	TOTAL
Web-Based Measures of Academic Progress (MAP) Math, Reading & Language	33948.0	\$13.50	18.52%	\$373,428.00
Web-Based MAP for Primary Grades	13863.0	\$13.50	18.52%	\$152,493.00
Online MAP Admin (all staff) plus Onsite Applying Reports Workshop (up to 40 par	2.0	\$4,500.00	0%	\$9,000.00
			<b>GRAND TOTAL</b>	<b>\$534,921.00</b>

**Notes: Price quoted for Santa Ana Unified School District is discounted \$2.50 per student to \$11.00 (18.52% reduction from list price of \$13.50) for total savings of \$119,527.5**

**Scope of work:**

1. Provide 13,863 grade K-2 students:
  - a. computer adaptive exams in Literacy and Mathematics
  - b. screening assessments in Early Literacy and Early Numeracy
  - c. Skills Checklist exams in Reading (10 exams) and Mathematics (28 exams)
2. Provide 33,948 grade 3-12 students computer adaptive exams in Mathematics, Reading, and Language Usage.
3. Provide secondary students with end-of-course exams in Algebra I, Geometry, Algebra II, Integrated Math I /II, and Integrated Math III.
4. Various student-, class-, school-, and district-level reports for the exams.
5. Professional Development: on-line training for administering exams and on-site workshop for interpreting and using reports.
6. Customer support and technical assistance.
7. Access to Knowledge Academy, on-line resource for professional development in using MAP assessment data.

This Schedule A is subject to NWEA's terms and conditions located at: <http://info.nwea.org/mastersubscriptionagreement.html>. By signing this Schedule A you agree you have read and understood the terms and agree to them.

A copy of NWEA's W9 can be found here: <http://www.nwea.org/sites/www.nwea.org/files/NWEA%20W-9.pdf>

Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above.

Please print, scan, sign and send back this Schedule A, along with your Purchase Order or Letter of Intent, to [Business.Operations@nwea.org](mailto:Business.Operations@nwea.org) or fax to 503 639-7873. NWEA is unable to accept digital or electronic signatures at this time.

Signature:	Printed Name:
Date:	Title:

**THIS MASTER SUBSCRIPTION AGREEMENT** (this “Subscription”) is entered into and effective as of the earlier of: i) the date Subscriber clicks “accept” via NWEA’s Online Account Renewal Process; or ii) the date Subscriber signs a Schedule A (“Effective Date”). This Subscription is by and between **NORTHWEST EVALUATION ASSOCIATION**, an Oregon nonprofit corporation (“NWEA”), and the school or school district or other similar entity described in NWEA’s Online Account Renewal Process and confirmation page or the Schedule A (“Subscriber”). The term “Subscriber” shall also refer to a school or group of schools forming an educational entity or any individual persons using or accessing the NWEA Program (as defined in Section 1 below) on behalf of the school or school district. By clicking “accept” and/or signing the Schedule A Subscriber confirms that Subscriber has read and accepts this Subscription.

NWEA is a nonprofit corporation that provides certain assessments, reporting, professional development, and other services, commonly referred to as the NWEA Program(s) (collectively, the “Services”), to schools, school districts, and other similar entities such as the Subscriber.

The parties agree as follows:

**1. Subscription.** Subscriber affirms its subscription to the Services listed in Schedule A for the term specified (the “Term”). In connection with this Subscription, NWEA will grant to Subscriber a limited license to use the NWEA Program (as defined below) and related materials that implement the delivery of the NWEA Program and Services. Subscriber renewing through NWEA’s Online Account Renewal Process shall receive a confirmation page listing the Services renewed and Services added (if any) (the “Schedule A”).

**2. Definition.** For purposes of this Subscription, the software and materials constituting the “NWEA Program” shall be the MAP® assessment system, and/or Skills Pointer, and/or Children’s Progress Academic Assessment, their underlying software, reports, DesCartes learning statements, test items, TestTaker software (if a Client Server MAP Subscriber), professional development training, and/or other NWEA products and services if included in Schedule A. Supplemental terms for these products and services may be found here <http://www.nwea.org/supplementalterms>.

**3. Grant of License.** NWEA hereby grants to Subscriber a nonexclusive, nontransferable license to access, use, display, and install or download a copy, as needed, of the NWEA Program for Subscriber’s internal use only for the Term of this Subscription. This Subscription extends only to the quantity of licenses indicated on Schedule A. This Subscription is also limited to a maximum of three test events and one summer administration for each license per academic year. Notwithstanding the foregoing, CPAA, MPG and Skills Pointer assessments do not have a limit on the number of administrations for each paid license.

**4. Protection from Unauthorized Use or Access.** Subscriber shall not (a) copy (other than once for back-up purposes), distribute, transfer, rent, lease, or sublicense any or all of the NWEA Program or any accompanying materials; (b) permit use of the NWEA Program by anyone not employed or in contract with Subscriber; (c) modify, adapt, translate, reverse engineer, decompile, or disassemble the NWEA Program and accompanying software; (d) remove any proprietary notices or labels on the NWEA Program; (e) use the NWEA Program in an attempt to, or in conjunction with, any device, program, or service designed to circumvent technological measures employed to control access to, distribution of, or rights in, a content file or other work protected by the copyright laws of any jurisdiction. Subscriber shall reproduce all copyright notices and all other legends of ownership on each copy, or partial copy, of the NWEA Program. If Subscriber installs a newer or upgraded version of the NWEA Program, it may not use the prior version of the NWEA Program from which it upgraded or transfer it to another party. Subscriber shall ensure that anyone who uses the NWEA Program (accessed either locally or remotely) does so only for Subscriber's authorized use and complies with the terms of this Subscription. NWEA also provides its NWEA Program to Subscriber pursuant to a subscription and/or license with third party vendors. Subscriber acknowledges that it shall abide by the use restrictions under such subscription and/or licenses, as amended from time to time.

**5. Ownership.** The NWEA Program and software are owned by NWEA and is copyrighted and licensed, not sold to Subscriber. All rights, title, and interest in the NWEA Program, all copies, and all updates, enhancements, modifications, and improvements, along with all intellectual property rights related thereto, shall remain with NWEA. The NWEA Program and all updates, modifications, and improvements are protected by United States and international copyright laws and treaties, as well as other intellectual property laws. Subscriber is not granted any license to use any of NWEA's trade or service marks and NWEA retains all right, title, and interest in its trade and service marks. Subscriber agrees that NWEA may use, without restriction or royalty obligation, any comments, suggestions, or contributions provided by Subscriber with respect to the NWEA Program during the course of its use, and Subscriber, by this Subscription, grants and assigns to NWEA any intellectual property rights that Subscriber may incidentally obtain or have with respect to any such comments, suggestions or contributions.

**6. Confidential Information.** Subscriber acknowledges that all test items, underlying ideas, algorithms, , and methods of operation that comprise the NWEA Program, are confidential and contain trade secrets (collectively referred to as "NWEA Confidential Information"), and Subscriber shall respect such confidentiality, and shall use its best efforts to keep all such information confidential. To the extent permitted by law, Subscriber agrees not to use, disclose, or distribute any NWEA Confidential Information, directly or indirectly, without the prior written consent of NWEA, except Subscriber shall be authorized to disclose NWEA Confidential Information to Subscriber's employees or agents who have signed written confidentiality and nondisclosure agreements before such disclosure. Both NWEA and Subscriber acknowledge that this obligation shall survive the termination of this Subscription.



**7. Student Information.** Subscriber shall have in place a policy to address student assessment and the use of, and access to, confidential student information (“Student Information”) and is responsible for configuring roles based access to Student Information in the NWEA Program in accordance with its policy. NWEA and Subscriber acknowledge that NWEA may have access to Subscriber’s Student Information. NWEA agrees to respect such confidentiality and implement policies and practices to keep such information confidential. NWEA shall not disclose any Student Information regarding Subscriber’s students or their families that NWEA may learn or obtain during the course of its performance under this Subscription without the written consent of Subscriber. Absent reckless or intentional acts or omissions by NWEA, in no event shall NWEA be liable for any disclosure of Student Information. Subscriber is solely responsible for ensuring the security and availability of Subscriber’s own computers, computer networks, and internet connections, including security patches, choice of browser, and browser configuration settings to be used with the NWEA Program, email, and other transmissions. Subscriber acknowledges that its designated Systems Administrator controls the access and security points of the NWEA Program and may designate additional administrators with similar privileges. Subscriber must refer to the appropriate NWEA Program documentation for system and browser requirements and security and configuration settings. To receive the best service possible, Subscriber grants permission to NWEA to transfer Student Information to its contractors that have executed confidentiality agreements, for the sole purpose of maintaining, supporting and troubleshooting the NWEA Program.

**8. FERPA.** NWEA shall maintain Student Information for and on behalf of Subscriber – in accordance with the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. § 1232g(a)(4)(A)(ii), 1232g(b)(1) – for the primary purpose of providing assessment and research services pursuant to this Subscription. NWEA may itself, through its own employees or employees of contractors, use the Student Information to conduct assessment and research activities, including, but not limited to, longitudinal studies, alignment studies, norming studies and the Growth Research Database (“GRD”) for the benefit of Subscriber and/or for the collective benefit of multiple Subscribers. Personally identifiable information (“PII”) derived from Student Information provided to NWEA may be disclosed only to NWEA employees or employees of contractors who have a legitimate educational interest in maintaining, organizing, or analyzing the data for uses authorized in this Subscription. In its annual notice to parents<sup>1</sup> under FERPA, Subscriber shall indicate that (a) Student Information shall be maintained in part on behalf of Subscriber by NWEA and its contractors in order to provide assessment and research services to Subscriber; (b) NWEA employees and employees of NWEA’s contractors shall be deemed school officials for the purpose of access to PII derived from Student Information only if they have a legitimate interest in maintaining, organizing, or analyzing the data for assessment and research purposes under this Subscription; and (c) PII derived from student education records and maintained by NWEA shall not be further disclosed to third parties, except as allowed by FERPA and authorized by Subscriber or by this Subscription agreement. Subscriber is responsible for any notices to parents required under FERPA and for providing parents/guardians with an opportunity to inspect and challenge the contents of the student records in question.

**9. Research.** Subscriber authorizes NWEA to use the Student Information for research purposes, including but not limited to, norming studies, longitudinal, or alignment studies, provided that the data are handled in a manner that protects student anonymity. In addition, NWEA is authorized to use the Student Information in the GRD maintained by NWEA, which houses Subscriber's test data for each student in a secure database for legitimate educational research purposes.

9.1 The authorization for use of Student Information is effective from the date when Subscriber first subscribed to the NWEA Program and services. Both NWEA and Subscriber acknowledge that the permissions and obligations expressed in this Subscription shall survive the termination or expiration of this Subscription and any renewals. NWEA shall maintain all Student Information derived under this Subscription, allowing Subscriber to continue to access the data in NWEA-augmented reporting form, including norms and learning statements.

9.2 NWEA shall notify Subscriber of written third party requests for disclosures of PII from Student Information. Subscriber alone may authorize actual disclosures of such information to third party organizations, and Subscriber shall be responsible for maintaining a record of the request or disclosure with the records of each student and providing the record to parents upon request, as required by 34 CFR 99.32. If Subscriber authorizes a disclosure under this Section 9.2 for a study to improve instruction, it shall authorize NWEA to enter into the required agreement with the third party organization on its behalf, consistent with 34 CFR 99.31(a)(6)(i)(C).

**10. Subscriber Information.** Subscriber hereby permits NWEA to use information regarding its schools or district (other than Student Information) to perform its obligations hereunder and to include such information in the GRD, to be used and disclosed to internal and external researchers that have executed confidentiality agreements. However, NWEA shall seek permission from Subscriber before including such information that is identifiable to the school or district in any publication. This permission shall survive termination or expiration of this Subscription.

**11. Protection.** The NWEA Program may contain mechanical or electronic methods to prevent unauthorized use or distribution of the NWEA Program. Subscriber shall not disable or circumvent such control devices.

**12. Fees and Taxes.** Subscriber agrees to pay the fees for the Subscription to the Services as set forth in Schedule A during the Term. Subscriber shall be solely responsible for any personal property taxes or local licensing fees resulting from Subscriber's agreement under this Subscription or in connection with NWEA's delivery of Services under this Subscription.

**13. Billing and Payment** Subscriber agrees to pay NWEA in accordance with Schedule A or the renewal confirmation (whichever is applicable). Subscriber shall use its best efforts to determine the number of students to be tested by Subscriber and the payments due. NWEA shall send an invoice to Subscriber, and Subscriber shall pay the amount due within 30 days of the invoice date by mailing a check or depositing the amount due via a wire transfer.

Subscriber must contact NWEA at [accountsreceivable@nwea.org](mailto:accountsreceivable@nwea.org) for wire transfer instructions. If Subscriber overestimated the number of students tested, NWEA shall not be obligated to refund any Subscription fees. If, however, Subscriber tests more students than the number Subscriber originally estimated and paid for, NWEA may submit an amended invoice to capture the additional students, and Subscriber agrees to pay the variance within 30 days of the invoice date.

**14. Amendments and Renewals.** Future fees associated with adjustments, including but not limited to, the number of students tested, supplemental products, and Subscription renewals or price increases shall serve as amendments to the Subscription scope and price. Adjustments from Subscriber's issuance of a (a) purchase order, (b) written authorization, (c) submission of a roster, (d) initiation of testing, or (e) payment of any Subscription renewal or Subscription expansion invoice shall constitute acceptance of the amended Subscription scope and price. Notwithstanding anything to the contrary, terms of any purchase orders or written authorizations issued by Subscriber or any other communications which are additional to or inconsistent with this Subscription are not binding unless NWEA expressly assents to such terms in writing. Such Subscription renewals and expansions shall continue to be otherwise governed by this Subscription (including all NWEA order forms). The conditions of payment described in Section 13 shall apply to all subscription renewals and expansions. All payments under this Subscription shall be made to NWEA.

**15. Professional Development.** If Subscriber is new to the NWEA Program, Subscriber's teachers and staff administering the NWEA Program must participate in NWEA introductory product training before testing begins (e.g. MAP Admin Workshop if Subscriber subscribes to Web-based or Client/Server MAP). Schedule A contains the pricing for these trainings. Subscriber shall assign a member of its staff to coordinate the logistics of setting up the training before testing begins. If Subscriber experiences staff turnover that affects the administration of the NWEA Program, Subscriber shall notify NWEA within 30 days after the staffing change. NWEA may require Subscriber to send the new staff to introductory NWEA product training. NWEA recommends, but does not require, subsequent ongoing professional development workshops. Subscriber shall confirm the date of any trainings ordered with NWEA at least four weeks prior to Subscriber's desired training date. Subscriber shall pay NWEA a fee if Subscriber cancels or changes any training or professional development session after NWEA has booked airline tickets for the training or professional development session. Unless otherwise agreed to by the parties, on-site trainings and workshops are limited to 40 participants per session.

**16. Publicity.** Subscriber consents to NWEA's use and/or references to Subscriber's name, directly or indirectly, in NWEA's marketing and training materials.

**17. Termination and Remedies.** This Subscription shall automatically renew at the end of the Term unless Subscriber provides 30 days' written notice to NWEA before the end of the applicable Term. Notwithstanding, this Subscription may be terminated before the end of the applicable Term, upon breach of this Subscription and license by Subscriber, or by cancellation pursuant to Section 20 or renewed pursuant to Section 14. With 30 days prior written notice, Subscriber may terminate this Subscription if Subscriber fails to receive

funding, appropriations, limitations or other expenditure authority at levels reasonably sufficient to pay for the Services under the Subscription. If Subscriber breaches any material term of this Subscription or terminates for non-appropriations (as set forth in the preceding sentence) NWEA shall be under no obligation to refund any fees paid by Subscriber for the NWEA Program and related services. After termination or expiration of the Subscription, NWEA shall continue to maintain Student Information, allowing Subscriber to continue to access the data in NWEA-augmented reporting form, including norms and learning statements. NWEA reserves the right to seek any legal or equitable remedy available against Subscriber for breach of the terms of this Subscription, including without limitation, injunctive relief and specific performance. The parties agree that Sections 6-10, 16, 17, and 21-25 shall survive any termination or expiration of this Subscription or the termination of any license granted under this Subscription.

**18. Support.** NWEA will provide to Subscriber limited support, updates, enhancements, modifications, improvements, and maintenance services under the terms and conditions of this Subscription. If this Subscription is for Client Server MAP, Subscriber agrees to provide student and class information in a Class Roster File ("CRF") for each test window in the approved format as described in the CRF template. Subscriber must submit the CRF during the time period that is posted on NWEA's website and before Subscriber's first day of testing. Subscriber acknowledges that the validity and accuracy of its reports depends upon the quality of the data in the CRF.

**19. Scheduled Maintenance.** NWEA has system maintenance periods throughout the year that shall affect Subscriber's ability to upload or download student or test data, to access reports, or to interact with any of NWEA's websites. The ability to test during the scheduled maintenance periods shall not be affected for Client Server MAP Subscribers. NWEA will provide Subscriber with notice regarding regularly scheduled maintenance. Notwithstanding the foregoing, NWEA reserves the right to perform emergency maintenance at any time without any advance notice to Subscriber.

**20. Limited Warranty.** NWEA warrants to Subscriber that the MAP assessment system, and/or Skills Pointer, and/or Children's Progress Academic Assessment (whichever assessment system is included in the Schedule A, defined as "Assessment System" for the purposes of this Section 20) when properly installed and used, will perform substantially as represented in NWEA's official technical manuals. The Assessment System may include open source software components. This limited warranty is void if the failure of the Assessment System results from (a) use of the Assessment System in connection with software or hardware not compatible with the Assessment System or not meeting the technical specifications provided by NWEA; (b) improper or inadequate maintenance; or (c) accident, abuse, misapplication, or use by Subscriber of the Assessment System other than as described in the documentation provided by NWEA. This limited warranty is void if the Assessment System is altered or modified in any way by anyone other than NWEA. NWEA does not warrant that the operation of the Assessment System shall meet Subscriber's requirements or be uninterrupted or error free. Subscriber is responsible for the results obtained and decisions made from its use of the Assessment System. NWEA assumes no responsibility for the operating environment or for Subscriber's security programs in which

the Assessment System functions. NWEA will, at its sole option, either replace or, with its best efforts, correct the Assessment System that fails to perform substantially in accordance with the documentation for the Assessment System or as represented in writing by NWEA upon written notice of such failure. If NWEA is unable to correct the error after using its best efforts, NWEA shall, at its sole option, either replace the Assessment System with a functionally equivalent software program or refund the fees paid for licensing the Assessment System on a prorated basis and cancel the license granted in this Subscription.

**21. Disclaimer. EXCEPT FOR THE EXPRESS LIMITED WARRANTY PROVIDED IN SECTION 20, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE NWEA PROGRAM IS PROVIDED “AS-IS” WITHOUT WARRANTY OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR USE, QUALITY, PRODUCTIVENESS OR CAPACITY, OR THAT THE OPERATION OF THE SOFTWARE INCLUDED WITHIN THE NWEA PROGRAM SHALL BE ERROR-FREE. EXCEPT AS PROVIDED HEREIN, THE ENTIRE RISK AND LIABILITY ARISING OUT OF THE USE OF THE NWEA PROGRAM REMAINS WITH SUBSCRIBER, INCLUDING BUT NOT LIMITED TO, WHEN SUBSCRIBER’S PRACTICES ARE INCONSISTENT WITH THE STANDARDS FOR EDUCATIONAL AND PSYCHOLOGICAL TESTING (1999) BY THE AMERICAN EDUCATIONAL RESEARCH ASSOCIATION. THERE IS NO WARRANTY FOR PERFORMANCE ISSUES (a) CAUSED BY FACTORS OUTSIDE OF NWEA’S REASONABLE CONTROL; OR (b) THAT RESULTED FROM ANY ACTION OR INACTION OF SUBSCRIBER OR SUBSCRIBER’S THIRD PARTIES; OR (c) RESULTING FROM SCHEDULED MAINTENANCE PERIODS.**

**22. Disclaimer of Actions Caused by and/or Under the Control of Third Parties. NWEA DOES NOT AND CANNOT CONTROL PERFORMANCE OF SERVICES BASED ON THE FLOW OF DATA TO OR FROM NWEA’S NETWORK AND OTHER PORTIONS OF THE INTERNET, WHICH DEPENDS IN LARGE PART ON THE PERFORMANCE OF INTERNET SERVICES PROVIDED OR CONTROLLED BY THIRD PARTIES. AT TIMES, ACTIONS OR INACTIONS OF SUCH THIRD PARTIES CAN IMPAIR OR DISRUPT SUBSCRIBER’S CONNECTIONS TO THE INTERNET (OR PORTIONS THEREOF). ALTHOUGH NWEA SHALL USE COMMERCIALY REASONABLE EFFORTS TO REMEDY AND AVOID SUCH EVENTS, NWEA CANNOT GUARANTEE THAT SUCH EVENTS SHALL NOT OCCUR. ACCORDINGLY, NWEA DISCLAIMS ANY AND ALL LIABILITY RESULTING FROM OR RELATED TO SUCH EVENTS.**

**23. Limitation. THE REMEDIES PROVIDED UNDER THE LIMITED WARRANTY ARE SUBSCRIBER’S SOLE AND EXCLUSIVE REMEDIES. EXCEPT TO THE EXTENT THE FOLLOWING LIABILITY LIMITATION IS PROHIBITED BY APPLICABLE LAW, IN NO EVENT SHALL NWEA BE LIABLE FOR ANY DAMAGES OR EXPENSES WHATSOEVER, INCLUDING WITHOUT LIMITATION, DAMAGES FOR LOST PROFITS, LOST OPPORTUNITY, LOST**

**SAVINGS, LOSS OF GOODWILL, LOST BUSINESS, LOSS OF ANTICIPATED BENEFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, LOSS OF OR DAMAGE TO DATA, COMPUTER FAILURE OR MALFUNCTION, OR ANY AND ALL OTHER DIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL DAMAGES, OR PECUNIARY LOSS, WHETHER BASED IN CONTRACT, TORT, OR OTHERWISE, ARISING OUT OF THE USE OF OR INABILITY TO USE THE NWEA PROGRAM, EVEN IF NWEA HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN ANY CASE, NWEA'S ENTIRE LIABILITY UNDER THIS SUBSCRIPTION SHALL BE LIMITED TO THE AMOUNT ACTUALLY PAID BY SUBSCRIBER FOR THE RIGHT TO USE THE NWEA PROGRAM IN THE TWELVE MONTHS PRECEDING THE INCIDENT GIVING RISE TO LIABILITY. THIS LIMITATION OF LIABILITY ALSO APPLIES TO THE NWEA PROGRAM DEVELOPERS AND SUPPLIERS. IT IS THE MAXIMUM FOR WHICH THEY AND NWEA ARE COLLECTIVELY RESPONSIBLE.**

**24. Indemnification.** Subscriber agrees to indemnify, defend, and hold harmless NWEA and NWEA's officers, directors, employees, agents, and representatives, from and against any and all claims, damages, expenses, judgments, fines, and amounts paid in settlement in connection with any proceeding arising from Subscriber's breach of this Subscription or its use of the NWEA Program.

**25. Miscellaneous.**

**25.1 Force Majeure.** Neither party shall be liable for any delay or failure to perform any obligation hereunder due to causes beyond its control, including without limitation, war, riot, insurrection, civil commotion, terrorist activity, fire, industrial disputes of whatever nature, acts of nature, computer crimes, epidemics, acts or omissions of third party vendors or suppliers, equipment failures, public enemies of government, failure of telecommunications, system malfunctions, fire, or other casualty.

**25.2 Waiver and Severability.** Waiver of any default or breach under this Subscription by NWEA does not constitute a waiver of any subsequent default or a modification of any other provisions of this Subscription. If any part of this Subscription shall be held invalid, illegal, in conflict with any law, or otherwise unenforceable by a court of competent jurisdiction, the remainder of this Subscription shall nevertheless remain in full force and effect.

**25.3 No Third Party Beneficiaries.** The parties do not intend to confer any right or remedy on any third party.

**25.4 Survival.** All provisions of this Subscription that would reasonably be expected to survive the termination of this Subscription shall do so.

**25.5 Custom Agreements.** If NWEA and Subscriber have a valid and effective written custom agreement in place for the Services, the terms of that custom agreement take precedence over any conflicting terms in this Subscription.

**25.6 Entire Agreement; Order of Precedence.** This Subscription (including any applicable

supplemental terms and Schedules and/or orders) contains the entire understanding of the parties regarding the subject matter of this Subscription and supersedes all prior and contemporaneous negotiations and agreements, whether written or oral, between the parties with respect to the subject matter of this Subscription. If there is a conflict among any of the terms of this Subscription, the parties intend that it be resolved by giving precedence to Subscription documents in the following order (i.e. the earlier listing governing the later): (i) any supplemental terms relevant to the Services and Software; (ii) this Subscription without any Schedules; (iii) the most recent Schedule; followed by (iv) any other Schedules in reverse chronological order.

**25.7 Assignment.** Subscriber may not assign this Subscription to any third party without the prior written consent of the NWEA.

**25.8 Binding.** This Subscription shall bind and inure to the benefit of the parties and their respective successors, and approved assigns, if any.

**25.9 Representation of Signatories.** Each person “accepting” this Subscription or signing the Schedule A to this Subscription represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Subscription for their respective party.

**25.10 Notices.** Any notice required under this Subscription shall be in writing and effective when (a) delivered personally against receipt, (b) deposited in the mail and registered or certified with return receipt requested, postage prepaid, (c) shipped by a recognized courier service and addressed to either party as designated in this Subscription, (d) delivered by email to an email address designated by the recipient, or (e) when delivered via any of the foregoing at such other address as may be provided by the recipient in accordance with this Section 25.10.

**Address for Notices to NWEA:**  
Northwest Evaluation Association  
121 NW Everett Street  
Portland, OR 97209  
Email: [Audit-Risk@nwea.org](mailto:Audit-Risk@nwea.org)

**Address for Notices to Subscriber shall be sent to the address on file with NWEA.**

**25.11 Controlling Law and Venue.** This Subscription shall be construed and controlled by the laws of the State of Oregon, U.S.A., without giving effect to principles of conflict of laws. The United Nations Convention on Contracts for the International Sale of Goods is specifically disclaimed and shall not apply to this Subscription. Any litigation arising out of this Subscription shall be conducted in courts located in Multnomah County, Oregon.

**25.12 Attorney Fees.** If any lawsuit is instituted to interpret, enforce or rescind this Subscription, the prevailing party on a claim shall be entitled to recover, in addition to any other relief awarded, its reasonable attorney fees and other fees, costs, and expenses of every kind, including but not limited to the costs and disbursements specified in ORCP 68A(2), incurred in connection with the lawsuit, the collection of any award, or the enforcement of

any order as determined by a judge.

**25.13 Counterparts.** This Subscription may be executed in counterparts, each of which shall be deemed an original, and the counterparts shall together constitute one and the same Subscription, notwithstanding that all of the parties are not signatory to a single original or the same counterpart. The parties may also deliver and accept facsimile or electronically scanned signatures, which shall be binding upon the parties as if the signature were an original.

**25.14 Vendor Status and Independent Contractor.** The NWEA Program is provided by NWEA within its normal business operations and is operated in a competitive environment. The NWEA Program offered under this Subscription constitutes a vendor relationship, as defined by OMB Circular A-133 and therefore, any monies to pay for this Subscription, are not subject to the federal audit requirements of OMB Circular A-133. NWEA is an independent contractor, and neither NWEA nor its employees, shall be deemed Subscriber's employees. Nothing contained in this Subscription shall create or imply an agency relationship, joint venture or partnership between the parties.

<sup>1</sup>Under FERPA, whenever a student has attained 18 years of age (or is attending a postsecondary institution), the consents required of, and the rights accorded to, parents shall thereafter only be required of, or accorded to, the student. References to "parent(s)" in this Subscription shall be deemed to apply to such a student.

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HTML Master Subscription Agreement v Aug 2013



**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Approval of Agreement No. FCI-SD2-22 with Children and Families Commission of Orange County for 2014-17 Program Years

**ITEM:** Action

**SUBMITTED BY:** Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

**PREPARED BY:** Keely Orlando, Coordinator, Early Childhood Education

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of the agreement No. FCI-SD2-22 with the Children and Families Commission of Orange County (CFCOC) for the 2014-17 program years.

**RATIONALE:**

On February 5, 2014, the CFCOC awarded funds to the District's Early Childhood Education (ECE) program to provide the following services:

Early Learning Specialist Services

- \$500,200 for years I and II
- \$175,100 for year III

School Readiness Nurse Services

- \$270,000 for years I and II
- \$130,000 for year III

**FUNDING:**

CFCOC: \$1,825,300.00

**RECOMMENDATION:**

Approve the agreement No. FCI-SD2-22 with Children and Families Commission of Orange County for the 2014-17 program years.

  
MR:KO:ez

**AGREEMENT FCI-SD2-22**

**BY AND BETWEEN**

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**AND**

**SANTA ANA UNIFIED SCHOOL DISTRICT**

**FOR THE PROVISION OF SERVICES**

This **AGREEMENT** (“Agreement”) entered into as of the 5<sup>th</sup> day of February, 2014 (“Date of Agreement”) which date is enumerated for purposes of reference only and corresponds to the date of action on and approval of funding for this Agreement by COMMISSION is by and between the **CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**, a public body and legal public entity (“COMMISSION”) and **SANTA ANA UNIFIED SCHOOL DISTRICT**, a California public school district organized and existing under the laws of the State of California (“CONTRACTOR”). This Agreement shall be administered by the Executive Director of COMMISSION or his/her authorized designee (“ADMINISTRATOR”).

**RECITALS**

**A.** In order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and providing for establishment in each county of Children and Families Commissions, including COMMISSION.

**B.** COMMISSION adopted its Strategic Plan to define how funds authorized under the Act should best be used to meet the critical needs of Orange County’s children prenatal through age five as codified in the Act, which plan has been amended and after the Date of Agreement may be further amended, updated, and/or revised (“Strategic Plan”).

**C.** CONTRACTOR is a school district organized and existing under the laws of the State of California, and its powers include without limitation, provision of services to and activities for the benefit of Orange County’s children through age five (5).

**D.** On February 5, 2014, COMMISSION awarded \$1,825,300 to CONTRACTOR (\$675,300 for three years of Early Learning Specialist Services, \$750,000 for three years of School Readiness Nurse Services and \$400,000 for three years of School Readiness Services) for the period July 1, 2014 through June 30, 2017.

**E.** On May 7, 2014, COMMISSION awarded \$76,390 to CONTRACTOR to provide services implementing the Early Development Index (EDI) project for the period July 1, 2014 through June 30, 2017.

**F.** COMMISSION desires to contract with CONTRACTOR to provide services and carry out certain performance obligations, and achieve certain outcomes, promoting the purposes of the Act and the Strategic Plan on the terms and conditions set forth in this Agreement and the Project Summary, Exhibit A, Work Plan, Exhibit A-1, and Project Budget, Exhibit B (together, “Services”).

**G.** As and if applicable, COMMISSION and CONTRACTOR desire to enter into matching fund program opportunities with the California Children and Families Commission (First 5 California) and other matching fund opportunities as may become available.

**H.** CONTRACTOR desires to provide the Services in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in this Agreement.

**NOW THEREFORE**, based on the Recitals, which are a substantive part of this Agreement, and agreed mutual consideration, COMMISSION and CONTRACTOR agree as follows:

**1. TERM OF AGREEMENT.** The term of this Agreement shall commence on July 1, 2014 and terminate on June 30, 2017, unless earlier terminated pursuant to the provisions of Paragraph 22 of this Agreement. CONTRACTOR and ADMINISTRATOR may mutually agree in writing to extend the term of this Agreement, provided that COMMISSION’s Maximum Payment Obligation in this Agreement does not increase as a result.

**2. ALTERATION OF TERMS.** This Agreement, together with the Project Summary, Exhibit A; Work Plan, Exhibit A-1, and Project Budget, Exhibit B that are attached to this Agreement and fully incorporated by this reference (together, “Exhibits”), express all understanding of the parties with respect to the subject matter of this Agreement and shall constitute the total Agreement between the parties, except as otherwise expressly provided in this Paragraph 2 and in Subparagraph 8.5. No amendment, addition to, or alteration of, the terms of this Agreement, whether written or oral, shall be valid unless the amendment is made in writing and formally approved and executed by both parties, except as provided in this Paragraph 2 and in Subparagraph 8.5.

**2.1** CONTRACTOR work plans, budgets and scopes of services will be subject to an annual review to determine consistency with the COMMISSION's strategic direction. Changes to the work plan, budgets and scopes of services may be directed by ADMINISTRATOR to bring the Agreement scope into better alignment with the COMMISSION's evolving strategic direction. These changes may include, but are not limited to, reprioritization of the targeted service population, redirection of resources to provide more intensive services, and/or increased focus on sustainability strategies. If CONTRACTOR is unable to redirect its program to be consistent with this direction, COMMISSION may reduce funding provided in successive years of this agreement.

**2.2 Administrator Modification Authority.** Notwithstanding anything to the contrary and provided any modifications do not alter the overall goals and basic purpose of the Agreement, and provided these modifications do not increase COMMISSION’s Maximum Payment Obligation during the term of the Agreement, ADMINISTRATOR has the authority to, with the agreement of CONTRACTOR, make modification(s) to the activities, tasks, deliverables, and/or performance timeframes specified in the Project Summary as set forth in the Scope of Work in Exhibit A and/or the Work Plan, Exhibit A-1, to the funding allocation between and among the line items and/or the “Funds Due” period(s) budgeted in the Project Budget, Exhibit B, to the Payment interval, to the percentage of Initial Payment(s), and/or to the percentage of Retention Amount(s), and/or to the timing of the Retention Amount(s) withheld as described in this Agreement.

**3. STATUS OF CONTRACTOR.** CONTRACTOR is and shall at all times be deemed to be an independent CONTRACTOR and shall be wholly responsible for the manner in which it performs the Services required of it by the terms of this Agreement. Nothing in this Agreement shall be construed as creating the relationship of employer and employee or principal and agent between COMMISSION and CONTRACTOR or any of CONTRACTOR's agents or employees. CONTRACTOR knowingly, voluntarily, and expressly assumes exclusively the responsibility for the acts of its employees or agents as they relate to the Services to be provided during the course and scope of their employment, whether the employee(s) are compensated through the funds received by CONTRACTOR through this Agreement, or otherwise related directly or indirectly to the performance of Services under this Agreement. CONTRACTOR, its elected or appointed officials, officers, agents, employees, and Subcontractors shall not, in any respect whatsoever, be entitled to any rights and/or privileges of COMMISSION employees and shall not be considered in any manner to be COMMISSION employees. COMMISSION shall neither have nor exercise any control or direction over the methods by which CONTRACTOR shall perform its obligations under this Agreement. COMMISSION shall not be responsible or liable for the acts or failure to act, whether intentional or negligent, of any employee, agent, or volunteer of CONTRACTOR.

**3.1 COMMISSION as Independent Entity.** Notwithstanding other provisions in this Agreement, such as insurance and indemnity provisions protecting COMMISSION and the County of Orange, CONTRACTOR acknowledges that pursuant to the Act, specifically Health & Safety Code Section 130140.1(a)(1), COMMISSION is a legal public entity separate from the County of Orange with independent powers and that in no event will CONTRACTOR look to the County of Orange for performance or indemnity under this Agreement, and CONTRACTOR expressly waives any rights it may have against the County of Orange in any way related to this Agreement. With respect to the above provisions CONTRACTOR agrees all rights under Section 1542 of the California Civil Code and any similar law of any state or territory of the United States are expressly waived. Section 1542 reads as follows:

**CIVIL CODE SECTION 1542. GENERAL RELEASE; EXTENT. A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR.**

**4. CONTRACTOR DELEGATION AND ASSIGNMENT.** CONTRACTOR shall not delegate or assign or otherwise transfer its duties, nor assign its rights under this Agreement, either in whole or in part, without the prior written consent of ADMINISTRATOR. The request must be in writing with a full explanation for the request. Any consent granted by ADMINISTRATOR may be conditioned upon and subject to certain actions by CONTRACTOR as determined by ADMINISTRATOR. Any attempted assignment or delegation in derogation of this Paragraph 4 shall be deemed void.

**5. SUBCONTRACTS.** Except to the extent expressly provided for in the Project Summary, Exhibit A, or as approved by ADMINISTRATOR, CONTRACTOR shall not enter into a subcontract or a consulting agreement, or agreement for professional services (each and all referred to as a "Subcontract") for the provision of services or performance of tasks included within the scope of the Services required by this Agreement without the prior written consent of ADMINISTRATOR. If ADMINISTRATOR consents in writing for CONTRACTOR to enter into a Subcontract, in no event shall the Subcontract alter in any way any legal responsibility or performance obligation of

CONTRACTOR to COMMISSION to perform or cause performance of the Services required under this Agreement. ADMINISTRATOR may, but is not obligated to, require that CONTRACTOR submit a true copy of any permitted Subcontract. All records related to each Subcontract, if any, are subject to examination and audit by ADMINISTRATOR or his/her designee, for a period of the later of (i) three (3) years after the date of final disbursement of funds under this Agreement, or (ii) three (3) years after any pending audit is completed.

**5.1 Minimum Subcontract Terms.** Each permitted Subcontract and the terms and provisions in the Subcontract shall be independently negotiated between CONTRACTOR and its selected subcontractor, consultant, or other person or entity under contract to CONTRACTOR related to the Services to be provided under this Agreement (“Subcontract”); provided however, each Subcontract shall include provisions that meet or exceed the following requirements: (i) any specific requirements set forth in the Project Summary, Exhibit A; (ii) clear and complete description of the nature, extent, and tasks of the work to be performed by the Subcontractor and the relation of the work to the Services required under this Agreement; (iii) identification of the personnel by classification, and, if available by name, who will work or provide services to CONTRACTOR under the Subcontract, including a description of the minimum qualifications, education, experience, and any required licensing for each classification of personnel, number of hours described in relation to full time equivalent (e.g., 1.0 FTE or 0.5 FTE); (iv) a compensation schedule, including hourly rates or fees for each classification of personnel and a not to exceed payment obligation under the Subcontract, which total amount shall in no event exceed and shall be limited to amounts set forth in the Project Budget, Exhibit B; (v) insurance and indemnification comparable to the requirements and provisions set forth in this Agreement for CONTRACTOR to provide to COMMISSION, which insurance shall protect CONTRACTOR and COMMISSION, and the County of Orange from any Claims or other liabilities that arise out of the Subcontract and performance of Subcontractor under the Subcontract; (vi) term of Subcontract, which term shall not exceed the term of this Agreement; (vii) obligation to maintain and retain accurate and complete client and financial records, which recordkeeping shall be fully compliant with applicable laws and regulations and records related to work and services provided under the Subcontract shall be maintained for the same retention period referenced in Paragraph 5 above, (viii) remedies and termination provisions which may be availed by CONTRACTOR in the event Subcontractor fails to perform under the Subcontract, and (ix) compliance with laws and regulations applicable to CONTRACTOR, as a public entity, entering into contracts, including without limitation that any subcontract is duly authorized, approved, and executed and in compliance with notice and bidding and contracting requirements, if any, and prevailing wage laws, if applicable, pursuant to applicable laws and regulations.

## **6. INDEMNIFICATION**

**6.1 CONTRACTOR Indemnification of COMMISSION.** CONTRACTOR agrees to and shall indemnify, defend with counsel approved in writing by COMMISSION, hold harmless COMMISSION, the County of Orange, and their Commissioners, officers, agents, and employees from and against all liability, claims, losses and demands, damages to property or injuries to or death of any person or persons, including property of officers, employees, or agents of COMMISSION or the County of Orange, including defense costs (together, “Claims”), whether resulting from court action or otherwise, resulting from, related in any manner to, or arising out of the intentional, malicious, negligent acts, inactions, errors or omissions of CONTRACTOR, its officers, employees, agents, and/or Subcontractors in the performance of this Agreement.

**6.1.1** With regard to this indemnity clause, COMMISSION acknowledges CONTRACTOR does not assume responsibility for payment of Claims to the extent a court of

competent jurisdiction determines CONTRACTOR was not responsible for all or a part of the Claim(s), i.e., liability did not result from intentional, malicious, negligent acts, inactions, errors or omissions of CONTRACTOR, its officers, employees, agents, and/or Subcontractors in the performance of this Agreement, but were the result of the negligent or intentional act or omission of COMMISSION or its Commissioners, officers, agents or employees. CONTRACTOR agrees the above provisions do not limit or affect its obligation to accept tender of defense and indemnification for a Claim from COMMISSION or ADMINISTRATOR. If judgment is entered against CONTRACTOR and COMMISSION by a court of competent jurisdiction because of the concurrent active negligence of COMMISSION, the County of Orange, or their officers, agents, and employees, CONTRACTOR and COMMISSION agree that liability will be apportioned as determined by the court. Neither party shall request a jury apportionment.

**6.1.2** Without limiting CONTRACTOR's indemnification, it is agreed that CONTRACTOR shall maintain in force at all times during the term of this Agreement, the policy or policies of insurance covering its operations and performance under this Agreement in the form and amounts set forth in Paragraph 7, which insurance obligations shall apply independently of the indemnification provided under this Agreement.

**6.1.3** No elected official, no public official, no officer, no committee member, no Commissioner, employee, and no agent of COMMISSION or the County of Orange shall be personally liable to CONTRACTOR, or any successor in interest, (or to any Subcontractor) in the event of any default or breach by COMMISSION or for any amount which may become due to CONTRACTOR or to its successor (or Subcontractor) or for breach of any obligation of the terms of this Agreement.

**6.2 COMMISSION Indemnification of CONTRACTOR.** COMMISSION agrees to indemnify and hold harmless CONTRACTOR from all Claims, including defense costs, whether resulting from court action or otherwise, arising out of the sole intentional or grossly negligent acts or omissions of COMMISSION and its officers, agents or employees in the performance of this Agreement.

**6.2.1** COMMISSION warrants it is self-insured or maintains policies of insurance placed with reputable insurance companies licensed to do business in the State of California which insures the perils of bodily injury, medical, professional liability and property damage.

**6.2.2** No elected official, no public official, and no employee of CONTRACTOR shall be personally liable to COMMISSION in the event of any default or breach of any obligation of the terms of this Agreement, except as to intentional misconduct or gross negligence of the elected official, public official, or employee of CONTRACTOR.

**6.3 Notice of Claim; Tender of Indemnification.** Each party agrees to provide the indemnifying party with written notification of any Claim within thirty (30) days of notice of the Claim, to allow the indemnifying party control over the defense and settlement of the Claim, and to cooperate with the indemnifying party in its defense.

**6.4 Defense of Claim.** COMMISSION and CONTRACTOR, at their sole discretion and expense, may employ legal counsel and participate in the defense of any actions.

**6.5 Cooperation with Claims.** Each party to this Agreement shall cooperate with another party to this Agreement in the defense of any action brought for conduct resulting under this Agreement and shall make available to said party any and all records in their respective possessions or control reasonably required by a party for use in contesting or defending liability.

**7. INSURANCE.** Without limiting CONTRACTOR's liability for indemnification of COMMISSION as set forth in Paragraph 6 above, CONTRACTOR shall obtain and maintain, in effect, during the term of this Agreement, certain minimum coverage of insurance through any or all of the following types of insurance, as further described, and as applicable, in Subparagraphs 7.1, 7.2, and/or 7.3 below: (a) self-insurance through the State or as otherwise approved by ADMINISTRATOR or his/her Risk Management designee; and/or (b) insurance via a pooled or joint powers insurance authority; and/or (c) insurance policies secured from insurance company(ies) that is/are admitted in California and rated A-VIII or better or FPR Ratings of 9 through 7 and have a Financial Size Category (FSC) of VIII or better according to the current Best's Key Rating Guide/Property-Casualty/United States, ambest.com, or from an insurance company of equal financial stability as approved by ADMINISTRATOR or his/her Risk Management designee. Evidence of required insurance coverage(s) obtained under (a), (b), and/or (c) in this Paragraph 7 shall be submitted to ADMINISTRATOR prior to and as a condition precedent to commencement of any Services or proceeding with any work under this Agreement. Submittal and approval of insurance coverage, including self-insurance or pooled coverage, shall neither relieve nor decrease the liability of CONTRACTOR.

**7.1 Certificate of Self-Insurance Coverage.** In lieu of maintaining insurance coverage by separate insurance policies secured through third party insurance companies as described in Paragraph 7 above and Subparagraph 7.3 below, CONTRACTOR may be self-insured with respect to the minimum amounts and types of required insurance coverage under this Agreement.

**7.1.1 Certificate of Self-Insurance.** A certificate signed by a duly authorized officer or member of CONTRACTOR shall be submitted to ADMINISTRATOR evidencing self-insurance prior to and as a condition precedent to commencement of Services or proceeding with any work under this Agreement. Further, during the term of this Agreement ADMINISTRATOR may in his reasonable discretion request reconfirmation of CONTRACTOR's status as self-insured for the required coverage. The self-insurance certificate(s) shall verify that on behalf of Santa Ana Unified School District, CONTRACTOR has and maintains self-insurance in the following categories and amounts of coverage, including the amount(s) and company(ies), if any, that may provide any secondary or additional level of coverage. Further the certification shall state that the self-insurance is intended to cover as additional insureds (or the equivalent of being an additional insured) COMMISSION, the County of Orange, the members of COMMISSION and the Board of Supervisors of the County of Orange, and their officers, agents, and employees, individually and collectively, and that the self-insurance shall apply as primary insurance and that other insurance maintained by COMMISSION or the County of Orange (whether through insurance policies, self-insurance, or pooled/joint powers coverage) shall be excess only and not contributing with insurance provided under the self-insurance. In the event CONTRACTOR elects to no longer self-insure under any of the required types of coverage in this Subparagraph 7.1, then CONTRACTOR shall provide to ADMINISTRATOR not less than thirty (30) days prior written notice of the cancellation or change in coverage. In this event, CONTRACTOR shall obtain and maintain insurance coverages pursuant to Subparagraphs 7.2 and/or 7.3 below.

**7.1.2 Types of Self-Insurance Coverage.** CONTRACTOR shall evidence it is self-insured through the State or as otherwise approved by ADMINISTRATOR or his/her Risk Management designee in his/her sole discretion for the following required coverage:

(a) **Comprehensive General Liability** coverage for bodily injury (including death) and property damage equivalent to not less than One Million Dollars (\$1,000,000) combined single limit (CSL) per occurrence and not less than Two Million Dollars (\$2,000,000)

annual aggregate, including self-insurance covering premises and operations, products/completed operations, contractual liability, and personal injury liability.

(b) **Comprehensive Automobile Liability** coverage for bodily injury (including death) and property damage equivalent to not less than One Million Dollars (\$1,000,000) combined single limit per occurrence applicable to all owned, non-owned, and hired vehicles/watercraft, with not less than One Million Dollars (\$1,000,000) annual aggregate.

(c) **Workers' Compensation** coverage shall be maintained for workers' compensation risk Claims in amounts equivalent to coverage required by the State of California, applicable statutory requirements, and including the equivalent of a broad form all-states endorsement and waiver of subrogation.

(d) **Employers' Liability coverage** for all employees engaged in Services or operations under this Agreement equivalent to not less than One Million Dollars (\$1,000,000) per occurrence.

(e) **Professional Liability.** If the Project Summary, Exhibit A, includes or requires staffing or Services by a licensed professional, such as physician, dentist, pharmacist, registered nurse, psychologist, engineer, architect, etc., then coverage for professional liability/errors and omissions is required equivalent to not less than One Million Dollars (\$1,000,000) per claims made or per occurrence and One Million Dollars (\$1,000,000) aggregate. If CONTRACTOR's professional liability policy is a "claims made" policy, CONTRACTOR shall agree to maintain professional liability coverage for two (2) years following the termination of this Agreement.

(f) **Sexual Misconduct Liability.** If the Project Summary, Exhibit A, includes services which require custody, transportation or unsupervised contact by CONTRACTOR , or any Subcontractor, with Commission clients, then insurance policy(ies) and coverage for Sexual Misconduct Liability is required in an amount not less than One Million Dollars (\$1,000,000) per occurrence and One Million Dollars (\$1,000,000) aggregate.

**7.2 Pooled and/or Joint Powers Insurance Coverage.** CONTRACTOR may provide insurance coverage through membership and participation in a pooled insurance cooperative and/or joint powers insurance authority with respect to the minimum amounts and types of required insurance coverage under this Agreement.

**7.2.1 Certificate re Pooled/Joint Powers Insurance.** A certificate signed by an authorized officer or member of CONTRACTOR and by an authorized officer of the pooled and/or joint powers insurance authority shall be submitted to ADMINISTRATOR evidencing membership and participation in pooled and/or joint powers insurance prior to and as a condition precedent to commencement of Services or proceeding with any work under this Agreement. Further, during the term of this Agreement ADMINISTRATOR may in his reasonable discretion request reconfirmation of CONTRACTOR's status as a member in good standing and participant in pooled and/or joint powers insurance for the required coverage. The certificate shall verify that on behalf of Santa Ana Unified School District, CONTRACTOR has and maintains insurance in the categories and amounts of coverage described for self-insurance above in Subparagraph 7.1, including the amount(s) and company(ies), if any, that may provide any secondary or additional level of coverage. Further the certificate shall state that the pooled and/or joint powers insurance is intended to cover as additional insureds (or the equivalent of being an additional insured) COMMISSION, the County of Orange, the members of COMMISSION and the Board of Supervisors of the County of Orange, and their officers, agents, and employees, individually and collectively, and that the pooled and/or joint powers insurance shall apply as primary insurance and other insurance maintained by COMMISSION or the



County of Orange (whether through insurance policies, self-insurance, or pooled/joint powers coverage) shall be excess only and not contributing with insurance provided under the pooled and/or joint powers insurance. Pooled and/or joint powers insurance provided under this Subparagraph 7.2 shall not be canceled or changed so as to no longer meet the specified COMMISSION or County insurance requirements without thirty (30) days prior written notice of the cancellation or change being delivered to ADMINISTRATOR.

**7.3 Insurance Policies through Independent Insurance Companies.** CONTRACTOR may obtain and maintain insurance policy(ies) for the required coverage under this Agreement.

**7.3.1 Evidence of Coverage.** Prior to commencement of any Services or proceeding with any work under this Agreement, CONTRACTOR shall provide on an insurance industry approved form a Certificate of Insurance (COI) certifying that coverage as required in this Subparagraph 7.3 has been obtained and remains in force for the period required by this Agreement. In addition, a certified copy of the policy or policies shall be provided by CONTRACTOR upon request of ADMINISTRATOR at the address specified in Paragraph 21. Each policy shall meet the following requirements.

(a) **Required Coverage Forms**

(i) Commercial General Liability coverage shall be written on Insurance Services Office (ISO) form CG 00 01, or a substitute form providing liability coverage at least as broad.

(ii) Business Auto Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 0012, CA 00 20, or a substitute form providing coverage at least as broad.

(b) **Required Endorsements.** Commercial General Liability policy shall contain the following endorsements, which shall accompany the Certificate of Insurance:

(i) An Additional Insured endorsement using ISO form CG 2010 or CG 2033 or a form at least as broad naming the COMMISSION, the County of Orange, and their elected and appointed officials, officers, employees, agents as Additional Insureds.

(ii) A primary non-contributing endorsement evidencing that CONTRACTOR's insurance is primary and any insurance or self-insurance maintained by the County of Orange shall be excess and non-contributing.

(c) **Notice of Cancellation or Change of Coverage Endorsement:** Each policy shall include an endorsement evidencing that the policy shall not be canceled or changed so as to no longer meet the specified COMMISSION or County insurance requirements without thirty (30) days prior written notice of the cancellation or change being delivered to ADMINISTRATOR at the address shown on the COI; or ten (10) days notice for non-payment of premium. This shall be evidenced by policy provisions or an endorsement separate from the COI.

(d) **Separation Clause Endorsement:** Each policy shall include an endorsement evidencing that the policy provides coverage separately to each insured who is seeking coverage or against whom a Claim is made or a suit is brought, except with respect to the company's limit of liability (standard in the ISO CG 0001 policy).

(e) **Termination of Insurance.** If insurance is terminated for any reason, CONTRACTOR agrees to purchase an extended reporting provision of at least two (2) years to report Claims arising from work performed, or any action or any inaction in connection with this Agreement.

(f) **Qualifying Insurers.** All coverages shall be issued by qualified insurance companies meeting the criteria described in Paragraph 7 above.

(g) **Deductible Amounts in Standard Policy.** COMMISSION acknowledges that a deductible amount on a policy of insurance is acceptable, but only as approved in writing in the sole discretion of ADMINISTRATOR or his/her Risk Management designee; provided no approved deductible shall in any way limit liabilities assumed by CONTRACTOR under this Agreement, including:

(i) Any policy deductible or self-insured retention on any insurance policy (except auto) which exceeds \$25,000 requires prior written approval of ADMINISTRATOR or his/her Risk Management designee.

(ii) Any policy deductible or self-insured retention on automobile liability over \$5,000 requires prior written approval of ADMINISTRATOR or his/her Risk Management designee.

(iii) All self-insured retentions or deductibles shall be clearly stated on the COI. If no self-insured retentions or deductibles apply, indicate this on the COI.

(h) **Subcontractor Insurance Requirements.** Should any of the Services under this Agreement be provided by a Subcontract, CONTRACTOR shall require each Subcontractor (of any tier) to provide the coverages mentioned in this Paragraph 7, or CONTRACTOR may insure any Subcontractor under its own policies.

(i) **Occurrence Versus Claims Made Coverage.** It is the intent of COMMISSION to secure "occurrence" rather than "claims made" coverage whenever possible. If coverage is written on a "claims made" basis, the COI shall clearly so state. In addition to coverage requirements above, the policy shall provide that:

(i) Policy retroactive date coincides with or precedes CONTRACTOR's start of work (including subsequent policies purchased as renewals or replacements).

(ii) CONTRACTOR will make every effort to maintain similar insurance during the required extended period of coverage following completion of services, including the requirement of adding all additional insureds.

(iii) Policy allows for reporting of circumstances or incidents that might give rise to future claims.

**7.3.2 Types of Insurance Policies/Coverages.** If CONTRACTOR provides insurance through a policy or policies, then the following types and coverages are required.

(a) **Comprehensive General Liability Insurance.** Comprehensive General Liability Insurance for bodily injury (including death) and property damage which provides not less than One Million Dollars (\$1,000,000) combined single limit (CSL) per occurrence and not less than Two Million Dollars (\$2,000,000) annual aggregate.

(i) The coverage shall include:

(A) Premises and Operations

(B) Products/Completed Operations with limits of One Million Dollars (\$1,000,000) per occurrence/aggregate to be maintained for two (2) years following the end of the term of this Agreement.

(C) Contractual Liability expressly including liability assumed under this agreement, excepting the requirement does not apply for service contracts.

(D) Personal Injury Liability.

(b) **Comprehensive Automobile Liability Insurance.** Comprehensive Automobile Liability Insurance for bodily injury (including death) and property damage which provides total limits of not less than One Million Dollars (\$1,000,000) combined single limit per occurrence applicable to all owned, non-owned and hired vehicles/watercraft, One Million Dollars (\$1,000,000) annual aggregate.

(c) **Workers' Compensation Insurance.** Workers' Compensation Insurance shall be maintained. Statutory California Workers' Compensation coverage shall include a broad form all-states endorsement and waiver of subrogation.

(d) **Employers' Liability Coverage.** Employers' Liability Coverage of not less than One Million Dollars (\$1,000,000) per occurrence for all employees engaged in Services or operations under this Agreement.

(e) **Professional Liability.** If the Project Summary, Exhibit A, includes or requires staffing or services by a licensed professional, such as physician, dentist, pharmacist, registered nurse, psychologist, engineer, architect, etc., then insurance policy(ies) and coverage for professional liability/errors and omissions is required in an amount not less than One Million Dollars (\$1,000,000) per claims made or per occurrence and One Million Dollars (\$1,000,000) aggregate. If CONTRACTOR's professional liability policy is a "claims made" policy, CONTRACTOR shall agree to maintain professional liability coverage for two (2) years following the termination of this Agreement.

(f) **Sexual Misconduct Liability.** If the Project Summary, Exhibit A, includes services which require custody, transportation or unsupervised contact by CONTRACTOR, or any Subcontractor, with Commission clients, then insurance policy(ies) and coverage for Sexual Misconduct Liability is required in an amount not less than One Million Dollars (\$1,000,000) per occurrence and One Million Dollars (\$1,000,000) aggregate.

**7.4 Change in Coverage.** COMMISSION expressly retains the right to require CONTRACTOR to increase or decrease insurance of any of the above insurance types throughout the term of this Agreement. Any increase or decrease in insurance will be as deemed by ADMINISTRATOR or his/her Risk Management designee as appropriate to adequately protect COMMISSION. COMMISSION shall notify CONTRACTOR in writing of changes in the insurance requirements. If CONTRACTOR does not provide copies of acceptable COIs and endorsements incorporating such changes within thirty (30) days of receipt of such notice, this Agreement may be in breach without further notice to CONTRACTOR, and COMMISSION shall be entitled to all legal remedies.

**7.5 Duration of Insurance.** CONTRACTOR shall maintain all coverage and insurance for the entire term and for any extended period agreed upon within this Agreement.

**7.6 Maintain Records re Insurance Coverage.** CONTRACTOR will maintain records regarding all coverage and insurance for the term of this Agreement and for any extended period agreed upon within this Agreement.

**7.7 Withhold Payment for Lack of Required Coverage.** COMMISSION reserves the right to withhold payments to CONTRACTOR in the event of material noncompliance with the applicable insurance requirements outlined in this Paragraph 7.

**7.8 Remedies for Failure to Provide or Maintain Required Coverage, Insurance, or Endorsements.** In addition to any other remedies COMMISSION may have if CONTRACTOR (or any Subcontractor) fails to provide or maintain any insurance required by this Paragraph 7 to the extent and within the time required by this Agreement, COMMISSION may, at its sole option:

(a) Obtain the insurance and deduct and retain the amount of the premiums for the insurance from any monies due under this Agreement.

(b) Order CONTRACTOR (and any Subcontractor) to cease performance of the Services and/or withhold any payment(s) which become due to CONTRACTOR (or any Subcontractor) until CONTRACTOR (or any Subcontractor) demonstrates compliance with the insurance requirements of this Agreement.

(c) Immediately and without further cause terminate this Agreement.

Exercise of any of the above remedies, however, is an alternative to any other remedies COMMISSION may have and are not the exclusive remedies for CONTRACTOR's (or its Subcontractor's) failure to maintain or secure appropriate policies or endorsements. Nothing in this Agreement shall be construed as limiting in any way the extent to which CONTRACTOR (or any Subcontractor) may be held responsible for payments of damages to persons or property resulting from CONTRACTOR's (or any Subcontractor) performance of work under this Agreement.

## **8. RESPONSIBILITIES OF CONTRACTOR**

**8.1 Conditions to COMMISSION's Obligation to Proceed under Agreement.** COMMISSION's obligation to proceed with performance and the payment of each installment payment under this Agreement is expressly conditioned upon the satisfaction by CONTRACTOR of the following conditions precedent ("Conditions"). These Conditions are solely for the benefit of COMMISSION and shall be fulfilled by CONTRACTOR (or waived by ADMINISTRATOR in his/her sole discretion in the Project Summary, Exhibit A.) CONTRACTOR may satisfy (and submit evidence of its satisfaction to ADMINISTRATOR) one or more of the Conditions at any time prior or subsequent to the Date of Agreement, so that at the time of the first payment (and any subsequent payments), CONTRACTOR shall have provided satisfactory evidence of compliance with each of the Conditions.

**8.1.1 Evidence of CONTRACTOR Approval of Agreement.** CONTRACTOR shall submit evidence of the approval of this Agreement by resolution of CONTRACTOR's governing board, or a true copy of the minutes of the public meeting at which this Agreement was considered and approved, or other evidence of approval satisfactory to ADMINISTRATOR.

**8.1.2 Insurance.** All provisions and submittal of endorsements or other evidence of insurance required by Paragraph 7 shall be in place and approved by ADMINISTRATOR or his/her Risk Management designee.

**8.1.3 Other Conditions.** CONTRACTOR has complied with the other Conditions listed in the Project Summary, Exhibit A, if any.

**8.2 No Supplanting Government Funds.** CONTRACTOR shall not supplant government funds intended for the purposes of this Agreement with any other funds intended for the purposes of this Agreement. CONTRACTOR shall not invoice for payment from COMMISSION

for, or apply sums received from COMMISSION with respect to that portion of its obligations which have been paid by another governmental source of revenue. As a material provision of this Agreement and substantive criterion in COMMISSION's selection of CONTRACTOR for the Services provided under this Agreement and in furtherance of the express directives of the Act, CONTRACTOR is required to ensure that in the performance of this Agreement all funding shall be expended and used to supplement, not supplant, existing levels of service.

**8.3 Technical Requirements for PCs and Software Used by CONTRACTOR for all Recordkeeping and Reporting for the Services and Agreement.** CONTRACTOR agrees to obtain and maintain all computer hardware and software necessary to meet the requirements of Paragraph 18 in its entirety with respect to COMMISSION's evaluation and contracts management system. CONTRACTOR is required to contact COMMISSION's designated contractor for its evaluation and contract management system prior to the commencement of work pursuant to this Agreement to ensure that CONTRACTOR's computer hardware and software is capable of meeting CONTRACTOR's evaluation and contract management obligations. In the event that CONTRACTOR's existing equipment does not meet the necessary standards, CONTRACTOR is required to obtain all requisite hardware and software to ensure its compliance with Paragraph 18 of this Agreement.

**8.4 Staffing Obligations for Services.** COMMISSION and CONTRACTOR agree that the Scope of Work, the level and description of Services, and the classification, number, and qualifications of personnel and staff necessary for the Services, and budget for staffing to be provided by CONTRACTOR in furtherance of the Strategic Plan and the Act are set forth in the Exhibits. CONTRACTOR agrees to provide the level and type of staffing, facilities, equipment and supplies necessary to provide the Services and meet the outcomes set forth in these Exhibits. CONTRACTOR shall perform continuously throughout the term of this Agreement in conformity with this Agreement, including all Exhibits.

**8.4.1 Staffing Conferences.** At ADMINISTRATOR's request, CONTRACTOR agrees to send appropriate staff to attend orientation session(s) and/or progress meeting(s) arranged and/or given by COMMISSION and/or ADMINISTRATOR. A requested meeting shall occur at a time and place mutually agreeable between the parties.

**8.4.2 Personnel Disclosure.** If requested by ADMINISTRATOR, CONTRACTOR shall make available to ADMINISTRATOR a current list of all personnel providing Services or performing any work under this Agreement, including personnel of any Subcontractor. Changes to the list shall be immediately provided to ADMINISTRATOR. CONTRACTOR shall prepare and maintain up-to-date personnel records and information about its employees and, if requested by ADMINISTRATOR and to the extent permitted by applicable laws, make available to ADMINISTRATOR the following information/records:

(a) The required list of personnel, including any Subcontractor, shall include each of the following:

(i) All full time staff positions and all part-time staff positions by name and title, including volunteer positions, who are assigned to, performing under, and/or providing Services.

(ii) The qualifications and experience, including professional degree(s) and required licensing, if applicable, required for each position.

(iii) The language skill(s), if applicable, of the personnel, such as bi-lingual, sign language, Braille, or other communication skills.

(b) CONTRACTOR shall immediately notify ADMINISTRATOR concerning the arrest and/or subsequent conviction, for other than minor traffic offenses, of any employee and/or volunteer staff providing Services under this Agreement when the information becomes known to CONTRACTOR.

**8.4.3 CONTRACTOR To Maintain Complete Records re Personnel.**

CONTRACTOR shall maintain complete and accurate records relating to all personnel listed (or required to be listed) in Subparagraph 8.4.2 above. The record keeping shall include evidence that CONTRACTOR has conducted adequate pre-employment (or pre-volunteer) screening, such as information CONTRACTOR has conducted or caused to be conducted on each employee (or volunteer) a pre-employment/hiring background check and CONTRACTOR has taken all reasonable steps to assure all employees (and volunteers) assigned to perform Services under this Agreement are suitable to perform the work and do not pose a reasonably foreseeable risk of harm to children or other persons receiving or participating in the Services. CONTRACTOR acknowledges it has a duty to disclose to COMMISSION and ADMINISTRATOR information within its knowledge that may pose a reasonably foreseeable risk of harm to children. Nothing in the above provisions shall obligate CONTRACTOR to disclose to COMMISSION or ADMINISTRATOR confidential personnel information about employees (or volunteers) except and to the extent disclosure is permitted by applicable laws or authorized by judicial or administrative order. Further, nothing in the above provisions shall affect or modify the provisions of this Agreement affirming the independent contractor status of CONTRACTOR.

**8.5 Implementing Exhibits.** As directed by ADMINISTRATOR during the term of this Agreement and pursuant to the Exhibits CONTRACTOR will be required to prepare and submit to ADMINISTRATOR certain planning and implementing documents regarding the Services under this Agreement aimed toward achieving the outcomes set forth in the Work Plan, Exhibit A-1. The planning and implementing documents may include, but not be limited to, service plan(s), and/or business plan(s), and/or supplements to the Work Plan, each of which may clarify and/or further describe and define the Services required under this Agreement and date(s) required for performance of certain tasks which comprise the Services. As each implementing document is prepared by CONTRACTOR and submitted to, reviewed by, and approved by ADMINISTRATOR, it shall become and be deemed to be part of the Exhibits to and fully incorporated as a part of this Agreement. CONTRACTOR shall perform and meet the tasks and requirements set forth in all Exhibits as performance obligations of this Agreement.

**9. GENERAL TERMS AND CONDITIONS**

**9.1 Compliance with Laws.** CONTRACTOR shall provide all Services in accordance with all applicable federal and state laws, statutes and regulations and local ordinances and resolutions. CONTRACTOR shall comply with the Act, and all laws, rules or regulations applicable to the Scope of Work and provision of Services, as any may now exist or as changed or added after the Date of Agreement.

**9.2 Familiarity with Work.** By executing this Agreement and prior to performing or providing any Services, CONTRACTOR warrants and shall be satisfied that (a) it has thoroughly investigated and considered the Services, (b) it has carefully considered how the Services should be performed, will be implemented, and will be completed, and (c) it fully understands the facilities, difficulties, and restrictions, attending carrying out the performance obligations of this Agreement. Should CONTRACTOR discover any latent or unknown conditions materially differing from those inherent in the work or as represented by COMMISSION or ADMINISTRATOR, it shall

immediately inform COMMISSION in writing of this fact and shall not proceed except at CONTRACTOR's risk until written instructions are received from ADMINISTRATOR.

**9.3 Care of Work.** CONTRACTOR shall adopt reasonable methods during the term of this Agreement to furnish continuous protection to the property (real and personal property), facilities, equipment, and persons providing and/or receiving Services, and to the work product, records, and other papers to prevent losses or damages. CONTRACTOR shall be responsible for all losses or damages, to persons or property (including real property, personal property, both tangible and intangible), except the losses or damages as may be caused by COMMISSION's sole negligence. The performance of Services by CONTRACTOR shall not relieve CONTRACTOR from any obligation to correct any incomplete, inaccurate, or defective work or service at no further cost to COMMISSION, when the inaccuracies are due to the negligence, action, or inaction of CONTRACTOR.

**9.4 Severability.** If a court of competent jurisdiction declares any provision of this Agreement or its application to any person or circumstances to be invalid or if any provision of this Agreement contravenes any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement or its application shall remain valid, and the remaining provisions of this Agreement shall remain in full force and effect, and to that extent the provisions of this Agreement are severable.

**9.5 California Law.** This Agreement shall be construed and interpreted both as to validity and to performance in accordance with the laws of the State of California. Legal actions concerning any default, dispute, interpretation, declaration of rights, or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in the county, and CONTRACTOR covenants and agrees to submit to the personal jurisdiction of the court in the event of any action.

**9.6 Waiver.** No delay or omission in the exercise of any right or remedy of a non-defaulting party on any default shall impair any right or remedy or be construed as a waiver. One party's consent or approval of any act by the other party requiring the other party's consent or approval shall not be deemed to waive or render unnecessary the party's consent to or approval of any subsequent act of the party. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

**9.7 Rights and Remedies Cumulative.** Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of the rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

**9.8 Covenant Against Discrimination.** In the performance of this Agreement, CONTRACTOR shall not engage in, nor permit any employee or agent to engage in discrimination in employment of persons or provision of services or assistance, nor exclude any person from participation in, nor deny any person the benefits of, nor or subject any person to discrimination under any program or activity funded in whole or in part with COMMISSION funds on the grounds of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, gender or sexual orientation, except as permitted by applicable provisions of Federal and State law. CONTRACTOR shall comply with Title II of the Americans with Disabilities Act, (42 U.S.C. §12101, *et. seq.*) as it relates to public accommodations.

**9.9 Legal Action.** In addition to any other rights or remedies, either party may take legal action, at law or at equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

**9.10 Attorneys' Fees.** If either party commences an action against the other party arising out of or in connection with this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs of suit from the non-prevailing party.

**9.11 Waiver of Jury Trial.** Both COMMISSION and CONTRACTOR agree and acknowledge that each is aware of and has had the opportunity to seek advice of counsel of its choice with respect to its rights to trial by jury, and each party, for itself and its successors, creditors, and assigns, expressly and knowingly waives and releases all rights to trial by jury in any action, proceeding or counterclaim brought by any party against the other (and/or against its officers, directors, employees, agents, or subsidiary or affiliated entities) on or with regard to any matters of any kind or type arising out of or in any way connected with this Agreement and/or any other claim of injury or damage.

**9.12 Use of Commission Name and Logo.** Funded and partnering organizations are required to use the Commission's name and logo on all materials, promotional information and products that relate to Commission-funded program(s), unless otherwise agreed to between CONTRACTOR and ADMINISTRATOR at ADMINISTRATOR's sole discretion. CONTRACTOR shall comply with COMMISSION's guidelines related to the use of COMMISSION's name and logo as stated in its Policies and Procedures Guide.

**9.13 Time of Essence.** Time is of the essence in the performance of this Agreement.

**9.14 No Broker or Finders Fee.** CONTRACTOR warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

**9.15 No Use of Funds for Lobbying.** CONTRACTOR shall not expend any monies paid or payable under this Agreement for the purpose of influencing or attempting to influence an officer, member, or employee of COMMISSION, a member of the Orange County Board of Supervisors, any County of Orange officer or employee, any member or employee of the State Commission, any member of the State legislature or member of Congress, or any other officer or employee of any public agency or entity, in connection with the awarding of any contract, the making of any contract, the entering into of any cooperative agreement, and/or the extension, continuation, renewal, amendment, or modification of any contract, loan, or cooperative agreement.

**9.16 Constitutional Use of Funds.** As an express condition to this Agreement, CONTRACTOR agrees that the funds provided by COMMISSION to CONTRACTOR shall not be used to promote any religion, religious creed or cult, denomination, sectarian organization or religious belief or to fund any proselytizing activities. The parties agree the above covenant is intended to and shall be construed for the limited purpose of assuring compliance with respect to the use of COMMISSION funds by CONTRACTOR with applicable constitutional limitations respecting the establishment of religion as set forth in the establishment clause under the First Amendment of the United States Constitution and Article I, Section 4 of California Constitution, and is not in any manner intended to restrict other activities of CONTRACTOR.

**9.17 Child Abuse Reporting.** CONTRACTOR shall establish a procedure to ensure that all employees, volunteers, consultants, agents, or Subcontractors performing Services under this Agreement, report child abuse or neglect to a child protective agency as defined in Penal Code



Section 11165.9 to the extent required by applicable law. CONTRACTOR shall require each employee, volunteer, agent, and Subcontractor who provides Services to or for CONTRACTOR in implementation of the Scope of Work described in Exhibit A and funded by this Agreement (to the extent the person(s) are legally subject to the requirements), to sign a statement acknowledging these reporting requirements and to comply with the provisions of the code requirements to the extent required by applicable law.

**9.18 CONTRACTOR Cooperation with Other COMMISSION Service Providers.**

A goal of COMMISSION and its Strategic Plan is to develop an integrated quality service system to ensure access to a quality child and family support services delivery system for Orange County children from the prenatal stage to age five. CONTRACTOR agrees to cooperate reasonably with COMMISSION and ADMINISTRATOR to achieve the objectives of the Strategic Plan and support COMMISSION by forming cooperative partnerships to serve prenatal through age five children (and their families) with other services funded through COMMISSION.

**9.19 Political Activity.** CONTRACTOR agrees that the funds provided by this Agreement shall not be used to promote, directly or indirectly, any political party, political candidate or political activity, except as permitted by law.

**9.20 Child Care Provider Notification; Admission Procedures and Parental and Authorized Representative's Rights.** If applicable to the Services, CONTRACTOR shall establish and carry out the requirements of California Code of Regulations (CCR) Title 22 relating to child care providers and provision of licensed child care, day care, or other early care and education. In particular and to the extent applicable, CONTRACTOR shall comply with CCR Title 22, Section 101218.1 to ensure all parents and authorized representatives of minor children, in particular children prenatal through age five receiving Services under this Agreement, are notified regarding any employee, volunteer, consultant, or agent of CONTRACTOR with a criminal record exemption. In accordance with applicable laws and regulations CONTRACTOR shall (i) post a current copy of the California Department of Social Services (CDSS) Parents' Rights Poster in a prominent location; (ii) provide all parents and authorized representatives current copies of all CDSS notification forms and retain all parent signature or acknowledgement portions of those forms in the child's file; (iii) provide parents and authorized representatives on request the name of any adult associated with CONTRACTOR (including any employee, volunteer, consultant or agent of CONTRACTOR) who has been granted a criminal record exemption and that person's relationship to CONTRACTOR. To the extent required by applicable laws and regulations, CONTRACTOR shall document parent and authorized representative requests regarding criminal exemption and retain the documentation, jointly signed by an authorized representative of CONTRACTOR and the parent or authorized representative, in the child's file.

**9.21 Suspension and Debarment.** CONTRACTOR certifies that CONTRACTOR's officers and/or principals are not debarred or suspended from federal financial assistance programs and/or activities.

**10. REPRESENTATIONS AND WARRANTIES OF CONTRACTOR.** CONTRACTOR makes the following representations and warranties to COMMISSION. These representations and warranties are ongoing and CONTRACTOR shall advise ADMINISTRATOR in writing if there is any change pertaining to any matters set forth or referenced in the following Subparagraphs 10.1 through 10.6, inclusive.

**10.1 No Conflict.** To the best of CONTRACTOR's knowledge, participation by public officials of CONTRACTOR entity in the negotiation, consideration and action on this Agreement

and CONTRACTOR's execution, delivery and performance of its obligations under this Agreement will not constitute a default or a breach under any contract, agreement or order to which CONTRACTOR is a party or by which it is bound, nor is there a conflict of interest under the California Political Reform Act, Government Code Section 81000, *et seq.* and Section 87100, *et seq.* or Government Code Section 1090, *et seq.*

**10.1.1** CONTRACTOR agrees that no officer, employee, agent or assignee of COMMISSION having direct or indirect control of any monies allocated by COMMISSION, inclusive of the subject funds, shall serve as an officer or director of CONTRACTOR without the express written acknowledgement of COMMISSION.

**10.1.2** Further, any conflict or potential conflict of interest of any public official of CONTRACTOR shall be fully disclosed in writing prior to the execution of this Agreement and shall be attached to and become a part of this Agreement.

**10.2 No Bankruptcy.** CONTRACTOR is not the subject of any current or threatened bankruptcy.

**10.3 No Pending Legal Proceedings.** CONTRACTOR is not the subject of a current or threatened litigation that would or may materially affect CONTRACTOR's performance under this Agreement.

**10.4 Application Veracity.** All provisions of and information provided in CONTRACTOR's application for funding submitted to COMMISSION including exhibits are true and correct in all material respects.

**10.5 No Pending Investigation.** CONTRACTOR is not aware that it is the subject of any current or threatened criminal or civil action investigation by any public agency, including without limitation a police agency or prosecuting authority, related, directly or indirectly, to the provision of Services under this Agreement.

**10.6 Licenses, Permits, and Standards.** CONTRACTOR warrants that it has all necessary licenses and permits required by the laws of the United States, State of California, County of Orange, any local jurisdiction in which it may do business and/or provide Services, and all other appropriate governmental agencies, and agrees to maintain these licenses and permits in effect for the duration of this Agreement. Further, CONTRACTOR shall only contract with Subcontractors that are duly licensed, insured, and qualified to provide Services under this Agreement, as applicable. Further, CONTRACTOR warrants that its employees, agents, contractors, and Subcontractors shall conduct themselves in compliance with the laws and licensure requirements including, without limitation, compliance with laws applicable to non discrimination, sexual harassment, and ethical behavior.

**10.6.1 Failure to Obtain or Maintain Licenses.** CONTRACTOR shall notify ADMINISTRATOR immediately and in writing of its inability to obtain or maintain, irrespective of the pendency of any appeal, any of the permits, licenses, approvals, certificates, waivers and exemptions. The inability shall be cause for termination of this Agreement by COMMISSION or ADMINISTRATOR.

**11. CONFIDENTIALITY.** CONTRACTOR and COMMISSION shall maintain the confidentiality of all records, including any hard copies, and/or electronic or computer based data, and/or audio and/or video recordings, in accordance with all applicable state and federal codes and regulations relating to privacy and confidentiality, with COMMISSION's adopted Confidentiality and Data Sharing Protocol relating to privacy and confidentiality, as each now exists or may be

amended after the Date of Agreement, and as may be required by any other funding sources allocated through this Agreement.

### **11.1 CONTRACTOR Obligation**

**11.1.1** All records and information concerning any and all persons referred to CONTRACTOR by COMMISSION or COMMISSION's designee shall be considered and kept confidential by CONTRACTOR, CONTRACTOR's staff, agents, employees and volunteers.

**11.1.2** CONTRACTOR shall require its employees, agents and volunteers to sign an acknowledgement or other certification which certifies that they will keep the identities and any information with respect to any and all service recipients of CONTRACTOR related to services authorized under this Agreement confidential except as may be required to provide Services under this Agreement to comply with any reporting and auditing requirements specified in this Agreement, and any other information required by COMMISSION in the administration of this Agreement, and as otherwise permitted by law.

**11.1.3** CONTRACTOR agrees that any and all approved subcontracts entered into shall be subject to the confidentiality requirements of this Agreement.

**11.1.4** CONTRACTOR shall inform all of its employees, agents, subcontractors, volunteers and partners of this provision that any person knowingly and intentionally violating the provisions of federal, state or local confidentiality laws may be guilty of a crime and/or subject to civil action.

**11.2 COMMISSION Obligation.** COMMISSION shall maintain the confidentiality of patient or service recipient records made available pursuant to this Agreement in accordance with all provisions of the law, and regulations promulgated in implementation of these laws, relating to privacy and confidentiality, and the customary standards and practices of government third-party payors. CONTRACTOR acknowledges confidentiality may be limited by public records and freedom of information laws.

**11.3 Authorized Data Sharing.** The provisions of Subparagraphs 11.1.1, 11.1.2, 11.1.3 and 11.1.4 are not applicable to authorized data sharing pursuant to COMMISSION funded projects and/or as permitted by law.

**12. INTERPRETATION OF CONTRACT REQUIREMENTS.** If either party or the parties together identify a term or provision under this Agreement which is subject to interpretation or requires clarification or additional direction, the interpretation issue shall be identified in writing by either party and submitted to the other party, then CONTRACTOR's representative(s) and ADMINISTRATOR shall meet and seek to resolve the interpretation issue to the mutual satisfaction of the parties. In this regard, ADMINISTRATOR is vested with the right to issue interpretation(s) and waiver(s) and modification(s) to the terms and provisions of this Agreement so long as the interpretation(s) and waiver(s) and modification(s) does/do not substantively or materially amend or modify this Agreement. If the interpretation issue is not or cannot be disposed of within a reasonable period of time between CONTRACTOR's representative(s) and ADMINISTRATOR, or other staff designee, the matter may be brought to the attention of COMMISSION, as elected by the ADMINISTRATOR. If consensus cannot be reached through this application, either party may assert its other rights and remedies within this Agreement or within a court of competent jurisdiction. COMMISSION and CONTRACTOR agree that, in the event of an interpretation issue, they will continue without delay to carry out all their responsibilities under this Agreement that are not affected by the issue.

### **13. REPORTING REQUIREMENTS**

**13.1 Reports.** Separate from any separate reports specified in the Project Summary, Exhibit A, or the Work Plan, Exhibit A-1, CONTRACTOR shall prepare and submit to ADMINISTRATOR reports concerning the performance of the Services required by this Agreement and any other reports as ADMINISTRATOR may reasonably require.

#### **13.2 Ancillary Reporting Requirement Related to Enforcement of Child Support Obligations.**

**13.2.1 County Requirements.** In order to comply with child support enforcement requirements of the County of Orange, CONTRACTOR agrees to furnish to ADMINISTRATOR within thirty (30) days of the award of this Agreement:

(a) in the case of an individual contractor, his/her name, date of birth, Social Security number, and residence address;

(b) in the case of a contractor doing business in a form other than as an individual, the name, date of birth, Social Security number, and residence address of each individual who owns an interest of ten percent (10%) or more in the contracting entity;

(c) a certification that contractor has fully complied with all applicable Federal and State reporting requirements regarding its employees; and

(d) a certification that contractor has fully complied with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment, and will continue to so comply.

**13.2.2 Failure to Comply Breach.** The failure of CONTRACTOR to timely submit the data and/or certifications required by Subparagraphs 13.2.1 (a), (b), (c), or (d), or to comply with all federal and state employee reporting requirements for child support enforcement or to comply with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment shall constitute a material breach of this Agreement, and failure to cure such breach within sixty (60) calendar days of notice from the County of Orange (or COMMISSION) shall constitute grounds for termination of this Agreement.

**13.2.3 Use of Data Solely for Government Enforcement of Child Support Orders.** It is expressly understood that this data will be transmitted to governmental agencies charged with the establishment and enforcement of child support orders, and for no other purpose.

**13.2.4 Exemptions.** Agreements with public entities shall be exempt from the requirements of Subparagraph 13.2, above. Additionally, for agreements with non-profit organizations which have no owners, the Agreement will be exempt from the owner's personal information requirements.

**14. AUDITS.** CONTRACTOR shall prepare and maintain adequate records of its performance under this Agreement in sufficient detail to permit an evaluation of the work and Services and an audit of records as described in this Agreement.

**14.1 Fiscal Audit of Contract.** CONTRACTOR shall employ an independent, licensed Certified Public Accountant ("CPA") who shall prepare and file with ADMINISTRATOR a "Fiscal Audit" of this Agreement that shall include a review of the invoices submitted and paid for the reasonable cost of Services under this Agreement and a sampling (test) of the supporting documentation.

**14.1.1 Multi-Year Funding.** For multi-year funding agreements there shall be a Fiscal Audit completed for each year, and each annual Fiscal Audit shall become due sixty (60) days after the anniversary date of the Date of this Agreement, with the final Fiscal Audit due sixty (60) days from the end of the term of the Agreement or earlier date of termination of this Agreement. CONTRACTOR and ADMINISTRATOR may mutually agree via email to extend the date by which each Fiscal Audit is due.

**14.1.2 Retention Amount.** Upon successful completion of each Fiscal Audit, ADMINISTRATOR shall release the applicable Retention Amount.

**14.1.3 Scope of CPA Opinion for Fiscal Audit.** CONTRACTOR shall require the CPA who completes each Fiscal Audit to provide an unqualified professional written opinion that states whether the invoices for payment submitted by CONTRACTOR under this Agreement were for actual and reasonably necessary costs and expenses to pay for work performed or goods purchased pursuant to the terms and conditions of this Agreement and that the indirect cost rate applied to staffing for invoices submitted and paid, if any, is in accordance with the requirements of Subparagraph 15.5. CONTRACTOR shall ensure that corrective action is taken with respect to audit exceptions, if any, for lack of internal controls or adequate procedures noted in the Fiscal Audit within six (6) months after issuance of the applicable Fiscal Audit report.

**14.2 Retention Amount Withheld Pending Timely and Successful Completion of Each Fiscal Audit.** The Retention Amount shall be withheld pending timely and successful completion of each Fiscal Audit described in this Paragraph 14.

**14.3 Other and Additional Auditing Authority—Retention of Rights to Audit Performance under Agreement.** COMMISSION and ADMINISTRATOR and their authorized representatives, and the State Commission and any of its authorized representatives, reserve all rights and shall have access to any books, documents, papers and records, including medical records, of CONTRACTOR (and any Subcontractor) which any of them may determine to be pertinent to this Agreement for the purpose of financial monitoring or any audit conducted by an independent CPA concerning CONTRACTOR and its performance under this Agreement (including any Subcontractor.) Further, all the above mentioned persons have the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed under this Agreement and the premises in which it is being performed.

**14.4 Availability of Records for Auditing Purposes.** In the event that CONTRACTOR's corporate headquarters and its financial records are located outside the borders of Orange County, California, then CONTRACTOR shall make available its books and financial records within the borders of Orange County within ten (10) days after receipt of written demand by ADMINISTRATOR for any audit purposes under this Agreement. All CONTRACTOR's books of accounts and records related and applicable to any costs of Services, client fees, charges, billings and revenues received directly or indirectly related to the Services shall be made available at one (1) location within the limits of the County of Orange. All records specified in this Subparagraph 14.4 and maintained pursuant to the terms of this Agreement shall be made available, after appropriate advance notice and during the party's normal business hours, to designated representatives of the Auditor General of the State of California, the State of California Children and Families Commission, an entity independent of the State of California, COMMISSION, an entity independent from the County of Orange, and any other entities as required by State statute or court order. In the event CONTRACTOR does not make available its books and financial records for the Services within the borders of Orange County for the Fiscal Audit, CONTRACTOR agrees to pay all

necessary and reasonable expenses incurred by COMMISSION, or ADMINISTRATOR, or their designee(s) necessary to obtain, review, and audit CONTRACTOR's books and financial records.

**14.5 Monitoring.** COMMISSION, ADMINISTRATOR, and the State Commission and/or their representatives are authorized to conduct on-site monitoring at their discretion during reasonable times, including the option of unannounced on-site monitoring as elected in the Exhibits. Monitoring activities may also include, but are not limited to, questioning employees (and volunteers) and participants for the subject Services and entering any premises or any site in which any of the Services funded by this Agreement are conducted or in which any of the records of CONTRACTOR (or any Subcontractor) are kept. Nothing in this Agreement shall be construed to require access to any privileged or confidential information as set forth in federal or state law.

**14.6 Compliance with OMB Circular A-133.** As applicable, CONTRACTOR shall employ a licensed certified public accountant who shall prepare and file with ADMINISTRATOR an annual organization-wide audit of related expenditures during the term of this Agreement in compliance with the OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations. The audit must be performed in accordance with generally accepted government auditing standards and OMB Circular A-122; or, if CONTRACTOR is a for-profit organization, CONTRACTOR shall employ a licensed certified public accountant who shall prepare and file with ADMINISTRATOR, a compliance audit in accordance with generally accepted government auditing standards. CONTRACTOR shall cooperate with COMMISSION, state, or federal agencies to ensure that corrective action is taken within six (6) months after issuance of all audit reports with regard to audit exceptions.

**15. MAXIMUM PAYMENT OBLIGATION.** The "Maximum Payment Obligation" of COMMISSION to CONTRACTOR under this Agreement shall be One Million, Nine Hundred One Thousand, Six Hundred Ninety Dollars (\$1,901,690) or the actual reasonable cost incurred and paid for performance of the Services, whichever is *less*.

**15.1 Multi-Year Contracts.** For multi-year contracts, the Maximum Payment Obligation for each period shall be as follows:

**15.1.1** The Maximum Payment Obligation of COMMISSION to CONTRACTOR for the Early Learning Specialist, School Readiness Nurse, and School Readiness Services to be provided for the period July 1, 2014 through June 30, 2015 shall be \$635,100.

**15.1.2** The Maximum Payment Obligation of COMMISSION to CONTRACTOR for the Early Learning Specialist, School Readiness Nurse, and School Readiness Services to be provided for the period July 1, 2015 through June 30, 2016 shall be \$635,100.

**15.1.3** The Maximum Payment Obligation of COMMISSION to CONTRACTOR for the Early Learning Specialist, School Readiness Nurse, and School Readiness Services to be provided for the period July 1, 2016 through June 30, 2017 shall be \$555,100.

**15.1.4** The Maximum Payment Obligation of COMMISSION to CONTRACTOR for EDI services to be provided for the period July 1, 2014 through June 30, 2017 shall be \$76,390.

**15.2 Initial Payment.** ADMINISTRATOR may, in his/her sole discretion, make an initial payment to CONTRACTOR in an amount not to exceed 8.33% of COMMISSION's Maximum Payment Obligation described in Paragraph 15 above, upon receipt of a written request(s) by CONTRACTOR, which request(s) shall be accompanied by the justification as ADMINISTRATOR may require. ADMINISTRATOR may approve subsequent requests for initial payment(s) not to exceed twenty-five percent (25%) of any budget period, contingent upon CONTRACTOR having

repaid all prior initial payment amounts in any prior budget period. The initial payment is intended to cover initial costs that are estimated to have been incurred or are expected to be incurred in the performance of Services by CONTRACTOR. ADMINISTRATOR may, in his/her sole discretion, deduct the initial payment(s) from any one or more subsequent payments owed to CONTRACTOR during the term of this Agreement. If, at the end of the term of this Agreement, there is any balance of the initial payment not deducted from subsequent payment requests, CONTRACTOR shall owe and shall immediately refund said monies to COMMISSION.

**15.3 Provisional Payment.** At ADMINISTRATOR's sole discretion, CONTRACTOR may submit an invoice prior to the beginning of the mutually agreed upon billing period to perform the Services required by this Agreement, and COMMISSION shall pay CONTRACTOR's provisional payment invoice within a reasonable period of time estimated to be thirty (30) days after receipt of a correctly completed invoice. CONTRACTOR shall submit to ADMINISTRATOR a reconciliation of actual costs incurred during the billing period covered by the provisional payment no later than ninety (90) days after the provisional payment invoice is submitted or within thirty (30) days of the end date of this Agreement, whichever is earlier. Any overpayment resulting from a Provisional Payment(s) and subsequent reconciliation of actual cost incurred for the period shall be deducted from subsequent invoices submitted by CONTRACTOR; or, repaid by CONTRACTOR to COMMISSION in accordance with the provisions of Paragraph 16 below.

**15.4 Billing/Payment Interval.** COMMISSION shall pay CONTRACTOR installment payments monthly or quarterly in arrears, at ADMINISTRATOR's sole discretion, as specified in Exhibit A, for actual reasonable costs incurred and paid by CONTRACTOR to perform the Services required by this Agreement in accordance with the amounts and categories specified in the Project Budget, Exhibit B, for the Services; provided, however, that payments for each line item shall not exceed the amount specified, and provided however, ADMINISTRATOR may approve adjustments of the amount set forth within each line item, so long as the total of all amounts within all line items, as adjusted, shall not exceed COMMISSION's Maximum Payment Obligation. Notwithstanding the monthly or quarterly installment payments and exclusive of the initial payment and/or the provisional payment (if any), an amount equal to ten percent (10%) of each monthly or quarterly invoice shall be withheld by COMMISSION through ADMINISTRATOR as the Retention Amount (defined in Subparagraph 15.8 below) pending the timely and successful completion of each Fiscal Audit as more fully described above in Paragraph 14. The total of all installment payments and provisional payments shall not exceed COMMISSION's Maximum Payment Obligation.

**15.5 Indirect Cost Rate.** Notwithstanding anything to the contrary, CONTRACTOR's indirect cost rate shall in no event exceed ten percent (10%) of the applicable funding under this Agreement. CONTRACTOR and ADMINISTRATOR may mutually agree to an annual increase or decrease of the indirect cost rate listed in Exhibit B (Budget) to this Agreement based on a review of the State of California Department of Education independently assigned indirect cost rate(s), provided that COMMISSION's Maximum Payment Obligation in this Agreement does not increase as a result.

**15.6 Facilities/Lease Costs.** In the event that CONTRACTOR has an ownership interest in real property where Services are to be provided under this Agreement, CONTRACTOR shall only be entitled to the proportionate share of depreciation of the improvements at the rate of no more than four percent (4%) each year plus the proportionate share of real property taxes and maintenance.

**15.7 Invoices.** CONTRACTOR shall submit completed invoices monthly or quarterly upon a form approved or supplied by ADMINISTRATOR.

**15.7.1** Each monthly or quarterly invoice shall be submitted with an express written certification by CONTRACTOR representing and affirming to COMMISSION the following: (1) CONTRACTOR has and maintains accurate records evidencing the requested monthly or quarterly payment, including without limitation the following: (a) original invoice(s), (b) original and/or true copies of source documents including, *inter alia*, statement of work performed, itemized on a monthly basis, general ledgers, supporting journals, time sheets, invoices, canceled checks (if received) or bank statements, receipts, and receiving records, and (c) originals and/or true copies of other receipts, agreement(s), or other documentation supporting and evidencing how the funds have been expended during the applicable quarter; provided however, for the first monthly or quarterly payment ADMINISTRATOR in his/her sole discretion may consider and approve an invoice from CONTRACTOR that includes reimbursement of CONTRACTOR expenses incurred prior to the Date of Agreement, as more fully set forth in the Project Budget, Exhibit B; and (2) the Services provided during the preceding quarter (or other period for which payment is requested) have not and do not supplant existing services but in fact enhance or establish new services to Orange County's prenatal through age five children.

**15.7.2** CONTRACTOR shall maintain, at CONTRACTOR's facility, source documentation for all invoices including, but not limited to, ledgers, journals, time sheets, invoices, bank statements, canceled checks, receipts, receiving records, and records of services provided.

**15.7.3** COMMISSION shall exercise reasonable efforts to cause the monthly or quarterly installment payments to be released within a reasonable time period from submittal of a complete invoice and current compliance with reporting obligations of Paragraph 18, approximately thirty (30) days after receipt of the invoice.

**15.8 Retention Amount.** CONTRACTOR expressly acknowledges and agrees that an amount equal to ten percent (10%) of each quarterly invoice attributable and allocable to Services ("Retention Amount") shall be withheld by COMMISSION through ADMINISTRATOR pending the timely and successful completion and performance of each Fiscal Audit for the Services as described in Paragraph 14. At ADMINISTRATOR's sole discretion; in place of an amount equal to ten percent (10%) of each monthly or quarterly invoice attributable and allocable to Services withheld pending the timely and successful completion and performance of each Fiscal Audit for the Services as described in Paragraph 14; CONTRACTOR's entire final monthly or quarterly invoice in each fiscal year may be withheld as the Retention Amount.

**15.9 Final Invoice/Settlement.** With the exception of the Retention Amount payment which may occur after the following date, any and all final invoices for Services must be received by ADMINISTRATOR no later than sixty (60) days after the end of the term of this Agreement or sixty (60) days from the date of the earlier termination under this Agreement. Invoices for Services received after this date and time may not be processed for payment or reimbursed. CONTRACTOR and ADMINISTRATOR may mutually agree in writing to modify the date upon which the final invoice must be received.

**15.10 Source of COMMISSION Funding.** CONTRACTOR knowingly and expressly acknowledges and agrees that the sole source of funding provided and to be provided pursuant to this Agreement is and shall only be from monies allocated, received, and available to COMMISSION from the surcharges, taxes, and revenues collected and allocated to COMMISSION through the provisions of the Act, unless otherwise expressly stated in Exhibit A. To the extent, if at all, any or all provisions of the Act are found invalid, stayed, tolled, or are modified by litigation, subsequent initiative, or legislation, and the funding provided for under this Agreement is affected, then COMMISSION is and shall be relieved of obligations under this Agreement, or this Agreement shall



be modified and/or amended to conform to the changes, if any, to the Act, as elected by COMMISSION. If COMMISSION is not allocated and/or does not receive adequate funding for its performance under this Agreement, then COMMISSION shall be relieved of obligations under this Agreement, or this Agreement shall be amended to conform to the changes, if any, in funding allocations or changes, if any, to the Act, as elected by COMMISSION.

**15.11 Leveraging Funds.** For program sustainability, CONTRACTOR shall make all reasonable efforts to secure State of California and/or federal funds including, but not limited to certain State of California programs known to both parties as County-based Medi-Cal Administrative Activities (CMAA) and/or Targeted Case Management (TCM) where COMMISSION funds may be properly identified and used as a required eligible funding source to draw down such other funds. CONTRACTOR agrees that funds from this Agreement shall be used to perform CMAA and/or TCM claimable activities and that state and/or federal funds received as the direct result of its leveraging efforts shall be used for sustainability of and be reinvested in CONTRACTOR's COMMISSION funded programs. In order to receive CMAA or TCM funds, CONTRACTOR shall sign and maintain an agreement for the provision of CMAA or TCM Services with the County of Orange Health Care Agency (County) and comply with all County contracting requirements. CONTRACTOR shall not use COMMISSION funds identified as a match for another funding source for the purposes of drawing down CMAA or TCM funds.

## **15.12 PROGRAM FEES**

**15.12.1** The parties agree that the following guidelines apply in the event fees of any amount are charged by CONTRACTOR to COMMISSION's target population of Orange County's children 0-5 and their families (program participants) for any service(s) provided under this Agreement.

**15.12.2** CONTRACTOR shall not charge fees to COMMISSION's program participants prior to obtaining ADMINISTRATOR's acknowledgement in writing.

**15.12.3** CONTRACTOR shall advise each COMMISSION program participant that fees may be charged and shall notify the program participant of any such fees prior to rendering services.

**15.12.4** CONTRACTOR shall advise each COMMISSION program participant that all fees will be waived if the participant indicates an inability to pay and CONTRACTOR shall waive all fees if the program participant is unable to pay.

**15.12.5** CONTRACTOR shall not deny services to any COMMISSION program participant for any reason, including program participant's inability to pay for services.

**15.12.6** A full accounting of all fees charged and collected shall be documented by CONTRACTOR and shall be provided to ADMINISTRATOR upon request. At no time is CONTRACTOR permitted to collect fees for any purpose other than to continually provide services identified in this Agreement.

**15.12.7** All fees collected shall be fully accounted for and included in CONTRACTOR's Fiscal Audit as described in Paragraph 14.1 of this Agreement.

**16. OVERPAYMENTS.** Any payment(s) made by COMMISSION to CONTRACTOR in excess of that to which CONTRACTOR is entitled under this Agreement shall be immediately due to COMMISSION and repaid by CONTRACTOR. In this regard, CONTRACTOR shall make repayment on any overpayment within thirty (30) days after the date COMMISSION or ADMINISTRATOR requests the repayment in writing. CONTRACTOR agrees to pay all fees and

costs, including attorneys' fees, incurred by COMMISSION necessary to enforce the provisions set forth in this Agreement.

**16.1 Offset Permitted.** In the event an overpayment has been made or exists, ADMINISTRATOR may reconcile and offset the amount of the overpayment against the next installment payment due or against the final invoice amount due and to be paid, as elected in the sole discretion of ADMINISTRATOR. In the event the overpayment exceeds the final payment, the amount is immediately due and payable and CONTRACTOR shall pay COMMISSION the sum within five (5) days of written notice from ADMINISTRATOR. Nothing in this Agreement shall be construed as limiting the remedies of COMMISSION in the event that an overpayment has been made.

**16.2 Offset Permitted under Subsequent Renewal or Other Pending Contract.** COMMISSION's Strategic Plan is implemented through funding of various initiatives and certain contractors/funding recipients are and have been awarded multiple or renewed funding for services related and/or comparable to the Services provided under this Agreement. CONTRACTOR agrees that if this Agreement is either (i) a renewal contract related to a prior funding contract to CONTRACTOR for services comparable to the Services, or (ii) CONTRACTOR has one or more other contracts pending with COMMISSION with term or terms concurrent in whole or in part with this Agreement, then in the event an overpayment has been made or exists under this Agreement ADMINISTRATOR may reconcile and offset the amount of the overpayment against monies payable under the renewal contract or other contract pending with COMMISSION.

## **17. RECORDS**

**17.1 Maintain Complete Books and Records.** CONTRACTOR shall keep the books and records as shall be necessary relating to the Services so as to enable ADMINISTRATOR to evaluate the cost and the performance under this Agreement. Books and records pertaining to costs shall be kept and prepared in accordance with Generally Accepted Accounting Principles (GAAP). ADMINISTRATOR, COMMISSION, and their staff, general legal counsel, and other COMMISSION consultants (as approved by ADMINISTRATOR) shall have full and free access to all books and records of CONTRACTOR (and any Subcontractor), pertinent to this Agreement, at all reasonable times, including the right to inspect, copy, audit and make records and transcripts from the records.

**17.1.1** CONTRACTOR shall prepare and maintain accurate and complete financial records of its business operations and in particular all records related to the Services. Financial records shall be retained by CONTRACTOR for a minimum of three (3) years from the date of payment on the final invoice submitted by CONTRACTOR to ADMINISTRATOR under this Agreement or three (3) years after all pending audits are completed, whichever is *later*.

**17.2 Separation of Accounts.** All funds received by CONTRACTOR from COMMISSION pursuant to this Agreement shall be maintained in an account in a federally insured banking or savings and loan institution with record keeping of the accounts maintained pursuant to reasonable and prudent business practices. CONTRACTOR is not required to maintain separate depository accounts for funds; provided however, CONTRACTOR must be able to account for receipt, obligation and expenditure of all COMMISSION funds.

**17.3 Form of Records.** CONTRACTOR may retain records in any reasonable and customary format and/or form as mutually determined in writing between CONTRACTOR and ADMINISTRATOR. The following forms of records are acceptable and preapproved between the parties:

- (a) original hard copies;
- (b) information may be saved/retained electronically in a readily retrievable basis through a Microsoft Word™ 2007 or comparable or compatible format in accordance and consistent with standard business practices, customs, and records retention procedures of businesses in Orange County, California;
- (c) financial data and other spreadsheet information may be saved/retained electronically in a readily retrievable basis through a Microsoft Excel™ or comparable or compatible format in accordance and consistent with standard business practices, customs, and records retention procedures of businesses in Orange County, California; or
- (d) other technology for maintaining and transmitting records as approved in advance by ADMINISTRATOR.

**17.4 Release of Records.** The records of Services, data, surveys, drawings, specifications, reports, records, documents, evaluation reports and other materials prepared by CONTRACTOR in the performance under this Agreement shall not be released publicly without the prior written approval of ADMINISTRATOR or as required by law. CONTRACTOR shall not disclose to any other private entity or person any information regarding the activities of COMMISSION, except as required by law or as authorized by ADMINISTRATOR. Further, COMMISSION and CONTRACTOR acknowledge and agree that the nature of the Services performed by CONTRACTOR under this Agreement is subject to specific statutory requirements of the Act. The parties agree to fully comply with applicable laws and regulations.

**17.5 Ownership of Records.** Specialized methodology, formulae, software programs of CONTRACTOR and other intellectual processes which have been specifically designed and developed by CONTRACTOR and which were not funded by or assisted in the development by COMMISSION or its agents which shall be deemed proprietary in nature and shall be and remain the proprietary property of CONTRACTOR. All other documents, information, software, and intellectual property and records, including without limitation, the originals of all drawings, specifications, reports, records, data, surveys, documents and other materials, whether in hard copy or electronic form, which are prepared by CONTRACTOR, its employees, Subcontractors and agents in the performance of this Agreement, are shall be and remain the property of COMMISSION and shall be delivered to ADMINISTRATOR, as appropriate, upon the termination of this Agreement or upon the earlier request of ADMINISTRATOR. CONTRACTOR shall have no right to further contracts, additional employment or employees, or additional compensation of whatever kind or nature as a result of the exercise by COMMISSION of its full rights of ownership of the documents and materials under this Agreement. CONTRACTOR may retain copies of the documents and materials for its own use, but shall not enter into any contract or license for use or for payment of the documents. CONTRACTOR shall cause each Subcontractor, if any, to assign to COMMISSION any documents or materials prepared by it, and in the event CONTRACTOR fails to secure the assignment, CONTRACTOR shall indemnify COMMISSION for all damages suffered by the failure to obtain the assignment. COMMISSION agrees that, if necessary, it will undertake reasonable and appropriate steps to maintain the proprietary nature of CONTRACTOR's proprietary property, except as may be required by applicable laws.

**17.6 Inspection and Access to Records.** ADMINISTRATOR and any authorized COMMISSION representatives, any authorized representatives of the State of California, and/or First 5 California shall have access to CONTRACTOR's records for the purpose of monitoring performance and provision of the Services pursuant to this Agreement. CONTRACTOR shall make

available its records within the borders of Orange County within ten (10) days after receipt of written demand by ADMINISTRATOR. In the event CONTRACTOR does not make available its records within the borders of Orange County, CONTRACTOR agrees to pay all necessary and reasonable direct and indirect expenses incurred by COMMISSION or COMMISSION's designee(s) necessary to obtain CONTRACTOR's records.

**18. CONTRACTOR OBLIGATION TO PROVIDE DATA FOR COMMISSION'S EVALUATION AND CONTRACTS MANAGEMENT SYSTEM.** CONTRACTOR acknowledges and agrees the Services funded by COMMISSION through this Agreement are part of a larger Strategic Plan which has as its primary focus and objective to ensure the overall physical, social, emotional, and intellectual health of children from the prenatal stage through age five. CONTRACTOR acknowledges that COMMISSION has retained the services of a qualified information technology contractor to create, operate, and maintain an evaluation and contracts management system relating to the programs and services provided by each and all of COMMISSION's funding recipients/service providers in order to gather and analyze data and create a reporting and outcomes system about all COMMISSION activities, programs and services provided by and through COMMISSION to the target population of prenatal through age five children in Orange County.

**18.1 Evaluation and Contracts Management System.** COMMISSION projects and all services funded by COMMISSION, including the Services under this Agreement, will collectively track service data related to client outcomes about Orange County children from prenatal through age five in furtherance of the goals and objectives of COMMISSION's Strategic Plan adopted pursuant to the Act. The process by which data is gathered and shared shall be through COMMISSION's internet-based evaluation and contracts management system. COMMISSION's designated contractor/consultant for the evaluation and contracts management system acts as an Application Service Provider ("ASP") on behalf of COMMISSION and its contractors/funding recipients, including CONTRACTOR, with respect to all Services-related data (and all other COMMISSION funded projects.) Through this separate contract, COMMISSION's designated contractor/consultant for its evaluation and contract management system has created and operates, and will continue to operate and maintain, the evaluation and contracts management system relating to all COMMISSION projects.

**18.1.1** CONTRACTOR acknowledges and agrees that as a part of the integrated data structure of the evaluation and contracts management system in its performance under this Agreement (and the performance of all other COMMISSION contractors/funding recipients under separate agreements) there may be individual client shared core data elements. It is the responsibility of each funding recipient, including CONTRACTOR, to participate in the evaluation and contracts management system using confidentiality and consent protocols approved by COMMISSION. CONTRACTOR agrees it shall cooperate with COMMISSION, ADMINISTRATOR, and COMMISSION's designated contractor/consultant for its evaluation and contract management system (or other information technology contractors); it shall provide data to COMMISSION's designated contractor/consultant for its evaluation and contract management system; and it shall utilize the evaluation and contracts management system (or other data system, as elected by COMMISSION and its ADMINISTRATOR in their sole discretion) for reporting data related to or created by the Services provided under this Agreement in order for COMMISSION to track, analyze, and evaluate all services provided by CONTRACTOR and each and all of COMMISSION's funding recipients. The level of participation with the evaluation and contracts management system required by CONTRACTOR shall be determined by ADMINISTRATOR.

**18.1.2** CONTRACTOR acknowledges and agrees that as a part of the integrated data structure of the evaluation and contracts management system in its performance under this Agreement (and the performance of all other COMMISSION contractors/funding recipients under separate agreements) there shall be project level reporting to COMMISSION with respect to CONTRACTOR's work plan through the evaluation and contracts management system' Administrative Management Module ("AMM"), and in some instances also through the evaluation and contracts management system Client Level Data Module ("CLDM"), as set forth in the Work Plan, Exhibit A-1. CONTRACTOR agrees to participate in AMM, and if applicable to the Services to CLDM, and to cooperate with COMMISSION, ADMINISTRATOR, and COMMISSION's designated contractor/consultant for its evaluation and contract management system (or other information technology contractor(s)); and provide data to COMMISSION's designated contractor/consultant for its evaluation and contract management system, utilize the AMM, , and if applicable to the Services to CLDM, for reporting data related to or created by the Services provided under this Agreement in order for COMMISSION to track, analyze, and evaluate all Services provided by CONTRACTOR and each and all of COMMISSION's funding recipients.

**18.2 Confidentiality.** Nothing in the above provisions relating to collection and reporting to the evaluation and contracts management system shall require CONTRACTOR to release or disclose confidential health data or other patient identification which is expressly protected from disclosure by applicable Federal and State laws; provided however, any applicable exception set forth in applicable Federal or State laws which permits disclosure by CONTRACTOR to COMMISSION (through ADMINISTRATOR) of health or other data shall require disclosure by CONTRACTOR to COMMISSION and ADMINISTRATOR in order to input to the evaluation and contracts management system. COMMISSION advises CONTRACTOR that by the separate agreement between COMMISSION's designated contractor/consultant for its evaluation and contract management system and COMMISSION, COMMISSION's designated contractor/consultant for its evaluation and contract management system is required to, and shall, maintain the confidentiality of all evaluation and contracts management system data in accordance with all applicable California and Federal codes and regulations relating to confidentiality, privacy, and/or security standards of patient records and other health care information, as they now exist or may be enacted or be amended after the Date of Agreement.

**19. OWNERSHIP OF INTELLECTUAL PROPERTY RIGHTS.** To the extent any intellectual property, tangible or intangible, is developed, created, or modified with the monies provided by COMMISSION under this Agreement, or is otherwise separately funded by COMMISSION under other projects, programs, contracts, or agreements and utilized by CONTRACTOR under this Agreement, COMMISSION does and shall own all right, title and interest (including patent rights, copyrights, trade secret rights, and other intellectual property rights throughout the world) relating to any and all these inventions (whether or not patentable), works of authorship, designs, know-how, ideas and information made or conceived or reduced to practice, in whole or in part, by CONTRACTOR pursuant to the scope of Services provided by CONTRACTOR to COMMISSION under this Agreement (collectively the "Inventions"). CONTRACTOR agrees it shall promptly disclose all Inventions to COMMISSION. CONTRACTOR agrees to make all assignments and execute the legal documents necessary to accomplish this ownership and control for the benefit of COMMISSION. CONTRACTOR shall further assist COMMISSION, at COMMISSION's expense, to further evidence, record, and perfect the assignments and documentation, and to perfect, obtain, maintain, enforce, and defend any rights relating to the Inventions. CONTRACTOR irrevocably designates and appoints COMMISSION as its agent to lawfully perfect ownership and control of the Inventions (and if legally required for force and effect

in order to perfect the ownership and control of the Inventions as its attorney-in-fact). As agent, COMMISSION may act for and on CONTRACTOR's behalf to execute and file any document and to do all other lawfully permitted and required acts to effect the ownership and control of the Inventions. If CONTRACTOR uses, provides, or discloses any of the Inventions when acting within the scope of CONTRACTOR's performance of Services or otherwise on behalf of COMMISSION, COMMISSION will have and CONTRACTOR grants COMMISSION a perpetual, irrevocable, worldwide royalty-free, non-exclusive, sublicensable right and license to exercise all rights to the Inventions.

**20. COPYRIGHT ACCESS.** COMMISSION, the County of Orange, and the State of California shall have a royalty-free, nonexclusive, and irrevocable license to publish, translate, or use now and continuing, all material and work product (both tangible and intangible), if any, developed under this Agreement including those materials covered by copyright.

**21. NOTICES**

**21.1 Method and Form of Notice.** Unless otherwise specified, all formal notices, invoices, claims, correspondence, or reports shall be addressed as follows:

**COMMISSION:**       **Children and Families Commission of Orange County**  
Contracts Manager  
1505 E. 17<sup>th</sup> Street, Suite 230  
Santa Ana, CA 92705

**CONTRACTOR:**       See Exhibit A

All notices shall be deemed effective when in writing and personally delivered or deposited in the United States mail, express, priority, or first class, postage prepaid and addressed as above. Any notices addressed in any other fashion shall be deemed not given. ADMINISTRATOR and CONTRACTOR may mutually agree in writing to change the addresses to which notices are sent.

**21.2 Advisory Notices Required.** Notwithstanding the provisions of this Agreement relating to Claims, CONTRACTOR shall notify COMMISSION, in writing, within twenty-four (24) hours of becoming aware of any occurrence of a serious nature which may expose COMMISSION to liability. These occurrences shall include, but not be limited to, accidents, injuries, or acts of negligence, or loss or damage to any COMMISSION property in possession of CONTRACTOR.

**22. RIGHTS OF TERMINATION**

**22.1 Termination Without Cause by Either Party Prior to Expiration of Term.** This Subparagraph 22.1 shall govern termination of this Agreement by either party without cause. Termination for cause shall be governed by Subparagraph 22.2 and the default provisions of this Agreement.

**22.1.1** COMMISSION and CONTRACTOR each reserve the right to terminate this Agreement at any time, without cause, upon fifteen (15) days' written notice to the other party. Upon receipt of a notice of termination without cause, CONTRACTOR shall immediately cease performance under this Agreement, including all Services, except the Services that may be specifically approved and delineated by ADMINISTRATOR. CONTRACTOR shall be entitled to compensation for that part of the Services, if any, rendered prior to receipt of the notice of termination and for the part of the Services, if any, authorized by ADMINISTRATOR after the

notice in accordance with the Project Budget, Exhibit B, or other arrangement for compensation as may be approved by the ADMINISTRATOR in writing.

**22.2 Termination for Cause Due to Default of CONTRACTOR.** COMMISSION reserves the express right to terminate this Agreement for cause due to the default (as defined in Paragraph 23) by CONTRACTOR in its performance obligations under this Agreement. COMMISSION may in any notice of default advise CONTRACTOR it also intends to terminate the Agreement for cause. The notice of default from COMMISSION shall advise CONTRACTOR if COMMISSION intends to elect to terminate the Agreement and in this event CONTRACTOR shall immediately cease performance and provision of Services as of the date the notice of default is received or deemed received, whichever is earlier. In the event of termination, COMMISSION may, but is not required, to take over the work and prosecute the same to completion by contract or otherwise. Also, in the event of termination for cause, CONTRACTOR shall be liable to the extent that the total cost for completion of the Services required by this Agreement exceeds the compensation stipulated in this Agreement (provided that COMMISSION shall use reasonable efforts to mitigate damages), and COMMISSION expressly reserves the right to withhold any outstanding payments to CONTRACTOR for the purpose of set off or partial payment of the amounts owed COMMISSION as previously set forth in this Agreement.

## **23. DEFAULT**

**23.1 Default by CONTRACTOR.** Failure by CONTRACTOR to perform and/or comply with any provision, covenant, or condition of this Agreement shall be a default of this Agreement. In the event of default ADMINISTRATOR, in his/her sole discretion, may avail on behalf of COMMISSION (or COMMISSION may avail itself) of any remedies available at law, in equity, or otherwise specified in this Agreement (including immediate termination for cause as set forth above in Subparagraph 22.2 above) and may elect any of the following:

**23.1.1** Afford CONTRACTOR a time period of fifteen (15) days from the date notice is mailed to cure the default, or to commence to cure the breach and diligently pursue to completion the cure of the breach within thirty (30) days of date notice is mailed; and/or

**23.1.2** Discontinue payment and eligibility for payment to CONTRACTOR for and during the period in which CONTRACTOR is in breach, which payment may not be entitled to later recovery; and/or

**23.1.3** Offset against any funds invoiced by CONTRACTOR but yet unpaid by COMMISSION those monies disallowed pursuant to the above offset authority; and/or

**23.1.4** Withhold from any monies payable to CONTRACTOR sufficient funds to compensate COMMISSION for any losses, costs, liabilities or damages it reasonably believes were suffered by or have been incurred by COMMISSION due to the default of CONTRACTOR in the performance of the Services required by this Agreement.

## **24. REVERSION OF ASSETS**

**24.1 Unencumbered or Unexpended Funds.** Upon the termination or expiration of the term of this Agreement, CONTRACTOR shall transfer to COMMISSION any unexpended and unencumbered COMMISSION funds on hand at the time of the termination or expiration and any accounts receivable attributable to the use of subject funds.

**24.2 Real or Personal Property Assets.** Any real property or moveable or immovable personal property under CONTRACTOR's control or ownership that was acquired or improved in whole or in part with COMMISSION funds disbursed under this Agreement, the original cost of the

property exceeded five thousand dollars (\$5,000) shall either be, at the election of ADMINISTRATOR: (1) used by CONTRACTOR for the Services or comparable services meeting the purposes of the Act and Strategic Plan for a period of five (5) years after termination or expiration of this Agreement, unless a longer period is specified in the Project Summary, Exhibit A; or (2) disposed of and proceeds paid to COMMISSION in a manner that results in COMMISSION being reimbursed in the amount of the current fair market value (assuming depreciation in accordance with customary business practices) of the real or personal property less any portion of the current value attributable to CONTRACTOR's out of pocket expenditures using non-commission funds for acquisition of, or improvements to, the real or personal property and less any direct and reasonable costs of disposition, including a reasonable and customary broker's fee incurred in listing and completion of sale of the asset.

**24.2.1** In furtherance of the above provisions, if ADMINISTRATOR selects continued use of the capital asset, then CONTRACTOR agrees that it shall be subject to an ongoing operating and use covenant relating to the subject real or personal property. This covenant shall survive the termination or expiration of this Agreement and shall be actionable at law or in equity by COMMISSION against CONTRACTOR and its successors in interest.

**24.2.2** In the event ADMINISTRATOR selects disposition of the subject real or personal property, then CONTRACTOR shall exercise due diligence to dispose of the property in conformity with applicable laws and regulations and in accordance with customary business practices. The net proceeds of the disposition shall be disbursed directly to and be payable to COMMISSION upon the close of the applicable disposition transaction, such as close of escrow for the sale of real property, transfer of motor vehicle "pink slip" in accordance with applicable California Vehicle Code requirements, or completion of sale of personal property by bill of sale in accordance with UCC requirements.

**25. COUNTERPARTS.** This Agreement may be executed in several counterparts, all of which shall constitute but one and the same instrument. Faxed and/or electronically scanned signatures shall have the same force and effect as an original signature.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]**



**IN WITNESS**, COMMISSION and CONTRACTOR have executed this Agreement in the County of Orange, State of California.

**COMMISSION**

**CHILDREN AND FAMILIES  
COMMISSION OF ORANGE COUNTY,**  
a public body and legal public entity

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Chair

SIGNED AND CERTIFIED THAT A COPY  
OF THIS DOCUMENT HAS BEEN DELIVERED  
TO THE CHAIR OF COMMISSION

By: \_\_\_\_\_  
Susan Novak  
Clerk of the Commission

Dated: \_\_\_\_\_

APPROVED AS TO FORM:

WOODRUFF, SPRADLIN & SMART

By: \_\_\_\_\_  
James M. Donich, Commission Counsel

**[Signature block for CONTRACTOR on next page.]**

[Signature block continued from previous page.]

**CONTRACTOR**

**SANTA ANA UNIFIED SCHOOL DISTRICT**, a  
California public school district, organized and  
existing under the laws of the State of California

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Dr. Stefanie Phillips, Ed.D., CBO,  
Deputy Superintendent of Operations

## EXHIBIT A

### PROJECT SUMMARY

**Santa Ana Unified School District**  
**Agreement # FCI-SD2-22**  
**School District Services**  
**Term: July 1, 2014 – June 30, 2017**

#### 1. FUNDING RECIPIENT

Santa Ana Unified School District  
a California Public School District  
1601 East Chestnut Avenue  
Santa Ana, CA 92701

Contact: Keely Orlando, Early childhood Education Coordinator, 714-431-7542,  
[keely.orlando@sausd.us](mailto:keely.orlando@sausd.us)

Work Plan and Data Entry Contact: Veronica Berber, Parent Trainer, 714-431-7592,  
[veronica.berber@sausd.us](mailto:veronica.berber@sausd.us),

Juanita Grubbs, Data Entry Technician, 714-431-7580, [juanita.grubbs@sausd.us](mailto:juanita.grubbs@sausd.us),

Colette Bywater, School Readiness Nurse, 714-431-7594, [colette.bywater@sausd.us](mailto:colette.bywater@sausd.us),

Karen Loftus, School Readiness Nurse, 714-431-7587, [karen.loftus@sausd.us](mailto:karen.loftus@sausd.us)

Invoices/Documentation Contact: Eva Sanchez, Budget Clerk, 714-558-5882,  
[eva.sanchez@sausd.us](mailto:eva.sanchez@sausd.us)

Designated Level of Data Reporting: **AMM and CLDM**

Signatories: Dr. Stefanie Phillips, Ed.D., CBO, Deputy Superintendent of Operations,  
714-558-5826, [Stefanie.phillips@sausd.us](mailto:Stefanie.phillips@sausd.us)

#### 2. BACKGROUND

The Commission has invested in school readiness since 2000 to provide early care and education opportunities to meet critically important early childhood development needs and maximize potential and success in school; and, since 2004 the Commission has invested in the School Nurse Initiative to provide direct nursing care to ensure healthy and safe school environments, and promote community involvement in children's health services for all Orange County's children through age five (5).

#### 3. PURPOSE AND SCOPE OF WORK

CONTRACTOR shall provide component Services described in Exhibit A to achieve the outcomes described in the Work Plan, Exhibit A-1, within the funding limitations of the Project

Budget, Exhibit B, and the staffing described in Attachment 1 to Exhibit B. In each component, CONTRACTOR shall:

### **3.1 EARLY LEARNING SPECIALIST**

**3.1.1** Provide services through a 1.00 Full Time Equivalent (FTE) Early Learning Specialist (ELS) as described in Attachment 1 to Exhibit B (the Staffing Table) to this Agreement. The Parties agree that for purposes of this Agreement, each FTE position equals a minimum of sixteen hundred eighty (1,680) hours per year.

**3.1.2** Identify the needs of families in their communities, work with other Early Learning Specialists throughout the county to identify priority needs of families, and develop strategies to help children enter school ready to learn.

**3.1.3** Build relationships to ensure communication with outside agencies providing early care and education, early intervention, health, and family support services to children 0 – 5; with parents of children 0 – 5 not yet participating in the local school district’s activities; and with district early primary teaching staff.

**3.1.4** Act as an advocate within the school district to promote the importance and benefits of early learning for children’s school success, including ensuring District administrators understand the COMMISSION’S Early Learning goals and progress.

**3.1.5** Develop and implement a Sustainability Plan for Early Learning within the school district. As part of plan implementation, seek to draw or channel additional funds for early learning programs from all available revenue sources including but not limited local, state and federal funding (e.g., Local Control Funding Formula, grants, foundations, fee for service, and other state or federal funds distributed to school districts).

**3.1.6** As part of the Sustainability Plan, develop a written transition strategy for maintaining services in preparation for Fiscal Year 2017-18. For school districts receiving one-time extra allocation, include a strategy for maintaining services after the conclusion of COMMISSION’S additional funding.

**3.1.7** Implement evidence-based early math/ Science, Technology, Engineering and Math (STEM), and literacy-related programs or activities in the District’s early learning programming.

**3.1.8** Participate in professional development opportunities including the areas of early math and STEM.

**3.1.9** Implement early intervention services to address speech and language delays prior to school entry, for example, training parents on Building Blocks of Communication and informing them of related resources including online support.

**3.1.10** As resources are available within the local community, provide support for drop-in, family-focused early learning programs (e.g., Learning Link).

**3.1.11** Provide school readiness information and materials to parents and early education providers through workshops, trainings, and paper or electronic distributions.

**3.1.12** Ensure that children with special needs are able to participate in district and community school readiness and early learning programs.

**3.1.13** Create and implement a plan to capture preschool student data into District’s student data collection system; and maintain a protocol for transferring relevant student

health and development information between the early care setting and the public school kindergarten teachers.

**3.1.14** Participate in topical forums as needed for the purpose of receiving technical assistance, the exchange of information related to best practices, and development of referral resources for future project planning and improvements.

**3.1.15** Strengthen planning linkages, communication, learning and referrals among COMMISSION funded programs, community agencies, and county-wide networks.

**3.1.16** Coordinate outreach efforts to educate the community regarding best practices for early care, early childhood development issues, available programs and services, district readiness expectations, and Kindergarten Content Standards.

**3.1.17** Promote collaboration among and between the kindergarten through grade 12 educational systems and the early care and education community for the purpose of increasing awareness of district expectations, developing a common mechanism for measurement, and supporting the development of optimum transitions from one provider system to the other.

**3.1.18** Participate in the Early Development Index (EDI) at one of the following levels:

**3.1.18.1** Planning for implementation of future EDI cycles.

**3.1.18.2** Implementing EDI throughout the District.

**3.1.18.3** Incorporating previously collected EDI data and maps into both local and district planning efforts, including plans for continued implementation of EDI.

## **3.2 DISTRICT SCHOOL READINESS NURSE**

**3.2.1** Recruit and/or maintain 2.50 Full Time Equivalent (FTE) District School Readiness Nurse positions as identified in Attachment 1 to Exhibit B to this Agreement. The purpose of the District School Readiness Nurses is to expand access to health care for children through age 5 served within district boundaries including special populations, local early care and education providers and children transitioning to religious and private schools. The District School Readiness Nurses shall be knowledgeable in the areas of prevention, early identification and treatment of health problems, disease and disorders; and promoting lifelong health and health practices in children through age 5 and their families within the district boundaries.

**3.2.2** Minimum Qualifications: Licensed Registered Nurse with a valid California School Nurse Services Credential or a Licensed Registered Nurse with a Preliminary School Nurse Credential with enrollment in a School Nurse Credential Program, certified in first aid and CPR; knowledgeable of current federal and state laws and regulations regarding the children through age 5 population and health constraints including HIPAA, FERPA, Education Codes, Title 22 regulations, and the Nursing Practice Act.

**3.2.3** Use additional funds allocated to each CONTRACTOR for the administrative costs that may be associated with implementing the project, as identified on Exhibit B of this Agreement.

**3.2.4** District School Readiness Nurses shall:

**3.2.4.1** Regularly assess the needs of families in their communities, meet and work with their district's School Readiness Coordinator and the District Coordinating Nurse on a regular basis; consult with other School Readiness Nurses in local elementary school districts;

consult with American Academy of Pediatrics and Public Health Nurses, and offer services to religious and private preschools to identify priority needs of families; and develop strategies to help children enter school healthy and ready to learn.

**3.2.4.2** Build relationships to ensure communication with: outside agencies providing health care and early care and education to young children; with parents of young children who have yet to participate in their local school districts, as well as with district early primary teaching staff and relevant project staff.

**3.2.4.3** Work within CONTRACTOR's protocols for the implementation of the project.

**3.2.4.4** Regularly communicate and document the School Readiness Nurse Expansion project's goals and progress, and participate in training opportunities provided through this Agreement.

**3.2.4.5** Participate in monthly business meetings for the School Readiness Nurse Expansion Project scheduled by CONTRACTOR for the purpose of program planning, technical assistance, sharing of best practices, development of referral resources and identification of resource needs and gaps for future project planning and improvements and implementation of strategies identified in this Agreement.

**3.2.4.6** Fulfill activities and submit deliverables by the timeline established by COMMISSION, CONTRACTOR, ADMINISTRATOR and CONTRACTOR'S Superintendent.

**3.2.4.7** Prior to the 10<sup>th</sup> of each month, enter the previous month's project milestone progress into COMMISSION's data reporting and collection system, report in AMM and CDOM levels, and utilize the system to report monthly.

**3.2.4.8** Complete additional tasks as identified on Exhibit A-1 to this Agreement.

**3.2.5** The Parties agree that a minimum of ninety percent (90%) of CONTRACTOR's Maximum Allocation for School Nurse services as described in Attachment 8A to Agenda Item 1 approved at the May 4, 2011 COMMISSION hearing shall be used exclusively for salary and benefits.

#### **4. ATTACHMENTS TO EXHIBIT B**

- 4.1** Staffing
- 4.2** Direct Project Expenses

#### **5. WAIVERS/AMENDMENTS TO AGREEMENT**

None.

#### **6. INVOICING/PAYMENT ELECTIONS**

As of the Date of Agreement, the Parties mutually agree to the following invoicing/payment elections. Notwithstanding anything to the contrary and provided that any modifications to these elections do not alter the overall goals and basic purpose of the Agreement, and provided these modifications do not increase COMMISSION's Maximum Payment Obligation during the term of the Agreement, ADMINISTRATOR and CONTRACTOR may, in accordance with the authority

described in Section 2.2 of this Agreement; make future modifications to the following invoicing/payment elections.

**6.1** Initial Payment. The Parties do not anticipate an Initial Payment request as described in Paragraph 15.2 of this Agreement.

**6.2** Billing/Payment Interval. The Parties agree that the interval for Billing and/or Payment for this Agreement as described in Paragraph 15.4 is quarterly.

**6.3** Retention Timing. The Parties agree an amount equal to ten percent (10%) of each quarterly invoice attributable and allocable to Services (“Retention Amount”) as described in Paragraph 15.8 shall be withheld by COMMISSION through ADMINISTRATOR pending the timely and successful completion and performance of each Fiscal Audit for the Services as described in Paragraph 14 of this Agreement.

EXHIBIT A-1  
Early Learning Specialist  
Work Plan Template FCI-SD2-22

Date of Draft: 3/22/2014  
Commission Lead: Cinda Muckenthaler  
Work plan template approved by: Sharon Boles, Ph.D., Evaluation Manager, 3/25/2014  
Work plan approved by: Sharon Boles, Ph.D., Evaluation Manager, 4/18/14

Organization / Collaborative Name	Project Name	Work Plan Contact Name	Contact's Phone and Email	Contract Number
Santa Ana Unified School District	Early Learning	Veronica Berber	<a href="mailto:Veronica.Berber@SAUSD.US">Veronica.Berber@SAUSD.US</a> 714-431-7542	FCI-SD2-22

**Project Abstract (a short description of the project):**

Provide early care and education opportunities to meet critically important childhood development needs and maximize potential and success in school.

**General Instructions**

- Monthly service update: Update ALL services every month whether or not you have provided a service during that month. Enter the number of New Clients and Repeat Clients (if applicable) and Services for each service on your work plan.
- New Clients: All clients are new starting July 1, 2014.
- Monthly Service Counts: Enter aggregate data each month under Monthly Service Counts for children 0-5, parent/guardians and providers. All clients are new starting July 1, 2014; this includes clients who were already in the program prior to July 1. Clients are reported as New in their first month, and are repeated as Repeat (if applicable) in subsequent months.
- Multiple services updates in one month: if you are updating a service more than one time in a month, please include a note in the update that this is the second (or third) update and the reason for the multiple updates.

**Goal 2. STRONG FAMILIES**

Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
SF.4 Families have resources to support the management and treatment their child's behavioral health needs	Behavioral Health Services	SF.4.1 Reduce gap between children referred for behavioral health conditions and those getting services.	SF.4.1.2 Providers are educated to increase awareness and identification of behavioral health issues for children 0-5	Provider	41 unduplicated providers	7/1/14	6/30/15	<p><b>Providers:</b> Clients are "new" to this service in month where first receiving this service and repeat in subsequent months until the service ends for fiscal year.</p> <p><b>Services:</b> Total # of provider trainings on child behavioral health issues</p> <p><b>Notes:</b> Describe services provided ECE 20 classrooms</p>



**EXHIBIT A-1**  
**Early Learning Specialist**  
**Work Plan Template FCI-SD2-22**

Date of Draft: 3/22/2014  
 Commission Lead: Cinda Muckenthaler  
 Work plan template approved by: Sharon Boles, Ph.D., Evaluation Manager, 3/25/2014  
 Work plan approved by: Sharon Boles, Ph.D., Evaluation Manager, 4/18/14

**Goal 3. EARLY LEARNING**

Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
EL.1 Children have the developmental skills* to be proficient learners in school  *early literacy/ numeracy, self-regulation, social expression, and self-care and motor skills	Children being read to by parents/ caregivers	EL.1.1 Increase to 95% the proportion parents who read to their child regularly (3+ times week) (P)	EL.1.1.2.a Parents participate in a program designed to increase the frequency of reading at home	Parent	800 unduplicated parents	7/1/14	6/30/15	<b>Parents:</b> # of parents new in first month of service, repeat in subsequent months of service. <b>Services:</b> Total number of parent contacts (total # of parents multiplied by the number of reading sessions each attended) <b>Notes:</b> Describe services provided
EL.1 Children have the developmental skills* to be proficient learners in school  *early literacy/ numeracy, self-regulation, social expression, and self-care and motor skills	Children being read to by parents/ caregivers	EL.1.1 Increase to 95% the proportion parents who read to their child regularly (3+ times week) (P)	EL.1.1.2.b Children participate in a program designed to increase the frequency of reading at home	Children 0-5	800 unduplicated children	7/1/14	6/30/15	<b>Children:</b> # of children new in first month of service, repeat in subsequent months of service. <b>Services:</b> Total number of child contacts (total # of children multiplied by the number of reading sessions each attended) <b>Notes:</b> Describe services provided
EL.1 Children have the developmental skills* to be proficient learners in school  *early literacy/ numeracy, self-regulation, social expression, and self-care and motor skills	Children being read to by parents/ caregivers	EL.1.2 Increase to 100% the proportion of families with 10+ of books in the home (C)	EL.1.2.1 Books distributed to children	Books	1,000 books	7/1/14	6/30/15	<b>Services:</b> # of books distributed in month reporting <b>Notes:</b> Brief description of distribution
EL.1 Children have the developmental skills* to be proficient learners in school  *early literacy/ numeracy, self-regulation, social expression, and self-care and motor skills	Children being read to by parents/ caregivers	EL.1.2 Increase to 100% the proportion of families with 10+ of books in the home (C)	EL.1.2.2 Collect new and used books for distribution	Books	1,000 books	7/1/14	6/30/15	<b>Services:</b> # of books collected in month reporting <b>Notes:</b> Describe where drive held and how many books collected. Brief description of planning and/or implementation events throughout the year

**EXHIBIT A-1**  
**Early Learning Specialist**  
**Work Plan Template FCI-SD2-22**

Date of Draft: 3/22/2014  
Commission Lead: Cinda Muckenthaler  
Work plan template approved by: Sharon Boles, Ph.D., Evaluation Manager, 3/25/2014  
Work plan approved by: Sharon Boles, Ph.D., Evaluation Manager, 4/18/14

Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
EL.1 Children have the developmental skills* to be proficient learners in school*early literacy/ numeracy, self-regulation, social expression, and self-care and motor skills	Math proficiency	EL.1.4 80% of typically developing children are effective learners in numeracy.	EL.1.4.1 Children participating in early math/STEM programs	Children 0-5	800 unduplicated children	7/1/14	6/30/15	<b>Children:</b> # of children new in first month of service, repeat in subsequent months of service. <b>Services:</b> Total number of child contacts (total # of children multiplied by the number of math sessions each attended) <b>Notes:</b> Describe services provided
EL.1 Children have the developmental skills* to be proficient learners in school  *early literacy/ numeracy, self-regulation, social expression, and self-care and motor skills	Special needs children in early care and education programs*	EL.1.6 Increase the number of children with special needs* who are participating in inclusive early care and education programs.	EL.1.6.3a Parents receive speech and language services	Parents	200 unduplicated parents	7/1/14	6/30/15	<b>Parents:</b> # of parents new in first month of service, repeat in subsequent months of service. <b>Services:</b> Total number of parent contacts (total # of parents multiplied by the number of speech and language sessions each attended) <b>Notes:</b> Describe services provided, including Building Blocks of Communication
EL.1 Children have the developmental skills* to be proficient learners in school  *early literacy/ numeracy, self-regulation, social expression, and self-care and motor skills	Program Quality	EL.1.7 Increase the number and percentage of early care and education programs that meet nationally recognized quality standards (P)	EL.1.7.1 Providers will conduct classroom assessments using an established tool such as ECERS or ELLCO, CLASS, and develop improvement	Provider	40 unduplicated providers	7/1/14	6/30/15	<b>Providers:</b> # of providers who received this service this month (always new, never repeat) <b>Notes:</b> Describe tools used and where.

EXHIBIT A-1  
Early Learning Specialist  
Work Plan Template FCI-SD2-22

Date of Draft: 3/22/2014  
Commission Lead: Cinda Muckenthaler

Work plan template approved by: Sharon Boles, Ph.D., Evaluation Manager, 3/25/2014  
Work plan approved by: Sharon Boles, Ph.D., Evaluation Manager, 4/18/14

Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
			plans, when needed, to improve the quality of existing district and/or community ECE programs					
EL.1 Children have the developmental skills* to be proficient learners in school  *early literacy/ numeracy, self-regulation, social expression, and self-care and motor skills	Early Care and Education Availability	EL.1.8 Increase the number of children receiving quality early care and education services so they are better prepared to succeed in school (P)	EL.1.8.5a Parents participate in a drop-in, family-focused early learning program (i.e., Learning Link)	Parents	300 unduplicated parents	7/1/14	6/30/15	<b>Parents:</b> # of parents new in first month of service, repeat in subsequent months of service. <b>Services:</b> Total number of parent contacts (total # of parents multiplied by the number of family-focused early learning sessions each attended) <b>Notes:</b> Describe services provided. In first entry, please describe staffing, hours of operation, number of days open. If information changes, please reflect changes in notes.
EL.1 Children have the developmental skills* to be proficient learners in school  *early literacy/ numeracy, self-regulation, social expression, and self-care and motor skills	Early Care and Education Availability	EL.1.8 Increase the number of children receiving quality early care and education services so they are better prepared to succeed in school (P)	EL.1.8.5b Children participate in a drop-in, family-focused early learning program (i.e., Learning Link)	Children 0-5	300 unduplicated children	7/1/14	6/30/15	<b>Children:</b> # of children new in first month of service, repeat in subsequent months of service. <b>Services:</b> Total number of child contacts (total # of children multiplied by the number of family-focused early learning sessions each attended) <b>Notes:</b> Describe services provided. In first entry, please describe staffing, hours of operation, number of days open. If information changes, please

**EXHIBIT A-1**  
**Early Learning Specialist**  
**Work Plan Template FCI-SD2-22**

Date of Draft: 3/22/2014  
Commission Lead: Cinda Muckenthaler  
Work plan template approved by: Sharon Boles, Ph.D., Evaluation Manager, 3/25/2014  
Work plan approved by: Sharon Boles, Ph.D., Evaluation Manager, 4/18/14

Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
								reflect changes in notes.
EL.2 Schools are ready for children when they enter kindergarten	Transition planning	EL.2.1 All schools in Orange County are prepared for incoming Kindergarteners	EL.2.1.3 Children visit Kindergarten classrooms prior to start of school year	Children 0-5	800 unduplicated children	7/1/14	6/30/15	<b>Children:</b> # of children visiting classrooms (always new) <b>Notes:</b> Brief description of planning and/or implementation events throughout the year
EL.2 Schools are ready for children when they enter kindergarten	Transition of records to elementary schools	EL.2.3 100% of children's records are transferred from early care programs to elementary schools (C)	EL.2.3.1 Children's health and development records are transferred to their elementary school prior to entering kindergarten	Children 0-5	700 unduplicated children	7/1/14	6/30/15	<b>Children:</b> # of children whose records were transferred (always new) <b>Notes:</b> Brief description of planning and/or implementation events throughout the year
EL.2 Schools are ready for children when they enter kindergarten	Transition of records to elementary schools	EL.2.4 100% of children are entered into the district data system (C)	EL.2.4.1 Children's records are entered into the computerized district system prior to entering kindergarten	Activities	1 unduplicated activity	7/1/14	6/30/15	<b>Services:</b> # of activities conducted to transfer student records <b>Notes:</b> Brief description Brief description of planning and/or implementation events throughout the year
EL.2 Schools are ready for children when they enter kindergarten	Schools participating in the EDI	EL.2.5 Increase the number of districts that participate in administration of the Early Development Instrument (EDI) to assess children's	EL.2.6.1 Participate in EDI at one of the following levels: planning for future implementation;	Schools	18 schools	7/1/14	6/30/15	<b>Services:</b> # of schools that participated in EDI pertaining to EDI participation <b>Notes:</b> Brief description of activities. Brief description of planning and/or implementation events throughout the year

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Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
		development at Kindergarten entry	implementing EDI; or incorporating EDI data in planning efforts.					
EL.3 Parents have the supports that contribute to children's readiness for school success	Parent knowledge of school readiness	EL.3.1 Increase parents' knowledge and involvement in preparing children for school.	EL.3.1.1 Parents receive tools, resources, information and/or training needed to transition their child to school	Parent	800 unduplicated	7/1/14	6/30/15	<b>Parents:</b> # of parents new in first month of service, repeat in subsequent months of service. <b>Services:</b> Total # of services provided (total # of parents multiplied by the number tools, resources or information provided each received during the month reported) <b>Notes:</b> Brief description of services provided.

**Goal 4. CAPACITY BUILDING**

Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
CB.1 Increase sustainability	Fund development	CB.1.1 Increase funds	CB.1.1.1 Dollar amount raised	Dollars	\$750,000	7/1/14	6/30/15	<b>Dollars:</b> \$'s received in month reported <b>Notes:</b> Describe fund development efforts. Include brief description of funding source(s) and how \$'s are allocated to the program. Includes donations, district contributions to the program, grant awards and corporate giving. <b>Title 1, donations from Kiwanis club, parent fees</b>

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Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
CB.2 Increase access and efficiency, quality and effectiveness	Collaboration and networking	CB.2.2 Improve service delivery through collaboration and networking	CB.2.2.1 Developing partnerships, coordinating and collaborating with other agencies to improve service delivery (Describe activities in notes)	Collaborations	20 collaborations	7/1/14	6/30/15	<b>Services:</b> # collaborations developed / # meetings attended. Count collaborations/partnerships only once but report on progress throughout the year. Do not include district committees and/or meetings <b>Notes:</b> Brief description of collaborations and partnerships. Literacy fair partners
CB.2 Increase access and efficiency, quality and effectiveness	Evaluation	CB.2.3 Develop high-quality program evaluations and reporting	CB 2.3.5 Program staff will report the number of client intake records entered	Children 0-5	48 unduplicated children	7/1/14	6/30/15	<b>Children:</b> Children 0-5 (new only) CSP classrooms – Wilson
CB.2 Increase access and efficiency, quality and effectiveness	Evaluation	CB.2.3 Develop high-quality program evaluations and reporting	CB 2.3.6 Program staff will report the number of client exit records entered for month reported	Children 0-5	45 unduplicated children	7/1/14	6/30/15	<b>Children:</b> Children 0-5 (new only)
CB.2 Increase access and efficiency, quality and effectiveness	Service planning and access points	CB.2.4 Conduct service planning activities that improve access	CB.2.4.1 Program will develop a plan that outlines	Program	1 plan	7/1/14	6/30/15	<b>Services:</b> # of plans completed <b>Notes:</b> Describe monthly efforts to achieve goal. When plan completed describe result.

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Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
		and service sustainability	infrastructure, functions and services, and long-term sustainability strategies					
CB.2 Increase access and efficiency, quality and effectiveness	Professional training and development	CB.2.7 Provide training and administrative support to funded programs to ensure quality and results	CB.2.7.3 Provide trainings to build the capacity of the agency to increase quality services (including STEM related activities)	Provider	41 unduplicated providers	7/1/14	6/30/15	<b>Providers:</b> Providers are "new" to this service in month where first receiving this service and repeat in subsequent months until the service ends for fiscal year. <b>Services:</b> # of trainings <b>Notes:</b> Describe trainings provided and topics of trainings

**EXHIBIT A-1**  
**School Nurse Program**  
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Date of Draft: 4/1/2014  
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Work plan template approved by: Sharon Boles, Ph.D., Evaluation Manager, 4/1/2014  
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Organization / Collaborative Name	Project Name	Work Plan Contact Name	Contact's Phone and Email	Contract Number
Santa Ana Unified School District	School Nurse Program	Colette Bywater	714-431-7594 Colette.Bywater@sausd.us	FCI-SD2-22

**Project Abstract (a short description of the project):**

Expand access to health care for children prenatal through age 5 served within district boundaries including special populations, such as teen moms with children prenatal through age 5; homeless families with children prenatal through age 5; local early care and education providers; and children transitioning to all elementary schools, including private religious and private schools.

**General Instructions**

- Monthly service update: Update ALL services every month whether or not you have provided a service during that month. Enter the number of New Clients and Repeat Clients (if applicable) and Services for each service on your work plan.
- Update beginning and end date: For each monthly update, the beginning date is the first day of the month and the end date is the last day of the month; e.g., July 1, 2014 - July 31, 2014.
- New Clients: All clients are new starting July 1, 2014.
- Monthly Service Counts: Enter aggregate data each month under Monthly Service Counts for children 0-5, parent/guardians and providers. All clients are new starting July 1, 2014; this includes clients who were already in the program prior to July 1. Clients are reported as New in their first month, and are repeated as Repeat (if applicable) in subsequent months.
- Multiple services updates in one month: if you are updating a service more than one time in a month, please include a note in the update that this is the second (or third) update and the reason for the multiple updates.

**Goal 1. HEALTHY CHILDREN**

Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
HC.2 Children receive early screening and, when necessary, assessment for developmental, behavioral, emotional, and social conditions, and referral and linkage to services as appropriate	Developmental screenings/ assessments	HC 2.2. Double the number of children (50%) who are screened using a formal screening tool and, when	HC 2.2.1 Children receive developmental screening using evidence-based screening tools (i.e., PEDS, ASQ, ASQ-SE, MCHAT).	Children 0-5	500 unduplicated children	7/1/14	6/30/15	<b>Children:</b> Children are "new" to this service in month where first receiving this screening and repeat in subsequent months if rescreened. <b>Services:</b> Total # of screenings provided during the month. <b>Notes:</b> Brief description of



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		necessary, assessed for developmental milestones, including cognitive, vision, hearing, speech, and language, psychosocial issues, and other special needs, and receive appropriate services. (C)						screenings provided and number of children referred for follow-up assessments based on screening results
HC.2 Children receive early screening and, when necessary, assessment for developmental, behavioral, emotional, and social conditions, and referral and linkage to services as appropriate	Developmental screenings/ assessments	HC 2.2. Double the number of children (50%) who are screened using a formal screening tool and, when necessary, assessed for developmental milestones, including cognitive, vision, hearing, speech, and	HC.2.2.3 Children receive vision screening using evidence-based tools (i.e., LEA, SureSight, PlusOptix12, etc)	Children 0-5	500 unduplicated children	7/1/14	6/30/15	<p><b>Children:</b> Children are "new" to this service in month where first receiving this screen and repeat in subsequent months if rescreened.</p> <p><b>Services:</b> Total # of vision screenings provided during the month.</p> <p><b>Notes:</b> Brief description of services provided and number of children referred for follow-up assessment</p>

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		language, psychosocial issues, and other special needs, and receive appropriate services. (C)						
HC.2 Children receive early screening and, when necessary, assessment for developmental, behavioral, emotional, and social conditions, and referral and linkage to services as appropriate	Developmental screenings/ assessments	HC 2.2. Double the number of children (50%) who are screened using a formal screening tool and, when necessary, assessed for developmental milestones, including cognitive, vision, hearing, speech, and language, psychosocial issues, and other special needs, and receive appropriate services. (C)	HC.2.2.4 Children receive hearing screening using evidence-based tools (i.e., OEA, Audiometry, Pure Tones, Tympanometry, etc)	Children 0-5	500 unduplicated children	7/1/14	6/30/15	<p><b>Children:</b> Children are "new" to this service in month where first receiving this screen and repeat in subsequent months if rescreened.</p> <p><b>Services:</b> Total # of hearing screenings provided during the month.</p> <p><b>Notes:</b> Brief description of services provided and number of children referred for follow-up assessment</p>

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<p>HC.2 Children receive early screening and, when necessary, assessment for developmental, behavioral, emotional, and social conditions, and referral and linkage to services as appropriate</p>	<p>Developmental screenings/ assessments</p>	<p>HC 2.2. Double the number of children (50%) who are screened using a formal screening tool and, when necessary, assessed for developmental milestones, including cognitive, vision, hearing, speech, and language, psychosocial issues, and other special needs, and receive appropriate services. (C)</p>	<p>HC.2.2.5 Children receive body composition and stature screening (height, weight, BMI)</p>	<p>Children 0-5</p>	<p>500 unduplicated children</p>	<p>7/1/14</p>	<p>6/30/15</p>	<p><b>Children:</b> Children are "new" to this service in month where first receiving this screen and repeat in subsequent months if rescreened.  <b>Services:</b> Total # of body composition screenings provided during the month.  <b>Notes:</b> Brief description of services provided and number of children referred for follow-up assessment.</p> <p>Note: Rescreen children with BMI &gt;95% prior to the end of the school year to track changes in BMI</p>
<p>HC.2 Children receive early screening and, when necessary, assessment for developmental, behavioral, emotional, and social conditions, and referral and linkage to services as appropriate</p>	<p>Developmental screenings/ assessments</p>	<p>HC 2.2. Double the number of children (50%) who are screened using a formal screening tool and, when</p>	<p>HC.2.2.6 Children receive health status screening (i.e., asthma, allergies, etc.)</p>	<p>Children 0-5</p>	<p>500 unduplicated children</p>	<p>7/1/14</p>	<p>6/30/15</p>	<p><b>Children:</b> Children are "new" to this service in month where first receiving this screen and repeat in subsequent months if rescreened.  <b>Services:</b> Total # of body composition screenings provided during the month.  <b>Notes:</b> Brief description of</p>

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		necessary, assessed for developmental milestones, including cognitive, vision, hearing, speech, and language, psychosocial issues, and other special needs, and receive appropriate services. (C)						services provided
HC.2 Children receive early screening and, when necessary, assessment for developmental, behavioral, emotional, and social conditions, and referral and linkage to services as appropriate	Developmental screenings/ assessments	HC 2.2. Double the number of children (50%) who are screened using a formal screening tool and, when necessary, assessed for developmental milestones, including cognitive, vision, hearing, speech, and	HC.2.2.8 Children receive comprehensive screening (Includes: vision, hearing, height, weight, health, dental and developmental milestones)	Children 0-5	300 unduplicated children	7/1/14	6/30/15	<b>Children:</b> # of children who by the end of the month had received all the listed screens. No repeat clients in this service (all new).

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		language, psychosocial issues, and other special needs, and receive appropriate services. (C)						
HC.2 Children receive early screening and, when necessary, assessment for developmental, behavioral, emotional, and social conditions, and referral and linkage to services as appropriate	Developmental screenings/ assessments	HC 2.2. Double the number of children (50%) who are screened using a formal screening tool and, when necessary, assessed for developmental milestones, including cognitive, vision, hearing, speech, and language, psychosocial issues, and other special needs, and receive appropriate services. (C)	HC.2.2.10a Parents receive referrals regarding their child's health and developmental concerns	Parent	200 unduplicated parents	7/1/14	6/30/15	<p><b>Parents:</b> Parents are "new" to this service in the month where they first receive a referral and are repeat in subsequent months for referrals for new health concerns. Do not recount a client if you are re-referring for the same health concern.</p> <p><b>Services:</b> Total # of referrals provided</p> <p><b>Notes:</b> Brief description of referrals provided</p>

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HC.2 Children receive early screening and, when necessary, assessment for developmental, behavioral, emotional, and social conditions, and referral and linkage to services as appropriate	Developmental screenings/ assessments	HC.2.2. Double the number of children (50%) who are screened using a formal screening tool and, when necessary, assessed for developmental milestones, including cognitive, vision, hearing, speech, and language, psychosocial issues, and other special needs, and receive appropriate services. (C)	HC.2.2.10b Parents are linked to referred services for their child's health and developmental concerns	Parent	85 unduplicated parents	7/1/14	6/30/15	<b>Parents:</b> # of parents linked to referred services. <b>Services:</b> Total # of linked referrals. <b>Notes:</b> Brief description.
HC.3 Children have and use a regular place for medical and dental care	Health Insurance	HC.3.1 Increase to 100% the number of children with health coverage. (H)	HC.3.1.1 Children are linked with health insurance enrollment	Children 0-5	10 unduplicated children	7/1/14	6/30/15	<b>Children:</b> # of target children 0-5 linked to referred services (as a result of this program's efforts). Always new (no repeats). <b>Notes:</b> Brief description.
HC.3 Children have and use a regular place for medical and dental care	Health Home	HC.3.2 Increase to	HC.3.2.1 Children are linked to a health care	Children 0-5	10 unduplicated	7/1/14	6/30/15	<b>Children:</b> # of children linked to a health home (as a result

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		100% the proportion of children who have a health care home. (C)	home		children			of this program's efforts). Always new. <b>Notes:</b> Brief description. Please include information on referrals to Affordable Care Act (ACA) and/or PMD.
HC.3 Children have and use a regular place for medical and dental care	Oral Health	HC.3.4 Reduce dental cavities so that the proportion of young children with one or more cavities is no more than 9%. (C)	HC.3.4.2 Children receive a dental screening, including visual inspection and/or assessment by professional dental resource	Children 0-5	400 unduplicated children	7/1/14	6/30/15	<b>Children:</b> Children are "new" to this service in month where first receiving this screen and repeat in subsequent months if rescreened. <b>Services:</b> Total # of dental screenings provided during the month. <b>Notes:</b> Brief description of services provided
HC.4 Children grow up healthy	Immunization	HC.4.3 Increase age appropriate immunization levels to at least 95% (C)	HC.4.3.1 Children screened for up to date immunizations	Children 0-5	500 unduplicated children	7/1/14	6/30/15	<b>Children:</b> # children 0-5 screened for immunizations (first time and repeat). <b>Services:</b> # of immunization screenings <b>Notes:</b> Brief description of immunization screenings including completion of State Immunization Report

**Goal 2. STRONG FAMILIES**

Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
SF.2 Children are safe and well cared for.	Parent Knowledge of Healthy Child	SF.2.2 Increase parent knowledge of healthy child development	SF.2.2.3 Office visits to improve knowledge of healthy child	Parent	500 unduplicated parents	7/1/14	6/30/15	<b>Parents:</b> Parents are "new" to this service in month where first receiving this service and repeat in subsequent months or for multiple issues until the

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Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
	Development		development  <b>Program notes:</b> One-on-one sessions where SRN provides parents specific verbal/written instruction or plans on their child's health and/or development.					service ends for fiscal year. <b>Services:</b> # of office visits <b>Notes:</b> Brief description.
SF.2 Children are safe and well cared for	Parent Knowledge of Healthy Child Development	SF.2.2 Increase parent knowledge of healthy child development	SF.2.2.4a Parents participate in parenting education classes on healthy child development	Parent	25 unduplicated parents	7/1/14	6/30/15	<b>Parents:</b> Parents are "new" to this service in month where first receiving this service and repeat in subsequent months until the service ends for fiscal year. <b>Services:</b> # of parent education classes <b>Notes:</b> Describe topic of each classes provided
SF.2 Children are safe and well cared for	Parent Knowledge of Healthy Child Development	SF.2.2 Increase parent knowledge of healthy child development	SF.2.2.5 Children receive health education classes	Children 0-5	15 unduplicated children	7/1/14	6/30/15	<b>Children:</b> Children are "new" to this service in month where first receiving this service and repeat in subsequent months until the service ends for fiscal year. <b>Services:</b> Count the # of health education classes (include classes on Nutrition and Physical Activity here). <b>Notes:</b> Describe classes



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Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
SF.2 Children are safe and well cared for	Parent Knowledge of Healthy Child Development	SF.2.2 Increase parent knowledge of healthy child development	SF.2.2.7 Providers receive consultations to improve provider knowledge of healthy child development	Providers	20 unduplicated providers	7/1/14	6/30/15	<b>Providers:</b> Providers are "new" to this service in month where first receiving this service and repeat in subsequent months until the service ends for fiscal year. <b>Services:</b> # of provider consultations <b>Notes:</b> Brief description.

**Goal 4. CAPACITY BUILDING**

Outcome	Indicator	Objective	Service	Program Data Type	Target #	Start Date	End Date	Instructions
CB.2 Increase access and efficiency, quality and effectiveness	Evaluation	CB.2.3 Develop high-quality program evaluations and reporting	CB.2.3.4 Children with special needs served	Children 0-5	50 unduplicated children	7/1/14	6/30/15	<b>Children:</b> # of children new in first month of service. No repeat. <b>Notes:</b> Document the types of special needs encountered.
CB.2 Increase access and efficiency, quality and effectiveness	Evaluation	CB.2.3 Develop high-quality program evaluations and reporting	CB 2.3.5 Program staff will report the number of client intake records entered	Children 0-5	50 unduplicated children	7/1/14	6/30/15	<b>Children:</b> Children 0-5 (new only)
CB.2 Increase access and efficiency, quality and effectiveness	Evaluation	CB.2.3 Develop high-quality program evaluations and reporting	CB 2.3.6 Program staff will report the number of client exit records entered	Children 0-5	50 unduplicated children	7/1/14	6/30/15	<b>Children:</b> Children 0-5 (new only)

**EXHIBIT B**

**PROJECT BUDGET**

<b>Santa Ana Unified School District</b>	<b>Funds Due 7/1/14 – 6/30/15</b>	<b>Funds Due 7/1/15 – 6/30/16</b>	<b>Funds Due 7/1/16 – 6/30/17</b>
Staffing	<b>\$571,079</b>	<b>\$563,465</b>	<b>\$510,792</b>
Direct Project Expenses	<b>\$25,439</b>	<b>\$24,448</b>	<b>\$3,064</b>
Capital Equipment	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Subcontracts	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Indirect/Administrative	<b>\$38,582</b>	<b>\$47,187</b>	<b>\$41,244</b>
<b>TOTAL FUNDS DUE</b>	<b>\$635,100</b>	<b>\$635,100</b>	<b>\$555,100</b>

<b>Early Developmental Index</b>	<b>Funds Due 7/1/14 - 6/30/17</b>
EDI Expenses*	<b>\$76,390</b>

\* EDI budget may be expended at any time over the three year term in any incremental amounts subject to approval in writing by ADMINISTRATOR.

**MAXIMUM PAYMENT OBLIGATION: \$1,901,690**

**Attachment 1 to Exhibit B**

**STAFFING TABLE**

	<b>7/1/14 - 6/30/15</b>	<b>7/1/15 - 6/30/16</b>	<b>7/1/16 - 6/30/17</b>
	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>
	<b>Salary &amp; Benefits</b>	<b>Salary &amp; Benefits</b>	<b>Salary &amp; Benefits</b>
<b>Position Title: School Readiness Project Coordinator</b>	2.0 FTE \$33,597	N/A \$0	N/A \$0

Minimum Qualifications: Bachelor or higher degree from an accredited institution, Valid California teaching credential and Child Development Program Director Permit, experience working with early childhood student population, experience providing staff development and training to ECE providers, School Readiness Project Coordinator shall be qualified, knowledgeable and experienced in the areas of early childhood education theory, Kindergarten standards, developmentally appropriate practices, integrated service delivery, and community resources.

Job Duties: Provide services as described in subparagraph **3.1** of Exhibit A to this Agreement.

<b>Position Title: School Readiness Nurse (School Nurse, Elementary)</b>	2.5 FTE \$250,000	2.5 FTE \$250,000	2.5 FTE \$250,000
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Minimum Qualifications: Licensed Registered Nurse with a valid California School Nurse Services Credential or a Licensed Registered Nurse with a Preliminary School Nurse Credential with enrollment in a School Nurse Credential Program, certified in first aid and CPR; knowledgeable of current federal and state laws and regulations regarding the children through age 5 population and health constraints including HIPAA, FERPA, Education Codes, Title 22 regulations, and the Nursing Practice Act.

Job Duties: Provide services as described in subparagraph **3.2** of Exhibit A to this Agreement.

<b>Position Title: Parent Trainer</b>	1.0 FTE \$85,548	1.0 FTE \$87,259	1.0 FTE \$89,004
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Minimum Qualifications: Any combination equivalent to an AA degree and three years teaching experience in ECE setting and experience working and training parents. Communicate in English and Spanish oral and written. Plan, schedule, coordinate and implement EL programs to parent(s) with children 0 – 5 on effective strategies that support language and enhance school readiness skills development in home.

Job Duties: Provide services as described in subparagraph **3.1** of Exhibit A to this Agreement.

**Attachment 1 to Exhibit B**

<b>Position Title: Data Entry Clerk</b>	1.0 FTE \$66,316	1.0 FTE \$67,642	.50 FTE \$34,498
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Minimum Qualifications: Data entry experience, bilingual in Spanish/English. Experience in AIREs and compiling student assessment data and other office support services. Proficiency in EXCEL.

Job Duties: Provide services as described in subparagraph 3.1 of Exhibit A to this Agreement.

<b>Position Title: Preschool Teacher</b>	1.0 FTE \$49,561	1.50 FTE \$70,786	1.0 FTE \$47,756
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Minimum Qualifications: California Department of Education teacher certification, college coursework in child development, experience working with young children. Experience in working with Hispanic urban population.

Job Duties: Provide services as described in subparagraph 3.1 of Exhibit A to this Agreement.

<b>Position Title: Parent Trainer</b>	1.0 FTE \$86,057	1.0 FTE \$87,778	1.0 FTE \$89,534
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Minimum Qualifications: Any combination equivalent to an AA degree and three years teaching experience in ECE setting and experience working and training parents. Communicate in English and Spanish oral and written. Plan, schedule, coordinate and implement EL programs to parent(s) with children 0 – 5 on effective strategies that support language and enhance school readiness skills development in home.

Job Duties: Provide services as described in subparagraph 3.1 of Exhibit A to this Agreement.

**Summary Table of Staffing Costs**

	<b>7/1/14 - 6/30/15</b>	<b>7/1/15 - 6/30/16</b>	<b>7/1/16 - 6/30/17</b>
	<b>\$571,079</b>	<b>\$563,465</b>	<b>\$510,792</b>

**Attachment 2 to Exhibit B**

**DIRECT PROJECT EXPENSES TABLE**

<b>FY 14/15 Expense Type</b>	<b>Amount</b>	<b>Program:</b>	<b>1-2 sentence narrative description of expenses.</b>
Category-Materials & Supplies	\$23,439	EL	Annual cost for the purchase of EL supplies
Category-Travel/Conferences	\$2,000	EL	Annual cost for SRN to attend workshops/conferences.
<b>FY 14/15 Total</b>	<b>\$25,439</b>		

<b>FY 15/16 Expense Type</b>	<b>Amount</b>	<b>Program:</b>	<b>1-2 sentence narrative description of expenses.</b>
Category-Materials & Supplies	\$22,448	EL	Annual cost for the purchase of EL supplies
Category-Travel/Conferences	\$2,000	EL	Annual cost for SRN to attend workshops/conferences.
<b>FY 15/16 Total</b>	<b>\$24,448</b>		

<b>FY 16/17 Expense Type</b>	<b>Amount</b>	<b>Program:</b>	<b>1-2 sentence narrative description of expenses.</b>
Category-Materials & Supplies	\$3,064	SR	Annual cost for the purchase of EL supplies
<b>FY 16/17 Total</b>	<b>\$3,064</b>		

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Approval of Amendment to Bond Oversight Committee Bylaws

**ITEM:** Action

**SUBMITTED BY:** Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

**PREPARED BY:** Jessica Mears, Facilities Planner

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval to amend the Bond Oversight Committee bylaws. On August 12, 2008, the Board of Education approved the appointment of the Measure G Bond Oversight Committee (BOC), the Bylaws, and Code of Ethics. Amendments to the Bylaws shall be approved by a majority vote of the Board.

**RATIONALE:**

An amendment to the existing BOC Bylaws is needed to include oversight of Proposition 39 energy efficient projects. In compliance with the Clean Energy Jobs Act of 2013, the District shall have a citizen's oversight committee review the project expenditures as a condition of receiving funds. The BOC can serve the dual function of reviewing Proposition 39 and Measure G project expenditures.

Additional change would be a deletion on Article 5.5, "No member may serve more than two (2) consecutive terms" due to the expectation that Measure G projects will be substantially complete by September 2015. Continuance of the current BOC membership would be beneficial due to their knowledge and experience in the program.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Approve the amendment to the Bond Oversight Committee Bylaws as incorporated.

## ATTACHMENT A

### **BOND OVERSIGHT COMMITTEE BYLAWS**

#### **Sec. 1.0 COMMITTEE ESTABLISHED**

The Board of Trustees of the Santa Ana Unified School District (the "Board") hereby establishes the Bond Oversight Committee (the "Committee") which shall have the purposes and duties set forth in these Bylaws.

#### **Sec. 2.0 PURPOSE**

The purpose of the Committee is to inform the public at least annually by issuing a written report concerning the expenditure of bond proceeds approved by the voters (the "bond proceeds").

#### **Sec. 3.0 DUTIES**

To carry out its stated purpose, the Committee shall perform the following duties:

3.1 Review Expenditures. The Committee shall review quarterly expenditure reports of bond funds produced by the District and other related bond fund documents to (a) ensure that bond proceeds are expended only for the purposes set forth in the ballot measure; and (b) ensure that no bond proceeds are used for any teacher salaries.

3.2 Review Progress of Projects. The Committee shall be apprised in writing by the District of significant changes or irregularities in the progress and completion dates of bond funded projects.

3.3 Annual Report. The Committee shall present to the Board an annual written report which shall at a minimum include the following:

(a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and

(b) A summary of the Committee's proceedings and activities for the preceding year.

3.4 Internet Website. Minutes of the proceedings of the Committee shall be a matter of public record and be made available on an Internet website maintained by the District. Relevant documents received and reports issued shall be maintained by the District for review pursuant to Public Records Act request.

#### **Sec. 4.0 AUTHORIZED ACTIVITIES**

4.1 In order to perform the duties set forth in Section 3.0, the Committee may engage in the following authorized activities:

(a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.

(b) Inspect school site facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the Assistant Superintendent, Facilities and Governmental Relations.

(c) Review the District's efforts to maximize bond proceeds in ways designed to: (1) reduce costs of professional fees or site acquisition; (2) incorporate efficiencies in school site design; (3) encourage joint use of core facilities; or (4) involve cost-effective and efficient reusable facility plans.

4.2 Any Committee requests for copies or inspection of District records shall be made in writing to the District's Superintendent or designee.

#### 4.3 **Proposition 39 – California Clean Energy Jobs Act of 2013.**

As a condition of receiving project funding from the Job Creation Fund, the District shall establish a citizens' oversight board that reviews the project expenditures. The Bond Oversight Committee shall serve as the oversight board for the District's Proposition 39 project expenditures. Per the reporting requirements, the District shall submit an expenditure report to the Bond Oversight Committee 12-15 months after the completion of the first Proposition 39 project. An expenditure report for subsequent projects shall be submitted the first full quarter following project completion. [Public Resources Code Section 26240(b) & (c)]

### **Sec. 5.0 MEMBERSHIP**

5.1 Number. The Committee shall consist of a minimum of seven members and a maximum of ten members (as specified in Ed. Code 15282).

(a) The Board shall appoint members of the committee.

(b) The Committee shall include:

- (1) one member who is active in a business organization representing the business community located within the District;
- (2) one member active in a senior citizens' organization;
- (3) one member who is the parent or guardian of a child enrolled in the District;
- (4) one member who is both a parent or guardian of a child enrolled in the District and active in parent-teacher organization; and
- (5) one member who is active in a taxpayers' organization.

#### 5.2 Qualification Standards.

(a) To be a qualified person, he or she must:

- (1) be at least 18 years of age and a citizen of the state in accordance with Government Code section 1020;



- (2) reside within the District's geographic boundaries;
- (3) not be an employee or official of the District; and
- (4) not be a vendor, contractor, or consultant of the District.

(b) To be a qualified person, there is no requirement of United States citizenship.

(c) If a member fails to meet the qualification standards set forth above at any time during the term of service, the member shall be disqualified and the position shall be declared vacant. The Board shall appoint a new person to serve the remainder of the term, in accordance with the appointment process set forth in Section 5.3 below.

5.3 Appointment. The Board shall appoint members to the Committee. Prior to appointment, the District Superintendent shall conduct a nomination process to ensure that each person nominated meets the qualification standards set forth in Section 5.2. The Superintendent shall establish a process that provides reasonable notice to Board members. When an appointment is necessary to fill a vacancy, the Superintendent shall ensure that a nomination is received from the same category as the Committee member whose position is vacant.

5.4 Ethics; Conflicts of Interest. By accepting appointment to the Committee, each member agrees to comply with Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code and the Political Reform Act (Gov. Code §§ 81000 et seq.), and to complete the Form 700 as required by all "designated employees" of the District. Additionally, each member shall comply with the Committee Ethics Policy attached as Attachment B to these Bylaws.

5.5 Term. Except as otherwise provided herein, five (5) members shall serve a term of three (3) years beginning September 1, 2011; and four (4) members shall serve a term of three (3) years beginning September 1, 2012. ~~No member may serve more than two (2) consecutive terms.~~

5.6 Removal; Vacancy. The Board may remove any Committee member for cause, including failure to attend three consecutive Committee meetings or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the appointment process set forth in Section 5.3 shall fill any vacancies on the Committee.

5.7 Compensation. The Committee members shall not be compensated for their services.

## **Sec. 6.0 MEETINGS OF THE COMMITTEE**

6.1 Regular Meetings. The Committee shall establish a schedule for the date and time of regular meetings to be held at least quarterly to include an annual organizational meeting to be held in June.

6.2 Location. All meetings shall be held at the District's administrative offices at 1601 East Chestnut Avenue, Santa Ana, California or other District facilities.

6.3 Procedures. All meetings shall be open and public in accordance with the Ralph M. Brown Act, Government Code Section 54950 et seq. Meetings shall be conducted according to such procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business except adjournment.

## **Sec. 7.0 DISTRICT SUPPORT**

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

(a) preparation of and posting of public notices as required by the Brown Act, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;

(b) provision of a meeting room, including any necessary audio/visual equipment;

(c) preparation and copies of any documentary meeting materials, such as agendas and reports; and

(d) retention of all Committee records, and providing public access to such records.

7.2 District staff shall attend all Committee proceedings in order to report on the status of projects and the expenditures of bond proceeds.

7.3 The Committee may request the Board to authorize legal counsel to advise the Committee on legal matters relating to the operation and/or subject matter of the Committee.

## **Sec. 8.0 REPORTS**

In addition to the Annual Report required in Section 3.2, the Committee shall report to the Board not less than annually in order to advise the Board on the activities of the Committee. Such report shall be in writing and at a minimum shall summarize the proceedings and activities conducted by the Committee. Committee minutes shall be circulated to Board members, administrative staff as well as Committee Members.

## **Sec. 9.0 OFFICERS**

The Committee shall elect a chair, a vice-chair who shall act as chair only when the chair is absent, and a clerk which positions shall continue for two (2) year terms. No person shall serve as Chair for more than two consecutive terms.

## **Sec. 10 AMENDMENT OF BYLAWS**

Any amendment to these Bylaws shall be approved by a majority vote of the Board.

## **Sec. 11.0 TERMINATION**

The Committee shall terminate and disband by a majority vote of the Board. Normally this will occur at the earlier of the date when (a) the committee issues a final report after all bond proceeds are spent, or (b) the committee issues a final report after all projects funded by bond proceeds are completed.

## ATTACHMENT B

### CITIZENS' BOND OVERSIGHT COMMITTEE ETHICS POLICY STATEMENT

This Ethics Policy Statement provides general guidelines for Committee members to follow in carrying out their roles. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

#### POLICY

**CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds or (2) any construction project which will benefit the Committee member's outside employment, business, or personal finances or benefit an immediate family member, such as a spouse, child or parent.

**OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interests of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of three (3) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of three (3) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.

**COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Santa Ana Unified School District.

**COMMITMENT TO DISTRICT.** A Committee member shall place the interests of the District above any personal or business interests of the member.

**AGENDA ITEM BACKUP SHEET**

**June 24, 2014**

**Board Meeting**

**TITLE:** Adoption of Resolution No. 13/14-3017 – Authorizing Annual Levy of Special Taxes within Community Facilities District No. 2004-1 of Santa Ana Unified School District Central Park Project for Fiscal Year 2014-15

**ITEM:** Action

**SUBMITTED BY:** Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

**PREPARED BY:** Jessica Mears, Facilities Planner

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board adoption of Resolution No. 13/14-3017 for the annual levy of special taxes within Community Facilities District (CFD) No. 2004-1 of Santa Ana Unified School District Central Park Project for fiscal Year 2013-14. The CFD for the Santa Ana Unified School District Central Park Project (“CFD No. 2004-1”) was formed and established by the Board of Education on September 28, 2004, pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (Section 53311 *et seq.* of the California Government Code). The formation of CFD No. 2004-1 followed a public hearing and a landowner election at which the qualified electors of the CFD, by more than a two-thirds vote, authorized the CFD to incur bonded indebtedness in the aggregate not to exceed the amount of \$16,000,000 and approved the levy of special taxes on certain real property located in the CFD.

**RATIONALE:**

The levying of Annual Special Taxes within CFD No. 2004-1 is used to repay interest and principal due on the 2005 Special Tax Bonds, issued for the purpose of financing the CFD. Adoption of a resolution authorizing levy of special taxes is an annual requirement by the Orange County Assessor’s office to place taxes associated with CFD 2004-1 on the tax rolls. The Board is requested to approve the levying of annual special taxes for CFD No. 2004-1 for Fiscal Year 2014-15.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Adopt Resolution No. 13/14-3017 authorizing the annual levy of special taxes within Community Facilities District No. 2004-1 of the Santa Ana Unified School District Central Park Project for fiscal year 2014-15.

1 RESOLUTION NO. 13/14-3017

2 SANTA ANA UNIFIED SCHOOL DISTRICT

3 RESOLUTION AUTHORIZING LEVY OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES

4 DISTRICT NO. 2004-1 OF SANTA ANA UNIFIED SCHOOL DISTRICT

5 CENTRAL PARK PROJECT FOR FISCAL YEAR 2014-15

6 WHEREAS, the Santa Ana Unified School District (the "District")  
7 previously established Community Facilities District No. 2004-1 of the  
8 Santa Ana Unified School District (Central Park Project) ("CFD No. 2004-  
9 1") all pursuant to the terms and provisions of the Mello-Roos Community  
10 Facilities Act of 1982, as amended, commencing with Government Code  
11 Section 53111 (the "Act"); and

12 WHEREAS, CFD No. 2004-1 issued its 2005 Special Tax Bonds in the  
13 original principal amount of \$11,785,000 pursuant to Resolution No. 05/06-  
14 2615, adopted by the Board of Education of the District acting as the  
15 legislative body of CFD No. 2004-1 on July 26, 2006 (the "Bonds"); and

16 WHEREAS, the Board of Education of the District acting as the  
17 legislative body of CFD No. 2004-1 is authorized pursuant to Resolution  
18 Nos. 04/05-2576 and 04/05-2575 approved on August 24, 2004 (collectively,  
19 the "Resolutions of Intention"), Resolution No. 04/05-2580 approved on  
20 September 28, 2004 (the "Resolution of Formation") and the Ordinance  
21 Authorizing the Levy of Special Taxes, approved on October 8, 2004 (the  
22 "Ordinance") to levy a special tax on property in CFD No. 2004-1 to pay  
23 principal, interest and administrative expenses with respect to all bonds  
24 of CFD No. 2004-1, which include the Bonds, to pay for the construction,  
25 acquisition and rehabilitation of certain public facilities authorized to  
26 be financed by the levy of special taxes of CFD No. 2004-1 pursuant to the  
27 Resolutions of Formation and to pay all expenses incidental thereto; and

28 WHEREAS, it is now necessary and appropriate that this Board levy  
29 and collect the special taxes for Fiscal Year 2014-15 for the purpose  
30 specified in the Ordinance, by the adoption of a resolution as specified  
31 by the Act and the Ordinance; and

1           WHEREAS, the special taxes being levied hereunder are at the same  
2 rate or at a lower rate than provided by the Ordinance; and

3           NOW, THEREFORE, THE BOARD OF EDUCATION OF THE SANTA ANA UNIFIED  
4 SCHOOL DISTRICT, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF  
5 COMMUNITY FACILITIES DISTRICT NO. 2004-1, DOES HEREBY RESOLVE, DETERMINE  
6 AND ORDER AS FOLLOWS:

7           Section 1. The above recitals are true and correct.

8           Section 2. The special tax ("Special Tax") is imposed without regard  
9 to property valuation and is levied in compliance with the Act and the  
10 Ordinance.

11           Section 3. In accordance with the Act and the Ordinance, there is  
12 hereby levied upon the parcels within the District which are not otherwise  
13 exempt from taxation under the Act or the Ordinance the special taxes for  
14 Fiscal Year 2014-15 at the tax rates set forth in the report prepared by  
15 Dolinka Group, Inc. for CFD No. 2004-1 entitled "Administration Report  
16 Fiscal Year 2014-15" (the "Report") submitted herewith, which rates do not  
17 exceed the maximum rates set forth in the Ordinance. After adoption of  
18 this Resolution, the Assistant Superintendent, Facilities and Governmental  
19 Relations, of the District, or his designee, may make any necessary  
20 modifications to these special taxes to correct any errors, omissions or  
21 inconsistencies in the listing or categorization of parcels to be taxed or  
22 in the amount to be charged to any category of parcels; provided, however,  
23 that any such modifications shall not result in an increase in the tax  
24 applicable to any category of parcels and can only be made prior to the  
25 submission of the tax rolls to the Orange County Auditor.

26           Section 4. All of the collections of the special tax shall be used  
27 only as provided for in the Act and Resolutions of Formation. The special  
28 tax shall be levied only so long as needed to accomplish the purposes  
29 described in Resolutions of Formation.

30           Section 5. The special tax shall be collected in the same manner as  
31 ordinary *ad valorem* taxes are collected and shall be subject to the same



1 penalties and the same procedure and sale in cases of delinquency as  
2 provided for *ad valorem* taxes as such procedure may be modified by law or  
3 this Board from time to time.

4 Section 6. As a cumulative remedy, if any amount levied as a special  
5 tax for payment of bond interest or principal, together with any penalties  
6 and other charges accruing under this Resolution, are not paid when due,  
7 the Board of Education may, not later than four years after the due date  
8 of the last installment of principal on the Bonds, order that the same be  
9 collected by an action brought in the superior court to foreclose the lien  
10 of such special tax.

11 Section 7. The actions of District staff heretofore taken in order  
12 to obtain consent from the Orange County Auditor to a later filing date  
13 are hereby ratified and the Clerk is hereby authorized and directed to  
14 transmit a certified copy of this Resolution and the Report to the Orange  
15 County Auditor, together with other supporting documentation as may be  
16 required to place said special taxes on the secured property tax roll for  
17 Fiscal Year 2014-15 on or before August 10, 2014, or such later date as  
18 may be consented to by the Orange County Assessor, and to perform all  
19 other acts which are required by the Act, the Ordinance, or by law in  
20 order to accomplish the purpose of this Resolution.

21  
22 ADOPTED, SIGNED AND APPROVED this 24<sup>th</sup> day of June, 2014.

23 BOARD OF EDUCATION OF THE SANTA ANA UNIFIED SCHOOL DISTRICT ACTING AS THE  
24 LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2004-1 OF THE SANTA  
25 ANA UNIFIED SCHOOL DISTRICT (CENTRAL PARK PROJECT)

26  
27 By: \_\_\_\_\_  
28 Audrey Yamagata-Noji, Ph.D., President,  
29 Governing Board of Education of the Santa  
30 Ana Unified School District, Orange  
31 County, State of California

1 STATE OF CALIFORNIA )  
2 ) s s.  
3 COUNTY OF ORANGE )

4 I, \_\_\_\_\_ Clerk of the Board of Education of the Santa Ana  
5 Unified School District, do hereby certify that the foregoing Resolution  
6 was duly passed, approved and adopted by the Board of Education of the  
7 Santa Ana Unified School District at a regular meeting of said  
8 Board held on the 24<sup>th</sup> day of June, 2014.

9  
10  
11  
12 By: \_\_\_\_\_  
13 Rob Richardson, Clerk,  
14 Governing Board of Education of the Santa  
15 Ana Unified School District, Orange  
16 County, State of California  
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## AGENDA ITEM BACKUP SHEET

June 24, 2014

### Board Meeting

**TITLE:** Authorization to Award Contract for Bid Package No. 1 Disconnect Existing Utilities, Site Clearing, Selective Demolition, Grading, Compaction Grouting, SWPPP, Asbestos and Lead Abatement, Excavation, Backfill and Compacting for Structures, and Abatement of Hazardous Materials at Mitchell Child Development Center

**ITEM:** Action

**SUBMITTED BY:** Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

**PREPARED BY:** Todd Butcher, Director, Construction

#### BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for Bid Package No. 1 disconnect existing utilities, site clearing selective demolition, grading, compaction grouting, SWPPP, asbestos and lead abatement, excavation, backfill and compacting for structures, and abatement of hazardous materials at Mitchell Child Development Center.

#### RATIONALE:

At its October 22, 2013 meeting, the Board authorized staff to obtain bids for Bid Package No. 1 disconnect existing utilities, site clearing, selective demolition, grading, compaction grouting, SWPPP, asbestos and lead abatement, excavation, backfill and compacting for structures, and abatement of hazardous materials at Mitchell Child Development Center. Legal advertisement of notice calling for bids was placed in the *Orange County Register* on May 16 and May 23, 2014. Staff contacted 25 contractors, of which 17 picked up plans. On June 12, 2014, bid day, the District received six bids. Elite Earthworks & Engineering dba GK Backlund represents the lowest responsive bidder. This bid amount is within budget.

Contractors:	Bid Amounts:
<b>Elite Earthworks &amp; Engineering dba GK Backlund</b>	<b>\$1,110,000</b>
M.S. Construction Management Group	\$1,295,000
JRH Construction Company	\$1,302,965
American Integrated Resources, Inc.	\$1,394,862
Mountain Movers Engineering Contractors, Inc.	\$1,695,000
Crew Inc.	\$1,974,000

#### FUNDING:

Critically Overcrowded Schools Savings: \$1,110,000

**RECOMMENDATION:**

Authorize staff to award a contract to Elite Earthworks & Engineering dba GK Backlund for Bid Package No. 1 disconnect existing utilities, site clearing selective demolition, grading, compaction grouting, SWPPP, asbestos and lead abatement, excavation, backfill and compacting for structures, and abatement of hazardous materials at Mitchell Child Development Center in the amount of \$1,110,000.

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Authorization to Award Contract for Bid Package No. 1 Demolition at Santa Ana Unified School District Sports Complex

**ITEM:** Action

**SUBMITTED BY:** Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

**PREPARED BY:** Todd Butcher, Director, Construction

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board authorization to award a contract for Bid Package No. 1 demolition at Santa Ana Unified School District Sports Complex.

**RATIONALE:**

At its June 10, 2014, meeting, the Board authorized staff to obtain bids for Bid Package No. 1 demolition at Santa Ana Unified School District Sports Complex. Legal advertisement of notice calling for bids was placed in the *Orange County Register* on May 16 and May 23, 2014. Staff contacted 20 contractors, of which nine picked up plans. On June 16, 2014, bid day, the District received five bids. Dalke & Sons Construction, Inc. represents the lowest responsive bidder. This bid amount is within budget.

<b>Contractors:</b>	<b>Bid Amounts:</b>
<i>Ocean State Development, Inc. (Withdrew Bid)</i>	<i>\$184,600</i>
<b>Dalke &amp; Sons Construction, Inc.</b>	<b>\$376,480</b>
Ohno Construction Company	\$412,000
JRH Construction Company, Inc.	\$557,903
M.S. Construction Management Group	\$750,000

**FUNDING:**

Capital Outlay Projects: \$376,480

**RECOMMENDATION:**

Authorize staff to award a contract to Dalke & Sons Construction, Inc. for Bid Package No. 1 demolition at Santa Ana Unified School District Sports Complex in the amount of \$376,480.

June 16, 2014

Santa Ana Unified School District  
1601 E. Chestnut Avenue  
Santa Ana, CA 92701-6322

Attention: David Woolsey

RE: SAUSD Sports Complex, Bid Pack: #1-Valley High School

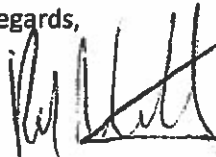
Mr. Woolsey,

It has come to our attention, that we have made a mathematical error in our final calculations in our proposal final dollar amount.

Because of the above, Oceanstate Development, Inc. hereby withdraws our Bid Proposal Package.

If you have any questions, please do not hesitate in contacting me.

Regards,



Rick Cardello

President

**AGENDA ITEM BACK-UP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Authorization to Utilize Santa Clarita Valley School Food Services Agency and Murrieta Valley Unified School District Contracts with Gold Star Foods, Inc.

**ITEM:** Action

**SUBMITTED BY:** Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

**PREPARED BY:** Mark Chavez, Director, Nutrition Services

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board authorization to utilize the contracts awarded to Gold Star Foods, Inc., for the distribution of United States Department of Agriculture (USDA) commodities, frozen foods and produce, pursuant Santa Clarita Valley School Food Services Agency and Murrieta Valley Unified School District piggyback Request for Proposals (RFP) contract numbers: 13-14-01012014-1, 11-12-31012012-01, and P-022213.

**RATIONALE:**

On February 18, 2014 and March 27, 2012, the Santa Clarita Valley School Food Services Agency entered into a piggyback contract RFP numbers: 13-14-01012014-1 and 11-12-31012012-01, with Gold Star Foods, Inc., for the purchase and distribution of United States Department of Agriculture (USDA) commodities and frozen foods. On May 14, 2014, the Murrieta Valley Unified School District entered into a piggyback contract RFP number: P-022213 with Gold Star Foods, Inc., for the purchase and distribution of produce.

The District may, without going to bid, utilize such contracts pursuant to California Public Contract Code Sections 10298 and 20118. The contract prices offered by Gold Star Foods, Inc., are fair, reasonable, and competitive. Staff has determined that it is in the best interest of the District to utilize the contracts awarded to Gold Star Foods, Inc., as allowed under contract RFP numbers: 13-14-01012014-1, 11-12-31012012-01, and P-022213. The RFP numbers: 13-14-01012014-1 and P-022213 remain in effect through June 30, 2015, and may be extended up to June 2018-2019 fiscal year. The RFP number 11-12-31012012-01 may be renewed on an annual basis until June 2017.

**FUNDING:**

Cafeteria Fund

**RECOMMENDATION:**

Authorize staff to utilize Santa Clarita Valley School Food Services Agency and Murrieta Valley Unified School District contracts for the purchase and distribution of United States Department of Agriculture (USDA) commodities, frozen foods, and produce with Gold Star Foods, Inc., pursuant to piggyback contract numbers: 13-14-01012014-1, 11-12-31012012-01 and P-022213.

SP:mm



**AGENDA ITEM BACK-UP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Authorization to Renew Contract for District Legal Services for Various Departments for 2014-15 Fiscal Year

**ITEM:** Action

**SUBMITTED BY:** Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

**PREPARED BY:** Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board authorization to renew the contract for District legal services for various departments for the 2014-15 fiscal year.

**RATIONALE:**

Based on the current needs of the District, the consultant will provide General Counsel related to: Collective Bargaining, Employee Discipline and Dismissal, as well as Board Policy Development, Shared Governance, The Brown Act, the Public Records Act, Board Relations and interpretation of the California Education Code, Charter Schools, Facilities, Special Education, Pupil Support Services, and other projects, on an “as needed” basis.

The list below identifies the various departments that counsel will provide services throughout the 2014-15 fiscal year, on an “as needed” basis. The 2013-14 amounts are as of year to date.

Department	2014-15 Amount	2013-14 YTD Amount
Human Resources	\$900,000.00	\$669,959.08
Superintendent/Business Operations/Facilities	\$250,000.00	\$195,412.89
Pupil Support Services	\$ 10,000.00	\$6,945.00
Risk Management	\$0	\$618.75
Support Services	\$190,000.00	\$59,848.73
<b>Total:</b>	<b>\$1,350,000.00</b>	<b>\$932,784.45</b>

**FUNDING:**

General Fund: \$1,350,000.00

**RECOMMENDATION:**

Approve consulting agreement with Atkinson, Andelson, Loya, Ruud & Romo for District legal services for the 2014-15 fiscal year.

## AGENDA ITEM BACKUP SHEET

June 24, 2014

### Board Meeting

**TITLE:** Approval of Student Teacher, Intern, and Fieldwork Agreement with Biola University, Inc., Chapman University, California State University, Fullerton, National University, and University of Redlands

**ITEM:** Consent

**SUBMITTED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

**PREPARED BY:** Alicia Skibby, Program Specialist, Human Resources

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#### BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the student teacher, intern, and fieldwork agreement with Biola University, Inc., Chapman University, California State University, Fullerton, National University, and the University of Redlands. The program will provide additional guidance for pre-service teachers, counselors, and school psychologists to obtain credentials and/or licenses with support through coursework and observations. The program will increase the percentage of credentialed teachers, counselors, and school psychologists.

#### RATIONALE:

The student teacher, intern, and fieldwork placements are a required component of a preliminary credential program. Student teachers and interns will have a master teacher and a university supervisor providing guidance and feedback on their teaching practice and delivery of instructional program. Counselors and school psychologists also receive support and guidance from District staff as well as university program supervisors. The program would assist in increasing the percentage of qualified instructors, counselors and school psychologists that meet the standards of the Commission on Teacher Credentialing and/or licensing board.

#### FUNDING:

Not Applicable

#### RECOMMENDATION:

Approve of the student teacher, intern, and fieldwork agreement with Biola University, Inc., Chapman University, California State University, Fullerton, National University, and the University of Redlands.



MAM:AS:nr

**MULTIPLE SUBJECT/ELEMENTARY EDUCATION  
SINGLE SUBJECT/SECONDARY EDUCATION  
STUDENT TEACHING AGREEMENT**

THIS AGREEMENT, made and entered into this 1st day of July, 2014, by and between **BIOLA UNIVERSITY, Inc.**, and **SANTA ANA UNIFIED SCHOOL DISTRICT** hereinafter called the **DISTRICT**:

**WITNESSETH**

WHEREAS, **BIOLA UNIVERSITY** has been accredited by the State of California to offer a course in Student Teaching that can be applied toward teaching credential requirements; and

WHEREAS, such an offering necessitates an agreement with a school district,

NOW, THEREFORE, it is mutually agreed between the parties hereto as follows;

**SPECIAL PROVISIONS**

**PARTIES: BIOLA UNIVERSITY, LA MIRADA, CALIFORNIA  
SANTA ANA UNIFIED SCHOOL DISTRICT, SANTA ANA, CALIFORNIA**

**TERM: September 1, 2014 to September 1, 2016**

**SERVICES: Not to exceed 15 Student Teaching Assignments.**

**RATE AND AMOUNT: \$20.00 per unit of Student Teaching, per session.**

**METHOD OF PAYMENT: The above amounts are paid directly to the District, which in turn pays the master teachers.**

**GENERAL TERMS**

1. "Student Teaching" as used herein and elsewhere in the agreement means active participation in the daily duties and functions of classroom teaching in classes implementing state-adopted academic core curriculum. The employees providing direct supervision and instruction to student teachers must hold valid teaching credentials, other than provisional credentials, issued by the California Commission on Teacher Credentialing (CTC) authorizing them to serve as classroom teachers. If a student is placed in an English learner (EL) classroom, the supervising teacher will hold valid EL credentials issued by CTC. In the event an EL credentialed teacher is not available, previous experience teaching English learners is required.
2. "Session of Student Teaching" as used herein and elsewhere in the Agreement is considered to be a full school day of Student Teaching for one semester or half day of Student Teaching for two semesters.
3. The District shall provide teaching experience through Student Teaching to schools and classes of the District not to exceed the number of Student Teaching assignments set forth in the special conditions. These Biola University students shall possess valid Certificates of Clearance or have signed the Affidavit for Certificate of Clearance. Such Student Teaching shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and Biola University through their duly-authorized representatives may agree upon.

4. Biola University will ensure that the student teacher shall have completed the necessary educational prerequisites, to be eligible for supervised fieldwork including proof of negative Tuberculosis test current within one year of supervised fieldwork and issuance of finger print clearance. If the student teacher has access to personally identifiable District student information, the student teacher agrees to comply with the provisions of the Family Educational Rights and Privacy Act at 20 U.S.C. 1232g, and the California Education Code.
5. The District may, at its sole discretion, refuse to accept any Biola University student for a District Student Teaching placement. Upon the District's request, Biola University shall terminate any Biola student teacher's assignment for Student Teaching in the District.
6. Biola University will pay the District for performance by the District for all services required to be performed by the District under this Agreement at the aforesaid rates for each session of Student Teaching. In addition, all workers' compensation insurance benefits related to Biola student teachers shall be the responsibility of Biola University.
7. An assignment of a Biola University student to Student Teaching in District schools or classes shall be, at the discretion of Biola University, for: one or two eight-week sessions for multiple subject candidates; an entire semester or its equivalent for single subject candidates; or a complete summer session at either level.
8. In the event a student remains in a session of Student Teaching for longer than the stated period, the District shall receive additional payment at the rate of \$15.00 for each additional week.
9. In the event Biola University terminates a student's assignment for Student Teaching, for any reason, after the student begins Student Teaching, the District shall receive payment for one assignment at the rate specified above as though the assignment had not been terminated.
10. Within a reasonable time following the close of each session of Student Teaching, Biola University shall remit payment for the services rendered, at the rate provided herein, for all Student Teaching supervision provided by the District under and in accordance with this Agreement during said session.
11. Notwithstanding any other provisions of this Agreement, Biola University shall not be obligated by this Agreement to pay the District any amount in excess of the total sum set forth in the section on special provisions.
12. Biola University agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Biola University and the District against liability or claims of liability, which may arise out of the Agreement. In addition, Biola University agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by the District shall be excess and noncontributory." No later than the actual start date, Biola University shall provide the District with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. Biola University agrees to name the District and its officers, agents and employees as additional insureds under said policy. Biola University agrees to provide workers compensation insurance coverage for its students participating in Student Teaching in the District.

13. The District shall defend, indemnify and hold harmless Biola University, Inc., its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, employees and agents.

Biola University, Inc. shall defend, indemnify and hold harmless the District, its officers, employees, agents and students from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims from injury or damages arising out of the performance of this Agreement, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Biola University, Inc., its officers, employees and agents.

BIOLA UNIVERSITY, INC.

by \_\_\_\_\_

Date \_\_\_\_\_

Title Manager of Purchasing

SCHOOL DISTRICT

by \_\_\_\_\_

Date \_\_\_\_\_

Title \_\_\_\_\_



CHAPMAN  
UNIVERSITY  
Orange, California 92868

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## SCHOOL PSYCHOLOGY SUPERVISED UNPAID FIELDWORK AGREEMENT

THIS AGREEMENT is made and entered into by and between Chapman University hereinafter called the "UNIVERSITY," and the Santa Ana Unified School District, hereinafter called "FIELDWORK SITE."

### I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, to be eligible for supervised fieldwork including proof of negative TB test current within one year of supervised fieldwork and issuance of finger print clearance. If the UNIVERSITY student has access to personally identifiable District student information, the UNIVERSITY student agrees to comply with the provisions of the Family Educational Rights and Privacy Act at 20 U.S.C. 1232g, and the California Education Code.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.

### II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.
- B. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.
- C. The FIELDWORK SITE staff will provide, upon request by any participating student, such reasonable accommodations at the FIELDWORK SITE as required by law in order to allow qualified disabled students to participate in the program.
- D. To provide for emergency health care of the student in case of accident at the expense of the student.
- E. To provide all participating students with a copy of the FIELDWORK SITE'S rules, regulations, policies, and procedures with which the students are expected to comply and notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- F. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.

- G. The FIELDWORK SITE staff shall comply with APPENDIX A regarding the FIELDWORK SITE'S supervision of UNIVERSITY students, as attached and incorporated by reference.

### III. THE PARTIES MUTUALLY AGREE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE may, for good cause, refuse to accept for field experiences, or terminate the field experience assignment of any student of the UNIVERSITY assigned to the FIELDWORK SITE in writing. Prior to removal of a student, the FIELDWORK SITE shall consult with the UNIVERSITY about its concerns and proposed course of action. The UNIVERSITY may terminate the field experience assignment or student teaching assignment of any student of the UNIVERSITY at the FIELDWORK SITE at any time, and may do so if the FIELDWORK SITE so requests in writing with a statement of reasons why the FIELDWORK SITE desires to have the student withdrawn.
- C. Neither party shall discriminate in the assignment of students on the basis of race, color, disability, sex, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.
- D. The FIELDWORK SITE shall defend, indemnify and hold harmless the UNIVERSITY, its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the FIELDWORK SITE, its officers, employees and agents.
- E. The UNIVERSITY shall defend, indemnify and hold harmless the FIELDWORK SITE, its officers, employees, agents and students from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims from injury or damages arising out of the performance of this Agreement, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the UNIVERSITY, its officers, employees and agents.
- F. University and Fieldwork Site each agree to maintain insurance or a program of self insurance throughout the term of this Agreement as follows:
- i. UNIVERSITY agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect UNIVERSITY and FIELDWORK SITE against liability or claims of liability, which may arise out of the AGREEMENT. In addition, UNIVERSITY agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by FIELDWORK SITE shall be excess and noncontributory." No later than the actual start date, UNIVERSITY shall provide FIELDWORK SITE with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. UNIVERSITY agrees to name FIELDWORK SITE and its officers, agents and employees as additional insureds under said policy; and
  - ii. University and Fieldwork Site shall maintain statutory Workers' Compensation coverage on their respective employees working at Fieldwork Site pursuant to this Agreement. The parties agree that the students are considered learners who are fulfilling specific requirements

for field experiences as part of a degree and/or credential requirement. Therefore, regardless of the nature or extent of the acts performed by them, students are not to be considered employees or agents of either the UNIVERSITY or the FIELDWORK SITE for any purpose including Workers' Compensation or any other employee benefit programs. The students shall not be entitled to any monetary remuneration for services performed by them in the course of their training.

- G. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- H. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- I. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

**INFORMATION ON SCHOOL DISTRICT:      UNIVERSITY CONTACT INFORMATION:**

Santa Ana Unified School District  
1601 East Chestnut Avenue  
Santa Ana, CA 92701

Attn: Harold Hewitt, VP & COO  
Chapman University  
One University Drive  
Orange, CA 92866

- J. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- K. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- L. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.
- M. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.
- N. This Agreement may be executed in one or more counterparts, each of which shall constitute one and the same agreement. Further, the parties may execute this Agreement via fax or electronic mail transmission. A true and correct copy of this Agreement, as executed by the parties, may be used in lieu of an original for all purposes permitted by law.

**IV. TERM AND TERMINATION OF AGREEMENT**

- A. THE TERM of this Agreement shall be effective July 1, 2014 and shall continue in full force and

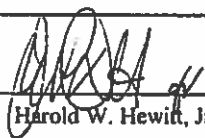


effect through May 31, 2019. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.

- B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

**SIGNATURES:**

**FIELDWORK SITE:**      Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**UNIVERSITY:**      Signature:  \_\_\_\_\_  
Name: Harold W. Hewitt, Jr.  
Title: Executive Vice President & COO  
Date: 27 May 11

**Appendix A**  
**Specific Supervision Requirements**

**School Psychology Fieldwork:**

- A. Provide an average of 2 hours of individual or small group supervision per week from a school psychologist with at least two years of professional experience.
  
- B. Provide opportunities for students to gain a broad range of experiences, including experiences in:
  - a. Data-Based Decision Making and Accountability
  - b. Consultation and collaboration.
  - c. Interventions and Instructional Support to Develop Academic Skills.
  - d. Interventions and Mental Health Services to Develop Social and Life Skills.
  - e. School-Wide Practices to Promote Learning.
  - f. Preventive and Responsive Services.
  - g. Family-School Collaboration Services.
  - h. Diversity in Development and Learning
  - i. Research and Program Evaluation.
  - j. Legal, Ethical, and Professional Practice.
  
- C. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least two years experience in School Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
  
- D. The FIELDWORK SITE shall ensure that the student receives an average of two hours of individual or group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
  
- E. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university semester.
  
- F. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

**CALIFORNIA STATE UNIVERSITY, FULLERTON  
STUDENT TEACHING AGREEMENT**

**AGREEMENT NO. T140087**

**THIS AGREEMENT** entered into by and between the State of California through the Trustees of the California State University on behalf of California State University, Fullerton (University) and SANTA ANA UNIFIED SCHOOL DISTRICT (Affiliate).

**WITNESSETH**

**WHEREAS**, Affiliate is authorized to enter into agreements with University in order to provide teaching experience through practice teaching to students enrolled in teacher training curricula of University; and

**WHEREAS**, any such student enrolled in teacher training curricula of University who are assigned to a location under Affiliate jurisdiction shall be referred to herein as a "student teacher" or collectively as "student teachers"; and

**WHEREAS**, any such agreement may provide for payment for services rendered by Affiliate's employee(s), i.e. supervisor teacher(s), as of an amount not to exceed the actual cost to Affiliate of the services rendered; and

**WHEREAS**, it has been determined between the parties hereto that payments to be made to Affiliate under this Agreement do not exceed the actual cost to Affiliate for the services rendered; and

**WHEREAS**, the honorarium of payment provided herein is intended to be transmitted promptly by the Affiliate to the supervising teacher as compensation for and recognition of services performed for the student teacher in the supervisory teacher's charge.

**NOW, THEREFORE**, it is mutually agreed between University and Affiliate as follows:

**SPECIAL PROVISIONS**

UNIVERSITY and AFFILIATE are identified as follows:

**UNIVERSITY:** California State University, Fullerton  
2600 E. Nutwood Ave.  
Fullerton, CA 92831 of

Orange County

**AFFILIATE:** SANTA ANA UNIFIED SCHOOL DISTRICT  
1601 E. Chestnut Ave.  
Santa Ana, CA 92701 of

Orange County

The TERM of this Agreement is from: 07/01/2014 through 06/30/2019.

University shall remit to Affiliate payment for services completed as described herein at the RATE of \$25.00 per semester unit of practice teaching per assigned student teacher upon verification of invoice(s) and review of supervisory teacher evaluation, both of which are to be submitted at the close of each semester.

*Instructions related to invoice submission shall be provided to Affiliate separately from this Agreement.*

No guarantee is either expressed or implied in regard to the number of student teachers who may be assigned to Affiliate in any given semester during the TERM. Furthermore, this Agreement may be terminated at any time by written mutual agreement or upon 30-days' advance written notice by one party to the other, PROVIDED, HOWEVER, that in no event shall said termination take effect with respect to currently enrolled students, who shall be permitted to complete their training for any semester in which termination would otherwise occur.

This Agreement supersedes all previous Student Teaching Agreements for the TERM indicated.

**CALIFORNIA STATE UNIVERSITY, FULLERTON  
STUDENT TEACHING AGREEMENT**

**AGREEMENT NO. T140087**

**GENERAL TERMS**

1. Affiliate shall provide practice teaching experience to assigned student teachers in schools and classes under the jurisdiction of Affiliate on a semester basis. Such practice teaching shall be provided under direct supervision and instruction of Certified Teachers of Affiliate, as Affiliate and University, through their duly authorized representatives, may agree upon.

Affiliate may, at its sole discretion, refuse to accept for practice teaching any student of the University assigned to practice teaching at a location under Affiliate jurisdiction. Upon request of Affiliate, University, at its sole discretion, shall terminate the assignment of said student teacher and henceforth reassign said student teacher either to another location within Affiliate jurisdiction or to a location outside of Affiliate jurisdiction, as appropriate.

“Practice teaching” as used herein and elsewhere in this Agreement implies active participation in duties and functions of classroom teaching under directly supervised instruction by Affiliate employees holding valid professional clear or life diplomas issued by the State Board of Education, other than emergency or provisional credentials, authorizing said Affiliate employees to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

2. University shall remit payment to Affiliate for performance by Affiliate’s employee(s) of all services required to be performed under this Agreement, including submission of invoice, at the RATE set forth in the Special Provisions for each semester unit of practice teaching as defined herein.

A semester unit of practice teaching for elementary and secondary schools is approximately twenty (20) minutes of practice teaching conducted per day, five (5) days per week, for eighteen (18) weeks.

For community colleges and adult schools, a semester unit is approximately twenty (20) minutes of practice teaching conducted per day, three (3) days per week, for eighteen (18) weeks during regular session.

3. An assignment of a student teacher to practice teaching in schools or classes in Affiliate jurisdiction shall be at the discretion of the University and either for a period of approximately nine (9) weeks or for a period of approximately eighteen (18) weeks, and a student teacher may be given more than one (1) assignment by the University to practice teaching in such schools or classes.

Assignment of a student teacher to practice teaching in the jurisdiction of Affiliate shall be deemed to be effective for purposes of this Agreement as of the date on which the student teacher presents to the proper authorities of Affiliate the assignment card or other document given to the student teacher effecting such assignment but not earlier than the date of such assignment as shown on such card or other document.

In the event the assignment of a student teacher to practice teaching is terminated by the University for any reason, the Affiliate shall receive payment on account of such student teacher, except in such cases where such assignment is terminated before the end of the ninth week of the assignment, in which case Affiliate shall receive payment for an assignment of nine (9) weeks only.

If a student teacher is assigned by the University to another supervising teacher or location within the jurisdiction of Affiliate after a student teacher assignment has become effective, this reassignment shall be considered for payment purposes as an entirely new and separate assignment. In the event of such reassignment, the supervising teacher who supervises the majority of the assignment and submits the required evaluation shall be considered qualified for payment purposes.

Absences of a student teacher from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided to the student teacher by Affiliate.

If the student teacher has access to personally identifiable Affiliate student information, the student teacher agrees to comply with the provisions of the Family Educational Rights and Privacy Act at 20 U.S.C. 1232g, and the California Education Code.

**CALIFORNIA STATE UNIVERSITY, FULLERTON  
STUDENT TEACHING AGREEMENT**

**AGREEMENT NO. T140087**

4. Within a reasonable time following the close of each semester of University, Affiliate shall submit an invoice, in triplicate, to University for payment at the RATE provided herein for all semester units of practice teaching provided by Affiliate under and in accordance with this Agreement during said semester. Affiliate shall attach to the invoice a certificate, in triplicate, executed by a duly authorized representative of Affiliate certifying that the Affiliate expended or became obligated to expend in providing such practice teaching an amount not less than the amount of the invoice. The University shall pay the amount of such invoice from monies made available for such purpose by or pursuant to the laws of the State of California.
5. Notwithstanding any other provisions of this Agreement, University shall not be obligated by this Agreement to pay Affiliate any amount in excess of the RATE as set forth in the Special Provisions, any amount for services provided outside of the TERM of this Agreement, or any amount for services which do not comply with the requirements stated herein.
6. **INDEMNIFICATION.** The Affiliate shall defend, indemnify and hold harmless the University, its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the Affiliate, its officers, employees and agents.

The University shall defend, indemnify and hold harmless the Affiliate, its officers, employees, agents and students from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims from injury or damages arising out of the performance of this Agreement, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the University, its officers, employees and agents.

7. **FINGERPRINTING/BACKGROUND/HEALTH CHECKS.** In accordance with California Education Code Section 44320 (d), each credential candidate prior to assignment to Affiliate must obtain at their sole expense a "Certificate of Clearance," which includes a completed Live Scan Service. The University will ensure that each student teacher receives this Certificate prior to reporting to any assignment in the jurisdiction of Affiliate. The University will ensure that the student shall have completed the necessary educational prerequisites, to be eligible for supervised fieldwork including proof of negative TB test current within one year of supervised fieldwork and issuance of finger print clearance.
8. **INSURANCE.** Each party (University and Affiliate) shall secure and maintain at all times during the TERM, at their respective sole expense, insurance of the types noted below and with their respective minimum limits covering themselves including their employees, officers, agents, and volunteers. Each party acknowledges that these insurance requirements may be addressed through a variety of risk financing methods including commercial insurance, self-insurance, risk sharing pool, captive, or combination thereof and that when placed with commercial insurers, such insurers shall have an A.M. Best rating of no less than A:VII or equivalent or as accepted by the other party. Each party reserves the right to request documentation of such coverage(s) from the other party.

**A. Comprehensive or Commercial Form General Liability Insurance (including Contractual Liability) with minimum limits as follows:**

- The University agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect the University and the Affiliate against liability or claims of liability, which may arise out of the Agreement.

**B. Workers' Compensation Liability coverage:**

- Minimum limit as required by statute
- Employer's Liability coverage: minimum limits of \$1,000,000 per each accident, employee, and disease

**C. Professional Liability (appropriate to the professional activities) coverage:**

- Minimum limits: \$1,000,000 per claim and \$2,000,000 per policy
- Coverage to be maintained for a period of five (5) years beyond the term of this Agreement

The University agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by

**CALIFORNIA STATE UNIVERSITY, FULLERTON  
STUDENT TEACHING AGREEMENT**

**AGREEMENT NO. T140087**

this policy shall be primary, and any insurance carried by the Affiliate shall be excess and noncontributory." No later than the actual start date, the University shall provide the Affiliate with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. The University agrees to name the Affiliate and its officers, agents and employees as additional insureds under said policy.

9. The University shall self-insure its activities in connection with this Agreement by maintaining programs of self- insurance as follows:

The State of California has elected to be self-insured for its general liability, vehicle liability, workers' compensation, and property exposures through an annual appropriation from the General Fund. As a State agency, the California State University, Office of the Chancellor, the Trustees, and its system of campuses are included in this self-insurance program. Under this form of insurance, the State and its employees (as defined in Section 810.2 of the Government Code) are insured for any tort liability that may develop through carrying out official activities, including state official operations or under an official contract or license agreement, they should be referred to the State Board of Control, State of California, Tort Liability Section, 1515 K Street, Sacramento, CA 95814. Any claims regarding property are to be referred to The California State University, Risk Management and Public Safety, 401 Golden Shore, 5<sup>th</sup> Floor, Long Beach, CA 90802-4210.

**GOVERNING LAW**

This Agreement shall be executed under the laws of the State of California and shall in all respects be interpreted, enforced, and governed by California laws.

**CERTIFICATION**

Please indicate with an "X" the accurate statement below and, if necessary, enter the date of Board approval.

Affiliate Representative signing hereto certifies that this Agreement has received necessary Board approval(s), thereby permitting 1) the University to assign students to one or more schools in jurisdiction of Affiliate for the purpose of practice teaching, and 2) the Affiliate to authorize the same. Board approval of this Agreement is recorded in the Minutes for the meeting held on the day of 20\_\_\_. A copy of the relevant portions of said Minutes shall be made available upon University request.

Affiliate Representative attests that Board approval is NOT required for this Agreement.

**IN WITNESS WHEREOF**, this Agreement has been executed by and on behalf of the parties named below.

**AUTHORIZED BY UNIVERSITY:  
CALIFORNIA STATE UNIVERSITY,  
FULLERTON**

**AUTHORIZED AFFILIATE REPRESENTATIVE:  
SANTA ANA UNIFIED SCHOOL DISTRICT**

By: 

Signed: \_\_\_\_\_

Print: \_\_\_\_\_

Title: Buyer III, Contracts & Procurement

Title: \_\_\_\_\_

Date: 04/17/17

Date: \_\_\_\_\_



## INTERNSHIP CREDENTIAL PROGRAM AGREEMENT

This Internship Credential Program Agreement (**Agreement**) is entered into effective July 1, 2014 (**Effective Date**) by and between the Santa Ana Unified School District, (**District**), and National University (**University**), a California nonprofit, private university.

### RECITALS

- A. **University** is accredited by the Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC). **University** has met all of the preconditions prescribed by the California Commission on Teacher Credentialing (CTC) to offer the following internship credential programs (**Programs**): Teacher Education Internship Credential, Special Education Internship Credential, Preliminary Administrative Services Internship Credential, Pupil Personnel Services Internship Credential – School Counseling, and Pupil Personnel Services Internship Credential – School Psychology;
- B. California Education Code sections 44452 and 44321 authorize a public school district or county office of education in cooperation with an approved college or university to establish an internship program meeting the provisions of applicable California statutes and CTC regulations. **District** is a public school district and **University** is an approved university within the meaning of Section 44452; and
- C. **District** and **University** wish to partner to deliver services in support of the **Programs** meeting CTC regulations and standards. A list of the **Programs** **District** and **University** will be supporting through this partnership is attached as Exhibit A and shall be incorporated by this reference.

Based on these recitals, **District** and **University** agree as follows:

1. **Term.** The term of this Agreement shall commence as of the **Effective Date** listed above and shall continue until such time as either party gives a 30-day notice of its intent to terminate this Agreement. **Interns**, in good standing with **University** and **District**, shall be permitted to complete their internship experience if this Agreement terminates prior to the culmination of the internship experience.
2. **Placement of Interns.** **University** students, certified as qualified and competent by **University** to provide intern services to **District**, may, at **District's** discretion, be accepted and assigned to its schools for services as interns (**Interns**). **University** and **District** shall coordinate the process of selection and placement of **Interns**. **University** reserves the right to make the final determination on any **Intern's** acceptance into the **Program**, while **District** reserves the right to make the final determination on any **Intern's** employment. Neither **University** nor **District** shall discriminate in the selection or acceptance of, or participation by, any **Intern** pursuant to this Agreement because of race, color, national origin, religion, sex, sexual orientation, disability, age, veteran's status, medical condition, marital status, or citizenship, within the limits imposed by law.
3. **Program Requirements.** Each **Intern** accepted into the **Program** must meet the following criteria:
  - a. Recommendation to a Program by a **District** designee.
  - b. Interview and screening by **District** staff, including a background check, **District** administrator interview and paper screening, Department of Justice fingerprint clearance, proof of negative tuberculosis test pursuant to California, and a baccalaureate degree from an accredited institution.
  - c. Interview and screening by **University** staff, including a personal interview, written self-evaluation regarding teaching and learning, and verification of coursework and prior experience with K-12 students in a multicultural, multilingual setting.
  - d. Interview with a **University** Support Provider/Supervisor and a lead faculty member for the **Program**.
  - e. Passage of the California Basic Educational Skills Test (CBEST) or proof of basic skills assessment and verification of subject matter competence by completion of an approved program or passage of the California Subject Examinations for Teachers (CSET).
  - f. If the **Intern** has access to personally identifiable **District** student information, the **Intern** agrees to comply with the provisions of the Family Educational Rights and Privacy Act at 20 U.S.C. 1232g, and the California Education Code.
  - g. All service preconditions required by CTC, California Education Code, and federal and state law, shall have been met.

4. **Intern Employment Status.** Interns shall be **District** employees for all purposes, including for the payment of any federal, state, or local income or occupational taxes, Federal Insurance Contributions Act taxes, unemployment compensation and workers' compensation contributions, vacation pay, sick leave, retirement benefits, or any other payments or benefits for or on behalf of **Interns**.
5. **Reservation of Right to Payment.** California Education Code section 44462 provides **District** reserves the right to adjust any **Intern's** salary to cover supervision services pursuant to this Agreement.
6. **Non-Displacement of Certificated Employees.** Pursuant to CTC requirements, upon request **District** shall provide written certification to **University** that each **Intern** placed with **District** has not displaced a certificated **District** employee, which shall enable **University** to verify to CTC all statutory and CTC requirements have been met.
7. **Intern Advisory Committee.** **District** and **University** will collaborate to develop an Intern Advisory Committee comprised of community members, institutional administrators, teachers, faculty members, and at least one **Intern** representative, which will serve to provide guidance and support for the **Programs**.
8. **Teacher and Special Education Intern Support.**
  - a. To support Education Credential Interns, **District** and **University** will each provide a qualified supervisor to assist each **Intern** in a **Program**. **District** supervisors are called "Site Support Providers/Site Supervisors." **University** supervisors are called "University Support Providers." **District** Site Support Providers/Site Supervisors will mentor, coach and consult with **Interns** on all areas of responsibility as a teacher of record by visiting the classroom to conduct real time observations with pre- and post-debriefing protocols to provide weekly course planning, modeling and coaching with attention to differentiated instruction for English language learners; assessment of language needs and progress; and support for language accessible instruction. **University** Support Providers will provide guidance and mentorship in weekly planning for all students including, but not limited to English language learners via virtual communication, and in-classroom coaching and mentoring as deemed appropriate.
  - b. **District** Site Support Providers/Site Supervisors will hold a valid Clear or Life Credential, three years of successful teaching experience, and a valid English learner authorization or Crosscultural Language and Academic Development (CLAD) Certificate issued pursuant to California Code of Regulations, title 5, section 80015, or valid bilingual authorization issued pursuant to section 80015.1. **University** Support Providers will have current knowledge in their subject-matter area; ability to model best practices in teaching, scholarship and service; working knowledge about diversity (abilities, culture, language, ethnic, gender); and understanding of academic standards, frameworks and accountability for public schools. **District** and **University** shall independently determine the qualifications of their respective supervisors.
  - c. **District** Site Support Providers/Site Supervisors and **University** Support Providers will together meet periodically with **Interns** to ensure **Interns** are following the California standards for the specific credential each **Intern** is seeking to obtain.
  - d. **District** Site Support Providers/Site Supervisors and **University** Support Providers will meet without the **Intern** to discuss the **Intern's** progress, as needed.
  - e. Concurrent with an **Intern's** experience at **District**, **University** will hold **Program** orientation seminars for **Interns** and training seminars for **District** Site Support Providers/Supervisors. During the Site Support Providers'/Site Supervisors' training, **University** representatives will review supervising techniques, establish procedures for conducting observations and providing assistance, introduce forms used in the **Program**, communicate seminar schedules, and offer further training and materials to Site Support Providers/Site Supervisors.
  - f. **District** will include **Interns** in appropriate **District** support programs and regularly scheduled staff development activities.
  - g. **District** will designate a liaison, who may be on the Intern Advisory Committee, to ensure supervisory and support assistance to **Interns** at **District**.
  - h. **University** Support Providers will visit **Interns** at their sites on a regularly scheduled basis to monitor each **Intern's** progress. **District** Site Support Providers/Site Supervisors will provide supervision and ongoing support for a minimum of 72 hours. **Interns** without an English language authorization must receive focused English language instructional support. **University** Support Providers will provide supervision and ongoing support for a minimum of 72 hours. **Interns** without an English language authorization must receive a minimum of 45 hours of focused English language instructional support. **University** Support Providers will monitor the completion of employer-provided support via an Intern Support Verification Form to verify the clockwork hours provided by Site Support Providers/Site Supervisors and/or employer support personnel. Forms must be turned in as part of the intern's clinical practice course assignments.
9. **Counseling, Psychology and Administrative Services Intern Support**
  - a. To support Services Credential Interns, **District** and **University** will each provide a qualified supervisor to assist each **Intern** in a Pupil Personnel Services School Counseling, Pupil Personnel Services School Psychology, and



Administrative Services Program. District supervisors are called "Site Support Providers/Site Supervisors." University supervisors are called "University Support Providers."

- b. District and University shall independently determine the qualifications of their respective supervisors.
  - c. District Site Support Providers/Site Supervisors and University Support Providers will together meet periodically with Interns to ensure Interns are following the California standards for the services credential each intern is seeking to obtain.
  - d. District Site Support Providers/Site Supervisors and University Support Providers will meet without the Intern to discuss the Intern's progress, as needed.
  - e. Concurrent with an Intern's experience at District, University will hold Program orientation seminars for Interns and training seminars for District Site Support Providers/Site Supervisors. During the Site Support Providers'/Site Supervisors' training, University representatives will review supervising techniques, establish procedures for conducting observations and providing assistance, introduce forms used in the Program, communicate seminar schedules, and offer further training and materials to Site Support Providers/Site Supervisors.
  - f. District will include Interns in appropriate District support programs and regularly scheduled staff development activities.
  - g. District will designate a liaison, who may be on the Intern Advisory Committee, to ensure supervisory and support assistance to Interns at District.
  - h. University Support Providers will visit Interns at their sites on a regularly scheduled basis to monitor each Intern's progress.
10. Academic Responsibility. University shall have exclusive control over all academic issues involving the Programs, which shall include, without limitation: selection of course content and required textbooks; delivery of instructional programs; selection and approval of faculty; admission, registration, and retention of Interns; evaluation of Interns' prior experience and education; evaluation of Interns' academic progress; scheduling courses; awarding academic credit; and conferring degrees.
11. Duration of Internship. Once a student has been accepted as an Intern by District, and if the student remains in good standing in the Program at University and within the District's policies and performance standards, the Intern will be permitted to finish his/her internship at District. However, an Intern who performs below acceptable District or University standards, after appropriate support and advice efforts have been exhausted, may be removed from the paid internship position by the District and removed from his/her Program by the University. All services provided by University and District pursuant to this Agreement shall terminate upon an Intern's removal from the District or termination of participation in a Program.
12. Assessment. Assessment is a function of the Teacher Education Internship Seminar course (for the Teacher Education Internship Credential), Specialist Education Clinical Practice Seminar course (for the Special Education Internship Credential), Intern Field Experience course (for the Preliminary Administrative Services Internship Credential), and Best Practices Internship Seminar for School Counseling and School Psychology (for the Pupil Personnel Services Internship Credential). Students in those classes will pre-assess their teaching or administrative skills, develop a plan for growth, and assess their growth at the close of the course. This pre-assessment, development and post-assessment will occur in collaboration with the District Site Support Provider/Site Supervisor and the University Support Provider.
13. Indemnity. The District shall defend, indemnify and hold the University, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, employees, or agents.
- The University shall defend, indemnify and hold the District, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the University, its officers, employees, or agents.
14. Insurance. The University agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect the University and the District against liability or claims of liability, which may arise out of the Agreement. In addition, the University agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by the District shall be excess and noncontributory." No later than the actual start date, the University shall provide the District with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. The University agrees to name the District and its officers, agents and employees as additional insureds under said policy.
15. Relationship of Parties. Nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship, or a joint venture, partnership or agency relationship between the parties.
16. Publicity. Neither University nor District shall cause to be published or disseminated any advertising materials, either printed or

electronically transmitted, which identifies the other party or its facilities with respect to this Agreement, without the prior written consent of the other party. In addition, neither party may use the names, logos, or trademarks of the other party without its prior written consent.

17. **Records.** It is understood and agreed that all employment records shall remain the property of District, and all Intern student records, including Intern assessments, will remain the property of University.
18. **Entire Agreement and Severability.** If a court or arbitrator holds any provision of this Agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected. This Agreement contains the entire agreement between the parties pertaining to the transaction and may not be amended unless in writing, signed by both parties.
19. **Assignment.** Neither party shall assign its rights or delegate its duties under this Agreement without the prior written consent of the other party.
20. **Notices.** All notices or other communications given under this Agreement will be in writing and sent to the addressee listed below (unless a party has changed its address by giving notice), and will be effective upon receipt if delivered personally or by overnight mail, or effective three days after mailing if by certified mail, return receipt requested.
21. **Representations.** Each party represents that: (a) it will abide by all applicable federal, state, or local statutes or regulations; (b) the individual signing this Agreement has the authority to do so; and (c) it has the ability and authority to perform each of its obligations under this Agreement. These representations will continue after the Agreement terminates.
22. **General Provisions.** The Agreement: (a) will be binding and enforceable by the parties and their respective successors or assignees, but not by any individual or organization not a party to this Agreement; (b) may be executed in counterparts and effective with original or facsimile signatures; (c) will be governed by California law; and (d) has been executed at Santa Ana, California.

This Agreement is executed by and between:

**University:** National University  
**Contact:** Jason Garchie  
Credentials Contract Coordinator  
11255 North Torrey Pines Road  
La Jolla, CA 92037-1011  
Telephone (858) 642-8300  
Facsimile (858) 642-8717  
credcontracts@nu.edu

**District:** Santa Ana Unified School District

By: \_\_\_\_\_  
Dr. Don Chu  
Dean School of Education

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

By: \_\_\_\_\_  
Randy C. Frisch, Esq.  
Vice Chancellor, Business and Administration

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

## **EXHIBIT A**

### **Internship Programs**

**District and University wish to partner to support the following Programs:**

- **Teacher Education Internship Credential;**
- **Special Education Internship Credential;**
- **Preliminary Administrative Services Internship Credential;**
- **Pupil Personnel Services Internship Credential – School of Counseling; and**
- **Pupil Personnel Services Internship Credential – School of Psychology.**

**EDUCATIONAL FIELDWORK AGREEMENT  
2014-2016**

This Agreement is entered into by and between **SANTA ANA UNIFIED SCHOOL DISTRICT** (District) and the **UNIVERSITY OF REDLANDS** (University). This term of agreement shall be from **July 1, 2014** until **June 30, 2016**.

**A. RECITALS**

1. The purpose of this Agreement is to provide educational fieldwork experiences to students enrolled in the Professional Educational curriculum or the communicative disorders curriculum of the University. This Agreement is entered into pursuant to the applicable provisions of the California Educational Code, including, but not limited to, Section 11006.
2. Notwithstanding any other provisions herein, this Agreement shall become operative pursuant only to provisions of the District's Board Policies and Administrative Regulations.

**B. OPERATIVE PROVISIONS**

1. The District shall provide educational fieldwork experiences in schools, classes, or other appropriate sites, under the direct supervision and instruction of District certificated employees, not to exceed 16 semester units of credit per student.
2. The District may, for good cause, refuse to accept for participation, any student of the University assigned to educational fieldwork experiences. The University shall terminate the assignment of any student of the University upon the District's request, which request shall be made only for good cause.
3. In performance of this Agreement, each of the parties hereto agrees it shall not discriminate against any student because of race, color, religion, national origin, religion, sex, sexual orientation, disability, age, veteran's status, medical condition, marital status, citizenship, or any other basis prohibited by law.
4. Credential and degree candidates assigned field experiences in section B, subdivision 6, will have California Department of Justice and Federal Bureau of Investigation fingerprint clearance documentation on file with the University. The University will ensure the student shall have completed the necessary educational prerequisites, to be eligible for supervised fieldwork including proof of negative Tuberculosis test current within one year of supervised fieldwork.
5. Credential candidates assigned field experiences in section B, subdivision 6, will be provided early educational fieldwork experiences, including the appropriate student and school permission embedded in the California Commission on Teacher Credentialing (CTC) Teacher Performance Assessment. If the University student has access to personally identifiable District student information, the University student agrees to comply with the provisions of the Family Educational Rights and Privacy Act at 20 U.S.C. 1232g, and the California Education Code.
6. Assignment of a student of the University to pre-service fieldwork experiences in schools will be under the following definitions:

**"Student Teachers"** means persons recommended by the University, possessing a certificate of clearance or other appropriate certificate, who have been approved to engage in unpaid classroom teaching experiences or individualized therapy under the supervision of a regularly credentialed employee of the District. An assignment of a student of the University to a student teaching or placement in schools of the District shall be at the discretion of the University, working cooperatively with the District. The assignment shall last for a designated period of time, not to exceed a full semester of 15 weeks.

**"Clinic Teachers"** means persons recommended by the University, possessing a certificate of clearance or other appropriate certificate, to engage in limited unpaid classroom teaching experiences under the supervision of a regularly credential employee of the District. Clinic teaching is designed to provide

University teacher candidates limited exposure and practice to teaching methods for a designated period (usually 4 to 6 weeks). Arrangements for this experience will be made cooperatively between the University supervisor and the principal of the participating school.

**“Student Interns”** means persons recommended by the University possessing a certificate of clearance or other appropriate certificate, who have been approved to engage in unpaid educational service experiences (counseling, administration, librarianship, etc.) under the supervision of a regularly credentialed employee of the District.

**“Teaching Interns”** means persons recommended by the University possessing a certificate of clearance and an internship credential, who have been approved to engage in paid teaching services under the supervision of a regularly credentialed employee of the District and a University supervisor for a minimum of 18 weeks. The University reserves the right to issue or deny the preliminary teaching credential at the end of the internship experience. The District or the University may remove the teaching intern for unsatisfactory performance.

**“Student Observers”** means persons recommended by the University who have been approved to engage in observation of classroom teaching or other educational services performed by regularly credentialed employees of the District. Student observers may be permitted to engage in limited educational fieldwork experiences under the direct supervision and in the presence of a regularly credentialed employee of the District.

**“Education Administration Fieldwork/Interns”** means persons recommended by the University who, pursuant to California Education Code section 44453, hold a baccalaureate degree from a regionally accredited institution of higher education, proof of a negative tuberculosis test pursuant to California Education Code section 49406, has completed three years’ experience on a prerequisite credential, received a passing score on the California Basic Educational Skills Test (CBEST), and is eligible for an administrative internship credential, who has been approved to engage in paid administrative services, if this does not displace a certificated employee, and shall be under the supervision of a regularly credentialed employee of the District and a University supervisor for a minimum of 16 weeks. The University authorizes the candidates in an administrative internship program to assume the functions authorized by the regular administrative services credential. The University reserves the right to issue or deny the preliminary administrative credential at the end of the internship experience. The District or the University may remove the administrative intern for unsatisfactory performance.

**“Counseling Fieldwork Candidates”** means persons recommended by the University, possessing a certificate of clearance, proof of a negative tuberculosis test pursuant to California Education Code section 49406, and passing CBEST, have completed an application for Field Placement approved by the Counseling Fieldwork Coordinator, completed 100 hours of practicum with a 3.0 GPA or better in the following courses: Educ. 601 Interpersonal Relationships, Educ. 602 Pluralism in Education, and Educ. 657A Practicum Fieldwork in Counseling. Candidates have enrolled in or completed the following courses: Educ. 653 Techniques of Counseling & Consultation, and Educ. 680 Human Development Across the Life Span. Candidates will be under the supervision of a regularly paid pupil personnel service credentialed employee of the District and a University supervisor. One hour of supervision will be provided by the District supervisor for every 40 hours of fieldwork experience. The District supervisor and the counseling candidate will decide on the number of field work hours to be completed at any given site. This information will be noted in writing prior to beginning the fieldwork experience. A total of 600 clock hours of fieldwork is required to complete the pupil personnel services credential. 400 hours must be completed in public K-12 settings, and up to 200 hours can be completed in non-public counseling settings. The 400 hours of public K-12 experience must be in at least two of three levels with 200 hours in each setting (i.e. elementary, middle school or high school). The University reserves the right to issue or deny the pupil personnel services credential at the end of the field experience. The District or the University may remove the counseling candidate for unsatisfactory performance.

**“Communicative Disorders Fieldwork/Interns”** means persons recommended by the University, who possess a certificate of clearance or other appropriate certificate, who have been approved to engage in unpaid educational service experiences (evaluation, conferencing, therapy, etc.), under the supervision of a state credentialed and American Speech-Language-Hearing Association certified speech/language pathologist. An assignment of a student of the University to a placement in the District shall be at the discretion of the University, working cooperatively with the District. The assignment shall last for a designated period of time, not to exceed a full semester of 15 weeks (usually 10 to 13 weeks).

7. The assignment of a student of the University to pre-service fieldwork experiences in the District shall be deemed to be effective for the purposes of this Agreement as of the date the University presents to the proper authorities of the District a document effecting such assignment or through other procedures established and communicated by the District.
8. The University will be responsible for providing a University supervisor or person designated and employed by the University to direct, supervise, and evaluate the performance of students of the University engaged in pre-service fieldwork experiences. This person(s) will work cooperatively with those individuals in the District responsible for placement and direct supervision.
9. The University is obligated to maintain neutrality in the District’s labor disputes, to ensure that all field experiences, including practice teaching, will be educationally valid, and to avoid placing its students in situations in which there is a risk of physical injury.
  - i. In the event of a labor dispute in the District, University students involved in field experiences shall report to the University until the University supervisor and program coordinator have assessed the situation.
  - ii. During a labor dispute at a District field experience site, University faculty members who supervise students will visit the District’s school site on a regular basis to observe, to meet with District personnel, and to determine whether the situation remains educationally valid and physically safe for field experience activity.
  - iii. During disputes, if the situation is educationally valid and physically safe and the District teacher is present in his/her regular position, the University supervisor will allow the student the option of continuing to practice teach at that site or of terminating the assignment.

### **C. FINANCIAL PROVISION**

1. It has been determined between the parties hereto that any payments to be made to the District or its employees under this Agreement do not exceed the actual cost to the District of the services rendered by the District.
2. Notwithstanding any other provisions of this Agreement, the University shall not be obligated by this Agreement to pay the District or its employees any amount in excess of the total sum set forth in financial provisions.
3. The University shall tender to the District an honorarium of \$100.00 per seven week period for each full-time student teacher of the University assigned to schools in the District, to be paid at the end of the assignment. The District shall reimburse each supervisory master teacher/employee, at rates specified herein.

4. For Counseling Fieldwork Candidates only, the University shall tender to the District a \$100.00 honorarium to be paid at the end of the assignment. The District shall reimburse each district supervisor/employee at the rates specified herein.
5. For Communicative Disorders Fieldwork/Interns only, the University shall tender to the District an honorarium of \$200.00 for each full-time supervisor for each full-time student of the University to be paid at the end of the assignment. The District shall reimburse each master teacher at rates specified herein.

#### **D. ALTERATION DISCLAIMER**

No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding of agreement not incorporated herein shall be binding on any of the parties hereto.

#### **E. INDEMNITY**

The District shall defend, indemnify and hold the University, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, employees, or agents.

The University shall defend, indemnify and hold the District, its officers, employees, and agents, harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the University, its officers, employees, or agents.

#### **F. INSURANCE**

The University agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect the University and the District against liability or claims of liability, which may arise out of the Agreement. In addition, the University agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by the District shall be excess and noncontributory." No later than the actual start date, the University shall provide the District with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. The University agrees to name the District and its officers, agents and employees as additional insureds under said policy.

#### **G. OTHER AGREEMENT**

This Agreement replaces all previous agreements between the University and the District. This Agreement may be extended or modified for subsequent periods of time with the written agreement of both parties.

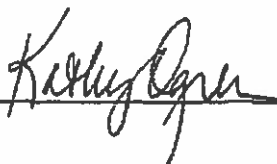
This Agreement is executed this day **1 July 2014**.

**SANTA ANA UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_

Mark McKinney  
Associate Superintendent, Human Resources

**UNIVERSITY OF REDLANDS**

By  \_\_\_\_\_

Kathy Ogren  
Acting Provost



**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Approval of New Job Description, Manager of Logistics

**ITEM:** Action

**SUBMITTED BY:** Mark A. McKinney, Associate Superintendent, Human Resources

**PREPARED BY:** Tony Wold, Ed.D., Executive Director, Business Operations

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is to seek Board approval of the job description, Manager of Logistics. This position will report to Director of Logistics and/or designee. This position will manage the operations of the District warehouse, Publications, Mailroom, Records Management and Textbook departments.

**RATIONALE:**

The Logistics department previously was separated into different units with individual management. In 2008 the Warehouse Manager position was consolidated into the duties of the Director of Logistics. There is currently only one management/supervisor for the Warehouse, Publications, Mailroom, Record Management and Textbook departments leaving the District at risk when that manager is absent or engaged in business meetings.

The addition of a Manager of Logistics will provide consistent supervision of all departments and business continuity for the District. This job description is an update of the old Manager of Warehouse and Manager of Publications positions and is part of the district realignment of resources.

Funding for this position is within the current district budget as part of a realignment of currently positions within the operations division.

**FUNDING:**

General Funds: Classified Management Salary Schedule Grade 40: \$8,719 - \$9,941 (monthly)

**RECOMMENDATION:**

Approve the new job description of Manager of Logistics.

  
MAM:TW:nr



## SANTA ANA UNIFIED SCHOOL DISTRICT

### MANAGER OF LOGISTICS

#### JOB SUMMARY:

Under the direction of the Director of Logistics and/or designee, manage the operations of the District warehouse, Publications, Mailroom, Records Management, and Textbook departments.

#### REPRESENTATIVE DUTIES:

- Develop and direct efficient methods to receive, store, and issue standard items of supply. **E**
- Organize and coordinate the storage and distribution of materials and supplies in the warehouse. **E**
- Train, assign, and supervise personnel in central warehouse operation. **E**
- Supervise physical inventory of warehouse; maintain materials and supplies inventory on computer. **E**
- Supervise the maintenance of records involving pending and completed purchase order files, purchase order follow-up, gasoline issues, stock issues, receipts, and others as necessary. **E**
- Prepare reports such as Stores Statistical, Surplus Disposal, and other special reports as needed. **E**
- Plan and coordinate the transfer of equipment and furniture from one site to another; supervise the moving of furniture and equipment at site classrooms and offices; plan and coordinate the move or commercial shipment of equipment, supplies and furniture for the opening of new sites; train and supervise additional personnel; coordinate schedules with District administrators and Building Services personnel. **E**
- Schedule staff to provide labor and transportation to transfer materials within the District. **E**
- Respond to inquiries from District schools and other departments concerning warehouse operations. **E**
- Assign delivery routes and schedules to meet changing requirements on daily basis. **E**
- Arrange for maintenance and repair of assigned vehicles. Evaluate complaints received on equipment and supplies and take appropriate action. **E**
- Supervise, plan, and coordinate all mail delivery within the District. **E**

## MANAGER OF LOGISTICS (CONTINUED)

### REPRESENTATIVE DUTIES: (Continued)

- Assist in planning the most efficient storage of supplies and materials based on patterns of usage. **E**
- Assist in maintaining warehouse stock at appropriate inventory levels; supervise annual inventory of stock and equipment, maintain records, and prepare reports. **E**
- Confer with District administrators regarding delivery and pick up of materials, supplies, and equipment. **E**
- Receive and store surplus property for disposal through sale or other means. **E**
- Ensure the safety and security of the warehouse facility and property. **E**
- Schedule job requests and prioritize to allow timely completion of printing requests. **E**
- Determine most appropriate printing method for each request. **E**
- Coordinate and supervise department personnel to comply with printing and copying requests. **E**
- Train and evaluate staff in methods, techniques, materials, and equipment used in the Publications Office. **E**
- Review production work to determine its quality. **E**
- Support management by cooperating as required to assure printing needs are met. **E**
- Supervise the preparation of cost records and billings charges. **E**
- Maintain adequate stocks and supplies. **E**
- Observe and enforce safety regulations. **E**
- Plan and coordinate the transfer of District records to scanning facility in District warehouse. Train and supervise personnel for scanning and storing of District records. Coordinate with District administrators for training of school site and District personnel in the proper retention of District records. **E**
- Plan and coordinate the transfer of district textbooks from the Textbook Department to school sites. Train and supervise personnel for proper storing and transporting of District textbooks to school sites. Coordinate with District administrators for timely delivery of District textbooks. **E**
- Perform related duties as assigned.

## **MANAGER OF LOGISTICS (CONTINUED)**

### **KNOWLEDGE AND ABILITIES:**

#### **Knowledge of:**

- Computer utilization.
- Warehouse equipment.
- Applicable sections of State Education Code.
- Applicable sections of the Motor Vehicle Code.
- Applicable sections of the United States Postal Code.
- Applicable sections of the CAASBO Records Retention Manual.
- District, State, and federal rules and regulations.
- Record keeping techniques.
- Principles & practices of administration, supervision, and training.
- City and community.
- Printing methods and practices.
- Department equipment and operation.
- Budgeting methods.
- Purchasing materials and supplies.
- Pricing and billing methods.
- Artwork and layout.
- Safety rules and regulations.
- City and community.

#### **Ability to:**

- Understand and follow oral and written directions.
- Work cooperatively with others.
- Establish and maintain effective working relationships with others.
- Lift moderately heavy objects.
- Plan and supervise work.
- Train and supervise personnel.
- Maintain records and prepare reports.
- Communicate effectively both orally and in writing.
- Perform the essential functions of the job.

### **EDUCATION AND EXPERIENCE:**

An Associates (AA) degree or two (2) years of college coursework. Four (4) years of warehouse, delivery, or publications experience.

### **LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license.

## MANAGER OF LOGISTICS (CONTINUED)

### WORKING CONDITIONS:

#### Environment:

- Warehouse environment.
- Driving a vehicle to conduct work.

#### Physical abilities:

- Hearing and speaking accurately to exchange information in person or on the telephone.
- Lifting, carrying, pushing, or pulling moderately heavy objects.
- Seeing to read a variety of materials and drive a vehicle.
- Reaching over head, above the shoulders, and horizontally.
- Dexterity of hands and fingers to operate warehouse equipment and vehicles.
- Bending at the waist, kneeling, or crouching.
- Climbing ladders and working from heights.
- Lifting or moving objects, normally not exceeding sixty (60) pounds.

#### Hazards:

- Working at heights.

Accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved:

**AGENDA ITEM BACKUP SHEET**  
**June 24, 2014**

**Board Meeting**

**TITLE:** Board Reports/Activities  
**ITEM:** Reports  
**SUBMITTED BY:** Rick Miller, Ph.D., Superintendent  
**PREPARED BY:** Rick Miller, Ph.D., Superintendent

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**BACKGROUND INFORMATION:**

The purpose of this agenda item is for the members of the Board of Education to make announcements to the community regarding events and activities within Santa Ana Unified School District and the community as they relate to student achievement.

**RATIONALE:**

Members of the Board of Education have requested an item on the agenda of each regular meeting to provide an opportunity for announcements.

This item will provide pertinent information to the general public.

**FUNDING:**

Not Applicable

**RECOMMENDATION:**

Board members will make announcements regarding community events and activities within Santa Ana Unified School District and the community.

RM:rr